



**College Professional Development Committee
 October 11, 2018
 11:30 am – 12:30 pm
 Alder 1004A
 Minutes**

Meeting Attendance:

	Constituency	Committee Member	Arrival	Absent	Departure (if early)
1	Academic Senate	Fernando Oleas	X		
2	Administration	Eric Dixon-Peters		X	
3	AFT Local 1521	Christine Ersig-Marcus	X		
4	AFT Local 1521	Lena Baltakian	X		
5	AFT Local 1521A	Curtis Smith		X	
6	AFT Local 1521A	Catherine Fleming	X		
7	ASO	Vivian Yee	X		
8	Building and Construction Trades Council	James Theoharris		X	
9	College Professional Development Coordinator	Shannon Krajewski	X		
10	Local 99	Shytovia Jernigan		X	
11	S.E.I.U. Local 721	Valeria Hale		X	
12	Teamsters Local 911	Sharon Dalmage	X		11:53
13	UMCE	Claudia Velasco	X		

I. Call to Order – Meeting called to order at 11:32 am.

II. Approval of Agenda

- Moved to approve by F. Oleas. Seconded by S. Dalmage.
- No discussion.
- Vote to approve agenda: 6-0-0. Motion passed. (11:35 am)

III. Approval of September 13, 2018 Minutes

- Moved to approve by F. Oleas. Seconded by V. Yee.
- No discussion.
- Vote to approve agenda: 7-0-0. Motion passed. (11:36 am)

IV. Open Forum

- Day of Politics event is approaching.

V. Action items

- No action items on this meeting’s agenda.

VI. Discussion Items

- A. Demo: Vision Resource Center

- The Professional Learning Network has been rebranded as the Vision Resource Center (VRC).
 - The VRC is hosted on Cornerstone. LACCD will begin using the Cornerstone software in Spring 2019, which is part of a state-wide move to Cornerstone as a platform for professional development.
 - The VRC integrates, tracks, and logs professional development activities.
 - Non-faculty employees are allowed 12 hours per year to participate in professional development activities, per the campus PD plan.
- B. Ideas for workshops/PD opportunities this year
 - Committee members discussed employee sexual harassment training and noted that a blend of online and in-person could be most useful.
- C. EAP workshop ideas and feedback
 - Committee members discussed the activities/workshops that they felt people would attend.
 - EAP is funded by the district as an employee benefit, but CPDC doesn't have funding for professional development activities.
 - Committee members discussed whether professional development is intended to advance one's career or to maintain college professional standards and what should be the scope and focus of CPDC.
 - Some committee members discussed where Pierce CPDC is headed in terms of its mission and goals.
 - S. Krajewski explained that Pierce currently doesn't have proficiency standards or mechanisms to measure employee readiness/proficiency/promotion-readiness.
 - Committee members discussed whether CPDC should focus on skills training to help employees in their current and future positions.
 - Committee members discussed the types of training that should be LACCD-led or CPDC-led.
 - Members wanted to know how/if professional development activities can translate to actual promotion that might be validated by the Personnel Commission.
 - C. Fleming suggested that in the next agenda we should talk about strategies for approaching the Personnel Commission about professional development and promotion opportunities.

VII. Updates

- A. IEPI Grant Update
 - Members reviewed the attached IEPI worksheets.
 - S. Krajewski talked about the IEPI grant award for the project. Foundational pieces of the project are being ironed out before the plan can be actualized.
 - The grant money has been received.
- Items B-D were not discussed. The conversation shifted back to the VRC and professional development.

VIII. Announcements

- No new announcements this meeting.

IX. Adjournment

- Meeting adjourned at 12:38 PM.

Minutes respectfully submitted by:

Sean Khalifehzadeh

Senior Secretary