

**Academic Senate
November 4, 2019
2:15-3:45 p.m.
Building 600 (Faculty and Staff Center)
Minutes**

Item Number	Item
1	Call to Order 2:16pm
2	Public Commentary – 2 minutes maximum per public speaker on matters related to this meeting’s agenda <ul style="list-style-type: none"> No members of the public present
3	Approval of the Agenda – Approved by acclamation (Pillado/Belden)
4	Approval of Consent Calendar enables members to vote on a block of items that are noncontroversial without a lot of time or discussion. Any item can be pulled from the consent agenda and discussed, if so desired. <ul style="list-style-type: none"> Approved by acclamation (Pillado/Belden) a. Ratify Maria Perser as the APC Senate representative for the Satellite Oversight Committee; there was one APC Senate representative vacancy and one candidate b. Ratify Student Success Committee expenditures (see attached); <ol style="list-style-type: none"> English/ESL Mentor Stipends – Faculty mentor other faculty to reflect on and/or improve the support they provide for students in our first year of AB 705 - \$1,500 Passport to Math – Faculty and tutors facilitate a winter math and college skills refresher workshop for students who, as a result of AB 705, are now going directly into transfer-level math courses. This will be paired with “Passport to English,” which was approved in September. - \$2,686.80
5	Approval of the Minutes from October 21, 2019 Approved by acclamation - Benne/Pillado
6	College Administration Report – Alexis Montevirgen <ul style="list-style-type: none"> Thank you for the excellent attendance for Coffee with President. We may need to move location, the event was so well-intended. We were again filled to capacity as a large animal evacuation center. Attended a Business Forecast event to better align Pierce to industry needs. Other campus events were well-attended, including by the Chancellor, such as transfer day and the children’s costume event. President is meeting with Los Angeles business leaders. President is meeting with District committees. Of particular note, he is meeting to problem-solve our budget concerns. FPC: no district updates for new hires.

7	<p>Associated Student Organization (ASO) Report – ASO President, Vivian Yee</p> <ul style="list-style-type: none"> • Vivian Yee is the new ASO president. • ASO is supporting MECHA in placing Dia de Los Muertos altars. • ASO held a successful Halloween club rush. • ASO is planning a leadership summit for club student leaders.
8	<p>Action Items;</p> <p>a. None</p>
9	<p>Unfinished Business;</p> <p>a. Midterm Accreditation report - Yvonne Grigg, Faculty Accreditation Coordinator</p> <ul style="list-style-type: none"> • Reps. Land and Robb abstain. The motion carries (Pillado/Belden). • Grigg: Some new, updated numbers have been added to the report. • Schamus: Many of the employment/placement numbers are identical. • Berger: This is a function of the fact that data is reported by top-code and certificate and degrees have the same top-code.
10	<p>New Business;</p> <p>a. 2019-11-04_NMP F19-01_Exec_Articulation Officer (see attached)</p> <ul style="list-style-type: none"> • The 1st VP Pillado discussed the importance of the articulation officer, as it relates to the NMP above.
	<p>Academic Senate President Report – Barbara Anderson</p> <p>a. Senate exec worked on the AO change NMP, held a collegial consultation with administration, and attended DAS. Topics of note:</p> <ul style="list-style-type: none"> • Our sheriff’s do not work with ICE • Administration is exploring concerns regarding the new multi-purpose building. <p>b. Reminders: two more Senate meetings, BJ’s on 12/2, 4-6 pm</p> <p>c. Senate, District and College Committee vacancies:</p> <ul style="list-style-type: none"> • Satellite Oversight Committee, there is one vacancy for an adjunct rep, and 2 vacancies for faculty (either full or part-time) • DAS Professional Development Steering Committee, there is one vacancy for the Pierce liaison • College Outcomes Committee (COC) has one vacancy for an Area 1 representative • The Faculty Professional Development Committee (FPDC) has vacancies for Area 1, Area 2 and for Area 4 • One District Academic Senate (DAS) representative <p>d. Upcoming Pierce College and DAS event:</p> <ul style="list-style-type: none"> • The Speed of Trust <p>e. Upcoming ASCCC events (more information may be found at www.asccc.org):</p> <ul style="list-style-type: none"> • ASCCC Fall Plenary - November 7-9, 2019 at the Newport each Renaissance Hotel <p>f. Please send senate agenda items to President Anderson by the Weds proceeding the Senate meeting.</p>

12	<p>Academic Senate Treasurer Report – Angela Belden</p> <ul style="list-style-type: none"> • About 100 people have paid their dues. Please encourage your constituents to pay their dues. Last year I had a goal of 200 dues paying members and did not reach it. Can you help me reach this goal of 200 this year? • Full-time faculty dues are \$50 per year and adjuncts faculty dues are \$25. However, if you pay before December 31st, 2019, you get a discount (\$10 for full time and \$5 for adjunct).
13	<p>Faculty Accreditation Coordinator Report – Yvonne Grigg</p> <ul style="list-style-type: none"> • The midterm was finalized by the senate. • We are now going to work on the ISER. The faculty Accreditation coordinator will be reaching out to faculty to assist in this effort.
14	<p>Campus Reports</p> <p>Articulation Officer – Cristina Rodriguez No present - No report</p> <p>Transfer Center Director – Sunday Salter Distance Education Not present – No report</p> <p>Distance Education Coordinator – Wendy Bass</p> <ul style="list-style-type: none"> • Winter shells have been created, spring shells will be created by mid November. • Reminder that we have workshops twice a week every Monday 10-11am and every Thursday 5-6pm • Remember, if you are using publishers resources, it is your responsibility to make sure they are ADA compliant and to provide support number for your students if they are having any technical issues. • Students can now change their preferred name in SIS and all canvas names will now be the students preferred name. However, this means instructors need to be very careful when submitting grades as the grade roster will still be under students legal name. Please match students by their student ID numbers. <p>It was also noted at the senate that:</p> <ul style="list-style-type: none"> • PierceOnline faculty/staff go on vacation over winter. Please contact them early to alert them to any problems. • PierceOnline faculty/staff maintain office hours, so reach out them to get help with Canvas. • Online courses need to be compliant with federal guidelines, which includes regular, substantive, individualized student to student and faculty to student contact. This contact cannot be email, announcements, or global. • Preferred email addresses are permissible on Canvas.

Academic Senate Committee Reports**Academic Policy (APC) – Michael Gend**

At the 10/22/19 meeting of APC since the last Senate meeting, the members discussed the Following:

- Kim Rich brought up the topic of Too Many Emails and how the district, the Pierce Admin, and even the department chairpersons are sending too many emails with the same information. This creates a culture of email etiquette where most faculty may choose to delete emails or not read important topics because their inboxes are cluttered with invitations to Dodgers Day, etc
- Some chairpersons brought up the fact that they forward important district emails and admin emails to their department contact lists because the All Adjunct Users email serv does not include employees whom have their primary email identities at a campus other than Pierce College. Michael Gend intends to consult with Sheri Berger to see if there are any unnecessary duplication of emails that can be resolved at the campus level.
- Margarita Pillado discussed that the lack of ENGLISH and MATH offerings of ENGLISH 28 and MATH 125 has had an impact on programs outside of ENGLISH and MATH were these classes were prerequisites. Students are able to enroll in classes without the foundational math and writing skills necessary to succeed in these programs. She also discussed the Prerequisite Challenge statement in the catalog (Which needs revision). She discussed the compressed timeline for COR submission for Spring 2020 ECD updates and informed the chairpersons that an updated timeline will be distributed. Faculty may begin working on Spring 2020 CORs Asap and do not need to wait for spring to begin. ECD will shut down at the end of April 2020.
- The APC committee appointed Kim Rich and Michael Gend as APC representatives for the Social Media Certificate Viability Task Force (for the Educational Planning Committee).
- The APC Committee appointed Maria Perser as APC representative for the Satellite Oversight Committee (an AFT contractual committee).
- There were over ten individuals who spoke during public commentary (advocating for the increase in the Student Health Fee), including staff from the health center, VP Earic Peters, Dean Juan Carlos Astorga, Nurse Beth Benne, among others.
- Vice Chancellor Ryan Cornner addressed the district process as it pertains to the increase of the student health fee. He claimed that it is a fee that must align district-wide, and Pierce cannot have a different fee than the other campuses. He will be presenting the fee increase to the District Student Affairs Committee for a vote. (He felt confident that the fee vote would go in our favor). He also mentioned that if the committee approves the district wide fee increase, the soonest it can be implemented is Fall 2020. Brian Walsh recommended that the district supply emergency funds to help cover the expenses of the Pierce Health Center in the interim. Ryan Cornner suggested talking to the Chancellor and requesting these funds while simultaneously pursuing the Student Affairs Committee path. It was suggested by Eddie Tchterchian that the

Chancellor would not approve emergency funding without first having a recommendation from the District Budget Committee. Ryan Corner stated that there is very little he can do because he is not in charge of budgets and finances. Yeprem Davoodian asked that Ryan be an "Advocate" for our concerns. We need someone to advocate on our behalf at district.

- Ryan Corner announced that the district has secured a contract to develop the websites for all nine campuses. The vendor is Censis Agency. He recommended that the chairpersons visit the CalStateLA website to see an example of their work.

College Outcomes (COC) – Jennifer Moses

- The Outcomes Committee has not met, but the senate is reminded that the SLO update process will change now that ECD is being retired.
- The eLumen vendor rep will be on campus at the next COC meeting to go over SLO updates/creation as a part of COR updates/creation.
- Our next meeting is Weds, November 20th from 2:30-3:30pm in Alder 1004A.

Curriculum (CC) – Margarita Pillado

- CC is November 15th and they will meet again in December.
- ECD is retiring on April 30th.
- CORs moving to eLumen will need to manually validated and discipline faculty will need to be consulted.

Distance Education and Instructional Technology (DEITC) – Clay Gediman

- Have not met, no report. DEITC will meet at 2:00pm on the second Weds of the month.

Educational Planning (EPC) – Barbara Anderson

- Have not met, no report. EPC will meet Weds 11/6/19 at 1pm.

Events and Recognition (ERC) – Brian Moe

- Have not met, no report – Meeting Weds 11/6/19 from 3-4pm

Faculty Position Priority (FPPC) – Ann Hennessey

- Have not met, no report – FPPC will meet Friday 11/15/19 from 10-11am

Faculty Professional Development (FPDC) – Fernando Oleas

- Have not met, no report - FPDC will meet Tuesday, 11/5/19

Professional Ethics (PEC) – Cara Gillis

- Have not met, no report – PEC will meet Monday, 11/4/19

Student Success (SSC) – Crystal Kiekel

Rep. Tchertchian reported that:

- Senate approved CAS proposals.
- Spring Student Success conference committee met.
- Theme: Student engagement and participation.
- The budget issue with CAS was resolved.

16	<p>Guided Pathways Ad-Hoc Committee Report– Angela Belden</p> <ul style="list-style-type: none"> • The 2nd year GP structure was discussed and supported at the October ACE (see handout). If you would like to work on one of these teams this year, please contact a GP coordinator. • The GP budget was also distributed (see handout). The actual amount of money spent during year 1 and the proposed budget for year 2. <p>The following was also discussed at the senate:</p> <ul style="list-style-type: none"> • Tchertchian is concerned that the budget is opaque and unclear how the monies were spent. Who should he direct his questions to? • Anderson notes that this type of budget is how Pierce reports to the state. Maybe the budget committee could provide guidance.
17	<p>District Academic Senate (DAS) Report –Aric Eidadu or Sabrina Prieur;</p> <ul style="list-style-type: none"> • Have not met, no report. The next DAS meeting is here at Pierce on December 12th from 12:30-3:30pm.
18	<p>Senate Elections Task Force Report – Wendy Bass, Fernando Oleas, or Eddie Tchertchian</p> <ul style="list-style-type: none"> • The task force is exploring and pricing voting options based on the size of our institution. They have reviewed: Simply voting, eVoting, and Election Buddy. • They are considering ease of use, data validation, and reporting options.
19	<p>Announcements and Open Forum <i>Permits anyone to bring to the floor matters not currently on the agenda, though action may not be taken on any item. 2 minutes maximum per speaker.</i></p> <ul style="list-style-type: none"> • Rep. Moe – Fall Dance Concert is a happening soon (see flier). • Rep Ramirez-Wee – On Thursday 11/7/19 from 5pm-8pm, there will be an Arts event and a Dia de Los Muertos event on campus. • AFT president Walsh: Faculty negotiation commences at Mission College at 3pm on Weds 11/6/19. November 21st at 12:45pm is the AFT meeting and a Board of Trustees candidate will be in attendance. • Robb: On November 20th there will be a Political Science film festival, from 11am-4pm. They will show Wag the Dog and Vice. • Grigg: There is a French Film festival this and next week.
20	<p>Adjourned at 3:25pm (Prieur/Belden)</p>

Please note:

The documents that are marked “see attached” are sent to the Academic Senate members with the agenda. They are also posted on the Academic Senate webpage. Click on “Documents”, then on “Supplemental Meeting Documents”, then on the folder named after the relevant academic year, then on the folder named after the relevant semester, and finally, on the folder named after the relevant Senate meeting date.

In addition, the Notice Motion Proposals (NMPs) are also posted on the Academic Senate webpage. Click on “Documents”, then on the “Resolutions” folder, then on the folder named after the relevant academic year, and finally, on the folder named after the relevant semester.

Academic Senate Meeting Dates

Fall 2019: 9/9, 9/23, 10/7, 10/21, 11/4, 11/18, 12/2

Spring 2020: 2/10, 2/24, 3/9, 3/23, 4/20, 5/4, 5/18, 6/1

Curriculum Areas

AREA 1 includes disciplines housed in the following departments:

Art and Architecture, Communication Studies and Education, English, Media Arts, Library Sciences, Modern Languages, Performing Arts

AREA 2 includes disciplines housed in the following departments:

Child Development, Kinesiology, History, Philosophy and Sociology; Political Sciences, Economics, Criminal Justice, and Chicano Studies; Psychology and Addiction Studies

AREA 3 includes disciplines housed in the following departments:

Business Administration, Anthropological and Geographical Sciences, Chemistry, Life Sciences, Mathematics, Nursing, Physics and Planetary Sciences

AREA 4 includes disciplines housed in the following departments:

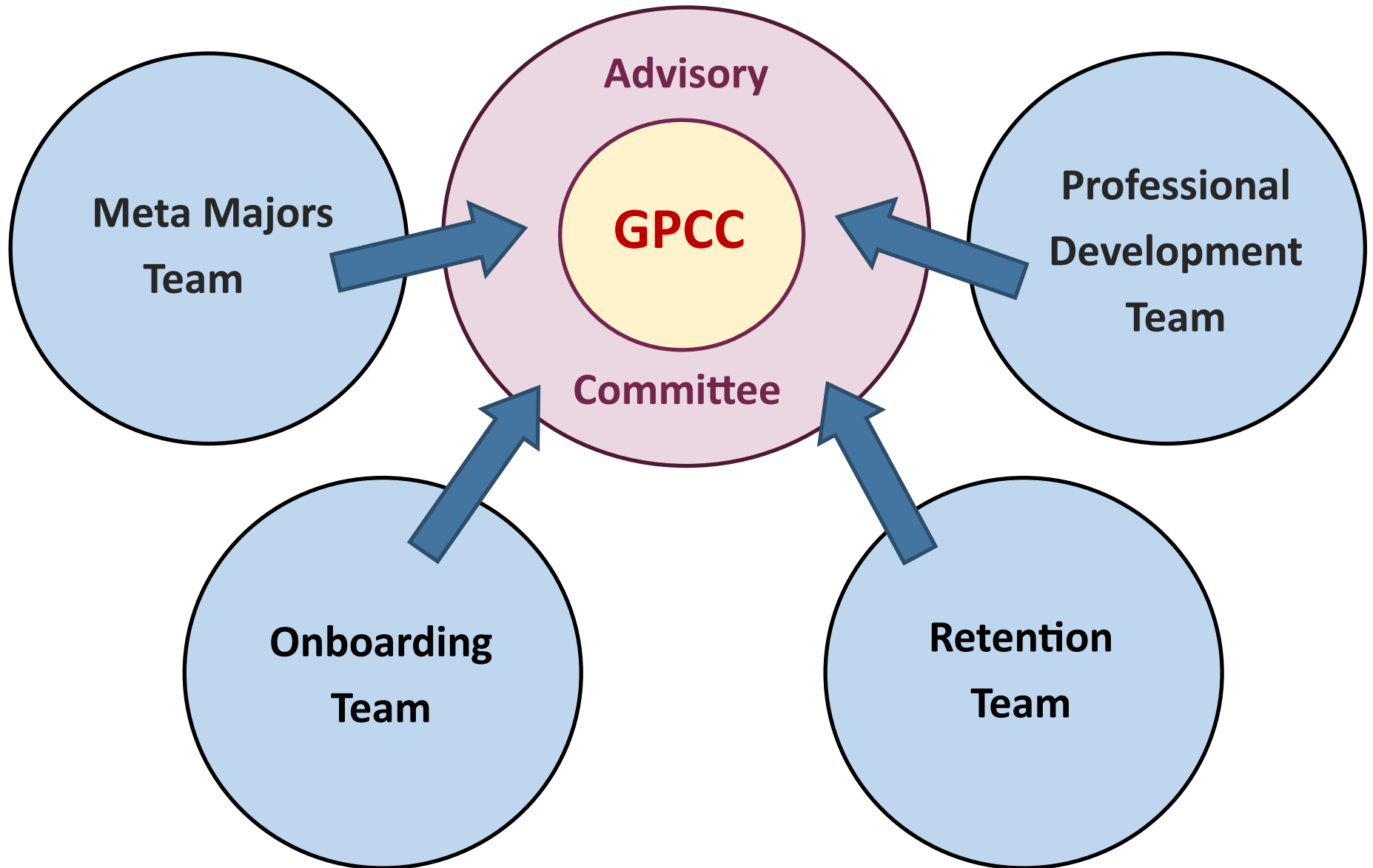
Agriculture and Natural Resources, Center for Academic Success, Computer Applications and Office Technologies, Counseling, Industrial Technology, Computer Science and Information Technology

**Pierce College Academic Senate
Attendance Roster
Monday, November 4th, 2019**

Academic Senate Exec		
President	Barbara Anderson	PRESENT
Past President	Anna Bruzzese	
1st VP	Michael Gend	PRESENT
2nd VP	Margarita Pillado	PRESENT
Treasurer	Angela Belden	PRESENT
Secretary	Jennifer Moses	PRESENT
Senators		
Academic Affairs	Wendy Bass	PRESENT
Agriculture and Natural Resources	Nicole Land	PRESENT
Anthropological and Geographical Sciences	Brian Pierson	PRESENT
Art and Architecture	Monika Ramirez Wee	PRESENT
At Large Full-Time	Bonnie Lemus	ABSENT
At Large Full-Time	Robert Loy	PRESENT
At Large Full-Time	David Schamus	PRESENT
At Large Part-Time	Kathleen Holland	ABSENT
At Large Part-Time	Hassina Baharloo	ABSENT
At Large Part-Time	Michelle Meyer	ABSENT
Business Administration	Babken Basmadzhyan	PRESENT
Center for Academic Success	Eddie Tchertchian	PRESENT
Chemistry	Neil Quebbemann	ABSENT
Child Development	Lila Snow	PRESENT
Communication Studies & Education	Sally Kassamanian	PRESENT
Computer Applications and Office Technologies	Jill Binsley	ABSENT
Computer Science and Information Technology	Luis Celada	ABSENT
Counseling	Jeanette Maduena	PRESENT
English and ESL	Karin Burns	PRESENT

History	Christopher Strickland	PRESENT
Industrial Technology	Alex Villalta	PRESENT
Kinesiology and Health	Jamie Phillips	PRESENT
Library Science	Clay Gediman	PRESENT
Life Sciences	Brandon Jones	PRESENT
Mathematics	Sam Pearsall	PRESENT
Media Arts	Jeff Favre	PRESENT
Modern Languages	Rafael Orozco-Ramirez	PRESENT
Nursing	Connie Tiu	PRESENT
Performing Arts Department	Shaheen Vaaz	PRESENT
Philosophy and Sociology	Christopher Lay	PRESENT
Physics and Planetary Sciences	Ryan Eagle	PRESENT
Political Sci/ Econ/ CJ/ Chicano Studies	Denise Robb	PRESENT
Psychology, Statistics, Addiction Studies	Chad Snow	ABSENT
Student Services	Beth Benne	PRESENT
Academic Policy	Michael Gend	
Curriculum	Margarita Pillado	
DAS Rep	Aric Eidadu	PRESENT
DAS Rep	Margarita Pillado	
DAS Rep	Sabrina Prieur	PRESENT
Distance Education Instructional Technology	Clay Gediman	
Educational Planning	Barbara Anderson	
Ethics	Cara Gillis	PRESENT
Events and Recognition	Brian Moe	PRESENT
Faculty Position Priority	Ann Hennessey	PRESENT
College Outcomes	Jennifer Moses	

Year 2 Guided Pathways Proposed Structure



Guided Pathways Year 1 Budget/Expenditure Comparison

GL Code	Description	Submitted	Expended Y1	Balance	Balance in SAP*
1000	Instructional Salaries	\$ 226,000.00	\$ 180,524.63	\$ 45,475.37	\$ 82,476.37
2000	Non-Instructional Salaries	\$ 48,000.00	\$ -	\$ 48,000.00	\$ 2,863.00
3000	Employee Benefits	\$ 80,000.00	\$ 33,169.19	\$ 46,830.81	\$ 48,966.81
4000	Supplies and Materials	\$ 43,000.00	\$ 9,725.12	\$ 33,274.88	\$ 20,819.88
5000	Other Operating Expenses and Services	\$ 43,000.00	\$ 49,969.04	\$ (6,969.04)	\$ 11,485.86
	Indirect Costs	\$ 20,352.00	\$ 10,925.23	\$ 9,426.77	\$ 9,426.77
		\$ 460,352.00	\$ 284,313.21	\$ 176,038.79	\$ 176,038.69

*Note - as the year progressed funds were shifted to accommodate unplanned needs, such as Opening Day in fall 2018 and other activities not anticipated.

This shifted funds primarily from Non-Instructional Salaries to Instructional Salaries and Other Expenses.

Guided Pathways Year 2 Budget/Expenditure Comparison

GL Code	Description	Year 1 Carryforward	Year 2 Distribution	Expended/Committed Y2*	Balance in SAP
1000	Instructional Salaries	\$ 82,477.00	\$ 269,070.00	\$ 115,336.36	\$ 236,210.64
2000	Non-Instructional Salaries	\$ 2,863.00	\$ 20,000.00	\$ -	\$ 22,863.00
3000	Employee Benefits	\$ 48,967.00	\$ 37,753.00	\$ 15,995.25	\$ 70,724.75
4000	Supplies and Materials	\$ 20,820.00	\$ 20,000.00	\$ 21,249.31	\$ 19,570.69
5000	Other Operating Expenses and Services	\$ 11,486.00	\$ 168,000.00	\$ 20,389.26	\$ 159,096.74
6000		\$ -	\$ 10,000.00	\$ 5,543.85	\$ 4,456.15
	Indirect Costs	\$ 9,427.00	\$ 27,600.00	\$ 3,742.94	\$ 33,284.06
		\$ 176,040.00	\$ 552,423.00	\$ 182,256.97	\$ 546,206.03

*As of 10/30/2019

ALERT

T H E

CUL de SAC



The 2019 Fall Dance Concert



If you need accommodation, due to a disability, to attend this event, please contact our box office at least 24 hours in advance.

Photo by Brian Moe

L A P C
D A N C E

Nov. 15 & 16, 8pm & 17, 2pm, 2019
Performing Arts Mainstage
6201 Winnetka Avenue, Woodland Hills, CA
Tix Online: brownpapertickets.com
or by at the box office, day of show