

# Pierce College

## Pierce College Council Minutes

Thursday, July 25, 2019, 2:00–4:00 p.m., CSB Conference Room

**Members Present: President:** Alexis Montevirgen; **Administration:** Juan Carlos Astorga (proxy for Earic Dixon-Peters), Sheri Berger, Bruce Rosky, Rolf Schleicher; **Academic Senate:** Barbara Anderson, Lyn Clark, Jill Connelly (proxy for Wendy Bass), Michael Gend, Eddie Tchertchian (Vice Chair); **AFT College Guild:** Beth Benne, Brian Gendron (Chair), Brian Walsh; **AFT Staff Guild:** Miguel Montanez; **SEIU 721:** Deborah Hefter; **Teamsters 911:** William Marmolejo; **UMCE:** Shannon Krajewski

**Members Absent: Administration:** Earic Dixon-Peters; **Academic Senate:** Wendy Bass, Joseph Roberson; **AFT College Guild:** Alma Cortes, Fernando Oleas, Tracie Savage; **ASO:** Dominic LeFort, Isa Pasricha; **Local 99:** Rodolfo Covarrubias; **Trade Unit:** Mike McMillin; **Work Environment Committee:** Melody Cooper

**Guests: Accreditation Steering Committee:** Yvonne Grigg; **College Project Team:** Marco Tarantino; **Diversity Committee:** Lori Travis

### I. Opening Business

A. Approval of Agenda Action      Gendron

The agenda was unanimously approved as is.

B. Approval of June Minutes Action      Tchertchian

The June minutes were approved with two abstentions.

### II. Reports from College Agencies

A. L.A. Pierce College President Report      Montevirgen

- A. Montevirgen has been meeting with students and enjoys being in the community.
  - He met with the Roundup Editor-in-Chief.
  - He attended the San Fernando Business Journal reception last night.
- Upon conclusion of Opening Day, he will be hosting an ice cream social from 3:30-4:30 p.m.
  - All faculty and staff are invited.

B. Sheriff's Report      Sanchez

- There have been six vending machine break-ins recently.
  - The thieves were pros. They went straight for the cash box.
- Last week on campus, a non-student was arrested for sexual battery of a student.
  - An officer pursued the suspect around the Botanical Garden.
- Theft of catalytic converters from cars
  - Catalytic converters are being stolen from cars.
  - So far, it has not happened on campus. But, if you see anyone under a car, please let Sheriff's Department know.
- Remarks by R. Schleicher:

- Electric bikes
  - By late September the college will have the Sheriff's staff including cadets periodically using ebikes on campus to better connect with the campus community and to help build a greater rapport with students and staff.
- Vending machines
  - Our current vendor, First Class, is not meeting our expectations.
  - We are in the process of switching vendors and are in the RFP process.
- Cameras
  - Under Phase I project we only have 150 cameras for the entire campus. As a comparison, smaller colleges such as LAMC have 300.
  - We do not have dispatchers sitting and watching the action on the cameras. They are used if a threat is identified and for prosecution.
  - We do have the ability to move the cameras.
  - Eventually we will need more cameras and better resolution in the cameras to appropriately safeguard the public and our property.
  - The cameras are not active everywhere.
    - They have been installed but will not be activated until the end of September of production according to the PMO.
- Security in the track area
  - There are only one or two cameras in the track area.
  - There is an ongoing discussion regarding how to fund more cameras for that expansive area.
    - He will raise the issue again.

#### C. Bond Construction Project Report Tarantino

- Parking Lots and Roadways and Storm Water
  - Anthro/Geo and Mason Reroute
    - The work has been completed.
    - Remediation effort for the ACM transite pipe is complete.
    - AQMD and OSHA documents have been submitted.
    - Minor punch list work is in progress.
  - Storm water implementation
    - The soccer field stormwater improvements are complete.
- Expanded Automotive
  - The sub-contractors' bid results were received this morning.
  - The final FF&E package review is scheduled for tomorrow with project leaders.
- Central Plant Expansion
  - Mission College is going through a similar project which is running into problems at DSA.
    - Almost all DSA issues for the Mission project are resolved except for two.

- If we have to wait for Mission to clear all DSA issues, the Pierce completion date will be pushed back 4-6 months from 11-24-19. The College Project Team is pushing forward to avoid this delay.
- If the delay occurs, the Central Plant Expansion project will not be completed until Summer 2020.
- The contractor (Harper) has filed a Notice of Delay on this project claiming that the unresolved DSA issues at Mission will also impact Pierce.
  - Marco is working with the legal department to counter the Notice of Delay in order to proceed with the work.
- Security cameras installation
  - Final commissioning of the full system started last Thursday.
  - A training presentation for all system users is scheduled for August 12.
  - The final schedule is dependent on system users' acceptance of camera detail matrix, naming conventions, etc.
  - The system should be online before the fall semester starts.
- ADA work
  - Proceeding on schedule.
  - The contractor is working pretty well.
- PAB
  - Cheek wall and A/V improvements
    - We are 10 days to 2 weeks away from finishing the work.
    - There have been some issues with the contractor.
    - Marco's Project Manager is following the contractor very closely and helping him along at every step.
    - Marco is determined to complete the work before the fall semester starts, even if he has to get the Contractor's bonding company to finish it.

### III. Administrative Reports

A. Action Item #22 (Institution Set Standards)      Report      Montevirgen  
Follow-up

- A. Montevirgen reviewed the item and met with Amari Williams.
- He is going forward with PCC's recommendation and thus has approved this item.

### IV. New Business

A. Approve 2019-2020 PCC Annual Goals      Action 1      Gendron  
*Recommendation:* Approve 2019-2020 PCC Annual Goals

*Rationale:* Annual PCC goals must be established and aligned with Strategic Master Plan.

*2019-2020 Goals:*

1. Review/revise PCC charter
2. Explore the possibility of PCC becoming a Brown Act Committee

3. Invite members of the surrounding community to attend at least one meeting to address mutual concerns

*Budget Impact: N/A*

Possible additional goals that were suggested during today's meeting:

- Increase PCC's transparency
- Come up with a marketing strategy for the campus

After a discussion, a motion was put forward and then seconded to:

1. Table the discussion
2. Have an information item regarding the goals on the August meeting agenda
3. Postpone voting on this action item until the September meeting

The motion was passed with one abstention.

#### B. Professional Development Demo/Presentation Information Krajewski

Some highlights:

- Vision Resource Center was formally known as Professional Learning Network.
- There is a new way of tracking FLEX activity.
- The Leadership Retreat and Opening Day RSVPs will run through here.
  - We can also run all the post-event evaluations and surveys through here as well.
- If you have an event that you would like to have entered into the system, S. Krajewski has a Google form that you can complete and send to her. She will then enter the event into the system for you. You will then be able to manage the event yourself.
- Information will be disseminated via email. Also, the system will be used for Opening Day, so people will have a chance to try it out.
- More features will be rolled out.

#### C. Student Support Committee Membership Information Gendron

- B. Gendron is looking for committee members from the following constituencies:
  - Academic Senate: 2
  - AFT Faculty Guild: 1
    - Two faculty members were needed originally, but Abby Watson has already volunteered for one of the positions.
  - AFT Staff Guild: 1
  - Local 99: 1
  - Teamsters 911: 1
  - ASO: 1

### V. Standing Committee and Related Reports

#### A. Budget Committee Report Tchertchian/ Schleicher

- There was no meeting in July. The next meeting is in August.

- We are still looking at a \$1.3 million deficit.
- The cost-saving measures that were implemented did not improve this deficit.
- We are looking to at least get some of the money back that we expended for the community during the Woolsey fire.
- District does not give us as much money as we need, considering our enrollment numbers and success factors.
- We may need to look at and strongly debate the way we perform work at the college.
- We have to think about what is most important to us and focus on and fund those priority items.
- But, we all still have to perform better than we have.
- We are still looking at a slightly less than \$4 million overrun for FY 2019-2020 unless stronger measures to curb costs are taken throughout the college.
- Beyond General Fund we have about \$15 million from grants and SFPs that must help cover our associated overruns.
- We do not expect to see the money from the new state funding formula because the District is paying down our long-term pension fund obligations.

B. Accreditation Steering Report Berger/Grigg

Regarding the mid-term report, ASC is done with the first round of major edits for everything and is ahead of schedule.

C. ASO Report Pasricha/LeFort

- No report was given by ASO.
- However, J.C. Astorga mentioned the following:
  - I. Pasricha and D. LeFort have graduated.
  - The new ASO President's name is Miguel "Angel" Orellana.
    - He won by 10 votes.
    - He could not attend today's meeting because he is currently out of state.
  - There is no ASO Vice President yet.

D. College Planning Report Dixon-Peters/Williams

No report was given.

E. Diversity Report Habata

- There was no meeting.
- Diversity statement
  - The statement has been revised.
  - Short and long versions will be used by instructors on their syllabi starting this fall.
- Multicultural Day
  - Future meetings will be about planning the 2020 Multicultural Day.
  - It is being modeled on Moorpark College's event.
  - The committee would like to have more professors involved.

F. Enrollment Management Report Salter/Gavarra-Oh

- No report was given.
- EMC will meet on August 1.

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|------------------------|--------|-------------------|
| G. Facilities Advisory | Report | Nieman/Schleicher |
|------------------------|--------|-------------------|
- Last Meeting Date: July16, 2019
  - Topics Discussed / Action Taken:
    - Mobility Academy – Report from Catherine Fleming
    - Parking Systems – Report from Brian Silk
    - Committee Self Evaluation {pulled from this agenda, will be on August agenda to provide more opportunity for committee members to weigh in}
    - Bond Projects Update – Report from Marco Tarantino
      - Expanded Auto
      - Central Plant Expansion
      - NOM Phase II
      - Digital Art Improvement
      - Security Camera Project
      - CFS Improvement Project
      - ADA Project
      - MPAWE {Big Building}
      - South of Mall
      - Ag Ed Building
  - Scheduled Maintenance / Deferred Maintenance Project Updates – Report from Paul Nieman
    - Cross Country Track
    - Water Bottle Filling Stations
    - Prop 39 Lighting
    - Fire Alarm Upgrade Football Scoreboard
  - Remarks by R. Schleicher regarding the parking situation:
    - A consulting firm will be coming to LAPC to conduct a much-needed parking assessment study of the campus.
      - They will be assessing parking, roadways, logistics overall.
      - The study will cost \$5,000-10,000.
    - He suggested that ASO make parking and commuting a major issue this year to help us get our voice heard in the community.
    - We do cite students for parking violations. However, it is a delicate balance because we do not want to discourage students from coming to Pierce. Commuting and parking continues to be a big issue for students.
    - In response to B. Walsh’s suggestion that electric vehicle charging stations be added to the next FAC agenda, R. Schleicher said that he agrees that we need those stations. However, the situation is complicated and needs a resolution.
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| H. Technology | Report | Tchertchian/Rosky |
|---------------|--------|-------------------|
- There was no meeting because of lack of quorum.
  - The committee will meet in August. There will be an election for co-chair at that meeting.
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| I. Guided Pathways | Report | Youhanna |
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No report was given.

**VI. Items from the Floor**

Information

**VII. Adjournment**

Action

Gendron

<b>Fall 2019 PCC Schedule of Meetings</b>	
<b>PCC</b>	<b>PCC Exec</b>
Thursday, July 25, 2-4 p.m.	Thursday, July 18, 2:30-3:30 p.m.
Thursday, August 29, 2 - 4 p.m.	Wednesday, August 14, 2:30-3:30 p.m.
Thursday, September 26, 2-4 p.m.	Thursday, September 19, 2:30-3:30 p.m.
Thursday, October 24, 2-4 p.m.	Thursday, October 17, 2:30-3:30 p.m.
Thursday, November 21, 2-4 p.m.	Thursday, November 14, 2:30-3:30 p.m.
Thursday, December 12, 2-4 p.m.	Thursday, Dec. 5, 2:30-3:30 p.m. (1004A)

<b>Spring 2020 PCC Schedule of Meetings</b>	
<b>PCC</b>	<b>PCC Exec</b>
Thursday, January 23, 2-4 p.m.	Thursday, January 16, 2:30-3:30 p.m.
Thursday, February 27, 2-4 p.m.	Thursday, February 20, 2:30-3:30 p.m.
Thursday, March 26, 2-4 p.m.	Thursday, March 19, 2:30-3:30 p.m.
Thursday, April 23, 2-4 p.m.	Thursday, April 16, 2:30-3:30 p.m.
Thursday, May 28, 2-4 p.m.	Thursday, May 21, 2:30-3:30 p.m.
Thursday, June 25, 2-4 p.m.	Thursday, June 18, 2:30-3:30 p.m.