

**LACCD Commissioning Inspection Form – A/V – Agricultural Science Building –
Pierce College**

4/19/18 - 5/31/2018

General Equipment Information

	Location	Data Outlet	IP Address	MAC Address	VLAN	Serial Number
AV Switcher (DTP Crosspoint 84)	4101	C27	172.26.40.50	00-05-A6-11-EA-FA		A1JN80J
	4102	A14	172.26.40.57	00-05-A6-11-A3-ED		A1J1Y9P
	4115	B39	172.26.40.64	00-05-A6-11-EB-14		A1JN81F
Global Cache 1 (IP2CC-P) Screen Control	4101	C26	172.26.40.53	00-0C-1E-04-95-F4		000C1E0495F4
	4102	A15	172.26.40.60	00-0C-1E-04-93-F5		000C1E0493F5
	4115	B37	172.26.40.67	00-0C-1E-04-95-F0		000C1E0495F0
Global Cache 2 (IP2IR-P) Sony BDP-S1200	4101	C24	172.26.40.54	00-0C-1E-04-8B-9D		000C1E048B9D
	4102	A12	172.26.40.61	00-0C-1E-04-86-7D		000C1E04867D
	4115	B38	172.26.40.67	00-0C-1E-04-8B-9B		000C1E048B9B
PC (HP)	4101	C28	172.26.40.40	3C-52-82-7B-87-4D		
	4102	A16	172.26.40.44	3C-52-82-74-FC-CF		
	4115	B40	172.26.40.48	3C-52-82-76-E3-29		
Ceiling Projector LT (Panasonic PT-RW330)	4101	C36	172.26.40.52	20-C6-EB-79-90-9F		DE7310057
	4102	A11	172.26.40.59	20-C6-EB-79-90-A5		DE7310042
	4115	B44	172.26.40.66	20-C6-EB-79-90-A0		DE7310058
WM Projector ST (Epson 697Ui)	4101	C20	172.26.40.51	9C-AE-D3-E3-38-7B		X3VK810180L
	4102	A21	172.26.40.58	9C-AE-D3-E3-38-73		X3VK810179L
	4115	B35	172.26.40.65	9C-AE-DE-E2-AF-F4		X3VK810121L
Sharelink	4101	C25		00-12-5F-17-FC-79		A1M5TLP
	4102	A13		00-12-5F-17-FC-77		A1M5TLL
	4115	B36	N/A	00-12-5F-17-FC-0A		A1M5TM4
SmartBoard	4101					
	4102					
	4115					
Main User ID:	4101					
	4102					
	4115					
Default Code:	4101					
	4102					
	4115					

Default Gateway: 172.26.40.254

Subnet Mask: 255.255.255.0

Utelogy Version: Ver 1.8

Utelogy Server location:

Inspection

Item for Inspection/Test	Complete (Yes/No)	Date Inspected	Pass/Fail	Comments
Headend				
BDF/IDF Network Patching	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
Extron Configurations	4101-	5/24/18	Pass	Complete 5/24/18
	4102-	5/24/18	Pass	
	4115-	5/24/18	Pass	
Utelogy Configurations	4101-	5/24/18	Pass	Issue 1: Vendor needs to add Mic volume control Issue 2: Vendor needs to Unlock system (Vendor Corrected 5/24/18)
	4102-	5/24/18	Pass	
	4115-	5/24/18	Pass	
Network Configurations	4101- 4102- 4115-	N/A	N/A	Completed by LAPC IT
Audio Visual Hub/Switch	4101-	4/19/18	Pass	Home Run Patch to BDF
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
Cabling properly dressed	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
AS-Built drawing posted on wall or inside rack	4101-	5/24/18	Pass	Failed 4/19. Item Corrected and passed 5/24/18.
	4102-	5/24/18	Pass	
	4115-	5/24/18	Pass	
Operating Manual placed inside or near rack Per requirements	4101-	5/24/18	Pass	Failed 4/19. Item Corrected and passed 5/24/18.
	4102-	5/24/18	Pass	
	4115-	5/24/18	Pass	
Device Network Matrix placed inside or near rack per requirements	4101-	5/24/18	Pass	Failed 4/19. Item Corrected and passed 5/24/18.
	4102-	5/24/18	Pass	
	4115-	5/24/18	Pass	
ALS Notification signage properly installed	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
(1) Set of cabinet keys provided to College IT	4101-	5/24/18	Pass	Complete 5/24/18
	4102-	5/24/18	Pass	
	4115-	5/24/18	Pass	
Each Component Labeled	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	

Item for Inspection/Test	Complete (Yes/No)	Date Inspected	Pass/Fail	Comments
In-room PC setup neatly and labeled properly	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Overall Workmanship	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
All Input and output selections work for all devices through in room switcher	4101- 4102- 4115-	5/24/18 5/24/18 5/24/18	Pass Pass Pass	System is locked as of 4/19. Vendor Corrected on 5/24/18.
System Start				
Touch Screen panels goes live with any touch or mouse movement	4101- 4102- 4115-	N/A	N/A	No MIMO Screen
College home page displays accordingly	4101- 4102- 4115-	N/A	N/A	Not Apply Per LACPC IT
Remote HDMI and VGA connection(s) works with laptop or user device	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Home page allows users to start a presentation using the SmarBoard, Ceiling Projector, or both	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
A new page will appear allowing easy selection of different sources for each display	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
A simple touch on the name of source (i.e. PC, BluRay, etc.) provides a new window with all sources	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Projector				
Able to remotely turn on/off Projector through Utelogy	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Able to remotely turn on/off Projector screen through Utelogy	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Default source displays on both displays when selected from home page	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Pop-up window and source selector functions properly from	4101- 4102-	4/19/18 4/19/18	Pass Pass	

Item for Inspection/Test	Complete (Yes/No)	Date Inspected	Pass/Fail	Comments
SMARTBOARD and PROJECTOR	4115-	4/19/18	Pass	
Mute button works	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
SmartBoard				
Able to remotely turn on/off through Utelogy	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Selections work accordingly for all source buttons on touchscreen	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Source box shows newly selected display within the box selection	4101- 4102- 4115-	5/24/18 4/19/18 5/24/18	Pass Pass Pass	Complete 5/24/18
Active audio shows in space under selected source	4101- 4102- 4115-	N/A	N/A	Not Apply per LAPC IT
Mute button for Video Blank	4101- 4102- 4115-	4/19/18 4/19/18 5/24/18	Pass Pass Pass	Complete 5/24/18
Volume control functions properly and available on left side of page	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Using SmartBoard Stylus Pen				
Pen turns on properly	4101- 4102- 4115-	5/24/18 5/24/18 5/24/18	Pass Pass Pass	Complete 5/24/18
Source selection functions	4101- 4102- 4115-	5/24/18 5/24/18 5/24/18	Pass Pass Pass	Complete 5/24/18
Able to save screen images	4101- 4102- 4115-	5/24/18 5/24/18 5/24/18	Pass Pass Pass	Complete 5/24/18
PC (dedicated in-room computer)				
Projector displays in-room computer image	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
All necessary software installed and working properly	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	

Item for Inspection/Test	Complete (Yes/No)	Date Inspected	Pass/Fail	Comments
Document Camera				
Able to Select Document Camera through Utelogy	4101-	4/19/18	Pass	Complete 5/24/18
	4102-	4/19/18	Pass	
	4115-	5/24/18	Pass	
Able to view from PC	4101-	4/19/18	Pass	Complete 5/24/18
	4102-	4/19/18	Pass	
	4115-	5/24/18	Pass	
Able to view from SmartBoard	4101-	4/19/18	Pass	Complete 5/24/18
	4102-	4/19/18	Pass	
	4115-	5/24/18	Pass	
Blu-Ray Player				
Able to turn on/off Blu-Ray through Utelogy	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
Able to play Blu-Ray disk	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
Able to control and make selections through Utelogy	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
Sharelink 200 Wireless (BYOD)				
Able to connect to wireless using credentials through laptop or tablet	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
Able to connect to wireless using smartphone	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
Laptop or tablet works accordingly using sharelink	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
SmartPhone works accordingly using sharelink	4101-	4/19/18	Pass	
	4102-	4/19/18	Pass	
	4115-	4/19/18	Pass	
ALS				
ALS is working properly	4101-	4/19/18	Pass	Transmittal Complete 5/24/18
	4102-	4/19/18	Pass	
	4115-	5/24/18	Pass	
Appropriate number of ear sets per specifications have been provided to college	4101-	4/19/18	Pass	Transmittal Complete 5/24/18
	4102-	4/19/18	Pass	
	4115-	5/24/18	Pass	

Item for Inspection/Test	Complete (Yes/No)	Date Inspected	Pass/Fail	Comments
Proper number of charging stations provided and installed	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	Charging Station located in 4115. Complete 5/24/18
Microphones				
All wired and wireless microphones provided per specifications/contract	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
All channels configured properly for each wireless mic	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
All wireless mics can be used at the same time	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	N/A N/A N/A	Only single receiver installed, so only (1) mic can work at a time
All Wired microphones work properly	4101- 4102- 4115-	N/A	N/A	No Wire mics provided
Proper number of charging stations provided and installed	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	Charging station located in 4115
Speakers				
All Speakers installed per specifications	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	Pass Pass Pass	
Audio properly set and adjusted through system to prevent clipping	4101- 4102- 4115-	4/19/18 4/19/18 4/19/18	N/A N/A N/A	College IT agreed to adjust the Audio
Able to adjust audio through all devices	4101- 4102- 4115-	5/24/18 5/24/18 5/31/18	Pass Pass Pass	Volume control needs to be added for mics in utology. (Corrections completed 5/31/18)
Additional Comments:				
(1) Possible issue with Crosspoint 84. Tech had to hard power cycle each switcher to allow BlueRay Player to work. Existing college switchers experience same problem and (3) were noted as having to be replaced by Extron Note: Issue addressed and corrected. Verified 5/24/19. Uteology settings needed to be adjusted. (2) Vendor needs to provide all configuration files in native format to owner Vendor emailed 5/31/18 (3) Monitors have been set per LAPC specifications (Main on Right-side) (4) College IT has agreed to adjust the volume settings (5) Icon needs to be added for Mics with voloum control Verified complete 5/24/18 (6) Vendor needs to verify serial number of Epson 697Ui in room 4101 Updated				

System Acceptance Verified by the following:

College IT Manager: MARK E. KENDERSON [Signature] 6-13-18
 Print Name/Title Signature Date

College Representative: N/A _____
 Print Name/Title Signature Date

TPM: Robert Rendon - TPM [Signature] 6-6-18
 Print Name/Title Signature Date

CPT PM: NICOLAS HADDAD/PM [Signature] 06/18/18
 Print Name/Title Signature Date

System Acceptance Acknowledged by the following:

CPD: Ed CADENA, CPD [Signature] 6/19/18
 Print Name/Title Signature Date

Cx Agent: KRIS IBRANAN/WBA/WARRANTY [Signature] 6/20/18
 Print Name/Title Signature Date

Contractor (Prime): Deni Valderrama/SPM [Signature] 7/13/2018
 Print Name/Title Signature Date

Contractor (Sub): Chris Scott [Signature] 6/19/18
 Print Name/Title Signature Date