



**College Professional Development Committee
September 9, 2018
11:30 am – 12:30 pm
Alder 1004A
Minutes**

Meeting Attendance:

	Constituency	Committee Member	Arrival	Absent	Departure (if early)
1	Academic Senate	OPEN SEAT	-	-	-
2	Academic Senate	Fernando Oleas	X		
3	Administration	Eric Dixon-Peters		X	
4	AFT Local 1521	OPEN SEAT	-	-	-
5	AFT Local 1521	OPEN SEAT	-	-	-
6	AFT Local 1521A	Curtis Smith		X	
7	AFT Local 1521A	Catherine Fleming	X		
8	ASO	OPEN SEAT	-	-	-
9	Building and Construction Trades Council	James Theoharris	X		
10	College Professional Development Coordinator	Shannon Krajewski	X		
11	Local 99	Shytovia Jernigan		X	
12	S.E.I.U. Local 721	Valeria Hale		X	
13	Teamsters Local 911	Sharon Dalmage	X		
14	UMCE	Claudia Velasco	X		

Guest(s): Jeanne Owens

Note: Timestamp of votes were not recorded this session.

I. Call to Order – Meeting called to order at 11:36 am.

II. Approval of Agenda

- Moved to approve by F. Oleas. Seconded by C. Velasco.
- No discussion.
- Vote to approve agenda: 5-0-0. Motion passed.

III. Approval of June 14, 2018 Minutes

- Moved to approve by F. Oleas. Seconded by S. Dalmage.
- No discussion.
- Vote to approve agenda: 3-0-2. Motion passed.

IV. Open Forum

- The active shooter drill occurred as scheduled on Pierce’s Opening Day.

V. Action items

- A. Amend Co-Chair terms

- F. Oleas moved to amend the charter such that the co-chair terms would begin on July 1 and end June 30 and would be 2-year staggered terms. Seconded by S. Dalmage.
- S. Krajewski discussed the rationale of changing co-chair terms, which is to align with other campus committees.
- Vote to approve term change: 5-0-0. Motion passed.
- B. Charter Update
 - Motion to approve updates to the charter by F. Oleas. Seconded by J. Theoharris.
 - S. Krajewski discussed the tracked changes on the CPDC charter.
 - The co-chair elections will take place at the May or June meeting, but terms begin July 1st.
 - Committee members discussed the possibility of adding a point under Section III Responsibilities which would articulate that creating professional development opportunities as one of CPDC's stated responsibilities to align with the statement of purpose. Members discussed the implications of such a charter change regarding CPDC's purpose and responsibilities. Committee was agreeable to that addition.
 - Committee members discussed the representatives' term length, 1 or 2 years. Discussion ensued as to whether 1-year terms were too short, how to removed inactive members, and whether 2-year terms may deter people from joining.
 - F. Oleas moves to amend the charter and change the term length from 1 to 2 years.
 - Vote: 5-0-0. Motion to approve 2-year terms passed.
 - Vote to approve all charter changes, including amendment: 5-0-0. Vote passed.

VI. Discussion Items

- A. Ideas for workshops this year
 - F. Oleas stated that faculty are working on Guided Pathways, faculty-related workshops, and training on the new Portfolium website. He would like to bring in professional speakers such as Al Gore to present *An Inconvenient Truth*. F. Oleas is also in talks with Dr. Cornell West.
 - S. Dalmage explained that in the Department Council meeting, faculty discussed sexual harassment training. People need to be retrained on what behaviors are considered sexual harassment. Online training may not be as effective as in-person sessions. Some committee members discussed the pros and cons of online vs. in-person training.
 - Some committee members expressed a desire to continue participating in professional development workshops.
 - Some committee members discussed workshops centered on helping staff/faculty get promoted within LACCD.

VII. Updates

- A. Center for Professional Excellence
 - IEPI grant check to be reissued; waiting for fund to be created.
 - State Chancellor's office bought the Cornerstone software for that can be used for tracking and accessing professional development opportunities;

LACCD currently in process of being added to this software. S. Krajewski will keep CPDC posted on progress.

- Pierce professional development office is working the LAVC professional development office to pool resources and expand opportunities.

VIII. Announcements

- No new announcements this meeting.

IX. Adjournment

- Meeting adjourned at 12:33 PM.

Minutes respectfully submitted by:

Sean Khalifehzadeh

Senior Secretary