

Accreditation Steering Committee

May 16, 2018

11:30 a.m. - 12:30 p.m.

Alder 1004A

MINUTES

Attendees: Wendy Bass Keer (DE Coordinator); Amari Williams (proxy, VPAA/ALO); Anna Bruzzese (AS President); Eric Dixon-Peters (VPSS); Shannon Krajewski (UMCE/Unrepresented); Kalynda W. McLean (Dean Student Services); Jennifer Moses (College Outcomes Coordinator); Lupita Narkevicius (AFT 1521 A); Margarita Pillado (Faculty Accreditation Coordinator); Susan Rhi-Kleinert (Teamsters); Anafe Robinson (SEIU Local 721); Brian Walsh (PCC Chair); Adrian Youhanna (APC Representative); Rolf Schleicher (VP Admin Services); Tanya Miller (Minutes).

1.	Call to Order M. Pillado called the meeting to order at 11:33.
2.	Approval of Agenda The agenda was approved unanimously. (Bruzzese/Bass)
3.	Approval of the April 18, 2018 Minutes The April minutes were approved with one abstention. (Rhi-Kleinert/Youhanna)
4.	Membership Update The membership charter renews every year, and constituents must communicate if they wish to continue membership. Membership certification for the following year will happen in June.
5.	Quality Focus Essay – Progress Report Action Project I – Outcomes (J. Moses) <ul style="list-style-type: none"> • Mapping logic and goals have been aligned to be more consistent, and a hierarchical model was discarded as it left too many orphaned programs. • While some programs are still missing, there is a plan and process in place to have discipline faculty determine which SLOs are appropriate. Programs are assessed separately from ILOs using a split model; as of last update, PLOs were not able to be assessed due to missing questions, which will be presently and hopefully implemented by the end of the semester. These questions are designed to be general and

	<p>applicable to multiple divisions. All SLOs should be mapped to ILOs by the time the assessment cycle is completed. Along with this mapping process, there are plans for SLO addendums to be automatically part of COR updates moving forward for a more seamless process.</p> <ul style="list-style-type: none"> • The College Outcomes Committee is working with Student Services and Administrative Services to develop and maintain non-curricular SLOs, which are currently being assessed within each division but are not yet ready for entering and reporting in eLumen. • Across divisions, a workflow is needed to evaluate what District says outcomes should be and what eLumen says outcomes should be. Additional eLumen support would also be beneficial to this end, and in implementing support with Canvas as well as accessing eLumen's greater capabilities like curriculum development, guided pathways, and SSSP plans. • These i respect to changing funding models taking place on July 1. Likewise, planning does not reflect gaps in resources due to loss of personnel, etc.
6.	<p>The 2017-2018 Self-Evaluation Report</p> <p>The Self-Evaluation Report is still in progress, as we still have one more meeting this semester (June). Goals for next year may be the same as current goals. As of today, the status of goals are as follows:</p> <ul style="list-style-type: none"> • Goal #1 – Completed. • Goal #2 – N/A. The College did not produce any substantive change proposals. • Goal #3 – Completed as of today; charter needs to continue to reflect what the committee does and revise its contents as required by new demands, if any. • Goal #4 – Not completed; while the goal was to have 51% attendance from ASO in meetings, however the year-end result may be 37%. Of course, this number includes meeting outside regular semesters, when students are not on campus. The final number should not include these meetings. Additionally, the goal, which is recurrent, may need rephrasing, such as: "maximize opportunities for student involvement." This language may make the goal more difficult to assess, though as "opportunities" are hard to measure or yield evidence. • Future Goal #1 – Continue to monitor completion of the QFE.

	<ul style="list-style-type: none"> • Future Goal #2 – Actively monitor progress towards the completion of the 2020 Midterm Report. • Future Goal #3 – Review charter and maintain active membership.
7.	<p>The 2017-2018 Self-Evaluation Report Validation</p> <ul style="list-style-type: none"> • L. Narkevicius will be the volunteer for the validation process for PCC committees. A. Youhanna will be the backup.
8.	<p>The ASC Charter Discussion of possible updates:</p> <ul style="list-style-type: none"> • The logo on the charter should reflect updated new “Los Angeles Pierce College” style. • W. Bass requested a language change from “Distance Education Coordinator” to “Representative from Distance Education.” • Proposed to remove the limitation to use the proxy no more than twice a semester. This clause seeks to ensure continuity in the membership and it may be advisable to keep it. • Margarita will send a draft and solicit input via email prior to the June 13, 2018 meeting.
9.	<p>Guided Pathways Update</p> <ul style="list-style-type: none"> • Coordination position announcements are posted. The application deadline is June 1 and the effective date is July 1, 2018. These coordinators will focus on the following areas: CTE, General Education, and Student Services (i.e. counselors). The interview committee will consist of one administrator, two faculty, and one EEO.
10.	<p>Announcements</p> <ul style="list-style-type: none"> • The next meeting is June 13th.
11.	<p>Adjournment The meeting adjourned at 12:27 pm.</p>

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<http://pshare.piercecollege.edu/committees/pcc/asc/layouts/15/start.aspx#/SitePages/Home.aspx>