



Wednesday, March 20, 2019
Institutional Effectiveness & Student Success Committee

3:00 p.m. - 4:15 p.m.
Educational Services Center
Board Room - First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

Committee Members
Gabriel Buelna, Chair
Steven F. Veres, Vice Chair
Andra Hoffman, Member
David Vela, Board Alternate
Ryan M. Cornner, Staff Liaison
James M. Limbaugh, College President Liaison

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. To make such a request, please contact the Executive Secretary to the Board of Trustees at 213/891-2044 no later than 12 p.m. (noon) on the Tuesday prior to the Committee meeting.

A. OPENING ITEMS

Subject	1. Roll Call
Meeting	Mar 20, 2019 - Institutional Effectiveness & Student Success Committee
Category	A. OPENING ITEMS
Access	Public
Type	Procedural
Gabriel Buelna, Chair	
Steven F. Veres, Vice Chair	
Andra Hoffman, Member	
David Vela, Board Alternate	

Subject	2. Public Comment
Meeting	Mar 20, 2019 - Institutional Effectiveness & Student Success Committee
Category	A. OPENING ITEMS
Access	Public
Type	Procedural

Members of the public may request the opportunity to address the Committee members regarding any item on the agenda. To do so, please complete a Speaker Card and give it to the Board Secretary. Individual speakers are limited to three minutes; unless otherwise limited by Committee action.

B. RECOMMENDATION ITEMS

Subject	1. Student Transportation Referendum (15 minutes)
Meeting	Mar 20, 2019 - Institutional Effectiveness & Student Success Committee
Category	B. RECOMMENDATION ITEMS
Access	Public
Type	Action Recommendation
Recommended Action	Recommend forwarding this item to the next regular Board of Trustees Meeting for approval.
Goals	<p>Goal 1: Access to Educational Opportunities</p> <p>Goal 3: Student Success and Equity</p>

- The Student Affairs Committee requested options for expanding access to transportation for students.
- 26% of students are currently taking public transportation with 49% indicating they could take public transportation with a reduced price option.
- LA Metro has agreed to a pilot program for at least one college to bring access to all students interested in using a U-Pass for public transportation
 - Students would establish a mandatory student fee of \$13 per primary semester and \$8 per intersession for all credit students
 - The Student Affairs Committee has endorsed this initiative and each college will determine whether to place the transportation fee referendum on the April ballot
 - The fee would require a majority of student supporting the fee in the election
- The Board will be presented a resolution allowing the establishment of the fee for all student taking at least 0.5 units with the college chosen for the pilot

File Attachments

[Student Transportation Referendum Exec Summary 03-20-19 Final.pdf \(126 KB\)](#)
[LACCD Transportation Executive Summary v2.pdf \(418 KB\)](#)
[LACCD Transportation Survey Results_Final.pdf \(281 KB\)](#)

Motion & Voting

Recommend forwarding this item to the next regular Board of Trustees Meeting for approval.

Motion by Steven F Veres, second by Andra Hoffman.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Steven F Veres, Andra Hoffman

Subject	2. Draft Board Rule: Grants (15 Minutes)
Meeting	Mar 20, 2019 - Institutional Effectiveness & Student Success Committee
Category	B. RECOMMENDATION ITEMS
Access	Public
Type	Action Recommendation
Recommended Action	Recommend forwarding this item to the next regular Board of Trustees Meeting for approval.
Goals	Goal 4: Organizational Effectiveness

The District is in the process of adopting the CCLC Model Board Policies. The following is a recommended policy on Grants:

Board Rule 1400

The Board will be informed about all grant applications made and grants received by the District.

The Chancellor shall establish procedures to assure timely application and processing of grant applications and funds. Established procedures will include provisions to ensure that grants that are applied for directly support the purposes of the District and that grants are effectively monitored for compliance with all applicable regulations.

Motion & Voting

Recommend forwarding this item to the next regular Board of Trustees Meeting for approval.

Motion by Steven F Veres, second by Andra Hoffman.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Steven F Veres, Andra Hoffman

C. INFORMATION ITEMS

Subject	1. Update on Guided Pathways (20 minutes)
Meeting	Mar 20, 2019 - Institutional Effectiveness & Student Success Committee
Category	C. INFORMATION ITEMS
Access	Public
Type	Information, Discussion

Goals Goal 3: Student Success and Equity

Update on activities and plans in support of implementation of Guided Pathways initiative

Background

- Guided Pathways (GP) is a framework that creates a highly structured approach to student success that:
 - Provides all students with a set of clear course taking patterns
 - Integrates support services in ways that make it easier for students to get the help

Actions and Efforts to Date

- District (Office of Student Success at ESC), in collaboration with the District Academic Senate, has provided over ten GP events over the past two years, attended by over 1,000 individuals, and at which all LACCD colleges were represented to facilitate GP implementation
- All colleges are currently engaged in developing meta-majors and mapping programs to them
- Colleges have engaged in a major effort to validate their courses and programs in order to prepare for implementation of Program Mapper (19 faculty, researchers, schedulers, and administrators across pilot colleges engaged)
- District has assigned three faculty coordinators to support colleges and coordinate GP implementation across the District

Current Projects

- College implementation of Program Mapper
- Implementation of meta-major choices in CCC Apply

Next Steps

- As a result of the recent GP Design Retreat, colleges and District have identified priority focus areas for planning GP implementation:
 - Developing common core design principles for meta-majors, advising, onboarding, and career exploration
 - Developing success measures for GP implementation
 - Assessing needs in order to leverage technology in GP implementation
 - Addressing capacity building for GP implementation

File Attachments

- [Guided Pathways Exec Summary MP 03-07-19.pdf \(159 KB\)](#)
- [GP Combined 03-20-19.pdf \(2,092 KB\)](#)

Subject **2. Follow-Up Report on Counseling Staffing: Counseling Office Hours (5 minutes)**

Meeting Mar 20, 2019 - Institutional Effectiveness & Student Success Committee

Category C. INFORMATION ITEMS

Access Public

Type Information, Discussion, Reports

Goals Goal 3: Student Success and Equity

Follow-up item requested at Feb. 20, 2019 IESS Meeting

The hours of operation for general counseling services for the Spring 2019 semester, obtained from college websites and verified by the colleges:

- Most college counseling offices open at 8:00 a.m. on most days.
- The closing time of college counseling offices varies by day of the week
 - Most college offices close at 7:00 p.m.
 - Closing hours are earlier on Fridays
- East is the only college with regular Saturday hours on their main campus.
- West offers live chat options and video appointments.
- Mission offers limited e-Counseling

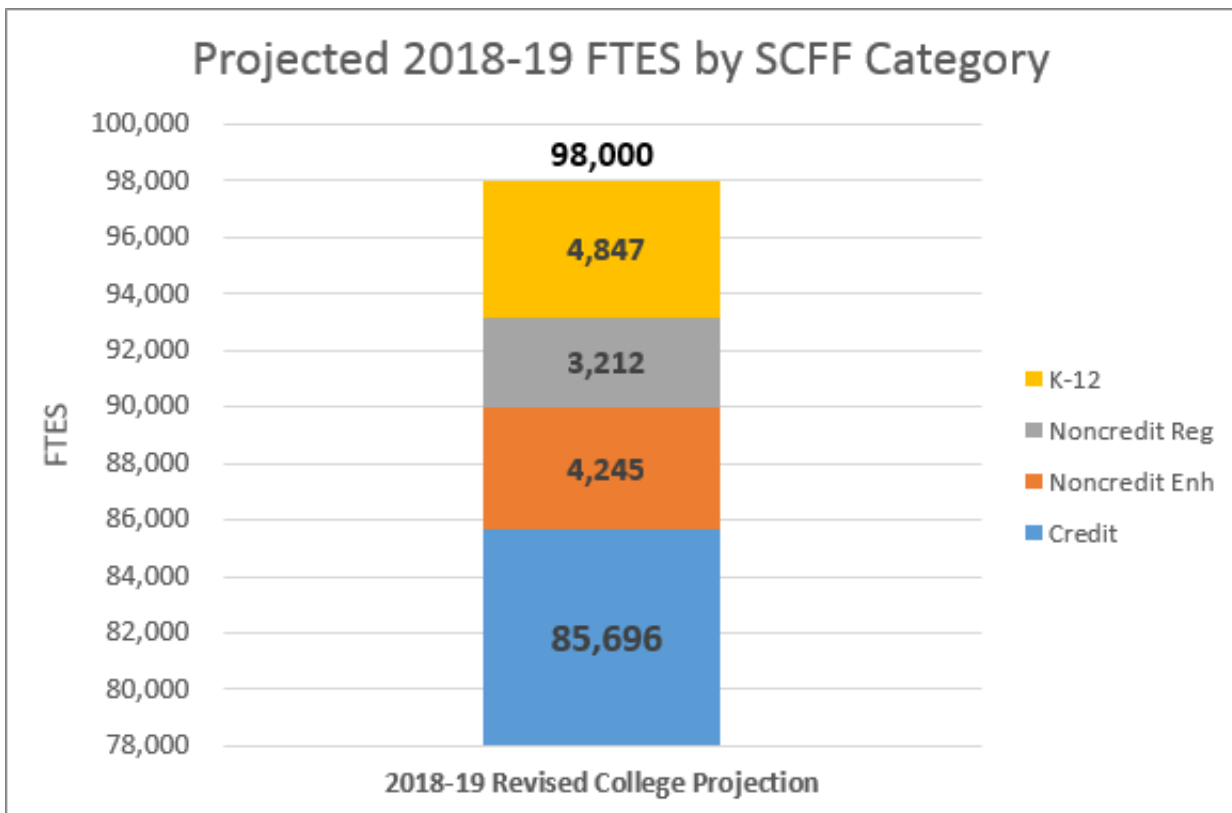
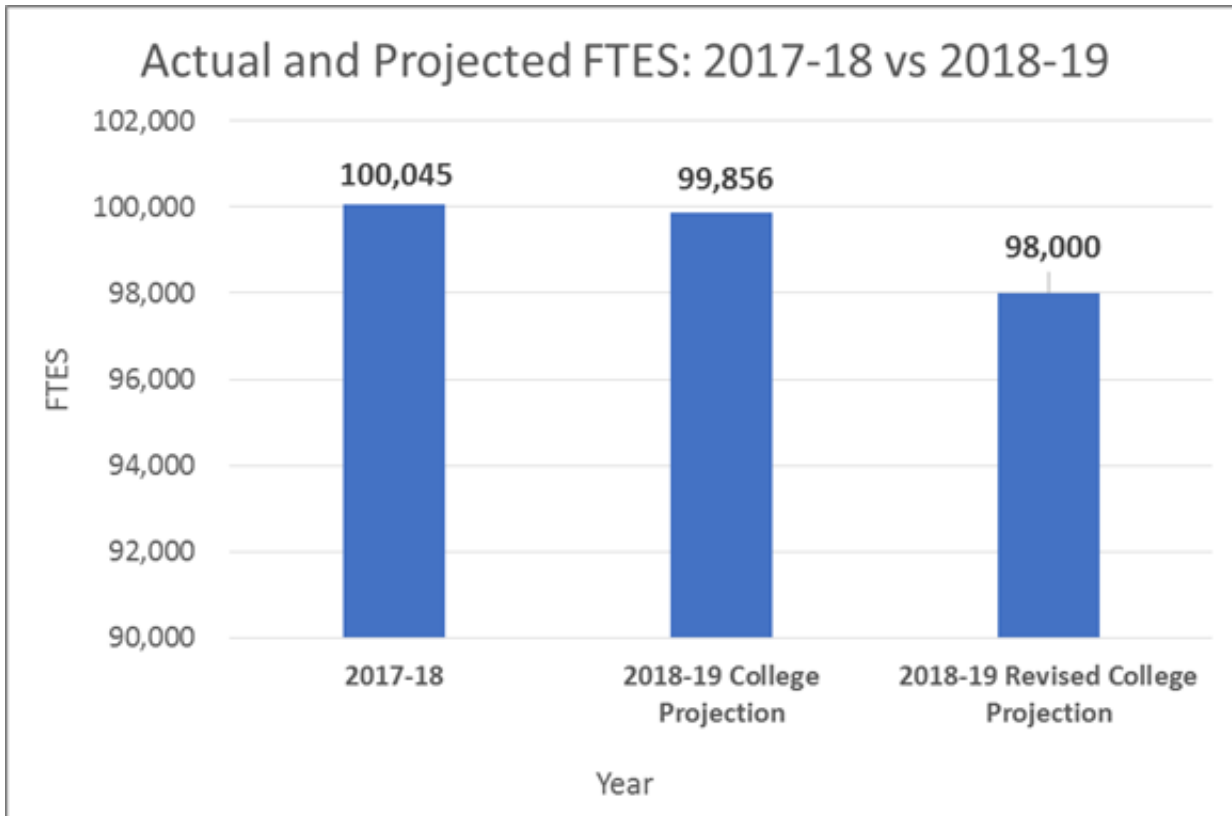
File Attachments

[Counseling Office Hours MP_3-13-19.pdf \(187 KB\)](#)

Subject	3. Enrollment and SCFF Update (20 minutes)
Meeting	Mar 20, 2019 - Institutional Effectiveness & Student Success Committee
Category	C. INFORMATION ITEMS
Access	Public
Type	Information, Discussion
Goals	Goal 3: Student Success and Equity Goal 5: Fiscal Integrity

2018-19 FTES Projection

Based on actual and estimated FTES for all semesters supplemented by college updates provided in the 2nd Quarter Budget and FTES meetings, 2018-19 FTES is currently projected to be 98,000 which is 2% lower than 2017-18 FTES (100,045) and lower than the initial 2018-19 College Projection (99,856; from college SCFF Action Plans).



Positive Gains

- Adult Education:
 - Projected 284 FTES in noncredit

- Projected 172 FTES increase in enhanced noncredit
- Increase of 1,032 first-time fulltime students:
 - Increase of 1,348 LA College Promise Students
- Increase of 3% in students under 20 years of age

Losses

- 3% decline in traditional FTES
- Declines related to section reductions

Future Concerns

- Probable losses in credit FTES due to AB 705
- Continued transition to the SCFF

File Attachments

[Enrollment Update Exec Summary IESS 03-20-19.pdf \(185 KB\)](#)
[Spring 2019 enrollment report 03-20-19 IESS Day 36.pdf \(566 KB\)](#)
D. Future Items

Subject**1. Future Discussion / Agenda Items**

Meeting

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Category

D. Future Items

Access

Public

Type

Information

Goals

[Goal 3: Student Success and Equity](#)

For April 24, 2019 Meeting:

Approve college plans aligned to California Community Colleges Chancellor's Office system-wide Vision for Success goals in compliance with AB1809.

Submitted by: Educational Programs and Institutional Effectiveness

E. CLOSING

Subject**1. Future Meeting Dates**

Meeting

Mar 20, 2019 - Institutional Effectiveness & Student Success Committee

Category

E. CLOSING

Access

Public

Type

Information

Next Scheduled Meeting: April 24, 2019

Future Meetings:

- May 15, 2019

- June 19, 2019

Subject

2. Adjournment

Meeting

Mar 20, 2019 - Institutional Effectiveness & Student Success Committee

Category

E. CLOSING

Access

Public

Type

Procedural