

**Pierce College Academic Senate
Attendance Roster
Monday, April 9, 2018**

Academic Senate Exec		
President	Anna Bruzzese	PRESENT
Past President	Anna Bruzzese	
1st VP	Adrian Youhanna	PRESENT
2nd VP	Margarita Pillado	PRESENT
Treasurer	Angela Belden	PRESENT
Secretary	Susan Armenta	PRESENT
Senators		
Academic Affairs	Wendy Bass	PRESENT
Agriculture and Natural Resources	John Creedon	ABSENT
Anthropological and Geographical Sciences	Jason Finley	PRESENT
Art and Architecture	Monika Ramirez Wee	PRESENT
At Large Full-Time	Bonnie Lemus	PRESENT
At Large Full-Time	Vacant	
At Large Full-Time	Vacant	
At Large Part-Time	Robert Gregg	PRESENT
At Large Part-Time	Mark Levick	PRESENT
At Large Part-Time	Michelle Meyer	PRESENT
Business Administration	Babken Basmadzhyan	ABSENT
Center for Academic Success	Eddie Tchertchian	ABSENT
Chemistry	Sheila Hammon	PRESENT
Child Development & Education	Lila Snow	PRESENT
Communication Studies	Barbara Anderson	PRESENT
Computer Applications and Office Technologies	Jill Binsley	PRESENT
Computer Science and Information Technology	Luis Celada	PRESENT
Counseling	Alyce Miller	PRESENT
English and ESL	Charles Sheldon	ABSENT

History, Philosophy and Sociology	Christopher Lay	PRESENT
Industrial Technology	Alex Villalta	ABSENT
Kinesiology and Health	Jamie Phillips	PRESENT
Library Science	Lauren Saslow	ABSENT
Life Sciences	Brandon Jones	PRESENT
Mathematics	Sam Pearsall	PRESENT
Media Arts	Jeff Favre	PRESENT
Modern Languages	Rafael Orozco-Ramirez	PRESENT
Nursing	Connie Tiu	PRESENT
Performing Arts Department	Garineh Avakian-Akkus	ABSENT
Physics and Planetary Sciences	Ryan Eagle	PRESENT
Political Sci/ Econ/ CJ/ Chicano Studies	Denise Robb	PRESENT
Psychology and Statistics	Angela Belden	
Student Services	Phyllis Schneider	PRESENT
Committees and Reps		
Academic Policy	Adrian Youhanna	
Curriculum	Margarita Pillado	
DAS Rep	Vacant	
DAS Rep	Margarita Pillado	
DAS Rep	Lauren Saslow	
Distance Education Instructional Technology	Clay Gediman	PRESENT
Educational Planning	Anna Bruzzese	
Ethics	Cara Gillis	PRESENT
Events and Recognition	Jennifer Moses	PRESENT
Faculty Position Priority	Ann Hennessey	PRESENT
Outcomes Coordinator	Jennifer Moses	
Professional Development	Maria Perser	PRESENT
Student Success	Crystal Kiekel	PRESENT

**Academic Senate
April 9, 2018
2:15-3:45 p.m.
Building 600 (Faculty and Staff Resource Center)
Minutes**

Item Number	Item
1	Call to Order - President Bruzzese called the meeting to order at 2:15 p.m.
2	Public Commentary – 2 minutes maximum per public speaker on matters related to this meeting’s agenda None
3	Approval of the Agenda Meyer moved to approve the agenda. MSP (33-0-0)
4	Approval of Consent Calendar enables members to vote on a block of items that are noncontroversial without a lot of time or discussion. Any item can be pulled from the consent agenda and discussed, if so desired. a. Approve the Nursing hiring committee: Mary Kay Moran, Kathy Gelardi, Christie Hamilton and Joan Schneider b. Approve the CNC/Machine Shop hiring committee: Beth Cheung, Alex Villalta and Steve Shibuya (from LATTC) Pillado moved to approve the consent calendar. MSP (33-0-0)
5	Approval of the Minutes from March 26, 2018 Pillado moved to approve the minutes from March 26, 2018. Senate President Bruzzese asked Secretary Armenta to list all names of the yes, no, and abstention votes in the minutes. MSP with said changes. MSP (32-0-1) Abstained: Meyer
6	College Administration Report – Rolf Schleicher on behalf of Kathleen Burke Construction updates: <ul style="list-style-type: none"> • Blue fences are down. • Blinds have been installed in classrooms. Schleicher addressed questions from the Senate regarding budget or construction: <ul style="list-style-type: none"> • Community response training – Lemus – rescuers cannot go in buildings with hazmat – there is still an issue with cell phone coverage. Schleicher stated that the college is still looking for solution for cell phone coverage and PA system is being proposed. The college is working with sheriff’s department – In the event of a big even, the Fire Department is called first, but there is no detailed plan for mass earthquake. • Cell phone coverage comes from PMO bond funding, the college does not have construction funds. There was a request to keep this item on the agenda to report on by administration. A broad communication system is

	<p>planned. There will be training sessions to train faculty offering flex time. We also have supplies on campus in a catastrophic event. 180 million dollars within the district to use.</p> <ul style="list-style-type: none"> • Security cameras: Director of PMO will begin installation in May in service areas. • Phase II NOM demolition – those occupying NOM may not be displaced. Some may be moved to the Village, but the majority will remain. • Phase II technology installation – upgrading electrical. There is not a specified date – at least a year out.
7	<p>Associated Student Organization (ASO) Report – Efren Lopez</p> <ul style="list-style-type: none"> • The leadership conference in Santa Barbara was cancelled. • ASO Elections will be happening soon.
8	<p>Action Items;</p> <p>a. Senate representatives for the Senate Committee self-evaluation peer validation Crystal Kiekel volunteered to be the Senate representative for the Senate Committee self-evaluation peer validation; Barbara Anderson will be the alternate.</p>
9	<p>Unfinished Business;</p> <p>a. 2018-03-12_NMP S18-02_APC_Revision of Class Schedule-Time Blocks (see attached, Appendix A); refer to the APC’s minutes from February 27, 2018</p> <p>Pillado moved to approve the NMP on the Revision of Class Schedule-Time Blocks. Youhanna seconded.</p> <p>Ryan Eagle, from the Physics and Planetary Sciences Department, presented another time-block schedule that would include 15-minute passing periods that would accommodate 3-, 4-, and 5-hour classes in the time block.</p> <p>Belden spoke against the motion. The decision did not incorporate broad input by all constituencies of the college, including students.</p> <p>Moses also spoke against the motion. The task force was artificially created and the schedule proposed by the task force creates more problems.</p> <p>Motion fails. (2-23-8) Yes: Bass, Jones. Abstained: Anderson, Binsley, Finley, Gregg, Miller, Perser, Pillado, Youhanna</p> <p>b. Faculty representation on the College Professional Development Committee (see Appendix A)</p> <p>Pillado moved to remove Senate Representatives from the CPDC. Belden seconded.</p> <p>Pillado clarified that there are currently 4 representatives representing</p>

	<p>faculty interest, 2 representatives from AFT and 2 representatives from Senate. This has created contentious discussion within the committee that is made up of 1 representative from other constituencies.</p> <p>Discussion ensued with Senators speaking in favor of keeping Senate representation on the CPDC.</p> <p>Perser, the College Professional Development Coordinator, was in support of keeping representation on the CPDC.</p> <p>Bass moved to send one Senate Representative to CPDC. Moses seconded.</p> <p>Krajewski spoke on behalf of the CPDC, speaking in favor of keeping Senate Representation on the CPDC. More communication between the faculty and college is important.</p> <p>MSP (Bass) (25-2-6) No: Kiekel, Gregg; Abstained: Celada, Gillis, Lay, Miller, Pillado, Tiu</p> <p>Bass moved to elect the current FPDC to be the Senate representation on the CPDC.</p> <p>Pillado spoke against electing current FPDC to be the sole representative as it would add additional work to the position.</p> <p>Belden moved to table the appointment until later or the next Senate meeting. MSP (33-0-0)</p>
10	<p><i>New Business;</i></p> <p>a. The Senate’s involvement in the Guided Pathways (see attached)</p> <p>President Bruzzese sent out three resolutions that were passed by the statewide Senate regarding the role of the Senate in the Guided Pathways process and appointments. All three resolutions reaffirm that Senate has a key role in the aspects of GP under the 10 + 1.</p> <p>Concerns were voiced regarding the college administration’s lack of collaboration with the GP process and the unethical practice of requiring the Senate to give consent under duress.</p> <p>Hoshiar spoke as the Senate Rep on Guided Pathways – She attended a GP conference and learned that Guided Pathways is a process that we have been doing but is now more systematic. Two questions that have been presented are how GP is approached and how it will be institutionalized.</p>
11	<p><i>Academic Senate President Report</i> – Anna Bruzzese</p> <p>a. <u>Pierce Guided Pathways work plan update</u></p> <p>I met with VP Berger on March 27 and we went over the Senate recommendations from our meeting on March 26. At the meeting VP</p>

	<p>Berger expressed her support for the Guided Pathways Coordinators/Facilitators' release time to be at 1.2 and proposed that it should be D-basis, given that the work needs to start over the summer. Later that day I was sent a link to approve the plan on behalf of the Senate and I did so on March 28. I have emailed the plan to the Senate and posted it on our website.</p> <p>b. <u>Upcoming ASCCC events (more information may be found at www.asccc.org)</u>:</p> <ul style="list-style-type: none"> • Spring Plenary Session, April 12-14, 2018, San Mateo Marriott • CTE/Noncredit Collaborative Institute, May 3-5, 2018, the Westin South Coast Plaza - Costa Mesa • Faculty Leadership Institute, June 14-16, 2018, Sheraton Park Hotel, Anaheim Resort • Curriculum Institute, July 11-14, 2018, Riverside Convention Center
12	<p>Academic Senate Treasurer Report – Angela Belden There are 121 dues paying members – down 16 from this time last year. Please remind your constituents to pay their dues. They can pay via PayPal, by cash or check. There is pending spending for the remainder of the semester for the end-of-the-year events such as the Faculty Awards Dinner.</p>
13	<p>Faculty Accreditation Coordinator Report – Margarita Pillado The Annual Report has been uploaded. The ACCJC website is due March 31st. She has not been able to see the report on the website, but it should be up soon.</p>
14	<p>Campus Reports</p> <p><u>Articulation Officer</u> – Cristina Rodriguez Not present; no report.</p> <p><u>Transfer Center Director</u> – Sunday Salter Not present; no report.</p> <p><u>Distance Education Coordinator</u> – Wendy Bass</p> <ul style="list-style-type: none"> • Thank you to district IT for finding a way to keep Canvas going this last weekend. • Intro to Canvas trainings starts next week, for a complete list of trainings, you can go to http://online.piercecollege.edu/instructor.html • Regarding Vericite, it is looking optimistic we will have it for next year, but there is no signed contract yet.
15	<p>Academic Senate Committee Reports</p> <p><u>Academic Policy (APC)</u> – Adrian Youhanna</p> <ul style="list-style-type: none"> • Many updates: Guided Pathways, Articulation, Curriculum • Dale Fields reported on how students can change their preferred name in Canvas. This information has been sent to department chairs to forward on to faculty. • Food Pantry information has been forwarded to department chairs as well.

College Outcomes (COC) – Jennifer Moses

1. GE-PLO/ILO 2 assessment

- a. Action: The committee unanimously voted to approve the GE-PLO/ILO 2 assessment completed by the task force, which is available on the COC website.

2. GE-PLO/ILO 3-6.

- a. Action: The committee unanimously voted to complete the GE-PLO/ILOs 3-6 this semester.

3. PLO/Course Report Assessment in eLumen.

- a. The committee discussed the need to create PLO assessment questions in eLumen, as none currently exist.
- b. The committee discussed the need to review and revise the course assessment question in eLumen, to improve clarity and make them more accessible.

4. Assessment due dates

- a. Action: The committee unanimously voted to have the SLO and course report due date be on the Friday 7 weeks following the end of the semester. The due date for this semester is July 20th, 2018.

5. Course Assessments: To ensure departments are aware of which courses are up for assessment each semester, the COC done or agreed to do the following:

- a. Placed all "Action Plan Timelines" for course reports on the COC website.
- b. Placed instructions for course assessment and viewing SLO data on the COC website.
- c. From the OIE: Course Report assessments will open after the last W deadline of the semester. This results in a two month reporting period, starting near the end of the semester until 7 weeks after the semester ends (See above).
- d. The chair of the COC will notify all chairs at the beginning of the semester what the specific reporting period will be for the semester and remind them where they can find their action plan calendars. The COC chair will email all chairs again when the assessment period begins.
- e. The assessment period for SLOs and Course reports for Spring 2018 is Friday May 18th, 2018 through Friday July 20th, 2018.

Curriculum (CC) – Margarita Pillado

Pierce College has requested District Discipline review for the following District-level changes proposed by ELAC for the following courses:

- EGD TEK 101 UNITS/TOP CODE/SAM CODE CHANGES from 1/0953.00/C to **2/0956.00/B** respectively.
- READING 101 COURSE TITLE CHANGE from POWER READING to **COLLEGE READING AND CRITICAL THINKING**

On April 2, 2018, members of the District Curriculum Committee (Naja El-Khoury/LASC, Becky Frank/LAVC, Margarita Pillado/LAPC, and Alicia Rodríguez-Estrada/LATTC) visited Citrus College for a demonstration of their Course Inventory Management (CIM) software, Course Leaf. The DCC is still exploring CIM software to replace ECD. Both DCC and DAS Exec are recommending eLumen due to its robust integration of their modules: SLO, Program Review, Curriculum, and Catalog.

Distance Education and Instructional Technology (DEITC) – Clay Gediman
DEITC did not meet. The meeting has been changed to this Wednesday, April 11th.

Educational Planning (EPC) – Anna Bruzzese

EPC has not met since my last report. Our next meeting is Friday, 4/13 at 9:30 a.m. in the College Services Building Conference Room. I will be at the ASCCC plenary and Co-Chair Berger will also be at a conference that day but VP Youhanna has kindly agree to chair this meeting for me.

Events and Recognition (ERC) – Jennifer Moses

1. Student Awards Brunch Location - The ASO agree to fund a protective vinyl flooring for the South Gym to possibly move the Student Awards Brunch inside and later on the day of graduation. Likely doable for this year, but not definite.
2. Food decisions – The committee discussed food options.
 - a. Action: The committee approved by acclamation Stonefire Grill for the Gala and Maggiano's for the FAD (Robb/Nelson – MS).
 - b. Food decisions for the SAB must wait until we have a final time.
3. Action: The committee approved by acclamation a "Noteworthy Event" for the FAD and a 1970's Disco theme for the Gala.
4. Membership update. Action: The committee approved by acclamation a new member, Stephanie Zornoza.

Faculty Position Priority (FPPC) – Ann Hennessey

The next meeting is Monday April 30TH.

Professional Development (PDC) – Maria Perser

Prof. Dev. Committee has not met since last Senate meeting. Our next meeting is on Tuesday, April 17th from 2:30 to 4 pm in ALDER 1004. Also, I will be sending out the Faculty Flex survey this week. The Prof. Dev. Committee will use the survey feedback to create a PD plan for next academic year. I encourage everyone to fill it out.

	<p><u>Professional Ethics</u> (PEC) – Cara Gillis The next meeting is on Monday, April 16th, at 3:45 p.m. in the CSB conference room.</p> <p><u>Student Success</u> (SSC) – Crystal Kiekel The next meeting is on Wednesday, April 18th at 2:30 p.m.</p>
16	<p><i>Special Committee of the Academic Senate Report</i> Nominations and Elections Committee – Wendy Bass, Beth Benne, Jill Binsley or Lyn Clark; refer to the Senate minutes from February 12, 2018 Ballots were dropped off in the mail room. There are no contested positions. Please vote.</p>
17	<p><i>District Academic Senate (DAS) Report</i> – Fernando Oleas, Margarita Pillado or Lauren Saslow; No report</p>
18	<p><i>Announcements and Open Forum</i> <i>Permits anyone to bring to the floor matters not currently on the agenda, though action may not be taken on any item. 2 minutes maximum per speaker.</i></p> <p>Ryan Eagle commented on next steps since the time-blocks were voted down. Youhanna will present how the Senate voted to Sheri Berger at the next Departmental Council meeting and determine how this will move forward.</p>
19	<p><i>Adjournment</i> – President Bruzzese adjourned the meeting at 3:45 p.m.</p>

Please note:

The documents that are marked “see attached” are sent to the Academic Senate members with the agenda. They are also posted on the Academic Senate webpage. Click on “Documents”, then on “Supplemental Meeting Documents”, then on the folder named after the relevant academic year, then on the folder named after the relevant semester, and finally, on the folder named after the relevant Senate meeting date.

In addition, the Notice Motion Proposals (NMPs) are also posted on the Academic Senate webpage. Click on “Documents”, then on the “Resolutions” folder, then on the folder named after the relevant academic year, and finally, on the folder named after the relevant semester.

Academic Senate Meeting Dates

Spring 2018: 2/12, 2/26, 3/12, 3/26, 4/9, 4/23, 5/7, 5/21

Fall 2017: 9/11, 9/25, 10/9, 10/23, 11/6, 11/20, 12/4

Curriculum Areas

AREA 1 includes disciplines housed in the following departments:

Art and Architecture, Communication Studies, English, Media Arts, Library Sciences, Modern Languages, Performing Arts

AREA 2 includes disciplines housed in the following departments:

Child Development and Education; Kinesiology; History, Philosophy and Sociology; Political Sciences, Economics, Criminal Justice, Chicano Studies; Psychology and Addiction Studies

AREA 3 includes disciplines housed in the following departments:

Business Administration, Anthropological and Geographical Sciences, Chemistry, Life Sciences, Mathematics, Nursing, Physics and Planetary Sciences

AREA 4 includes disciplines housed in the following departments:

Agriculture and Natural Resources, Center for Academic Success, Computer Applications and Office Technologies, Counseling, Industrial Technology, Computer Science and Information Technology

APPENDIX A

ACADEMIC SENATE VOTING ROSTER

April 9, 2018

	SENATOR	REPRESENTING	NMP S18-02 APC_Revisionof Class Schedule- Time Blocks			1 Faculty Representative on the College Professional Development Committee			Table Appointment of Faculty Representative on the College Professional Development Committee		
			Y	N	A	Y	N	A	Y	N	A
1	Anderson, Barbara	Communication Studies			X	X			X		
2	Armenta, Susan	Secretary		X		X			X		
3	Avakian-Akkus, Garineh	Performing Arts Department									
4	Basmadzhyan, Babken	Business Administration									
5	Bass, Wendy	Academic Affairs	X			X			X		
6	Belden, Angela	Treasurer		X		X			X		
7	Binsley, Jill	Computer Applications & Office Technologies			X	X			X		
8	Bruzzese, Anna	President									
9	Bruzzese, Anna	Educational Planning									
10	Celada, Luis	Computer Science and Information Technology		X				X	X		
11	Creedon, John	Agriculture and Natural Resources									
12	Eagle, Ryan	Physics and Planetary Sciences		X		X			X		
13	Favre, Jeff	Media Arts		X					X		
14	Finley, Jason	Anthropological and Geographical Sciences			X	X			X		
15	Gediman, Clay	Distance Education Instructional Technology (DEITC)		X		X			X		
16	Gillis, Cara	Professional Ethics		X				X	X		
17	Gregg, Robert	At-large Part-time			X		X		X		
18	Hammon, Sheila	Chemistry		X		X			X		
19	Hennesey, Ann	Faculty Position Priority		X		X			X		
20	Jones, Brandon	Life Sciences	X			X			X		
21	Kiekel, Crystal	Student Success		X			X		X		
22	Lay, Christopher	History, Philosophy and Sociology		X				X	X		
23	Lemus, Bonnie	At Large Full-Time		X		X			X		
24	Levick, Mark	At Large Part-Time		X		X			X		
25	Meyer, Michelle	At Large Part-Time		X		X			X		
26	Miller, Alyce	Counseling			X			X	X		
27	Moses, Jennifer	Events and Recognition		X		X			X		
28	Orozco-Ramirez, Rafael	Modern Languages		X		X			X		
29	Pearsall, Sam	Mathematics		X		X			X		
30	Perser, Maria	Professional Development			X	X			X		
31	Phillips, Jamie	Kinesiology and Health		X		X			X		
32	Pillado, Margarita	2nd VP			X			X	X		
33	Ramirez Wee, Monika	Art and Architecture		X		X			X		

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April 9, 2018

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			Y	N	A	Y	N	A	Y	N	A
34	Robb, Denise	Political Science, Economics, Criminal Justice and Chicano Studies		X		X			X		
35	Saslow, Lauren	Library Science									
36	Sheldon, Charles	English and English as a Second Language									
37	Schneider, Phyllis	Student Services		X		X			X		
38	Snow, Lila	Child Development and Education		X		X			X		
39	Tchertchian, Eddie	Center for Academic Success									
40	Tiu, Connie	Nursing		X				X	X		
41	Villalta, Alex	Industrial Technology									
42	Youhanna, Adrian	Vice President of Academic Policy			X	X			X		
			2	23	8	25	2	6	33	0	0