

**Pierce College Academic Senate
Attendance Roster
Monday, November 20, 2017**

Academic Senate Exec		
President	Anna Bruzzese	PRESENT
Past President	Anna Bruzzese	
1st VP	Adrian Youhanna	ABSENT
2nd VP	Margarita Pillado	PRESENT
Treasurer	Angela Belden	PRESENT
Secretary	Susan Armenta	PRESENT
Senators		
Academic Affairs	Wendy Bass	PRESENT
Agriculture and Natural Resources	John Creedon	PRESENT
Anthropological and Geographical Sciences	Erin Hayes	ABSENT
Art and Architecture	Beth Abels	PRESENT
At Large Full-Time	Bonnie Lemus	PRESENT
At Large Full-Time	Vacant	
At Large Full-Time	Vacant	
At Large Part-Time	Robert Gregg	PRESENT
At Large Part-Time	Mark Levick	ABSENT
At Large Part-Time	Michelle Meyer	ABSENT
Business Administration	Babken Basmadzhyan	ABSENT
Center for Academic Success	Eddie Tchertchian	PRESENT
Chemistry	Sheila Hammon	PRESENT
Child Development & Education	Lila Snow	PRESENT
Communication Studies	Barbara Anderson	PRESENT
Computer Applications and Office Technologies	Jill Binsley	PRESENT
Computer Science and Information Technology	Luis Celada	ABSENT
Counseling	Alyce Miller	PRESENT
English and ESL	Charles Sheldon	PRESENT

History, Philosophy and Sociology	Christopher Lay	PRESENT
Industrial Technology	Alex Villalta	PRESENT
Kinesiology and Health	Jamie Phillips	PRESENT
Library Science	Lauren Saslow	PRESENT
Life Sciences	Brandon Jones	PRESENT
Mathematics	Sam Pearsall	PRESENT
Media Arts	Jeff Favre	PRESENT
Modern Languages	Rafael Orozco-Ramirez	PRESENT
Nursing	Connie Tiu	PRESENT
Performing Arts Department	Wendy Mazon	ABSENT
Physics and Planetary Sciences	Ryan Eagle	PRESENT
Political Sci/ Econ/ CJ/ Chicano Studies	Denise Robb	ABSENT
Psychology and Statistics	Angela Belden	
Student Services	Phyllis Schneider	PRESENT
Committees and Reps		
Academic Policy	Adrian Youhanna	
Curriculum	Margarita Pillado	
DAS Rep	Joe Perret	PRESENT
DAS Rep	Margarita Pillado	
DAS Rep	Lauren Saslow	
Distance Education Instructional Technology	Clay Gediman	PRESENT
Educational Planning	Anna Bruzzese	
Ethics	Cara Gillis	PRESENT
Events and Recognition	Jennifer Moses	PRESENT
Faculty Position Priority	Ann Hennessey	PRESENT
Outcomes Coordinator	Jennifer Moses	
Professional Development	Maria Perser	ABSENT
Student Success	Crystal Kiekel	PRESENT

**Academic Senate
November 20, 2017
2:15-3:45 p.m.
Building 600 (Faculty and Staff Resource Center)
Minutes**

Item Number	Item
1	Call to Order – President Bruzzese called the meeting to order at 2:15 p.m.
2	Public Commentary – 2 minutes maximum per public speaker on matters related to this meeting’s agenda None
3	Approval of the Agenda MSP (Pillado)(32-0-0)
4	<p>Approval of Consent Calendar enables members to vote on a block of items that are noncontroversial without a lot of time or discussion. Any item can be pulled from the consent agenda and discussed, if so desired.</p> <p>MSP (Pillado)(32-0-0)</p> <ul style="list-style-type: none"> a. Appoint Patricio Gallegos (Area 1), Mitchell Pumar (Area 3) and Mia Wood (Area 2) as apprentices to the Curriculum Committee b. Approve the revised Curriculum Committee charter (see attached); refer to the Curriculum Committee minutes from November 17, 2017 c. Ratify the following Curriculum Committee actions; refer to the Curriculum Committee minutes from November 17, 2017 <ul style="list-style-type: none"> i. New credit courses: JOURNAL 217-1 Publication Laboratory I, JOURNAL 217-2 Publication Laboratory II, JOURNAL 217-3 Publication Laboratory III, JOURNAL 217-4 Publication Laboratory IV ii. Course reinstatement: N/A iii. New noncredit courses: N/A iv. New noncredit programs: N/A v. COR updates: 62 vi. Prerequisites added: ELECTRN 4A, 4B, 6A, 6B, 8A, 8B, 72A, 72B, 74A, 74B, IND TEK 230, 248, 330, 332, PHOTO 16 vii. Prerequisites deleted: PHOTO 49A viii. Course Archive requests: IND TEK 033, IND TEK 034, PHILOS 035

	<p>ix. Distance Education requests: COMM 121, HEALTH 2, HEALTH 7, HEALTH 8, HEALTH 11, JOURNAL 101, MARKET 31, PHILOS 9</p> <p>x. Distance Education discontinuance: EGD TEK 310</p> <p>xi. Changes to degree programs/Catalog changes (Effective date of changes fall 2018):</p> <ul style="list-style-type: none"> · Legal Office Procedures AA: ADD: Course substitution language; DELETE: BUS 5 (3), CAOT 66 (1), CAOT 71 (3); Degree total units: 40 · Legal Office Procedures CA: ADD Course substitution language; DELETE: DELETE: BUS 5 (3), CAOT 66 (1), CAOT 71 (3); Certificate total units: 40 · Pre-Veterinary Technology AA: ADD: "or higher" after CHEM 51. No changes in units. <p>xii. Advanced Course Request: N/A</p> <p>d. Ratify the approval of a continuing funding proposal: English and ESL Video Project (see attached); refer to the Student Success Committee minutes from October 18, 2017</p> <p>This is a continuation of the Spring/Summer 2017 English/ESL Instructional Video Project. With the video editor and faculty project directors, four student video tutors created seven instructional videos about the following topics: apostrophes, fragments, run-ons, complete sentences, articles, colons/semicolons, and subject-verb agreement. Over the next nine months, the video project seeks to create nine more video tutorials on English/ESL grammar and mechanical concepts. Each completed video will be available on YouTube for students to access. Those same videos can be embedded into instructors' Canvas shells and Canvas "Commons" and will be made available on the CAS website. Faculty can recommend these videos to students who need extra help on specific skills, or they could use them as part of their courses.</p>
5	<p>Approval of the Minutes from November 6, 2017</p> <p>Pillado moved to approve the minutes from November 6, 2017. Belden seconded.</p> <p>Perret made a request to postpone the approval of the minutes until the next Senate meeting.</p> <p>MSP (Pillado) (27-5-0) Against: Favre, Gillis, Gregg, Hammon, Perret</p>
6	<p>College Administration Report – Will Marmolejo on behalf of Kathleen Burke</p> <p>Report on the Guided Pathways Self-Assessment: The college-wide Guided Pathways task force has not met yet, although some faculty participated in the completion of the Self-Assessment questionnaire, which is due by December 23rd. Representatives from the Senate, unions, and administration reviewed Item 8, related to instructional programs and Item 4, related to governance. There were 15 key elements listed across Inquiry, Design, and Implementation that were assessed and they determined that each element was still in the early</p>

	<p>adoption stage. The goal of the college-wide Guided Pathways task force will be to review the feedback for each key element, work closely with college programs and with the Student Success Committee to leverage existing initiatives such as the Student Success and Support Program (SSSP) and Basic Skills Initiative/Basic Skills, in order to submit an Implementation plan, due in March.</p>
7	<p>Associated Student Organization (ASO) Report – Efren Lopez SSCCC</p> <ul style="list-style-type: none"> • The ASO President, Efren Lopez, and 5 other Senators: Allen Lopez, Melody Niv, Gisela Tarifa, Erin Baker, Mariana Castellanos traveled to Sacramento for the Student Senate of California Community Colleges General Assembly Fall 2017 • Everyone had an amazing experience networking with the other student leaders from community colleges all over the state. We learned a lot about the issues in their campus and in their communities. • We passed many resolutions that the SSSCC will work towards to implementing in state legislation. <p>ASO Senate</p> <ul style="list-style-type: none"> • The ASO Senate passes the resolution “Student Union Building”. Details in attached resolution. <p>Academic Senate Events and Recognition</p> <ul style="list-style-type: none"> • Interested in funding and making the event less strenuous for students. <p>Student Success</p> <ul style="list-style-type: none"> • Senator went to the special presentation on male PoC and their success in higher education • Looking forwards to the report in the Senate.
8	<p>Action Items;</p> <p>a. Approve the Guided Pathways Self-Assessment (see attached); In order to be eligible for funding related to Guided Pathways implementation, the College is required to submit a self-assessment by 12/23/2017 and an Implementation Plan due in March 2018. A broad-based task force was formed consisting of representatives from the Senate, unions, and administration to review the self-assessment. Input from the people with appropriate expertise of each area were consulted. For example, Donna Accardo and Sheri Lehavi provided input for the Basic Skills response, Jenny Moses provided input about outcomes, Cristina Rodriguez about articulation, Margarita Pillado about program requirements, etc. The task force met on November 8 to review the feedback for each key element and made some slight revisions to the scale of adoption.</p> <p>This self-assessment and the associated rubric for each element will help guide the college in creating a plan to get to full scale implementation. The College can use the self-assessment periodically to assess progress towards Guided Pathways implementation.</p> <p>MSP (Pillado)(32-0-0).</p>

9	<p>Unfinished Business; a. 2017-11-06_NMP F17-05_COC_Re-categorizing GELOs (see attached)</p> <p>MSP (Moses)(30-0-2). Abstained: Lemus, Tiu</p>
10	<p>New Business; None;</p>
11	<p>Academic Senate President Report – Anna Bruzzese</p> <p>a. <u>Senate Bylaws review update</u> The Senate Exec has continued to review the Bylaws. After we get feedback from the Academic Planning Committee regarding the 1st VP position, we hope to bring our suggestions back to the Senate for a vote at our last meeting of the Fall semester on 12/4.</p> <p>b. <u>Senate Exec/Senior Staff joint consultation on 11/13</u> The Senate Exec met with Senior Staff on 11/13. Regarding the Senate OER recommendation document, VP Berger stated that it is not currently possible to add a blurb to the offer letter with a checkbox saying, “I plan to make this an OER course” because the offer letters are created by the District, and only generated by Pierce. The Code Alignment Project paperwork is being resubmitted. We also discussed institutionalizing funding for the end of the academic year events and requested that the planning for these events begin much earlier in the academic year. Graduation is on Tuesday after finals. We also followed up about the issue of a posting period for new classes. VP Berger clarified that the language in Ed Code regarding the 30-day posting period requirement, pertains to high school classes, and said that the Chief Instructional Officers from around the District are currently discussing guidelines. In addition, we followed up about the Senate storage space. Treasurer Belden received the key to the room in the Faculty and Staff Resource Center where the Senate can store its things. The possibility of building shelves for that space will be looked into.</p> <p>c. <u>Senate Exec/AFT-E-Board joint consultation on 11/13</u> The Senate Exec met with AFT E-Board on 11/13. The Senate and the AFT will continue our collaboration on faculty events. The AFT E-Board informed us that the technology grievance was won, as they subsequently reported at the chapter meeting on 11/16. We also discussed contract protection in relation to OER and agreed that in the event of a faculty member not being able to teach a course that had been advertised as OER, and having to be replaced, it makes most sense to cancel that class and reschedule it. That way whoever takes over the class is able to choose their own teaching materials. Regarding contract negotiations, tentative agreements have been reached on all but two articles, one related to wages, and the other related to adjunct assignments. We also discussed recent incidents involving the sheriff presence on Pierce campus. One recent incident was where a security officer associated with our sheriff came to a student-oriented event related to immigration and DACA and sat right next to the sign-in sheet. There was also a sheriff car parked outside the Great Hall, where the event was held. The instructor</p>

	<p>who was running the event was not forewarned that this would be happening. Just a reminder that barring a true emergency, sheriffs cannot interrupt classes, even if those classes happen in a non-standard setting. A sheriff may ask a faculty to talk in private, but they may not intrude. The AFT E-Board met with the representatives from the Los Angeles Sheriff Department to clarify these issues, and the LASD representatives also attended Pierce College Council meeting on 11/16.</p> <p>d. <u>ASCCC Awards</u> The descriptions and applications for the ASCCC Awards are now available on the ASCCC website, here. The deadline for each submission is listed below:</p> <ul style="list-style-type: none"> • Hayward Award: December 22, 2017 • Diversity Award: February 5, 2018
12	<p>Academic Senate Treasurer Report – Angela Belden No report.</p>
13	<p>Faculty Accreditation Coordinator Report – Margarita Pillado We are waiting to hear whether the ACCJC has approved the 2017 Follow Up Report and extend the reaffirmation of accreditation. The decision will be communicated in January 2018. In the meantime, the Accreditation Steering Committee is transitioning its focus to the 2020 Midterm Report, where the College will be addressing the seven recommendations for improvement and the three action projects described in the Quality Focus Essay.</p>
14	<p>Campus Reports <u>Articulation Officer</u> – Cristina Rodriguez There is still no update on courses submitted for UC transferability review.</p> <p>I am submitting courses for IGETC and CSU General Education review in December.</p> <p><u>Transfer Center Director</u> – Sunday Salter Not present; no report.</p> <p><u>Distance Education Coordinator</u> – Wendy Bass</p> <ol style="list-style-type: none"> 1. Spring 2018 Shells are created. Before assuming the course is not there, make sure to click on the left side navigation, courses>all courses and double check that the course is not listed under all your courses. <ul style="list-style-type: none"> • To streamline the process of missing shells, we have created an online form. If you do not see your WINTER/SPRING 2018 shell, please click the link below and fill in the required information. https://goo.gl/forms/rGpPpKUgt0Og69843 2. @one training starting Nov 27 - There was funding for a special training specific to PACE instructors, however, there is still space available in the training. If you want to take part in the training, please register online ASAP.

The training, @one Introduction to Online Teaching and Learning will begin Monday, November 27 – Friday, December 15, 2017. This is specifically designed for faculty who are not certified to teach online, but want to get certified. This training is three weeks and takes place in the Canvas Environment and is completely ONLINE.

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Academic Senate Committee Reports

Academic Policy (APC) – Adrian Youhanna

No APC report since the last Senate meeting. APC will meet on 11/28 from 1:30-3:00 in the CSB.

College Outcomes (COC) – Jennifer Moses

1. Clean-up of ECD/eLumen SLO inconsistencies. Whoever will replace Tom Anderson will work with the chair of COC to identify and correct ECD/eLumen SLO inconsistencies.
2. SLO update best practices: Best practices for how to update SLOs in eLumen when they are changed by the COR need to be developed. The committee welcomes input from faculty on possible best practices. One such practice would be to centralize the process by having fewer people do the eLumen SLO updates after the new SLOs are approved at the district level (i.e., in ECD).
3. More eLumen support: The committee discussed the need for more eLumen support.
4. GELO 2 assessment: The committee will be forming a task force to conduct the assessment of the GELO 2.
5. SLO course report timeline/reports: The committee will offer assistance to departments who have not submitted timelines for their course reports and/or have not submitted a scheduled report.
6. ILO/GELO distinction: The committee discussed the ILO/GELO distinction, given that all the GELOs are replicated in the ILOs, resulting in redundant assessment and reporting. The committee welcomes input from faculty regarding combining the GELOs into the ILOs.
7. Mapping: The committee discussed the problem of mapping SLOs to PLOs. No consensus was reached regarding who would be responsible for doing such mapping.
8. Every student/every semester: The committee revisited faculty concerns regarding collecting SLO data on every student, every semester. The mandate that we report equity data necessitates that we collect data on individual students. Although we are not mandated to collect data every semester, the committee recommended to the senate previously that Pierce College should collect data each semester, a recommendation that was voted on and ratified by the senate. This decision was discussed again in the committee. The committee noted that collecting data every semester allows for consistency across departments and ensures there are adequate sample sizes for all courses to do effective assessment.

Curriculum (CC) – Margarita Pillado

The CC met November 17, 2018. All actions have been submitted for Senate ratification under the Consent Calendar (items 4.b and 4.c). The spring 2018 meeting schedule has been adjusted to account for the President's Day holiday. The meeting dates are: February 23, March 16, April 20, and May 18. Spring deadlines are posted on the CC website. Please ensure that the faculty in your departments are familiar with these deadlines to ensure all proposals are completed by the end of the academic year.

Distance Education and Instructional Technology (DEITC) – Clay Gediman
The committee has not met so there is no report.

Educational Planning (EPC) – Anna Bruzzese
EPC has not met since my last report. Our next meeting is Friday, 12/8 at 9:30 a.m. in Alder 1004A.

Events and Recognition (ERC) – Jennifer Moses

1. Membership Updates: Non-attending members were removed from the committee.
2. Pacific Dining: We will now need to work with Pacific Dining for the Student Awards Brunch, giving them the right of first refusal.
3. 2016/2017 Events Debrief:
 - a. Need to develop a better system for identifying/honoring retiring faculty.
 - b. We will continue to enforce our deadlines for the events.
4. Working with ASO: We will be working more closely with the ASO to get their input for the Student Awards Brunch. We may try and recruit a member of ASO to be on our committee.
5. New Great Hall Policy: There may be a new policy preventing reservations more than 60 out for the Great Hall – We may use the new Faculty space instead for the Gala and Faculty Awards Dinner.
6. Dates for the FAD: Possible date for the FAD is 5/18/18, but no final decision has been made.
7. Our next meeting will be October 19th, 2017

Faculty Position Priority (FPPC) – Ann Hennessey
FPPC has not met. Our FPPC Fall 2017 meeting schedule with start times as follows (Each meeting will be held *in the DE conference room in the Library Crossroads building*):

December meeting: Friday 12.15.17 starting at 12:15 p.m.

Professional Development (PDC) – Maria Perser
The committee has not met, so there is no report.

Professional Ethics (PEC) – Cara Gillis
 PEC met on 11/13/17.

1. Discussions about plagiarism.
 - a. After an issue was brought to us, we reached out to Dean Astorga to figure out what happens if a teacher says a student plagiarized but he determines the student didn't plagiarize. He clarified some things but that, in turn, led to additional discussions about plagiarism and faculty options versus faculty obligations. We're hoping to get more clarity.
2. Discussions about dropping students.
 - a. It was brought to our attention that some faculty drop students for failure to purchase the required text even when the students have been attending and participating in class. LACCD rules seem to permit exclusion for non-attendance but not for failure to purchase a text or reading. Except for the Nursing Department, which must answer to state and professional regulations, no department was known to recommend such an exclusion. The PEC decided it's unethical to exclude students because they do not have a book or books.
3. Discussions about content warnings.

We discussed content and trigger warnings. We're working on some advice about what they are and how, if, and when they should be implemented. Look for that in the Spring.

Student Success (SSC) – Crystal Kiekel

1. Dr. Harris from the Minority Male Community College Consortium presented at Student Success Committee meeting on Unconscious Bias. There will be follow up discussion at the Student Success Conference on February 2nd from 9:00 a.m. – 1:00 p.m.
2. Voted to approve three funded proposals: tutor leaders, Study Skills Modules uploadable on Canvas, and Communication Café – discussions groups for students to practice their English.
3. Student Success Committee oversees other programs: Basic Skills, Student Success and support programs, and Achieving the Dream. The Achieving the Dream national coaches will be on campus on December 6 – 7. Will be meeting with the ATD coaches on December 6th at 2:30 p.m. On the agenda will be College Promise, Go Days, Reading Apprenticeship, Culturally Responsive Teaching and Learning, and Gate keeper courses. The coaches will be providing input and data from the national level.

16 ***District Academic Senate (DAS) Report*** – Joe Perret, Margarita Pillado or Lauren Saslow; None; next meeting is on December 14 at Los Angeles Valley College

17 ***Task Force Reports***
a. IT task force update – Wendy Bass; refer to Senate minutes from November 17, 2014; NMP F14-4
 Just returned from a meeting that was a demo for the Epson Smart board. The task force voted to put a smart board in every classroom. Per

	<p>Fernando Oleas, with the arbitration, we should be able to afford to install a smart board in every classroom.</p> <p>Discussion ensued regarding the timeline of the IT mediation. Schamus clarified that the negotiations have had to go through the district and the board of trustees, which have delayed the process.</p> <p>b. Open Educational Resources (OER)/Zero-Textbook-Cost Degrees task force update - Clay Gediman, Cara Gillis, Scott Maccarone, Alyce Miller, Margarita Pillado or Connie Tiu; refer to the Senate minutes from December 5, 2016 and from February 13, 2017</p> <p>A reminder to everyone that OER notification should go in with the Second Galleys for listing in the schedule. The deadline is January 25th for Summer 2018. It becomes more complicated and more chance of errors after that date.</p>
18	<p>Announcements and Open Forum <i>Permits anyone to bring to the floor matters not currently on the agenda, though action may not be taken on any item. 2 minutes maximum per speaker.</i></p> <p>J. Perret – Faculty are encouraged to review information on FLOW (Flex Learning Options for Workers). Here is a link for faculty. https://www.insidehighered.com/news/2017/11/13/california-mulls-three-options-new-online-community-college.</p> <p>J. Favre – In the event that a student may be pregnant, they must register with special services to be evaluated and given accommodation.</p> <p>C. Sheldon – English Department – see Appendix A</p> <p>Efren Lopez – ASO President - ASO Senator applications are open for the spring semester. Please encourage your students to become involved and apply. They can pick up the application at the Student Engagement Center or download the application from the ASO page on the Pierce College website. They will need to turn in the application at the Student Engagement Center by December 6th.</p>
19	<p>Adjournment – President Bruzzese adjourned the meeting at 3:45 p.m.</p>

Please note:

The documents that are marked “see attached” are sent to the Academic Senate members with the agenda. They are also posted on the Academic Senate webpage. Click on “Documents”, then on “Supplemental Meeting Documents”, then on the folder named after the relevant academic year, then on the folder named after the relevant semester, and finally, on the folder named after the relevant Senate meeting date.

In addition, the Notice Motion Proposals (NMPs) are also posted on the Academic Senate webpage. Click on “Documents”, then on the “Resolutions” folder, then on the folder

named after the relevant academic year, and finally, on the folder named after the relevant semester.

Academic Senate Meeting Dates

Fall 2017: 9/11, 9/25, 10/9, 10/23, 11/6, 11/20, 12/4

Spring 2018: 2/12, 2/26, 3/12, 3/26, 4/9, 4/23, 5/7, 5/21

Curriculum Areas

AREA 1 includes disciplines housed in the following departments:

Art and Architecture, Communication Studies, English, Media Arts, Library Sciences, Modern Languages, Performing Arts

AREA 2 includes disciplines housed in the following departments:

Child Development and Education; Kinesiology; History, Philosophy and Sociology; Political Sciences, Economics, Criminal Justice, Chicano Studies; Psychology and Addiction Studies

AREA 3 includes disciplines housed in the following departments:

Business Administration, Anthropological and Geographical Sciences, Chemistry, Life Sciences, Mathematics, Nursing, Physics and Planetary Sciences

AREA 4 includes disciplines housed in the following departments:

Agriculture and Natural Resources, Center for Academic Success, Computer Applications and Office Technologies, Counseling, Industrial Technology, Computer Science and Information Technology

APPENDIX A

November 15, 2017

To the Academic Senate:

LACCD Chancellor Francisco Rodriguez has recently cited a lack of equity in the progress of disadvantaged or underrepresented community college students. The Chancellor's position is part of a statewide push for an accelerated college curriculum, which seeks to modify existing English assessment tools and to place all students at the transfer level composition course, English 101. Our experience as English composition instructors, however, suggests that students will not succeed without developmental instruction of prerequisite skills for English 101 or higher courses.

Failure to address the root causes for lack of preparedness (without diminishing college course standards) will result in less student equity, not more, for our most vulnerable students. English 101 students are increasingly not college ready with the current multiple measures, which include unverified self-reported high school GPAs and multiple choice English skill tests. Underprepared English 101 students are consequently failing at higher rates than previously, lacking the requisite writing (grammar, usage, analytical) and reading (comprehension, analytical, and evaluative) skills applied to college level texts, as well as lacking college level critical thinking (listening, not taking, annotating texts, and study) skills.

Acceleration of student progress does not address and cannot compensate for the many underlying factors behind the lack of college readiness. These factors include inadequate secondary instruction in English, unrealistic and often untenable expectations of student work/family/college life balance; insufficient, ineffective, or inappropriate use of financial aid for essential course materials; and the additional stress, anxiety, and absenteeism due to uncertain immigration status, family, mental health and other personal crises.

We strongly urge and propose, therefore, that Pierce College, with the approval of the Academic Senate consider the following specific measures:

1. Retain the existing pre-collegiate English courses (all ESL, English 21, and English 28).
2. Revise the currently used multiple measures to develop and include a writing assessment, the most reliable predictor of success in our English courses.
3. Verify GPAs for high school graduates and create alternative assessment measures for non-high school graduates.
4. Facilitate extracurricular resources, such as robust counseling of incoming students to take core English courses in the first year, guidance and assistance on work/life balance, time management, Center for Academic Success and library workshops, tutoring and other resources already available at the college, including combined English and Personal Development courses.
5. Reduce course size limits to enable enriched instruction of composition to meet current needs.

As Professors of English, we sincerely hope the academic integrity of our curriculum will remain strong. To ensure success, all students must be prepared for a college-level curriculum at Pierce and other LACCD campuses.

Respectfully submitted,
Department of English