

## **Appendix G3**

### **College Outcomes Committee**

A Standing Committee of the Academic Senate

#### **Responsibilities:**

To guide the college through the continual process of developing, implementing, and evaluating Outcomes procedures and requirements; to develop, implement, and evaluate college-wide Outcomes activities; and to oversee the assessment and reporting of student learning outcomes (SLOs), service area outcomes (SAOs), program learning outcomes (PLOs), general educational learning outcomes (GELOs), and institutional learning outcomes (ILOs).

The duties of the College Outcomes Committee (COC) shall be to:

- Support SLO, PLO, GELO, SAO, and ILO development, assessment, & reporting
- Develop and oversee two or more college wide Outcomes-related activities each academic year
- Develop and monitor college wide Outcomes procedures and requirements
- Monitor Outcomes-related Accreditation updates

#### **Committee Membership:**

The following shall be the voting members of the College Outcomes Committee:

- One (1) College Outcomes Coordinator
- One (1) Past COC Chair
- One (1) Faculty member selected by the APC
- Two (2) Academic Senate representatives
- One (1) AFT representative
- One (1) Faculty Member from Area 1
- One (1) Faculty Member from Area 2
- One (1) Faculty Member from Area 3
- One (1) Faculty Member from Area 4
- The Faculty Accreditation Coordinator
- The Vice President of Academic Affairs or designee(s) (up to three)
- The Vice President of Student Services or designee(s) (up to three)
- The Vice President of Administrative Services or designee(s) (up to three)

The following shall be non-voting members of the COC:

- The Dean of Institutional Effectiveness or designee (resource)
- The Curriculum Committee Chair (resource)
- Apprentice(s) (up to three)

The following shall apply:

- The Outcomes Coordinator shall chair the committee.
- The term of office of all committee members shall be two (2) years.
- There is no limit on members' terms.
- No department of the college shall have more than two (2) members.
- The COC shall meet at least once a month during fall and spring semesters.
- Attendance at COC meetings is mandatory. If a member misses two consecutive meetings, that member's constituent group will be notified so that they may take appropriate action to ensure that their interests are fully represented.

**Other Criteria:**

- The committee shall invite the participation of other members of the campus community, when appropriate, to help in the information-gathering and/or decision-making process.

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