



Committee Self-Evaluation Form

Name of Committee: Accreditation Steering Committee

Committee Website:

<http://pshare.piercecollege.edu/committees/pcc/asc/ layouts/15/start.aspx#/SitePages/Home.aspx>

Evaluation Year: 2016-2017

I. Committee meetings – **As of MAY 17, 2017**

Total number of meetings scheduled	10
Total number and percentage of meetings held that had quorum	9/9 (100%) (Excluding June)
Total number and percentage of meetings held that were attended by an ASO representative, if applicable (see SMP Goal D.7)	3/7 (43%) (Excluding August, December and June meetings; outside the academic calendar).

II. Analysis of prior year goals

2016-2017 Goal	Status	Explanation for goals that are not completed
1. Contribute to the Follow-Up Report (if applicable) and ensure it is approved by all governance bodies in time to meet submission deadlines.	<input checked="" type="checkbox"/> Completed <input type="checkbox"/> Not Completed	

2. Monitor the Action Projects (AP) in the Quality Focus Essay (QFE) progress and report to PCC bi-annually (October and May).	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> Not Completed	Reports were delayed. Spring reports will be completed towards the end of June.
3. Other (TBD by the 2016-2017 membership)	<input type="checkbox"/> Completed <input checked="" type="checkbox"/> Not Completed	The ASC did not identify other goals. Goals 1 and 2 were the focus of the ASC activities.

III. Analysis of prior year recommendations

Prior Year Recommendation	Status	Explanation for recommendations that are not resolved
In order to improve effectiveness, the committee should resolve to have an ASO representative attend at least 51% of the meetings.	<input type="checkbox"/> Resolved <input checked="" type="checkbox"/> Not Resolved	Attendance was low in the spring. The committee will continue to work with the appropriate bodies to improve on this goal (see goal #4 below).

IV. 2017-2018 Goals and alignment with the Strategic Master Plan ([Click here](#) for a copy of the SMP)

2016-2017 Goals	SMP Alignment	Explanation of how the goal aligns with the SMP goal
1. Continue to monitor progress toward the timely completion of goals identified in the QFE Action Projects.	SMP Goal B.8	The purpose and responsibilities of the ASC is to contribute to the accreditation efforts of the college so that there is evidence that the college meets or exceeds accreditation standards and policies. All goals of the ASC implicitly and explicitly align with Goal B.8: "Meet or exceed accreditation standards and policies."

2. Contribute to any accreditation-related activities, such as open forums, QFE-related activities, submission of substantive change proposals, etc.	SMP Goal B.8	The purpose and responsibilities of the ASC is to contribute to the accreditation efforts of the college so that there is evidence that the college meets or exceeds accreditation standards and policies. All goals of the ASC implicitly and explicitly align with Goal B.8: "Meet or exceed accreditation standards and policies."
3. Review the ASC charter and revise as needed for improvements	SMP Goal B.8	Regular review and evaluation of governance documents and processes is related to meeting or exceeding accreditation standard IV.A
4. Increase ASO attendance and participation by more than 51% of scheduled meetings during the academic year.	SMP Goal D.7 and B.8.	ASO participation is aligned with the strategic goal of engagement and is also related to College Recommendation 9 (Improvement).

V. Committee's membership for 2016-2017

Name	Constituency group	Term
Wendy Bass Keer	Distance Education Coordinator	By position
Sheri Berger	Vice President Academic Affairs	By position
Oleg Bepalov (on leave)	Institutional Effectiveness Dean	By position
Anna Bruzzese	Academic Senate President	By position
Lyn Clark	Pierce College Council Chair	By position
Doreen Clay	UMCE	2016-2017
Monique Cleveland	College Outcomes Coordinator	By position
Kareen Cohen-Sadik	ASO	2016-2017
Eric Dixon-Peters (Co-Chair)	Vice President Student Services and Accreditation Liaison Officer	By position

José Luis Fernández and William Marmolejo	Teamsters Local 911	2016-2017
Shytovia Jernigan	S.E.I.U. Local 99	2016-2017
Kalynda W. McLean	Student Services	By appointment of the president
Miguel Montanez	AFT Local 1521A	2016-2017
Rita Ngaka	ASO	2016-2017
Fernando Oleas	AFT Local 1521	2016-2017
Margarita Pillado (Co-Chair)	Faculty Accreditation Coordinator	By position
Anafe Robinson	S.E.I.U. Local 721	2016-2017
Rolf Schleicher	Administrative Services	By position
Adrian Youhanna	APC	By position
Resource Membership		
Giselle Calubayan	Institutional Effectiveness Office	N/A
Carlos Guzman	College Web Architect	By position
Shannon Krajewski	College Professional Development Coordinator	By position
Paul Nieman	Director of Facilities	By position
Paula Paggi	College Librarian	By position

Approved by acclamation May 17, 2017. Please refer to the ASC minutes.