



**College Professional Development Committee
November 8, 2018
11:30 am – 12:30 pm
Alder 1004A
Minutes**

Meeting Attendance:

	Constituency	Committee Member	Arrival	Absent	Departure (if early)
1	Academic Senate	Fernando Oleas	11:32		
2	Administration	Eric Dixon-Peters		X	
3	AFT Local 1521	Christine Ersig-Marcus	11:30		
4	AFT Local 1521	Lena Baltakian	11:30		
5	AFT Local 1521A	Catherine Fleming	11:39		
6	AFT Local 1521A	Marcia Winiarski	11:33		
7	ASO	Vivian Yee	11:26		
8	Building and Construction Trades Council	James Theoharris	12:07		
9	College Professional Development Coordinator	Shannon Krajewski	11:25		
10	Local 99	Shytovia Jernigan		X	
11	S.E.I.U. Local 721	Valeria Hale		X	
12	Teamsters Local 911	Sharon Dalmage	11:30		
13	UMCE	Claudia Velasco	11:34		

Note: Timestamps of votes are incomplete this meeting.

I. Call to Order – Meeting called to order at 11:34 am.

II. Approval of Agenda

- Moved to approve by C. Ersig-Marcus. Seconded by C. Velasco.
- Incorrect date on item III on agenda: last month’s minutes were from October 11, 2018.
- Vote to approve agenda: 6-0-0. Motion passed. (11:35 am)

III. Approval of October 10, 2018 Minutes

- Moved to approve by F. Oleas. Seconded by L. Baltakian.
- No discussion.
- Vote to approve agenda: 7-0-0. Motion passed.

IV. Open Forum

- No discussion.

V. Action items

- A. Co-Chair Election

- Effective October 25, 2018, Curtis Smith has resigned from his position as CPDC Co-Chair through June 2019 due to other commitments. A new c-chair is needed.
- S. Krajewski opened the floor for nominations.
- S. Dalmage nominated herself for the position.
- No other nominations.
- Vote to approve Sharon Dalmage as CPDC Co-Chair through June 2019: 6-0-0. Committee approved unanimously.

VI. Discussion Items

- A. CPDC Focus for 2018-2019
 - Committee members discussed CPDC's focus/goals for the new year.
 - S. Krajewski discussed that an employee professional development plan is needed.
 - F. Oleas discussed his plans for bringing a speaker in the Spring that would be open to all Pierce community members, likely to feature Dr. Cornell West.
 - Committee members discussed the online sexual harassment trainings that are required by law. They discussed that these may be required but may not be effective long-term.
 - V. Yee noted that if any type of training involves students, the Associated Student Organization (ASO) can provide up to \$3,000 per request. The ASO VP can include those requests on upcoming ASO meeting agendas.
 - Some committee members discussed the impact of face-to-face professional development/training.
 - Some of the main items CPDC wants to work on in the future include Cornerstone software, sexual harassment training, and employee onboarding.

VII. Updates

- A. IEPI Grant Update
 - Search for vendors and contractors to assisting with IEPI projects is underway.
 - Workshops will begin to roll out in Spring 2019.
- B. Cornerstone Project Update
 - Pierce will enter in the Cornerstone implementation in December 2018 or January 2019. This is a 3-month implementation plan.
- C. Faculty Professional Development
 - F. Oleas encouraged looking at the Guided Pathways website to become familiar with the shift in the educational paradigm. He stressed the importance of active participation in Guided Pathways for faculty Professional Development.
- D. Center for Professional Excellence
 - No updates due to time constraints.

VIII. Announcements

- No announcements.

IX. Adjournment

- Meeting adjourned at 12:30 PM.

Minutes respectfully submitted by:
Sean Khalifehzadeh
Senior Secretary