

PIERCE COLLEGE

Budget Committee
August 1, 2017
1:30pm – 2:30pm
CSB
Minutes

Present: Brian Walsh for Fernando Oleas, Lyn Clark for Kaycea Campbell, Angela Belden, Joe Perret, Bruce Rosky for Rolf Schleicher, Sheri Berger, Kalynda McLean for Mary Ann Gavarra-Oh, Paul Nieman, Suleman Ishaque, Victoria Romero, James Theoharris

Guest: Larry Kraus

1. Call to Order / Approval of the Agenda

The meeting was called to order at 1:32 pm. The agenda was approved as written with a deferral of item 3a-i to the next meeting.

2. Approval of the Minutes

Minutes from the May 30, 2017 meeting were approved as written.

3. Old Business:

a. Emergency Budget Planning

Bruce provided an updated summary of the college budget. The Emergency Budget Task Force has been invoked because of our 6% reserve requirement. Our 2016/17 ending balance as of June was \$5,643,027. After adjustments for deficits, open orders carrying forward and dedicated revenue added, our anticipated ending balance is \$5,069,700. For 2017/18 we will need \$4,665,069 more than our allocation. After deducting this from our ending balance, we have \$404,631 remaining. Our 6% reserve requirement is \$4,645,134. In order to meet the reserve requirement, we need an additional \$4,240,503. This amount only includes salaries and utilities, and is not related to instruction.

It was noted that for the District as a whole, we will be below base this year. The Budget Task Force will need to consider alternatives. Discussion focused on the college's marketing and the types of marketing being done. A committee member questioned whether SIS problems were having an effect on current enrollment.

i. Emergency Planning Checklist

Deferred to the next meeting.

4. New Business

- a. Budget Supplement Requests > \$2500
- b. Budget Supplement Requests ≤ \$2500
- c. Interdepartmental Budget Transfers

There were no items for discussion.

d. Financial Plan

On February 28, 2017, the State Chancellor's Office released the 2015-16 Recalculation Apportionment. This Recalculation was updated in June to reflect the District's disallowed FTES due to audit findings. On June 26, 2017, the State Chancellor's Office released the 2016-17 Second Principal Apportionment (P2). The State funded all of the District's reported FTES in the Second Period Attendance Accounting Report (4/15/2017). The college's projected ending balance for June was \$5,603,427.

e. Computer Replacements in Library – Action Item

With respect to the 2017/18 Resource Priority List (RPL), two important technology needs were identified. A task force was convened by the Technology Committee to address both items. A request was made to approve the use of both Title V (\$44K) and Block Grant funds (\$450K) to replace 40% of the existing computers in the Library Open Access Lab with new standalone CPU's, and for the remainder of the thin clients to be replaced at such time that additional funds become available.

A 2nd request recommended that the remaining funds in the Block Grant fund be allocated towards replacement of the Crestron system in the CFS, and that any rooms not replaced be included in a refresh when funds become available. Both of the above requests were approved by the Technology Committee on July 13, 2017.

Budget Committee Minutes
August 1, 2017

Discussion followed. It was noted that this request modifies what was ranked on the Resource Priority List. Concern was expressed by the committee's Local 1521A representative that this task force was created by the Technology Committee without notification to Local 1521A. There was a move to approve the use of Block Grant funds and forward to PCC. A vote was taken: YES = 8, NO = 1, ABSTAIN = 1. Motion passed.

5. Adjournment

The meeting was adjourned at 2:42pm.

Minutes prepared by Linda Solar September 1, 2017.