

ENGLISH/ESL DEPARTMENT MEETING MINUTES

(MAY 8, 2019)

1. Meeting Called to Order at 2:20 pm

2. Congratulations and Welcome Back:

Congratulations to Professor Mickey Harrison who received tenure.

Welcome back Professor Moriah Van Norman who will be teaching full-time next semester.

Congratulations to Professor Darren Borg for finishing his dissertation and now a PH.D.

Congratulations to Professor Jason Freudenrich for being named "Adjunct of the Year" at Pierce College!

3. Presentation: Course Embedded Tutoring

Presented by Professor Marra Kraemer.

Professor Kraemer has been hired at CAS (Center for Academic Success) as the Tutor Trainer. She has hired ten more tutors for English classes. Tutors will be starting Week 1 of each semester. Tutors will have weekly topics for study sessions and will help students navigate modules on Canvas. Each tutor will have a written agreement with each instructor. Tutors will have business cards detailing their hours.

Please remember Course-Embedded Tutors are learning coaches and not assistants.

4. In-Class Essay Writing in the 102/103 CORs

Presented by Professor Karin Burns.

Suggestion is to add in-class, controlled writing for English 102 and English 103. COR (Course of Record) may have to be revised for each class. Many students do well with in-class writing (as there are less distractions) and tend to complete more assignments. Timed writing can be very beneficial to students.

Suggestion to have take home and in-class essays with at least 3,500 words with a research paper of 2,500 words (Minimum of 6,000 words). Also suggested was to have a required word count for reading assignments.

Online classes may need to have proctor monitored sessions for their in-class writing component. Instructors must have regular substantive comments for online students. This is in the process of being checked and more regulated by 2022.

Discussion ensued regarding should the focus be more on citing sources for research papers to prepare students for university and graduate work.

BALLOT RESULTS:

YES – 16

NO 6

5. ESL AB 705 Update:

Presented by Professor Jamie Ray.

The ESL Department will have new levels at 6 credits each starting in Winter 2020. These classes will take the student up to English 101. There will also be reading and writing elective classes for 3 credits at all levels.

6. Announcements:

A) Scholarships:

Please remind your students to apply for one of the three scholarships the English Department is awarding.

The Scholarship deadline is May 17, 2019.

B) Writing Center: Writing Center Coordinator position is open. Please contact either CAS (Center for Academic Success) or Professor Kraemer for more details.

C) English 21: Currently, English 21 classes are not offered. Pierce College may be offering English 94 in Spring 2020. This would be a grammar class similar to English 21.

D) Plagiarism Software: Professor Harrison confirmed that VeraCite will no longer be utilized. The District is looking at other options including TurnItIn.

E) Meeting Adjourned at 3:22