Wednesday, January 22, 2020
Institutional Effectiveness & Student Success Committee

2:30 p.m. - 3:45 p.m.
Educational Services Center
Board Room - First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017

Committee Members
Mike Fong, Chair
Gabriel Buelna, Member
David Vela, Member
Steven F. Veres, Board Alternate
Ryan M. Cornner, Staff Liaison
Larry Frank, Staff Liaison
James M. Limbaugh, College President Liaison

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A. OPENING ITEMS

Subject	**1. Roll Call**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	A. OPENING ITEMS
Access	Public
Type	Procedural

Mike Fong, Chair
Gabriel Buelna, Vice Chair
David Vela, Member
Steven F. Veres, Board Alternate

Subject	**2. Public Comment**

Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	A. OPENING ITEMS
Access	Public
Type	Procedural

Members of the public may request the opportunity to address the Committee members regarding any item on the agenda. To do so, please complete a Speaker Card and give it to the Board Secretary. Individual speakers are limited to three minutes; unless otherwise limited by Committee action.

Subject	**3. Approval of Agenda/Order of Business**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	A. OPENING ITEMS
Access	Public
Type	

B. RECOMMENDATION ITEMS

Subject	**1. Student Health Fee Increase (10 minutes)**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	B. RECOMMENDATION ITEMS
Access	Public
Type	Action (Recommendation), Discussion
Recommended Action	Approve for recommendation to the full Board
Goals	Goal 1: Access to Educational Opportunities
	Goal 2: Premier Learning Environments

The LACCD has not had an increase in student health fees in more than a decade. At the same time, the costs of both providing health services and students' needs have increased. Due to the lack of funding, many colleges offer limited hours of operation for health services, a limited scope of health services, and less than optimal mental health services. The District has evaluated the current services and conducted an analysis of health fees at local colleges, which range from $17 to $21 per primary semester. **The District is recommending a $19 health fee in Fall and Spring and a $16 health fee in Winter and Summer which reflects current cost at surrounding Districts.** This increase will result in approximately $2.9 million additional funding annually, which can only be used to support student health services. The Student Affairs Committee voted to support this proposal at their January meeting.

File Attachments
Student Health Fee Increase.pdf (536 KB)

Motion & Voting

Approve for recommendation to the full Board

Motion by Gabriel Buelna, second by Gabriel Buelna.
Final Resolution: Motion Carries
Yea: Gabriel Buelna, David Vela, Mike Fong

Subject	**2. ACCJC Mid-Term Reports (30 minutes)**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	B. RECOMMENDATION ITEMS
Access	Public
Type	Action (Recommendation), Discussion
Recommended Action	Approve ACCJC mid-term reports for Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Los Angeles Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College
Goals	Goal 1: Access to Educational Opportunities
	Goal 2: Premier Learning Environments
	Goal 3: Student Success and Equity
	Goal 4: Organizational Effectiveness
	Goal 5: Fiscal Integrity

College mid-term reports, focusing on improvement recommendations, are summarized in the attached PowerPoint presentation and summary report. College draft (full) mid-term reports are also attached.

File Attachments
Accreditation Mid-Term Report Presentation Summary Slides 01-16-20.pdf (373 KB)
ACCJC Mid-Term Report Recommendations_All Colleges_District_1-10-20.pdf (400 KB)
ALL COLLEGES_Full Draft Midterm Reports FINAL 01-17-20.pdf (9,445 KB)

Motion & Voting

Approve ACCJC mid-term reports for Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Los Angeles Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College

Motion by Gabriel Buelna, second by David Vela.
Final Resolution: Motion Carries
Yea: Gabriel Buelna, David Vela, Mike Fong

C. INFORMATION ITEMS

Subject	**1. Los Angeles County Sheriff's Department Update (10 minutes)**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	C. INFORMATION ITEMS
Access	Public

Type   Information

Goals   Goal 2: Premier Learning Environments

Background: The Los Angeles County Sheriff's Department Community (LASD) College Bureau provides public safety services to the LACCD. Recently, there have been inquiries as to the level of coverage provided during the Early Morning shifts, the reports of activity during these shifts, and how LASD and the District are working together to assure safety during these hours. The LASD and staff will present an update addressing these inquiries.

Fiscal Impact: None

Submitted by: Melinda Nish

Subject	**2. Board Legislative Priorities (10 minutes)**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	C. INFORMATION ITEMS
Access	Public
Type	Discussion

The committee members have requested feedback on the policy recommendations for common course numbering and ethnic studies graduation requirements.

Fiscal Impact: None

Submitted by: Trustee Veres

Subject	**3. Board Policy and Administrative Procedures - CCLC Reformatting (5 minutes)**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	C. INFORMATION ITEMS
Access	Public
Type	Information
Goals	Goal 4: Organizational Effectiveness

Background: In response to the 2016 ACCJC accreditation report, and as a goal articulated in the District Strategic Plan 2018 - 2023, the district has embarked on a complete reformatting of Board Rules and Administrative Regulations. This reformatting will result in renaming of Board Policies and Administrative Procedures and will follow the format and content recommendations of the CCLC (Community College League of California) templates. An example of this reformatting is attached.

Chapter 4: Academic Affairs; and Chapter 5: Student Services, have been comprehensively reviewed by the Office of General Counsel and the Office of Educational Programs and Institutional Effectiveness. Staff members from both offices will present and provide an update to the IESS committee.

EPIE has been working with the Academic Senate to review all changes related to 10+1 and to ensure that all relevant policies sent to the Board have gone through the District Academic Senate.

Fiscal Impact: None

<u>**Submitted by:**</u> Melinda Nish

File Attachments
[BP 4230 Grading and Academic Record SymbolsFinal.pdf (255 KB)](BP 4230 Grading and Academic Record SymbolsFinal.pdf)

Subject	**4. Enrollment and SCFF Report (5 minutes)**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	C. INFORMATION ITEMS
Access	Public
Type	Information, Discussion
Goals	Goal 1: Access to Educational Opportunities
	Goal 3: Student Success and Equity
	Goal 5: Fiscal Integrity

Enrollment and SCFF Update

1. Winter Enrollment

As of **Day 10** of the Winter semester [comparing Winter 2020 (1/16/20) to Winter 2019 (1/12/19)] for the District:
- Credit Headcount is 13% higher
- Duplicated Enrollment is 14% higher
- Section Count is 6% higher
- Enrollment per Section is 7% higher

2. Spring Enrollment

As of **Day -25** of the Spring semester [comparing Spring 2020 (1/16/20) to Spring 2019 (1/10/19)] for the District:
- Credit Headcount is 11% higher
- Duplicated Enrollment is 10% higher
- Section Count is 1% higher
- Enrollment per Section is 8% higher

3. 2019-20 Annual FTES Projection

Based on the most recent class schedules and enrollment and attendance accounting data, the District is projecting an increase of 0.3% to 0.7% (300 to 700 FTES) over 2018-19 FTES (98,139). Enrollment projections will be discussed and confirmed with the colleges at the upcoming 2nd Quarter Budget and FTES Meetings.

4. Chancellor's Leadership Retreat: Enrollment Management

College enrollment targets for 2020-21 were discussed presented and discussed the Chancellor's Leadership Retreat (held on Jan. 9-10, 2020). On the basis of data and analysis, targets were developed for each college and individual SCFF component (Credit FTES, K-12 FTES, Noncredit Regular FTES, and Noncredit Enhanced FTES). The targets were presented at the retreat, and colleges engaged in an interactive working session, examining recent enrollment data and discussing the capacity, resources, and strategies needed to attain the targets. Based on feedback from the colleges and review by the Chancellor, targets will be available in late-Feb. 2020.

File Attachments
[Winter and Spring 2020 Enrollment Reports 01-17-20.pdf (735 KB)](Winter and Spring 2020 Enrollment Reports 01-17-20.pdf)

Subject	**5. Update on AB 705 Implementation (5 minutes)**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	C. INFORMATION ITEMS
Access	Public
Type	Information, Discussion
Goals	Goal 1: Access to Educational Opportunities
	Goal 3: Student Success and Equity

A. Research Plan for AB705 Outcomes

EPIE has developed a comprehensive evaluation plan to analyze the impacts of AB705 implementation, including a detailed examination of course drop, completion, survey, through-put and tutoring data. The following analyses will be developed and presented at the Feb. 19th and future IESS Committee meetings.

Drop (W) Rate
Analyses and Disaggregations
- College
- Student demographics/characteristics
- Course

Successful Course Completion
Analyses and Disaggregations
- College
- Student demographics/characteristics
- Course (including support courses)
- Placement (new students vs students continuing in sequence; high school GPA band)
- Grade distribution: D and F grades vs W
- Program of study

[A preliminary district-wide comparison of English and math course success rates (Fall 2019 vs Fall 2018) is attached].

AB705 Student Drop Survey
- Analyses and disaggregations by college, course, student demograhics/characteristics

Tutoring Utilization and Impacts
- Net Tutor Utilization
- Impact of tutoring usage (including NetTutor, embedded, and/or tutoring center) on course completion (disaggregations by college, course, student demograhics/characteristics)

Student Throughput (Completion of Transfer Level Math and English)
- Calculation of throughput numbers and rates and comparison to prior periods
- Disaggregation by college, course, and student demographics/characteristics

Persistence: Fall to Spring
- Analyses and disaggregations by college, course, student demograhics/characteristics

B. NetTutor Update
- Data includes sessions from August 23, 2019 to January 10,2020
- 2,503 (unduplicated count) students used the software within this timeframe
- Session times ranged from 1 minute to 4 hours and 12 minutes; average time is 22 minutes per session
- 8,743 sessions have been logged
- Approximately 3,244 hours of tutoring have taken place
- 62% of tutoring sessions were for math

- 34% of tutoring sessions were for English and Writing
- Planned analyses will integrate this data with student outcomes

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File Attachments
Success Rates in English and Math Courses - Fall 2019 vs Fall 2018 - 01-06-2020 (preliminary).pdf
(91 KB)
NetTutor 1-10-2020 FINAL REQ 146.pdf (200 KB)

D. FUTURE ITEMS

Subject	**1. Future Discussion / Agenda Items**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	D. FUTURE ITEMS
Access	Public
Type	Information
Goals	Goal 1: Access to Educational Opportunities
	Goal 3: Student Success and Equity
	Goal 4: Organizational Effectiveness

For: February 19, 2020 Meeting:
- Update on college CTE and Workforce programs and plans: College TBD
- Enrollment and SCFF
- AB705 Update

Submitted by: Educational Programs and Institutional Effectiveness

E. CLOSING ITEMS

Subject	**1. Future Meeting Dates: February 19, 2020**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	E. CLOSING ITEMS
Access	Public
Type	Information

The next meeting of the Institutional Effectiveness & Student Success Committee is on February 19, 2020.

Subject	**2. Adjournment**
Meeting	Jan 22, 2020 - Institutional Effectiveness & Student Success Committee
Category	E. CLOSING ITEMS

Access   Public

Type   Procedural