

Pierce College

Pierce College Council Minutes

Thursday, November 21, 2019, 2:00–4:00 p.m., CSB Conference Room

Members Present: **President:** Alexis Montevirgen (via phone); **Administration:** Sheri Berger, Kalynda McLean (proxy for Earic Dixon-Peters), Bruce Rosky, Rolf Schleicher; **Academic Senate:** Wendy Bass, Barbara Anderson, Lyn Clark, Michael Gend, Eddie Tchertchian (Vice Chair); **AFT College Guild:** Beth Benne, Alma Cortes, Brian Gendron (Chair), Fernando Oleas, Tracie Savage, Brian Walsh; **AFT Staff Guild:** Miguel Montanez; **ASO:** Vivian Yee; **SEIU 721:** Deborah Hefter; **Teamsters 911:** Susan Rhi Kleinert (proxy for William Marmolejo); **Work Environment Committee:** Patricio Gallegos (proxy for Melody Cooper)

Members Absent: **Administration:** Earic Dixon-Peters; **Academic Senate:** Joseph Roberson; **Local 99:** Rodolfo Covarrubias; **Teamsters 911:** William Marmolejo; **Trade Unit:** Mike McMillin; **UMCE:** Shannon Krajewski; **Work Environment Committee:** Melody Cooper

Guests: **Academic Affairs:** Mary Anne Gavarra-Oh; **Accreditation Steering Committee:** Yvonne Grigg; **Administrative Services:** Mofe Doyle; **AFT Staff Guild:** Kristine Ayvazyan; **Art & Architecture:** Melody Cooper; **ASO:** Jane Benga, Sarkis Chrikjian, Brandon Le; **Center for Academic Success:** Linh Tran; **College Project Team:** Marco Tarantino; **Institutional Effectiveness:** Amari Williams; **Math:** Wendy Hogle, Elvira Khasanova, Sheri Lehavi, Bob Martinez, Sam Pearsall, Mitchell Pumar, Howard Schwesky, Ben Smith, Katrina Wono; **Media Arts:** Jill Connelly; **Media Arts/Photography:** Sean McDonald; **Psychology:** Jose Abara, Angel Belden; **Psychology & Statistics:** Maria Perser; **Roundup:** Ale Aguilera; **Student Engagement:** Juan Carlos Astorga; **Transfer Center:** Sunday Salter

I. Opening Business

- A. Approval of Agenda Action Gendron
- The agenda was unanimously approved as is.
 - Per B. Gendron, although the President could not attend today's meeting in person, he will be participating via conference call.
- B. Approval of October Minutes Action Tchertchian
- The October minutes were unanimously approved as is, except for one abstention.
- C. Public Commentary Information
- B. Gendron mentioned the following:
 - This item was added to allow the public to make comments on the agenda.
 - Please identify yourself (name and affiliation) and limit your remarks to a maximum of two minutes.
 - S. Lehavi (on behalf of the Math Department):
 - Regarding Multipurpose Academic Education Workforce Building (MPAWE):

- The faculty originally thought that they had lots of input (i.e., BUG, etc.).
 - The plans were then scrapped because of budget issues.
 - There was no communication regarding the new plans.
 - She does not feel that user input was really given.
- H. Schwesky (Math):
 - He has been at Pierce since 1984.
 - He feels that the Math Department is a cohesive group and that they need to have their own building.
 - He went to meetings with contractors about a month ago, and he did not feel that the attendees were heard.
- B. Martinez (Math):
 - He indicated that his comments would be about shared governance.
 - Regarding NOM I, the plan had a single projection system, not digital.
 - He learned that you have to get involved at a grander level in order to get things done to your specification.
 - We need real faculty consultation.
- B. Lee (ASO Treasurer):
 - Pierce is the only college that does not have a student center.
 - Students need a student union.
 - The student engagement center is too small.
 - He believes that the bottom floor of the new building (i.e., MPAWE) should house a student center, as well as the Brahma Pantry and the Veteran's Center.
 - A student center will encourage student engagement.
- A. Belden (Psychology):
 - Having a single building (i.e., MPAWE) that houses 30% of classes is not a good idea.
 - Putting faculty in cubicles could lead to FERPA violations.
- Sean McDonald (Media Arts/Photography):
 - Delaying buildings will just increase construction costs.
 - ASO gave up the Great Hall.
- Name (not given) (Architecture):
 - Including Architecture in the MPAWE and mixing that department in with other less noisy departments may be disruptive to those departments.
 - She is not sure how Architecture got included in the new building.
 - The architects who were doing the programming were not sure that they could include the entire Architecture Department in the new building.
 - Those architects were not sure if they could share all the plans with the department.
- J. Connelly (Media Arts):
 - She is okay with the new building.
 - However, she understands that the plans are not ideal for some groups.
- L. Tran (Center for Academic Success):
 - It is very important to have enough space for faculty to meet with students and for tutoring.

- She is also in favor of having separate buildings for separate departments.
- M. Pumar (Math)
 - Please support Action Item #6 (Approve process to review and recommend revisions to Facilities Master Plan).
- Name (not given) (Art):
 - She wants to go ahead with MPAWE.
 - She understands ASO's point about the importance of having a student center.

II. Reports from College Agencies

- A. L.A. Pierce College President Report Montevirgen
- The President is currently in Riverside for a Community College League of California event.
 - He has been listening to the meeting over the phone and has heard everyone's comments.
 - He wished everyone a happy Thanksgiving and thanked everyone for their great work so far.
- B. LA County Sheriff's Report Sanchez
- No Sheriff's representative attended today's meeting.
 - Remarks by R. Schleicher:
 - We are taking notice of the active shootings in the local area and nationwide.
 - We will be continuing with active shooter trainings.
 - We are trying to broaden the training to students.
 - We are working on identifying buildings better.
 - The surveillance system will be coming online in the next month.
 - The campus closes at 11 p.m. and reopens at 6 a.m.
 - There will be a stronger enforcement of these hours.
 - We have hired two additional Sheriff's officers to walk around campus and make sure that faculty lock doors.
 - The additional patrols cost more, but it is worth it.
 - Bikes for Sheriff's Department
 - The campus has procured some, but we need to have a training program.
 - There are questions about liability issues.
 - We are also looking at putting some Facilities personnel on bikes, but not everyone is comfortable riding one.
- C. Bond Construction Project Report Tarantino
- NOM II
 - Phase 2 of the classroom A/V upgrades is scheduled to commence and be completed during winter break.
 - Parking Lots and Roadways
 - This project is essentially complete, except for the gate arm in the Applied Tech area.
 - Security cameras system

- It should be online next month.
- The contractor is working on the punch list.
- Completion date should be mid-January 2020.
- Expanded Automotive
 - FMPOC approved the \$1.8 million overage yesterday.
- SLE-SOM
 - The vendor identified the additional IT, A/V, and power requirements needed.
 - Submitting plans to DSA on December 2.
- Digital Arts & Media Improvements
 - 90% Construction Documents received.
- CFS Improvements
 - Design is scheduled for DSA submittal on December 23.
- CDC
 - The Department has requested that all play structures be removed. We are ready to remove these structures during Winter break.
- Fine Arts (3300)
 - Currently in design.
 - There will be a BUG meeting on December 2 to review ADA accessibility options for classroom 3300.
- Door locks
 - Phase 1A is done.
 - Now installing the required ADA exit device thumb turns on doorknobs for 38 doors. This work will likely be scheduled for a Friday when classrooms are more readily available.
- Demo of old library
 - Currently in design. Architect is currently working on 50% CDs.
- Industrial Tech
 - Site surveys were completed last week. Environmental site sampling is scheduled for this week.

III. Administrative Reports

- A. Action Item #4 Follow-Up Report Montevirgen
- Action Item #4 (Approve PCC Charter Compliance Metric)
 - The President approved this item.

IV. New Business

- A. Approve Midterm Report Action 5 Berger/Grigg

Recommendation: We ask that PCC approve the Midterm Report; this report must be submitted to the Board of Trustees and then the ACCJC to comply with the terms and conditions of the accreditation process.

Rationale: The Midterm Report is a required document that the College must present to ACCJC in order to remain in compliance with the accreditation process.

Budget Impact: N/A

Remarks from today's meeting:

- The report has been revised from the version that was presented to PCC last month.
 - More information has been added.
 - Nothing from the narrative has been changed.

A vote was taken. The action item was passed unanimously.

- B. Approve process to review and recommend revisions to Facilities Master Plan Action 6 Tchertchian/Perser/Grigoriants

Recommendation: Review and recommend revisions to Facilities Master Plan

Rationale: A variety of concerns regarding the construction of the Multi-Purpose Academic and Workforce Education (MPAWE) Building have been brought to PCC and the President of Pierce College. These concerns include, but are not limited to: scheduling multiple courses at peak times with limited square footage in one building (based on the large number of FTES used by the departments in NOM-II) – this creates major daily congestion issues on campus; the overall footprint of the campus not being utilized in an optimal manner – instead, we are cramming multiple high-impact areas/programs on a small piece of land, resulting in a congestion nightmare on The Mall and possible interference with on-campus student events on this central location; the space of the old library being utilized in the near future in more optimal ways, such as a student union center – Pierce College remains the only campus in LACCD without a dedicated student union; maintenance and upkeep extra costs – the space of the old buildings (1200, 1300, 1400, 1500) leaving a vacant eyesore as landscape which has to be maintained; and many more. These concerns have become especially pronounced subsequent to the pre-programming meetings with the architect and impacted departments. The departments of mathematics, computer science, and psychology whose programs are fully moving into the building simply do not feel that the MPAWE building set-up will satisfy the needs of their staff and students, while also leaving a negative impact on our campus. Further, there has been concern expressed in the complete lack of shared governance when it comes to the decision-making process behind the MPAWE building – the faculty and students were never consulted for this decision that impacts the campus to a great magnitude; nor was PCC properly consulted in approving the Facilities Master Plan, as the group was not given the proper 72-hour notice on this voting item as per its charter. (See amended PCC minutes from 02/23/2017 which clearly state "The motion related to this urgent matter was not presented 72 hours prior to the meeting.") In summary, following a consultation with the college president, a proper review of the Facilities Master Plan should occur to ensure the college considers these, and potentially other concerns, through a fair process of shared governance.

Budget Impact: TBD

- Remarks by R. Schleicher:
 - In the Q1 meeting, we learned that the high success measures may be paying off.
 - There could be potential to balance our budget by the end of the year.
 - We continue to incur more expenses than revenue.
 - There is growing interest to enforce an action to cap expenses and labor costs.
 - We are looking for more opportunities on the enterprise side.
 - We have to use our property more effectively.
 - We are still in a difficult fiscal position and must stay focused on budgets.
 - Our projection is a \$3.5 million deficit.
 - There will be changes in how IT is being run through the ESC.
 - We need to be more focused on what and how we deliver results.

B. Student Support Committee Report Gendron

- The committee's first meeting was held on November 1. The following issues were discussed:
 - The agenda and charter
 - Addressing unmet needs
 - Synthesizing current support systems that are out there
 - The committee may do a survey regarding this issue.
- The next meeting will be on December 5 at 10 a.m.

C. Diversity Report Habata

The Diversity Committee continued to work on the holidays and cultural events calendar. There will be a master calendar of all celebrated holidays and events, and then a list of holidays that the committee will create short educational entries to send out to the college by email.

The committee has started to contact faculty members to invite them to participate with diversity and inclusion-related programming during the morning time slot of Multicultural Day on Thursday, April 23rd. We have also narrowed our possible keynote speakers to 3 or 4 candidates for the event in the Great Hall, and have begun the process to request ASO funding for costs of putting on the event.

D. Enrollment Management Report Salter/Gavarra-Oh

- The following issues were discussed at the November 7 meeting:
 - Welcome New EMC Members
 - Possibility of January meeting
 - Financial Aid Update
 - Action Item: Increase Class Limits to Alleviate Budget Deficit
 - SEM Academy Enrollment Conversations Feedback

E. Facilities Advisory Report Nieman/Schleicher

- The following issues were discussed at Tuesday's meeting:
 - The ADA work that is going on right now.
 - Waste hauling
 - A RFP is in progress.

- The transportation and parking study that we are doing.

F. Technology Report Tchertchian/Rosky

- The committee met on November 14 and discussed the following issues:
 - Reorganization of IT from project standpoint and HR standpoint
 - The goal of having a group meeting with the District technology committee in December
 - All projects that we were working on have been moved to the District office.
 - Mark Henderson tried to explain what he knows about the situation, but it was not much.
 - We will keep moving forward with SOP until we are told otherwise.
- Remarks by R. Schleicher:
 - Pierce was measured with all nine colleges.
 - Standardization could be great, or horrific if done poorly.
 - We do not have an IT manager who reports to District.

G. Guided Pathways Report Youhanna

- A. Belden invited everyone to participate in the upcoming Call-A-Thon on Thursday, December 5, during which participants will try to make 1,000 phone calls in three hours to students to encourage them to enroll for Spring 2020.
- There will be a pop-up event the following Tuesday.
 - A representative from Financial Aid will be there.
 - The committee is working with Lorena Lopez in order to have an Admissions representative attend as well.

H. Accreditation Steering Report Berger/Grigg

The committee's next meeting will be next week.

I. ASO Report Yee

- ASO events
 - Goat yoga
 - An event was held yesterday morning.
 - Today's event was canceled.
 - ASO had a Peer to Peer Give Thanks event.
- ASO made it mandatory for its officers to rate their professors and to do a Yelp review for Pierce.
- ASO is also creating a survey about Pacific Dining.
 - B. Rosky mentioned that Pacific Dining's contract does require that it works with the administration to fix any issues.

J. College Planning
No report was given.

Report Dixon-Peters/Williams

VI. Items from the Floor

Information

- Mentioned by J.C. Astorga:
 - There was a student who passed away over the weekend in a car accident. There will be a fundraiser car wash soon.
 - There will be a memorial for him next Monday at 5 p.m.
 - You may be getting an email from a student who has created a GoFundMe campaign for the Student Health Center. Please be aware that this is not endorsed by the college.

VII. Adjournment

Action

Gendron

Fall 2019 PCC Schedule of Meetings	
PCC	PCC Exec
Thursday, July 25, 2-4 p.m.	Thursday, July 18, 2:30-3:30 p.m.
Thursday, August 29, 2 - 4 p.m.	Wednesday, August 14, 2:30-3:30 p.m.
Thursday, September 26, 2-4 p.m.	Thursday, September 19, 2:30-3:30 p.m.
Thursday, October 24, 2-4 p.m.	Thursday, October 17, 2:30-3:30 p.m.
Thursday, November 21, 2-4 p.m.	Thursday, November 14, 2:30-3:30 p.m.
Thursday, December 12, 2-4 p.m.	Thursday, Dec. 5, 2:30-3:30 p.m. (1004A)

Spring 2020 PCC Schedule of Meetings	
PCC	PCC Exec
Thursday, January 23, 2-4 p.m.	Thursday, January 16, 2:30-3:30 p.m.
Thursday, February 27, 2-4 p.m.	Thursday, February 20, 2:30-3:30 p.m.
Thursday, March 26, 2-4 p.m.	Thursday, March 19, 2:30-3:30 p.m.
Thursday, April 23, 2-4 p.m.	Thursday, April 16, 2:30-3:30 p.m.
Thursday, May 28, 2-4 p.m.	Thursday, May 21, 2:30-3:30 p.m.
Thursday, June 25, 2-4 p.m.	Thursday, June 18, 2:30-3:30 p.m.