



**Wednesday, February 5, 2020
Regular Board Meeting**

**Board of Trustees
Los Angeles Southwest College
1600 W Imperial Hwy
Los Angeles, CA 90047**

**First Closed Session: 1:00 p.m. - 2:45 p.m.
Locations: Cox Building - Little Theater/Green Room and President's Conference Room**

**First Public Session 3:00 p.m. - 6:30 p.m.
Locations: Cox Building - Little Theater and President's Conference Room**

**Second Closed Session 6:30 p.m. - 8:30 p.m.
Locations: Cox Building - Little Theater/Green Room and President's Conference Room**

**Second Public Session (Immediately Following Closed Session)
Locations: Cox Building - Little Theater/Green Room and President's Conference Room**

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.

A. OPENING ITEMS

Subject	1. Roll Call
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	A. OPENING ITEMS

Access Public
 Type Procedural

B. PUBLIC COMMENT

Subject **1. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters**

Meeting Feb 5, 2020 - Regular Board Meeting

Category B. PUBLIC COMMENT

Access Public

Type Information

C. RECESS TO CLOSED SESSION

Subject **1. Location(s): Cox Building - Little Theater/Green Room and President's Conference Room**

Meeting Feb 5, 2020 - Regular Board Meeting

Category C. RECESS TO CLOSED SESSION

Access Public

Type Procedural

Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5

Subject **2. Public Employee Evaluations**

Meeting Feb 5, 2020 - Regular Board Meeting

Category C. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54957.6, the Board will discuss the following employment positions:

A. Position: Chancellor

B. Position: Executive Staff

C. Position: College Presidents

Subject **3. Public Employee Discipline/Dismissal/Release/Charges/Complaints**

Meeting Feb 5, 2020 - Regular Board Meeting
Category C. RECESS TO CLOSED SESSION
Access Public
Type Closed Session

Pursuant to Government Code section 54957, the Board may discuss certain Public Employee Disciplinary matters.

Subject 4. Consideration of Student Discipline

Meeting Feb 5, 2020 - Regular Board Meeting
Category C. RECESS TO CLOSED SESSION
Access Public
Type Closed Session

Pursuant to Government Code section 54962 and Education Code section 72122, the Board may discuss certain Student Disciplinary matters.

Subject 5. Conference with Legal Counsel - Existing Litigation

Meeting Feb 5, 2020 - Regular Board Meeting
Category C. RECESS TO CLOSED SESSION
Access Public
Type Closed Session

Pursuant to Government Code section 54956.9(d)(1), the Board will discuss the following existing litigation matters:

A. Ami Pannell v. LACCD

B. Elham Tabibian v. LACCD

C. Jorge Mata v. LACCD

D. Sabrena Odom v. LACCD

E. Gloria Urbina v. LACCD

F. Armineh Motlagh v. LACCD

G. Mischa Centeno v. LACCD

Subject 6. Conference with Legal Counsel - Anticipated Litigation

Meeting Feb 5, 2020 - Regular Board Meeting

Category C. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54956.9(d)(2) and (e) (1), the Board may discuss the following potential litigation matters:

A. Potential litigation: 3 matters

Subject 7. Conference with Legal Counsel - Existing Litigation

Meeting Feb 5, 2020 - Regular Board Meeting

Category C. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54956.9(d)(2) and (e)(2), the Board will discuss the following matters:

A. Construction claim at West Los Angeles College.

B. Construction claim at Los Angeles Pierce College.

Subject 8. Conference with Labor Negotiator

Meeting Feb 5, 2020 - Regular Board Meeting

Category C. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54957.6, the Board will discuss the following employee units:

1. All Units/All Unrepresented Employees

District Negotiator(s): Albert Roman

D. RECONVENE REGULAR MEETING

Subject **1. Location(s): Cox Building - Little Theater and President's Conference Room**

Meeting Feb 5, 2020 - Regular Board Meeting

Category D. RECONVENE REGULAR MEETING

Access Public

Type Procedural

Subject **2. Roll Call**

Meeting Feb 5, 2020 - Regular Board Meeting

Category D. RECONVENE REGULAR MEETING

Access Public

Type Procedural

Subject **3. Flag Salute**

Meeting Feb 5, 2020 - Regular Board Meeting

Category D. RECONVENE REGULAR MEETING

Access Public

Type Procedural

Subject **4. Board of Trustees Special Recognitions**

Meeting Feb 5, 2020 - Regular Board Meeting

Category D. RECONVENE REGULAR MEETING

Access Public

Type Information

Subject **5. Welcome Remarks, Dr. Seher Awan, President, Los Angeles Southwest College**

Meeting Feb 5, 2020 - Regular Board Meeting
 Category D. RECONVENE REGULAR MEETING
 Access Public
 Type Procedural

Subject 6. College Presentation

Meeting Feb 5, 2020 - Regular Board Meeting
 Category D. RECONVENE REGULAR MEETING
 Access Public
 Type Information

Subject 7. Approval of Agenda/Agenda Order of Business

Meeting Feb 5, 2020 - Regular Board Meeting
 Category D. RECONVENE REGULAR MEETING
 Access Public
 Type Action

Motion & Voting

(not specified)

Motion by Gabriel Buelna, second by Mike Fong.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, David Vela, Steven F Veres

E. APPROVAL OF MINUTES

Subject 1. Regular Board Meeting and Closed Session: January 8, 2020

Meeting Feb 5, 2020 - Regular Board Meeting
 Category E. APPROVAL OF MINUTES
 Access Public
 Type Action, Minutes
 Recommended Action Recommend approval as presented

Executive File Attachments
[1-8-2020 Regular Board Meeting.pdf \(274 KB\)](#)

Motion & Voting

Recommend approval as presented

Motion by Gabriel Buelna, second by Scott J Svonkin.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, David Vela, Steven F Veres

F. REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS**Subject 1. Representative Reports**

Meeting Feb 5, 2020 - Regular Board Meeting

Category F. REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS

Access Public

Type Information, Procedural

Background: Representatives of Employee Organizations will be provided with time at each regular business meeting of the Board of Trustees to provide a brief report.

Los Angeles College Faculty Guild, Local 1521

AFT College Staff Guild, Local 1521A

District Academic Senate

SEIU Local 99

Student Representative

Administrators Association

Teamsters Local 911

SEIU Local 721

Los Angeles/Orange Counties Building and Construction Trades Council

Classified Management Association

G. PUBLIC COMMENT**Subject 1. Requests to Address the Board of Trustees Regarding Regular Agenda Matters**

Meeting Feb 5, 2020 - Regular Board Meeting

Category G. PUBLIC COMMENT

Access Public

Type Information

H. REPORTS FROM THE BOARD**Subject 1. Reports of Standing and Special Committees**

Meeting Feb 5, 2020 - Regular Board Meeting

Category H. REPORTS FROM THE BOARD

Access Public

Type Information, Procedural

Standing Committees --

- Budget & Finance Committee: President Hoffman
- Facilities Master Planning and Oversight Committee (FMPOC): Vice President Veres
- Institutional Effectiveness and Student Success Committee (IESS): Trustee Fong
- Legislative and Public Affairs Committee: Trustee Vela
- Student Affairs Committee (SAC): Student Trustee Gama Salmeron

Special (Ad Hoc/Advisory/Taskforce) Committees --

- Innovation, Technology, Sustainability (ITS) Ad Hoc Committee: 2nd Vice President Buelna
- Chancellor's Advisory Committee on API Affairs: Trustee Fong
- Chancellor's Advisory Committee on LGBTQ Affairs: Trustee Vela
- DACA/AB 540 Taskforce: 2nd Vice President Buelna

I. RESOLUTIONS

Subject **1. District Academic Employees Retirement**

Meeting Feb 5, 2020 - Regular Board Meeting

Category I. RESOLUTIONS

Access Public

Type Action

Recommended Approve the Resolution for Academic Employees Retirement.
Action

WHEREAS, The academic employees identified below have been employed with the Los Angeles Community College District for many years, and

WHEREAS, Academic employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District, now, therefore be it

RESOLVED, That the Human Resources Division and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employees for this service and extend best wishes in their retirement.

Submitted by Dr. Albert J. Román, Vice Chancellor of Human Resources

File Attachments

[Academic Retirees.pdf \(128 KB\)](#)

Motion & Voting

Approve the Resolution for Academic Employees Retirement.

Motion by Gabriel Buelna, second by Scott J Svonkin.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject **2. District Classified Employees Retirement**

Meeting Feb 5, 2020 - Regular Board Meeting

Category I. RESOLUTIONS

Access Public

Type Action

Recommended Action Approve the Resolution for Classified Employee Retirement.

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years, and

WHEREAS, Classified employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District, now, therefore be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employees for this service and extend best wishes in their retirement.

<u>Last Name</u>	<u>First Name</u>	<u>Job Classification</u>	<u>Years of Service</u>	<u>Location</u>	<u>Retir D</u>
Respass	Marsha	Admissions & Records Evaluation Technician	42	Valley	12/3/
Bell	Brelon	Stock Control Supervisor	32	Trade-Tech	1/11
Loussararian	Rosaline	Senior Office Assistant	30	Valley	12/3/
Vega	Angelica	Secretary	28	Harbor	12/3/
Rodriguez	Abel	Director of College Facilities	24	East	12/3/
Wong	Tony	Instructional Assistant - Information Technology	24	Pierce	12/3/
Okray	Tanya	Custodian	23	East	12/10
Rodriguez	Gladys	Financial Aid Technician	23	East	12/3/
LaRosa	Kasey	Cashier	22	Valley	12/3/
Lamoreux	Robyn	Library Technician	20	Harbor	12/2/
Hamilton	LaVonne	Research Analyst	18	Southwest	1/9/
Govers	Ken	Instructional Assistant - Information Technology	15	Pierce	12/3/
Lopez	Tomas	Director of College Facilities	15	Valley	12/3/
Anwar	Iwan	Computer Systems Operator	14	District	1/1/
Pham	Minh	Instructional Assistant - Information Technology	12	Trade-Tech	12/3/
Hall	Tom	Director of Facilities, Planning, & Development	11	District	12/3/
Smith	Dave	Custodian	5	West	1/3/
Miller	Robert	Vice Chancellor of Finance & Business Services	3	District	12/3/



Motion & Voting

Approve the Resolution for Classified Employee Retirement.

Motion by Gabriel Buelna, second by Scott J Svonkin.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject 3. Resolution – In Opposition To Implementation Of Public Charge Rule

Meeting Feb 5, 2020 - Regular Board Meeting

Category I. RESOLUTIONS

Access Public

Type Action

The following resolution is presented by Trustees Hoffman, Veres, and Buelna.

RESOLUTION – IN OPPOSITION TO IMPLEMENTATION OF PUBLIC CHARGE RULE

WHEREAS, The Los Angeles Community College District (LACCD) serves a diverse student community of 200,000+ students, with more than half of our student population identifying as Latino/a; and

WHEREAS, LACCD serves more undocumented students than any community college district in the country and more than the University of California and California State University systems; and

WHEREAS, LACCD is committed to supporting all students, irrespective of immigration status, who seek to receive a high quality, affordable and accessible education; and

WHEREAS, Immigration enforcement actions levied against our undocumented students and our students' families adversely affect our students' sense of well-being, safety and ability to learn; and

WHEREAS, On August 13, 2019, the Department of Homeland Security (DHS) released its final "public charge" rule, which broadens the definition of "public charge" so that people immigrating to the United States or seeking legal permanent residency could be denied because of a concern that they would require federal safety net benefits; and

WHEREAS, Under the Administration's new rule, "public charge" will now include cash and noncash benefits, such as Medicaid, supplemental nutrition and federal housing assistance, and individuals accessing this broader range of help for more than 12 months in any three-year period would be included in the expanded definition and potentially denied entry into the US or legal permanent residency; and

WHEREAS, Legal challenges in California, Maryland, and New York had forestalled implementation of the rule; and

WHEREAS, The Supreme Court issued a ruling on January 27, 2020, lifting the preliminary injunctions that prevented DHS' public charge rule from taking effect nationwide; and

WHEREAS, The DHS public charge rule will now be in effect nationwide; and

WHEREAS, A number of groups, including LACCD students and their families, will be impacted; and

WHEREAS, DHS has estimated that the total reduction in public benefit transfer payments from the Federal and State governments will be approximately \$2.47 billion annually due to disenrollment or foregone enrollment in public benefits programs by foreign-born non-citizens who may be eligible to receive public benefits; and

WHEREAS, the public charge rule means that families will be forced to choose between health care, food, and a safe home in the US because it could jeopardize their pathway to a green card in the future; and

WHEREAS, limiting public access to health care, housing, and nutrition programs could also have a detrimental impact on public health; now, therefore, be it

RESOLVED, That the LACCD strongly opposes the public charge rule and urges DHS to protect immigrants and their families and allow them to use services for which they are eligible without fear or retribution; and be it further

RESOLVED, That the LACCD will continue to serve immigrant students, irrespective of their legal status, with a high degree of professionalism and integrity with the goal of student success.

Motion & Voting

(not specified)

Motion by Gabriel Buelna, second by Scott J Svonkin.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

J. REPORT FROM THE CHANCELLOR

Subject 1. Report from the Chancellor

Meeting Feb 5, 2020 - Regular Board Meeting

Category J. REPORT FROM THE CHANCELLOR

Access Public

Type

The Chancellor will report regarding activities or pending issues in the District

K. COMBINED CONSENT CALENDAR--MATTERS REQUIRING MAJORITY VOTE

Subject 1. Approve Consent Calendar Items L.1 - X.6

Meeting Feb 5, 2020 - Regular Board Meeting

Category K. COMBINED CONSENT CALENDAR--MATTERS REQUIRING MAJORITY VOTE

Access Public

Type Action (Consent)

Recommended Action Approve Consent Calendar Items L.1 - X.6

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

L. CONSENT CALENDAR--HUMAN RESOURCES

Subject 1. Personnel Services Routine Actions

Meeting Feb 5, 2020 - Regular Board Meeting

Category L. CONSENT CALENDAR--HUMAN RESOURCES

Access Public

Type Action (Consent)

Recommended The Chancellor recommends approval.
Action

	TOTAL (This Report)	(07-01
1. Academic Service: (Faculty, Academic Administration, Academic Supervisors)	219	
2. Classified Service: (Clerical, Technical, Supervisors, Maintenance & Operations, Trades, Classified Managers, Confidential)	111	
3. Unclassified Service: (Student Workers, Professional Experts, Community Services Staff, Community Recreation)	1351	
TOTAL	1681	

DATE RANGE: December 7, 2019 – January, 2020

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.



File Attachments

[FINAL ACADEMIC EMPLOYEES FEBRUARY 2020 HRD1 DETAILED REPORT - January 23, 2020 sc.pdf](#)
(121 KB)

[FINAL CLASSIFIED EMPLOYEES FEBRUARY 2020 HRD1 DETAILED REPORT - January 23, 2020 sc.pdf](#)
(90 KB)

[FINAL UNCLASSIFIED EMPLOYEES FEBRUARY 2020 HRD1 DETAILED REPORT - January 23, 2020 sc.pdf](#)
(285 KB)

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

M. CONSENT CALENDAR--PERSONNEL COMMISSION

Subject 1. Establishment of New Classification

Meeting Feb 5, 2020 - Regular Board Meeting

Category M. CONSENT CALENDAR--PERSONNEL COMMISSION

Access Public

Type Action (Consent)

Recommended Action Concur with the action of the Personnel Commission to establish the new classification of Senior Compliance Investigator, and allocate the new class to salary schedule 8286.80, effective August 14, 2019.

Salary Schedule 8286.80

\$8,286.80	\$8,742.58	\$9,223.42	\$9,730.70	\$10,265.89	Monthly
\$99,441.60	\$104,910.96	\$110,681.04	\$116,786.40	\$123,190.68	Annually

Background: A comprehensive review of the District's Office of Diversity, Equity, and Inclusion was requested by the General Counsel. A classification and salary study, which included a review of the organizational, staffing, and workload needs of the Office, was conducted. It was determined that the Office would benefit from a senior-level job classification which could assume responsibility for the more complex and difficult cases and provide day-to-day supervision of staff.

The recommended salary allocation is based on both internal and external salary factors. External data sources included the Department of Labor, OES Survey for the Los Angeles-Long Beach-Anaheim, CA Metropolitan Area, and independently gathered data from other public jurisdictions. Internally, the recommended salary provides a standard step differential above the salary for Compliance Investigator.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 2. Establishment of New Classification

Meeting Feb 5, 2020 - Regular Board Meeting

Category M. CONSENT CALENDAR--PERSONNEL COMMISSION

Access Public

Type Action (Consent)

Recommended Action Concur with the action of the Personnel Commission to establish the new classification of ADA Compliance Officer and allocate the new class to salary schedule 7445.30, effective July 24, 2019.

Salary Schedule 7445.30

\$7,445.30	\$7,854.79	\$8,286.80	\$8,742.58	\$9,223.42	Monthly
\$89,343.60	\$94,257.48	\$99,441.60	\$104,910.96	\$110,681.04	Annually

Background: A comprehensive review of the District's Office of Diversity, Equity, and Inclusion was requested by the General Counsel. Based on a review of the organization, staffing, and workload of the Office, as well as information gathered on comparable positions with other public and private employers in the greater Los Angeles area, the establishment of the new class of ADA Compliance Officer is being recommended. The position of ADA Compliance Officer will provide support to the department by implementing, coordinating, and monitoring the District's ADA compliance activities. Internal and external salary considerations were taken into account in the establishment of the salary allocation for the new class. External data sources included the Department of Labor, OES Survey for the Los Angeles-Long Beach-Anaheim, CA Metropolitan Area and data independently collected by the Personnel Commission.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 3. Establishment of New Classification

Meeting Feb 5, 2020 - Regular Board Meeting

Category M. CONSENT CALENDAR--PERSONNEL COMMISSION

Access Public

Type Action (Consent)

Recommended Action Concur with the action of the Personnel Commission to establish the new classification of Compliance Investigator and allocate the new class to salary schedule 6689.24, effective August 14, 2019.

Salary Schedule 6689.24

\$6,689.24	\$7,057.15	\$7,445.30	\$7,854.79	\$8,286.80	Monthly
\$80,270.88	\$84,685.80	\$89,343.60	\$94,257.48	\$99,441.60	Annually

Background: A comprehensive review of the District's Office of Diversity, Equity, and Inclusion (ODEI) was requested by the General Counsel. Based on the staffing needs identified for ODEI, the establishment of two new classes was recommended: one position that provides support to the Director in the supervision of staff in addition to conducting the more complex compliance related investigations, and one position that implements, coordinates, and monitors the District's ADA compliance activities. As a result of a recent settlement, the General Counsel requested that the existing class of Compliance Officer be retained in the staffing structure for ODEI for the duration of the employees' employment and that their reporting relationship to the Director be retained. The need for a new professional-level position of Compliance Investigator remained for ODEI, whose incumbents will report to a Senior Compliance Investigator.

Salary data from the Department of Labor, OES Survey for the Los Angeles-Long Beach-Anaheim, CA Metropolitan Area and independently gathered data from other public jurisdictions was used for the recommended salary allocation for the new class.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES

Subject	1. Approve Accreditation Mid-Term Reports for All LACCD Colleges
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES
Access	Public
Type	Action (Consent), Discussion
Recommended Action	Chancellor recommends approval of accreditation mid-term reports for Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Los Angeles Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College
Goals	<ul style="list-style-type: none"> Goal 1: Access to Educational Opportunities Goal 2: Premier Learning Environments Goal 3: Student Success and Equity Goal 4: Organizational Effectiveness Goal 5: Fiscal Integrity

Background: Comprehensive accreditation site visits to all LACCD colleges took place March 7-10, 2016. The ACCJC (Accrediting Commission for Community and Junior Colleges) evaluation teams validated the colleges' Institutional Self Evaluation Report (ISER) and developed evaluation reports, including commendations and recommendations. In October 2017 colleges submitted follow-up reports, addressing compliance recommendations, and these reports were submitted to the ACCJC on Oct. 1, 2017. In January 2018 the ACCJC removed Southwest from warning and reaffirmed accreditation and reaffirmed accreditation for City, East, Harbor, Mission, Pierce, Trade-Tech, Valley, and West. From October 2017 to January 2020 colleges have developed accreditation mid-term reports. In these reports the colleges were required to respond to only recommendations for improvement. Mid-term reports are required to be submitted to the ACCJC by March 15, 2020 and this submission will complete the reporting requirements for colleges that emanated from the March 2016 comprehensive visits. On January 22, 2020, the Board's Institutional Effectiveness and Student Success Committee reviewed and approved mid-term reports for Los Angeles City College, East Los Angeles College, Los Angeles Harbor College, Los Angeles Mission College, Los Angeles Pierce College, Los Angeles Southwest College, Los Angeles Trade-Technical College, Los Angeles Valley College, and West Los Angeles College and recommended approval to the full Board.

Fiscal Impact: None

Submitted by: Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

File Attachments

[ACCJC Mid-Term Report Recommendations_All Colleges_District_1-10-20.pdf \(400 KB\)](#)
[Accreditation Mid-Term Report Presentation Summary Slides 01-22-20.pdf \(373 KB\)](#)

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	2. Approve Student Health Fee Increase
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES
Access	Public
Type	Action (Consent), Discussion
Recommended Action	Chancellor recommends approval of an increase in the student health fee to \$19 (for Fall and Spring semesters) and \$16 (for Winter and Summer semesters)
Goals	Goal 2: Premier Learning Environments

Background: The LACCD has not had an increase in student health fees in more than a decade. At the same time, the costs of both providing health services and students' needs have increased. Due to the lack of funding, many colleges offer limited hours of operation for health services, a limited scope of health services, and less than optimal mental health services. The District has evaluated the current services and conducted an analysis of health fees at local colleges, which range from \$17 to \$21 per primary semester. **The District is recommending a \$19 health fee in Fall and Spring and a \$16 health fee in Winter and Summer which reflects current cost at surrounding Districts.** This increase will result in approximately \$2.9 million additional funding annually, which can only be used to support student health services. The Student Affairs Committee voted to support this proposal at their January meeting and the Institutional Effectiveness and Student Success Committee recommended approval of this action to the full Board at their Jan. 22, 2020 meeting.

Fiscal Impact: Anticipated annual increase revenue by \$2.9 million to be used to support student health services

Submitted by: Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

File Attachments

[Student Health Fee Increase.pdf \(407 KB\)](#)

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	3. Approve New Credit Courses
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES
Access	Public
Type	Action (Consent)
Recommended Action	Approval recommended by the Chancellor for new credit courses.
Goals	Goal 3: Student Success and Equity Goal 2: Premier Learning Environments Goal 1: Access to Educational Opportunities

Background: Curriculum Approval
 Fiscal Impact: None

CHEM	058	Everyday Chemistry (Chemistry for Liberal Arts Students) (3 Units) CITY
KIN MAJ	217	Movement Screening and Analysis for Fitness Training Professionals (3 Units) CITY
LRNFDTN	004	Directed Study - Assistive Technology (1 Unit) CITY
LRNFDTN	059	Orientation to Disability Services (1 Unit) CITY
REGNRSG	104L	Nursing Foundations - Clinical (2.5 Units) CITY
REGNRSG	104	Nursing Foundations - Theory (2 Units) CITY
REGNRSG	105L	Beginning Medical/Surgical - Clinical (2.5 Units) CITY
REGNRSG	105	Beginning Medical/Surgical - Theory (2 Units) CITY
REGNRSG	106L	Nursing Care of the Childbearing Family - Clinical (2 Units) CITY
REGNRSG	106	Nursing Care of the Childbearing Family - Theory (2 Units) CITY
REGNRSG	107L	Nursing Care of the Pediatric Client - Clinical (2 Units) CITY
REGNRSG	107	

		Nursing Care of the Pediatric Client - Theory (2 Units) CITY	
REGNRSG	108L	Nursing Care for the Client with Psychosocial Needs - Clinical (2 Units) CITY	CS
REGNRSG	108	Nursing Care for the Client with Psychosocial Needs - Theory (2 Units) CITY	CS
REGNRSG	109L	Intermediate Medical-Surgical Nursing - Clinical (2.5 Units) CITY	CS
REGNRSG	109	Intermediate Medical, Surgical Nursing - Theory (2.5 Units) CITY	CS
REGNRSG	110L	Advance Medical Surgical Nursing - Clinical (2.5 Units) CITY	CS
REGNRSG	110	Advanced Medical Surgical Nursing - Theory (2.5 Units) CITY	CS
REGNRSG	111L	Nursing Leadership and Management - Clinical (2 Units) CITY	CS
REGNRSG	111	Nursing Leadership and Management - Theory (2 Units) City	CS

Submitted by:

Angela Echeverri, President, District Academic Senate

Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness



Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject

4. Approve New Noncredit Courses

Meeting

Feb 5, 2020 - Regular Board Meeting

Category

N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES

Access

Public

Type

Action (Consent)

Recommended Action Approval recommended by the Chancellor for new noncredit courses.

Goals [Goal 3: Student Success and Equity](#)
[Goal 2: Premier Learning Environments](#)
[Goal 1: Access to Educational Opportunities](#)

Background: Curriculum Approval
 Fiscal Impact: None

<u>Course</u>	<u>Title, Units, and College</u>	<u>Tra</u>
BSICSKL 118CE	Post-Secondary Strategies for Academic Success (36 Hours) CITY	
BSICSKL 203CE	College Readiness Math Skills IV (54 Hours) CITY	
VOC ED 095CE	Training for Tutors (18 Hours) CITY	
VOC ED 103CE	Introduction to Word Processing (54 Hours) CITY	
VOC ED 104CE	Introduction to Spreadsheets (54 Hours) CITY	
VOC ED 105CE	Introduction to Multimedia (54 Hours) CITY	
VOC ED 128CE	Introduction to Keyboarding and Windows for the Workplace (54 Hours) CITY	
VOC ED 129CE	Introduction to the Internet (54 Hours) CITY	
VOC ED 300CE	Introduction to Tourism-City of Los Angeles (54 Hours) CITY	
ESL NC 064CE	English as a Second Language - IV - Low Intermediate (54 Hours) HARBOR	
ESL NC 065CE	English as a Second Language - V - Intermediate (54 Hours) HARBOR	
ESL NC 066CE	English as a Second Language - VI - High Intermediate (54 Hours) HARBOR	
ACAD PR 121CE	Geometry Fundamentals (45 Hours) MISSION	
ACAD PR 240CE	Trigonometry Fundamentals (45 Hours) MISSION	

ACAD PR	245CE	College Algebra Fundamentals (36 Hours) MISSION
VOC ED	316CE	Fitness and Conditioning for Construction and Related Trades (36 Hours) TRADE
VOC ED	317CE	Workplace Safety: OSHA/First Aid/CPR & AED Basics (36 Hours) TRADE
VOC ED	318CE	Getting & Keeping the Job: Fundamentals of Workplace Success (72 Hours) TRADE

Submitted by:

Angela Echeverri, President, District Academic Senate

Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness



Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject

5. Approve New Educational Credit Programs

Meeting

Feb 5, 2020 - Regular Board Meeting

Category

N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES

Access

Public

Type

Action (Consent)

Recommended
Action

Approval recommended by the Chancellor for new educational credit programs.

Goals

[Goal 3: Student Success and Equity](#)

[Goal 2: Premier Learning Environments](#)

[Goal 1: Access to Educational Opportunities](#)

Background: Curriculum Approval

Fiscal Impact: None

Los Angeles City College

1. Certificate of Achievement in Paralegal Studies (43 Units)
2. Certificate of Achievement in Pathway to Law School (24-27 Units)

Los Angeles Mission College

1. Certificate of Achievement in Engineering Drafting Aide (28-29 Units)

2. Certificate of Achievement in Surveying Aide I (23-24 Units)
3. Certificate of Achievement in Surveying Aide II (30-31 Units)

Submitted by:

Angela Echeverri, President, District Academic Senate

Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject

6. Approve New Educational Noncredit Programs

Meeting

Feb 5, 2020 - Regular Board Meeting

Category

N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES

Access

Public

Type

Action (Consent)

Recommended
Action

Approval recommended by the Chancellor for new educational noncredit programs.

Background: Curriculum Approval

Fiscal Impact: None

Los Angeles City College

1. Certificate of Completion in Banquet and Restaurant Server (104-122 Hours)
2. Certificate of Completion in Computer Skills for the Workplace (162 Hours)
3. Certificate of Completion in Front Desk and Reservationist (96-114 Hours)
4. Certificate of Completion in Guestroom Attendant (104-122 Hours)
5. Certificate of Completion in Introduction to Computers (108 Hours)
6. Certificate of Completion in Technology for Success in the Workplace (162 Hours)

Los Angeles Harbor College

Certificate of Competency in English as a Second Language II - Intermediate (162 Hours)

Certificate of Completion in QuickBooks (90 Hours)

Submitted by:

Angela Echeverri, President, District Academic Senate

Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	7. Discontinuance of Existing Educational Programs
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES
Access	Public
Type	Action (Consent)
Recommended Action	Approval recommended by the Chancellor for discontinuance of existing educational programs.
Goals	Goal 3: Student Success and Equity Goal 2: Premier Learning Environments Goal 1: Access to Educational Opportunities

Background: Curriculum Approval
 Fiscal Impact: None

Los Angeles Mission College

Los Angeles Mission College is requesting the discontinuance of the following educational programs:

A. Associate of Arts Degree in Multimedia: Design for Animation & Interactive Multimedia

Department created three new programs with concentrations to replace outdated programs and provide students with specific fields of study.

B. Associate of Arts Degree in Computer Science: Business

Program is outdated. We also have new State approved Computer Science programs that are more relevant and meet job market demand.

C. Associate of Science Degree in Engineering (Non-transfer)

The only full time faculty member retired back in 2009. The department is working on creating more relevant engineering programs to meet job market demand and transfer requirements.

D. Associate of Arts Degree in Small Business Management

Department created three new programs with concentrations to replace outdated programs and provide students with updated and relevant specific fields of study

E. Certificate of Achievement in Multimedia Studies

Department created three new programs with concentrations to replace outdated programs and provide students with specific fields of study.

F. Certificate of Achievement in Teacher's Assistant: Bilingual/Bicultural

Department replaced this certificate with the Child Development Specializing in Dual Language Learning Certificate of Achievement.

Submitted by:

Angela Echeverri, President, District Academic Senate

Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres
 Not Present at Vote: Ernest H Moreno, David Vela

Subject 8. Approval of Courses in New Subject Area

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES
Access	Public
Type	Action (Consent)
Recommended Action	Approval recommended by the Chancellor for new educational noncredit programs.
Goals	Goal 3: Student Success and Equity Goal 2: Premier Learning Environments Goal 1: Access to Educational Opportunities

Background: Curriculum Approval
 Fiscal Impact: None

The Academic Senate of East Los Angeles College voted to change the name of ADM JUS and FIRETEK courses offered only at East Los Angeles College to PUBSERV. There are no changes to the current teaching load, transferability, or unit values of these courses; only the titles are being changed to comport with the new subject area.

<u>Course</u>		<u>Title</u>
PUBSERV	090	Basic Training Academy
PUBSERV	101	Police Academy Extended
PUBSERV	103	Custody Assistant Training
PUBSERV	105	Security Officer Training
PUBSERV	107	Law Enforcement Explorer Academy
PUBSERV	109	Reserve Police Academy Level I
PUBSERV	110	Reserve Police Academy Level II
PUBSERV	111	Reserve Police Academy Level III
PUBSERV	113	Court Security Assistant
PUBSERV	114	Community Services Officer
PUBSERV	115	Law Enforcement Security Assistant
PUBSERV	117	Correctional Personnel Supplemental Academy
PUBSERV	118	Handler Baton-Basic
PUBSERV	119	College Security Officer Training
PUBSERV	120	Juvenile Corrections Officer Core Course (JCOC)
PUBSERV	122	Probation Officer Core Course (FPOC)
PUBSERV	147	Basic Long Rifle Instruction
PUBSERV	150	Custodial Health Issues
PUBSERV	152	Custodial Legal Update
PUBSERV	153	Custodial Report Writing I

PUBSERV	154	Custodial Report Writing II
PUBSERV	155	Custodial Report Writing III
PUBSERV	157	Custodial Special Weapons Training
PUBSERV	159	Custody Executive Command Training
PUBSERV	161	Custody Incident Command Training
PUBSERV	162	Custody Incident Command Training Update
PUBSERV	164	Custody Training Officer School
PUBSERV	166	Emergency Response Procedures for Custodial Personnel
PUBSERV	167	Gangs in the Custodial Environment
PUBSERV	168	Inmate Civil Litigation
PUBSERV	169	Inmate Control Techniques
PUBSERV	171	Jail Cell Extraction
PUBSERV	172	Jail Intelligence Gathering
PUBSERV	173	Jail Security
PUBSERV	175	Mental Illness Identification and Restraint Procedure of Inmates
PUBSERV	177	Prisoner Transportation
PUBSERV	179	Suicide Prevention Measures for Inmates
PUBSERV	181	Survivor Techniques for Custodial Personnel
PUBSERV	200	Bailiff Orientation
PUBSERV	202	Courtroom Testimony
PUBSERV	204	Policy and Procedures/Equipment for Bailiffs
PUBSERV	220	Patrol School
PUBSERV	222	Field Training Officer - Basic
PUBSERV	224	Narcotics for Patrol
PUBSERV	226	Active Shooter Strategies
PUBSERV	228	Field Training Officer - Update
PUBSERV	230	Legal Update Affecting Law Enforcement Procedures
PUBSERV	232	Breathalyzer Operator Training
PUBSERV	233	Vehicle Theft for Patrol Officers
PUBSERV	234	Bicycle Patrol - Basic
PUBSERV	236	Child Abuse Prevention and Reporting
PUBSERV	238	Chronic Truancy
PUBSERV	240	Drug Recognition, Investigation, and Reporting
PUBSERV	241	Drug/Alcoholic Recognition Training
PUBSERV	243	Elder Abuse Awareness for Law Enforcement
PUBSERV	245	Graffiti Investigation
PUBSERV	247	Identity Theft: First Responders
PUBSERV	249	Law Enforcement Responses to Domestic Violence
PUBSERV	251	Law Enforcement Strategies Against Violence

PUBSERV	252	Law Enforcement Strategies Against Hate Crimes
PUBSERV	256	Mounted Patrol
PUBSERV	258	Racial Profiling
PUBSERV	260	Terrorism Awareness Training
PUBSERV	262	Urban Terrorism: First Responders
PUBSERV	276	Basic Traffic Collision Investigation
PUBSERV	277	Intermediate Traffic Collision Investigation
PUBSERV	278	Advanced Traffic Collision Investigation
PUBSERV	280	Advanced Driver Training I
PUBSERV	281	Advanced Driver Training II
PUBSERV	284	Basic Motorcycle Training
PUBSERV	285	Motorcycle Training Quarterly Update
PUBSERV	286	Basic Dual Purpose Motorcycle Riding for Emergency Personnel
PUBSERV	288	Driver Awareness
PUBSERV	289	Radar Operator Training
PUBSERV	290	Driving Simulator Application
PUBSERV	291	Civilian Defensive Driving
PUBSERV	292	Driving Techniques for Executive Security
PUBSERV	293	Four-Wheel Drive Vehicles and Equipment
PUBSERV	301	Field Operations for Detectives
PUBSERV	302	Advanced Criminal Investigation
PUBSERV	303	Analytical Interviewing - Basic
PUBSERV	304	Basic Forensics for Detectives
PUBSERV	305	Intermediate Forensics for Detectives
PUBSERV	306	Legal Update for Investigations
PUBSERV	308	Current Aspects of Statements and Confessions
PUBSERV	309	Current Aspects of Miranda Rights
PUBSERV	316	Homicide and Death Investigation
PUBSERV	317	Operations Safe Streets Investigation
PUBSERV	318	Sexual Assault Investigation
PUBSERV	319	Child Abuse Investigation
PUBSERV	320	Advanced Vehicle Theft Investigation
PUBSERV	321	Background Investigation
PUBSERV	322	Basic Narcotics Investigations
PUBSERV	323	Street Gangs and Subcultures
PUBSERV	324	Narcotics and Gang Prevention
PUBSERV	330	Basic Search Warrants
PUBSERV	331	Intermediate Search Warrants
PUBSERV	332	Advanced Search Warrants
PUBSERV	333	Search and Seizure Update

PUBSERV	335	Contemporary Aspects 4th Amendment to the US Constitution - Basic
PUBSERV	336	Contemporary Aspects 4th Amendment to the US Constitution - Advanced
PUBSERV	337	DNA Awareness for Law Enforcement
PUBSERV	338	DNA Evidence for Law Enforcement
PUBSERV	340	Identity Theft Investigation and Prosecution
PUBSERV	341	Blast and Explosive Recognition
PUBSERV	342	Asset Forfeiture
PUBSERV	343	Investigating and Prosecuting High-Tech Crimes
PUBSERV	346	Probation Core Correctional Practices
PUBSERV	347	Motivational Interviewing for Camp Staff
PUBSERV	348	Introduction to Internal Affairs
PUBSERV	349	Domestic Violence Crime Scene Investigation
PUBSERV	351	Community Policing I
PUBSERV	352	Community Policing II
PUBSERV	355	Community Policing Use of Force Issues
PUBSERV	356	Community Policing for Supervisory Personnel
PUBSERV	358	Crime Prevention Through Environmental Design
PUBSERV	360	Criminal Abatement
PUBSERV	366	Advanced Tactical Communications in Custody Facilities
PUBSERV	367	Anger Management Techniques
PUBSERV	370	Crime Inquiry Training
PUBSERV	371	Criminal History Access Techniques
PUBSERV	372	Data Entry for Law Enforcement Personnel
PUBSERV	373	Investigator Case Management
PUBSERV	374	Mobile Data Computer System
PUBSERV	375	Personnel Performance Index
PUBSERV	378	Police Case Management
PUBSERV	379	Tactical Communications for Law Enforcement
PUBSERV	380	Video Training for Law Enforcement
PUBSERV	381	Report Writing for Law Enforcement Civilians
PUBSERV	382	Sign Language for Emergency Personnel
PUBSERV	383	Successful Habits for Law Enforcement - 24 Hour Course
PUBSERV	384	Successful Habits for Law Enforcement - 8 Hour Course
PUBSERV	391	Special Weapons and Tactics
PUBSERV	392	Advanced Special Weapons and Tactics Instruction
PUBSERV	393	Laser Firearms Training I - Basic
PUBSERV	394	Laser Firearms Training II - Intermediate
PUBSERV	396	Arrest and Firearms
PUBSERV	399	Use of Force III

PUBSERV	400	Defense Tactics for Female Law Enforcement Personnel
PUBSERV	401	Self-Defense Techniques for Law Enforcement Personnel
PUBSERV	404	Tactical Weapons Qualification
PUBSERV	405	Taser Training
PUBSERV	407	Tear Gas Refresher/Handler
PUBSERV	409	Weapons of Mass Destruction
PUBSERV	410	AR-15 Rifle
PUBSERV	416	Basic Leadership Institute
PUBSERV	417	Respect-Based Leadership in Law Enforcement
PUBSERV	418	Cultural Sensitivity Training for Law Enforcement Personnel
PUBSERV	421	Career Ethics/Integrity
PUBSERV	422	Law Enforcement Professional Standards
PUBSERV	423	Law Enforcement Fraternalization Policy
PUBSERV	431	First Aid Recertification for Law Enforcement
PUBSERV	432	CPR Recertification for Law Enforcement
PUBSERV	435	Human Trafficking Awareness
PUBSERV	435	First Aid Breathing Mask
PUBSERV	437	Law Enforcement Stress Management Techniques
PUBSERV	441	Supervisory Training First Level
PUBSERV	442	Field Operations School - Intermediate
PUBSERV	443	Field Operations School - Advanced
PUBSERV	446	Use of Force Update for Supervisors
PUBSERV	447	Administrative Investigation Process
PUBSERV	449	Citizen Complaint Intake and Investigation Issues
PUBSERV	450	Law and Policies Pertaining to Sexual Harassment
PUBSERV	452	Supervision Accountability
PUBSERV	453	Supervision for Civilians in Law Enforcement
PUBSERV	454	Management and Leadership Training
PUBSERV	458	Effective Management for Detained Minors
PUBSERV	459	Case Management for Supervisors
PUBSERV	476	CPR Instructor Update
PUBSERV	477	First Aid Instructor Training
PUBSERV	480	Driver Awareness - Instructor Driver Techniques
PUBSERV	481	Driver Training Instructional Techniques
PUBSERV	484	Expandable-Straight Baton
PUBSERV	485	Force Training - Instructor Preparation
PUBSERV	488	Basic Leadership Institute Facilitator Workshop
PUBSERV	490	Instructional Techniques for Accessing Criminal Histories
PUBSERV	491	Law Enforcement Instructor Training Involving Data Entry
PUBSERV	494	Instructor Development Course

PUBSERV	496	Advanced Training Instructor-Update
PUBSERV	501	Public Safety Dispatcher
PUBSERV	502	Law Enforcement Technician Course
PUBSERV	503	Civilian Orientation Seminar
PUBSERV	504	Civilian Career Development in Law Enforcement
PUBSERV	505	Civilian Employee Management in Law Enforcement Administration
PUBSERV	525	Legal Update - 4 Hours
PUBSERV	526	Legal Update - 8 Hours
PUBSERV	527	Legal Update - 12 Hours
PUBSERV	528	Legal Update - 16 Hours
PUBSERV	529	Legal Update - 24 Hours
PUBSERV	530	Legal Update - 32 Hours
PUBSERV	531	Legal Update - 40 Hours
PUBSERV	532	Legal Update - 80 Hours
PUBSERV	533	Legal Update - 120 Hours
PUBSERV	534	Legal Update - 160 Hours
PUBSERV	600	Fire Academy Training
PUBSERV	602	Public Safety Leadership and Ethics
PUBSERV	603	Emergency Medical Technician Training for First Responders - Refresher
PUBSERV	604	Ocean Lifeguard Training Academy
PUBSERV	605	Lifeguard Recertification
PUBSERV	606	Ambulance Operator Academy
PUBSERV	610	Fire Technology In-Service Update - 27 Hour Class
PUBSERV	611	Fire Technology In-Service Update - 54 Hour Class
PUBSERV	612	Fire Technology In-Service Update - 81 Hour Class
PUBSERV	613	Fire Technology In-Service Update - 108 Hour Class
PUBSERV	614	Fire Technology In-Service Update - 135 Hour Class
PUBSERV	615	Fire Technology In-Service Update - 162 Hour Class
PUBSERV	616	Fire Technology In-Service Update - 189 Hour Class
PUBSERV	617	Fire Technology In-Service Update - 216 Hour Class
PUBSERV	618	Fire Technology In-Service Update - 243 Hour Class
PUBSERV	619	Fire Technology In-Service Update - 270 Hour Class
PUBSERV	630	Fire Marshal Certification: Instructor 1
PUBSERV	631	Fire Marshal Certification: Company Officer 2C Investigations and Inspections
PUBSERV	632	Fire Marshal Certification: Company Officer 2B General Administration
PUBSERV	633	Fire Marshal Certification: Company Officer 2A Human Resources Management
PUBSERV	634	Fire Marshal Certification: Company Officer 2D All Risk Command Operations
PUBSERV	635	Fire Marshal Certification: Company Officer 2E Wildland Fire Operations
PUBSERV	640	Fire Marshal Certification - Fire Apparatus Driver/Operator 1A

PUBSERV	641	Fire Marshal Certification - Fire Apparatus Driver/Operator 1B
PUBSERV	642	Basic Emergency Vehicle Operations
PUBSERV	643	Fire Marshal Certification: Basic Pump Operations
PUBSERV	650	Advanced Fire Management and Leadership
PUBSERV	652	Wildland Fire Behavior Calculations
PUBSERV	655	Fire Marshal Certification: Instructor 1B
PUBSERV	656	Fire Marshal Certification: Instructor 1C
PUBSERV	660	Fire Marshal Certification: Fire Prevention 1B
PUBSERV	661	Fire Marshal Certification: Command 1B
PUBSERV	665	Fire Marshal Certification: Fire Investigation 1A
PUBSERV	670	I-100 Incident Command System Orientation
PUBSERV	671	I-200 Incident Command System
PUBSERV	672	I-300 Intermediate Incident Command System
PUBSERV	673	I-400 Advanced Incident Command System
PUBSERV	680	Emergency Medical Technician I - Refresher
PUBSERV	682	Paramedic Training - Refresher
PUBSERV	684	Intermediate Fire Behavior
PUBSERV	686	Strike Team/Task Force Leader
PUBSERV	688	Division Group Supervisor
PUBSERV	690	Fire Safety Officer
PUBSERV	692	Fire Control 2: Basic Operations
PUBSERV	694	Automobile Extraction
PUBSERV	696	Roof Ventilation
PUBSERV	697	Ignition Operations
PUBSERV	698	Ethical Leadership for Fire Service Instructors
PUBSERV	702	Internal Affairs Investigations
PUBSERV	704	Tactical Decision Making in Wildland Fires
PUBSERV	706	Basic Leadership Skills for Fire Supervisors
PUBSERV	708	Fireline Leadership
PUBSERV	710	Advanced Fire Engine Techniques
PUBSERV	714	Fire Service Labor/Management Relations
PUBSERV	716	Rescue Systems 1
PUBSERV	718	Rescue Systems 2
PUBSERV	719	Low Angle Rope Rescue
PUBSERV	720	Rope Rescue Technician
PUBSERV	722	Trench Rescue Technician
PUBSERV	724	Fire Apparatus Tiller
PUBSERV	725	Fire Apparatus Aerial
PUBSERV	726	All-Hazard Strike Team Leader/Task Force Leader (AH-330)

PUBSERV	728	Crew Boss (S-230)
PUBSERV	730	Field Observer (S-244)
PUBSERV	732	Engine Boss (S-231)
PUBSERV	734	Confined Space Rescue Technician
PUBSERV	736	River & Flood Water Rescue
PUBSERV	738	Mental Health First Aid
PUBSERV	740	Basic Air Operations
PUBSERV	750	Fire Command 2A: Command Tactics at Major Fires
PUBSERV	751	Fire Command 2B: Management of Major Hazardous Materials Incidents
PUBSERV	752	Fire Command 2C: High-Rise Fire Fighting Tactics
PUBSERV	753	Fire Command 2D: Planning for Large Scale Disasters
PUBSERV	754	Fire Command 2E: Wildland Fire Fighting Tactics
PUBSERV	755	Fire Management 2A: Organizational Development and Human Relations
PUBSERV	756	Fire Management 2B: Fire Services Financial Management
PUBSERV	757	Fire Management 2C: Personnel and Labor Relations
PUBSERV	758	Fire Management 2D: Strategic Planning
PUBSERV	759	Fire Marshal Certification: Fire Management 2E
PUBSERV	770	Anatomy and Physiology for Emergency Health Care Personnel
PUBSERV	771	Introduction to Emergency Medical Service Systems
PUBSERV	772	Patient Assessment and Airway Management
PUBSERV	773	Cardiology Assessment and Medical Emergencies
PUBSERV	774	Emergency Response to Crisis
PUBSERV	775	Medical Emergencies and Pharmacological Interventions
PUBSERV	776	Clinical Internship for Entry-Level Paramedic
PUBSERV	777	Field Internship for Entry-Level Paramedic

Submitted by:

Angela Echeverri, President, District Academic Senate

Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject

9. Approve New Community Services Courses

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	N. CONSENT CALENDAR--ACADEMIC AFFAIRS AND STUDENT SERVICES
Access	Public
Type	Action (Consent)
Recommended Action	Approval recommended by the Chancellor for new community services courses.
Goals	Goal 3: Student Success and Equity Goal 2: Premier Learning Environments Goal 1: Access to Educational Opportunities

Background: Curriculum Approval.

Fiscal Impact: None.

West Los Angeles College

General Education

COURSE NAME	DESCRIPTION
Nail Art	Students will learn how to create trendy nail designs through demonstration and practice.
Jumpstart Your Plant-Based Life	Covers the benefits of plant-based eating and how to start with a simple plan. Presentation, discussion, and demonstration.
Accessory Dwelling Units (ADU): Adding a Backyard Home	Class focuses on the benefits and pitfalls of adding an accessory dwelling, whether to generate income, increase property value, or house family members. Workshop will answer questions about California laws and how to successfully build an ADU.
Earl Ofari Hutchinson Series (Understanding the Electoral College)	Course will examine the Electoral College, why presidents are elected this way, and the controversy associated with it.

Submitted by: Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

O. CONSENT CALENDAR--BUDGET AND FINANCE

Subject 1. Budget Revisions and Appropriation Transfers

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	O. CONSENT CALENDAR--BUDGET AND FINANCE
Access	Public

Type Action (Consent)

Recommended Action Ratify budget revisions and appropriation transfers.

Background: In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories. Ratify acceptance of (\$1,686,269) in income as recommended by the Chief Financial Officer/Treasurer. The attachment details new income, grants, and appropriation transfers.

Fiscal Impact: Decrease income by \$1,686,269.

Submitted by: Jeanette L. Gordon, Chief Financial Officer/Treasurer

File Attachments
[BF1 Attachment.pdf \(143 KB\)](#)

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 2. Amend the List of Active Organizational Memberships

Meeting Feb 5, 2020 - Regular Board Meeting

Category O. CONSENT CALENDAR--BUDGET AND FINANCE

Access Public

Type Action (Consent)

Recommended Action Amend the List of Active Organizational Memberships to include the College Reading and Learning Association (CRLA).

Background: This organization is a group of student-oriented professionals active in the fields of reading, learning assistance, developmental education, tutoring, and mentoring at the college/adult level. Its most vital function and overall purpose is to provide a forum for the interchange of ideas, methods, and information to improve student learning and to facilitate the professional growth of its members. Member institutions are provided professional development opportunities and other resources.

This membership was previously submitted to and approved by the Board and is being re-instated to the Active List of Memberships. The request originated from West Los Angeles College.

Fiscal Impact:\$100 per year

Submitted by: Jeanette L. Gordon, Chief Financial Officer/Treasurer

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	3. Adopt Non-Resident Tuition
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	O. CONSENT CALENDAR--BUDGET AND FINANCE
Access	Public
Type	Action (Consent)
Recommended Action	Adopt non-resident tuition for the 2020-21 fiscal year of \$282 per semester unit for students attending the District colleges who are non-residents of the State, and a capital outlay fee of \$0 per semester unit for a total of \$282.

Background: Education Code Section 76140 requires each district Board to establish a non-resident tuition fee no later than March 1 of each year for the succeeding fiscal year. District may use any of the following options for establishing the fee:

A.1. LACCD's cost of education per FTES in the preceding fiscal year, including projected increase in U.S. Consumer Price Index (USCPI), which is \$282 per semester unit; or

A.2. A rate not higher than District's average cost of education per FTES with 10% or more non-credit FTES; not applicable to LACCD with 7.1% non-credit FTES; or

B.1. The statewide average expense of education in the preceding fiscal year, including projected increase in U.S. Consumer Price Index (USCPI), which is \$290 per semester unit; or

B.2. Highest Years Statewide Average Tuition. Use the greater amount of statewide nonresident tuition from 2015-16 through 2020-21, which is from 2020-21 at \$290 per semester unit; or

C. An amount not to exceed the fee established by any one contiguous district's rate as permitted under SB 646, Chapter 317, Statutes of 1983; or

D. Rate not higher than District's cost, nor lower than the statewide average cost as provided by Chapter 985, Statutes of 1989 (SB 716).

E. No more than 12 Comparable States Average Tuition. No greater than the 2018-19 average nonresident tuition fee of public community colleges in a minimum of 12 states comparable to California in cost of living. This average is calculated to be \$433 per semester unit.

Additionally, the District, pursuant to ECS 76141 (enacted by AB 2055, Chapter 853, Statutes of 1991), has the capacity to charge non-resident students, other than those with exemptions for nonresident fees pursuant to AB 540, an amount not to exceed District's capital outlay per FTES for the preceding year. This additional fee cannot exceed fifty percent (50%) of non-resident fees

established by the District and must be expended for capital outlay purposes. The District's capital outlay cost per FTES is \$66 per semester unit.

The current fiscal year 2019-20 non-resident tuition rate is \$265 plus a \$0 nonresident capital outlay fee for a total of \$265. The District's calculated non-resident tuition cost for fiscal year 2020-21, using actual base year (FY2018-19) FTES, was \$282.

Staff recommends that the District adopt the calculated non-resident tuition fee of \$282 per semester unit based on option A1. Staff also recommends that the District adopt the non-resident capital outlay fee of \$0 per semester unit which is lower than the District's cost per FTES. The 2020-21 non-resident tuition rate of \$282 plus a \$0 non-resident capital outlay fee for a total of \$282 represents an increase of \$17 to the current 2019-20 total non-resident tuition rate.

Refer to Exhibit I for a comparison of non-resident tuition and capital outlay fees of LACCD's contiguous districts.

Fiscal Impact: N/A

Submitted by: Jeanette L. Gordon, Chief Financial Officer/Treasurer

File Attachments

[BOT Exhibit I FY2020-21.xlsx \(119 KB\)](#)

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

P. CONSENT CALENDAR--BUSINESS: Aggregated Matters

Subject	1. Ratify Facilities Order Forms Issued Districtwide for Total Cost \$326,936
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	P. CONSENT CALENDAR--BUSINESS: Aggregated Matters
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify 44 Facilities Order Forms issued during the period December 1, 2019 through December 31, 2019 for total cost \$326,936.

Facilities Order Forms are issued for minor construction work that is under the bid threshold of \$50,000. Contracts for construction of public projects, as defined in PCC section 22002 subdivision (c), have a bid threshold of \$50,000. Public projects include contracts for re/construction, alteration, renovation, improvement, demolition, and repair.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

**Subject 2. Ratify 698 Purchase Orders and 63 Short Term Agreements
Districtwide for Total Cost \$3,363,669**

Meeting Feb 5, 2020 - Regular Board Meeting

Category P. CONSENT CALENDAR--BUSINESS: Aggregated Matters

Access Public

Type Action (Consent), Ratify

Recommended Ratify the issuance of 698 Purchase Orders for \$3,219,456 and 63 Short Term
Action Agreements for \$144,213 during the period December 1, 2019 to December 31,
2019 for total cost of \$3,363,669.

**DISCLOSURE STATEMENT REGARDING AGGREGATED AGENDA ITEM FOR PURCHASE ORDERS
AND SHORT TERM AGREEMENTS:**

PURCHASE ORDERS. Pursuant to California law for 2019, a Purchase Order may be completed by a college if the cost is no more than \$92,600. This amount is known as the statutory limit and is adjusted annually by the state. Pursuant to Board direction, Purchase Orders completed by a college must be reported to the Board for ratification within 60 days of the transaction. Due to the volume of such transactions and the lower amount of each, the information is reported in aggregated form. College-based procurements made through an established Master Procurement Agreement or other viable agreement are not subject to the statutory limit nor ratification/reporting requirement.

SHORT TERM AGREEMENTS. Pursuant to Board direction, the colleges may issue agreements for less than \$5,000 and up to one-year in duration. Such agreements are subject to Board ratification within 60 days of the transaction. Due to the volume of such transactions and the lower amount of each, the information is reported in aggregated form.

TRANSACTIONS THAT EXCEED THE ESTABLISHED LIMITS MUST FOLLOW FORMAL BIDDING REQUIREMENTS WITH THE RESULTS REPORTED TO THE BOARD IN AN AGENDA ITEM UNIQUE TO THE TRANSACTION.

The aggregated data requested for ratification is shown in the table below. Individual transaction details are on file. Total costs shown have been rounded up to the nearest dollar.

SITE	PURCHASE ORDERS	SHORT-TERM AGREEMENTS
Los Angeles City College	89 POs for total of \$507,394	3 STAs for total of \$8,323
East Los Angeles College	153 POs for total of \$800,015	5 STAs for total of \$9,010
Los Angeles Harbor College	58 POs for total of \$129,899	2 STAs for total of \$2,203
Los Angeles Mission College	42 POs for total of \$51,170	5 STAs for total of \$7,485
Los Angeles Pierce College	71 POs for total of \$397,112	7 STAs for total of \$5,559
Los Angeles Southwest College	17 POs for total of \$33,712	4 STAs for total of \$5,198
Los Angeles Trade-Technical College	141 POs for total of \$498,089	18 STAs for total of \$53,053

Los Angeles Valley College	26 POs for total of \$431,157	4 STAs for total of \$4,959
West Los Angeles College	38 POs for total of \$145,370	5 STAs for total of \$16,262
Educational Services Center	62 POs for total of \$225,427	10 STAs for total of \$32,161
Van de Kamp Innovation Center	1 PO for total of \$111	0 STA for total of \$0

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **3. Ratify Permits For Use and Civic Center Permits up to 14 Days at Los Angeles Harbor College and Los Angeles Southwest College for Total Income \$35,161**

Meeting Feb 5, 2020 - Regular Board Meeting

Category P. CONSENT CALENDAR--BUSINESS: Aggregated Matters

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Permits For Use and Civic Center Permits up to 14 Days from December 1, 2019 to December 31, 2019: two were issued at Los Angeles Harbor College for income \$3,234; and four were issued at Los Angeles Southwest College for income \$31,927. Total income: \$35,161.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Q. CONSENT CALENDAR--BUSINESS: Leases/Permits

Subject **1. Ratify Amendment No. 1 to Permit for Use Agreement No. 4500274908 at Los Angeles Pierce College for Total Additional Income \$721**

Meeting Feb 5, 2020 - Regular Board Meeting

Category Q. CONSENT CALENDAR--BUSINESS: Leases/Permits

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to the Permit for Use issued by the College to the West Valley Eagles Track Club to add one additional day to the previously approved schedule of uses to accommodate a Cross Country Meet on October 5, 2019. Total additional income: \$721.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 2. Ratify Permit for Use Agreement No. 4500279278 at West Los Angeles College for Total Income \$11,760

Meeting Feb 5, 2020 - Regular Board Meeting

Category Q. CONSENT CALENDAR--BUSINESS: Leases/Permits

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify the Permit for Use Agreement issued by the College with Leapz N Boundz for use of the therapy pool on designated days and hours during the period January 9, 2020 to December 31, 2020. Total income: \$11,760.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 3. Authorize Permit for Use Agreement No. 4500279279 at West Los Angeles College for Total income: \$3,240.

Meeting Feb 5, 2020 - Regular Board Meeting

Category Q. CONSENT CALENDAR--BUSINESS: Leases/Permits

Access Public

Type Action (Consent)

Recommended Action Authorize a Permit for Use agreement with Le Lycee Francais de Los Angeles for use of the track and field on designated days and times during the period January 9, 2020 to December 31, 2020. Total income: \$3,240.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 4. Ratify Civic Center Permits and Permits for Use Districtwide Voting Centers

Meeting Feb 5, 2020 - Regular Board Meeting

Category Q. CONSENT CALENDAR--BUSINESS: Leases/Permits

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Civic Center Permits and Permits for Use with Los Angeles County Registrar Recorder/County Clerk on a Districtwide basis on dates shown below to provide for County's Vote Center Election Plan for the March 3, 2020 Presidential Primary Election. The County Clerk's Office will deliver their electronic voting device equipment for set-up in advance and will provide staffing during the days and hours of operation at each location, and will then breakdown and remove their equipment within two days after the closing date of voting, during the period of February 21, 2020 to March 5, 2020, inclusive.
See chart below for dates of usage.

COLLEGE	NUMBER OF DAYS	DELIVER DATE	PICK UP DATE
LACC	11 Days	02/21/2020	03/05/2020
ELAC	4 Days	02/27/2020	03/05/2020
LAHC	4 Days	02/27/2020	03/05/2020
LAMC	11 Days	02/21/2020	03/05/2020
LAPC	4 Days	02/27/2020	03/05/2020
LASC	4 Days	02/27/2020	03/05/2020
LATTC	4 Days	02/27/2020	03/05/2020
LAVC	4 Days	02/27/2020	03/05/2020
WLAC	4 Days	02/27/2020	03/05/2020

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

R. CONSENT CALENDAR--BUSINESS: License Agreements

Subject **1. Ratify Amendment No. 1 to Renew License Agreement No. 4500268992 at Los Angeles City College for Total Cost \$3,000**

Meeting Feb 5, 2020 - Regular Board Meeting

Category R. CONSENT CALENDAR--BUSINESS: License Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to renew License Agreement with Avid Technology, Inc. to provide Avid's Media Composer, a video editing software license for faculty to certify students as Certified Avid Editors in order to enhance their professional growth as allowed by the Strong Workforce grant during the period January 1, 2020 to December 31, 2020, inclusive. Total cost: \$3,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **2. Ratify License Agreement No. 4500279339 at East Los Angeles College for Total Cost \$41,200**

Meeting Feb 5, 2020 - Regular Board Meeting

Category R. CONSENT CALENDAR--BUSINESS: License Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify license agreement with OCLC, Inc. to provide CONTENTdm license and hosting services that contains ELAC's Campus News and other archival materials. The content is digitized, indexed and available from the Library webpage for anyone to view. The period is January 1, 2020 to December 31, 2024, inclusive. Total cost: \$41,200.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **3. Ratify License Agreement No. 4500279302 at Los Angeles Pierce College for Total Cost \$14,494**

Meeting Feb 5, 2020 - Regular Board Meeting

Category R. CONSENT CALENDAR--BUSINESS: License Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify License Agreement with NCS Pearson, Inc. dba Certiport to provide GMetrix Microsoft Office Suite (MOS) Practice Test Site license and Adobe Certified Associate (ACA) Campus license bundle for Computer Applications, Office Technologies, and Media Arts Departments during the period November 25, 2019 to November 24, 2020, inclusive. Total cost: \$14,494.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **4. Ratify License Agreement No. 4500279215 at Los Angeles Southwest College for Total Cost \$7,000**

Meeting Feb 5, 2020 - Regular Board Meeting

Category R. CONSENT CALENDAR--BUSINESS: License Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify License Agreement with Kanopy LLC to provide access to its film database for the Library during the period October 1, 2019 to September 30, 2020, inclusive. Total cost: \$7,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **5. Ratify Amendment No. 2 to Renew License Agreement No. 4500260014 at Los Angeles Valley College for Total Cost \$16,732**

Meeting Feb 5, 2020 - Regular Board Meeting

Category R. CONSENT CALENDAR--BUSINESS: License Agreements

Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Amendment No. 2 to renew agreement with PrismRBS LLC to provide Webprism maintenance and hosting fee, Winprism software license maintenance and support, annual fee for SSL and domain name registration for the College Bookstore Inventory Control Point-of-Sale cashiering and e-commerce systems during the period July 1, 2019 to June 30, 2020, inclusive. Total cost: \$16,732.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

S. CONSENT CALENDAR--BUSINESS: Maintenance Agreements

Subject	1. Ratify Amendment No. 3 to Maintenance Agreement No. 4500241933 at Los Angeles Harbor College for Total Cost \$8,382
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	S. CONSENT CALENDAR--BUSINESS: Maintenance Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Amendment No. 3 to renew agreement with Viatron Systems, Inc. to provide maintenance service on the scanning equipment utilized by the Special Programs and Services Department. The period is October 15, 2019 to October 14, 2020, inclusive. Total cost: \$8,382.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	2. Authorize Maintenance Agreement No. 4500279282 at Los Angeles Mission College for Total Cost \$10,000
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	S. CONSENT CALENDAR--BUSINESS: Maintenance Agreements
Access	Public

Type Action (Consent)

Recommended Action Authorize Equipment Maintenance Agreement with DocuProducts Corporation for three Canon multi function imaging devices located in the Reprographics Department during the period March 1, 2020 to February 28, 2021, inclusive. Total cost: \$10,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 3. Ratify Maintenance Agreement No. 4500279536 at Los Angeles Southwest College for Total Cost \$9,006

Meeting Feb 5, 2020 - Regular Board Meeting

Category S. CONSENT CALENDAR--BUSINESS: Maintenance Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify maintenance agreement with Viatron Systems, Inc. to provide maintenance service on the scanning equipment utilized by Admissions and Records Department. The period is October 12, 2019 to October 11, 2020, inclusive. Total cost: \$9,006.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 4. Ratify Amendment No. 1 to Renew Maintenance Agreement No. 4500261319 and Software License at Los Angeles Trade-Technical College for Total Cost \$16,800

Meeting Feb 5, 2020 - Regular Board Meeting

Category S. CONSENT CALENDAR--BUSINESS: Maintenance Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to renew the Maintenance Agreement and the software license with ViaTRON Systems, Inc. for the VTX Student Records Content Management System utilized by the Student Services Department. The period is July 1, 2019 to June 30, 2020, inclusive. Total cost: \$16,800.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	5. Ratify Amendment No. 3 to Maintenance Agreement No. 4500228028 at Educational Services Center for Total Cost \$47,292
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	S. CONSENT CALENDAR--BUSINESS: Maintenance Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Amendment No. 3 to Maintenance Agreement with Hyland Software to continue provision of maintenance and support services as well as issuance of additional district wide software licenses for enterprise transfer credit middleware and software. The period is January 1, 2020 to December 31, 2020, inclusive. Total cost: \$47,292.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

T. CONSENT CALENDAR--BUSINESS: Service Agreements

Subject	1. Ratify Service Agreement No. 4500278626 at Los Angeles City College for Total Estimated Income \$15,000
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public

Type	Action (Consent), Ratify
Recommended Action	Ratify agreement with Monarch Camps LLC ("Monarch") to provide camp programs to be called "Cub Camp" for up to 100 children and young people as allowed by the Community Services Department. Monarch will provide a variety of camp and recreation programs that will take place on campus in various college facilities including, but not limited to, the Economic & Workforce Development centers, aquatic center, theater arts, gym, tennis courts and lunch areas. Monarch will be responsible for camp curriculum; daily activity programming; camp staff and pertinent training; scheduling and coordination; camper registration; and camper/parent orientation. The camp estimated gross annual gross revenue is \$125,000 to \$150,000. Monarch will remit to the college ten percent (10%) of total gross income during the term of the agreement, plus reimbursement for use of lifeguards, swimming pool chemicals used, any additional maintenance required, and wear and tear of college facilities. Monarch will be lowering their registration fees to make the camp more accessible for the community. In addition, they will be connecting campers whose families are lower income with the Child Care Resource Center to potentially subsidized the costs of the camp. The term of the agreement is February 1, 2020 to January 31, 2021, inclusive. Total estimated income up to \$15,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **2. Ratify Service Agreement No. 4500278826 at East Los Angeles College for Total \$32,550**

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Service Agreement with Archway Systems, Inc to conduct four Computer Aided Design (CAD) Bash events, summer activities, and host a summer camp at four local K-12 partner schools during the period November 25, 2019 to August 31, 2021, inclusive. Archway Systems was listed in the original grant proposal for the NSF funded "Filling Skill Gaps through the Geo-Spatial Engineering & Technologies (GSET)" grant, as the partner that would be providing the CAD Bash events and coordinating Summer Activities for our K-12 partners. The CAD Bash events and Summer activities will be offered to students from local K-12 schools, and will be open to members of the community. The Summer activities will be hosted at ELAC and will be specifically hosted for the K-12 students visiting from our partner high schools/middle schools. The grant currently pays an indirect cost through the grant, to the LACCD for administrative costs. Total \$32,550.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 3. Ratify Amendment No. 1 to Service Agreement No. 4500273322 at East Los Angeles College for Total Cost \$10,000

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to Service Agreement with Shamini Dias to conduct two additional faculty development workshops, consultation, and program assessment design toward development of a self-sustaining faculty development community during the period December 1, 2019 to September 30, 2020, inclusive. Total cost: \$10,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 4. Ratify Loan Agreement No. 4500279290 at Los Angeles Mission College for No Cost

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Loan Agreement with County of Los Angeles Department of Social Services, Toy Loan Program to provide free toy loaning program for the Child Development Center. This program will provide families the ability to borrow educational items provided by the County to use at home to build family bonding time and help children gain growth and developmental skills. The period of services is from October 1, 2019 to September 30, 2020, inclusive. No cost.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **5. Ratify Contract Education Agreement No. 4500279280 at Los Angeles Mission College for Total Income \$13,676**

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Contract education Agreement with Los Angeles Mission College to provide Child Care Development 1 Course to the Child Care Resource Center. This course will prepare individuals for entry-level careers in the Child Development industry and meet professional requirements for incumbent workers. The period of service is August 1, 2019 to December 15, 2019, inclusive. Total income: \$13,676.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **6. Ratify Service Agreement No. 4500279284 at Los Angeles Mission College for Total Cost \$22,200**

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Service Agreement with Paul G. Lindsey to supply and build movable three feet (3') and six feet (6') vendor booths for the Career Technology Education Program during the period November 21, 2019 to June 30, 2020, inclusive. Total cost: \$22,200.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **7. Ratify Service Agreement No. 4500279304 at Los Angeles Pierce College for Total Cost \$60,000**

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Service Agreement with Network Kinecton LLC to connect and place students enrolled in Career Technical Education Programs into work-based learning and career opportunities in their fields of study as required by the Strong Workforce Regional grant during the period October 15, 2019 to April 15, 2020, inclusive. Total cost: \$60,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.
 Final Resolution: Motion Carries
 Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres
 Not Present at Vote: Ernest H Moreno, David Vela

Subject	8. Ratify Service Agreement No. 4500279300 at Los Angeles Pierce College for Total Cost \$56,875
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Service Agreement with Instructure, Inc. to provide instructional design consultation services to create and modify content, review design best practices, evaluate course materials and make sure they are all ADA compliant and conduct a training workshop for the Distance Education Department during the period October 23, 2019 to June 30, 2020, inclusive. Total cost: \$56,875. Funding is through the Improving Online CTE Pathways Grant.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.
 Final Resolution: Motion Carries
 Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres
 Not Present at Vote: Ernest H Moreno, David Vela

Subject	9. Ratify Amendment No. 1 to Renew Service Agreement No. 4500265690 at Los Angeles Pierce College for Total Cost \$15,219
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to renew agreement with Newleaf California LLC to provide branding development and campaigns to support and sustain the grant-funded projects included in the original contract as specified in the Institutional Effectiveness Partnership Institute grant during the period January 1, 2019 to December 31, 2020, inclusive. Total cost: \$15,219.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.
 Final Resolution: Motion Carries
 Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres
 Not Present at Vote: Ernest H Moreno, David Vela

Subject **10. Ratify Service Agreement No. 4500279301 at Los Angeles Pierce College for Total Cost \$5,168**

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Service Agreement with International Institute of Los Angeles to provide meals for eligible children enrolled in the Child Care Center during the period October 1, 2019 to December 13, 2019, inclusive. Total cost: \$5,168.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.
 Final Resolution: Motion Carries
 Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres
 Not Present at Vote: Ernest H Moreno, David Vela

Subject **11. Authorize Service Agreement No. 4500279213 at Los Angeles Southwest College for Total Cost \$7,500**

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Authorize Service Agreement with Susan Guzzetta to conduct professional development training titled "How To Stay Positive and Focused in Uncertain Times" and "If You Can't Say Anything Nice What Do You Say" for campus leaders on February 7, 2020. Total cost: \$7,500.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **12. Ratify Service Agreement No. 4500279404 at Los Angeles Southwest College for Total Cost \$4,598**

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Service Agreement with UWorld LLC to provide National Council Licensure Examination review and preparation services for Registered Nurse (RN) students in their last semester during the period January 1, 2020 to May 27, 2020, inclusive. Total cost: \$4,598.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **13. Authorize Service Agreement No. 4500279218 at Los Angeles Trade-Technical College for Total Cost \$60,000**

Meeting Feb 5, 2020 - Regular Board Meeting

Category T. CONSENT CALENDAR--BUSINESS: Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Authorize Service Agreement with Sheraton Grand Los Angeles to provide meeting space and meals for the Career and Technical Education (CTE) Entrepreneurial Summit for 300 attendees during the period of March 1, 2020 to June 30, 2020. The Regional Strong Workforce Project is funding the "CTE entrepreneurs" a one day conference, hosted by LATTTC, highlighting entrepreneurship opportunities in all 12 CTE Industry sectors. Students from all 19 LA Regional Colleges will participate. Speakers, panelists and presenters will be business owners, entities that assist small business development, local chambers of commerce and other agencies that support entrepreneurship in CTE disciplines. Sheraton Downtown was selected because the college does not have the capacity to host a large event due to the construction and the Sheraton is centrally located and easily accessible via public transportation. Total cost: \$60,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	14. Ratify Amendment No. 3 to Renew Partnership Agreement No. 4500221443 at Los Angeles Valley College for Total Income \$5,000
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Amendment No. 3 to renew partnership agreement with Institute of Reading Development (IRD) to conduct a series of not-for-credit reading enrichment programs previously approved by the Board of Trustees for the Community Services Department. IRD will conduct programs, provide registration for students, and collect tuition fees ranging from \$179 to \$329 per student for classroom and distance programs. IRD will remit to the college 10% of the gross tuition income during the period January 1, 2020 to December 31, 2020, inclusive. Total income: \$5,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	15. Ratify Amendment No. 2 to Renew Service Agreement No. 4500252563 at Los Angeles Valley College for Total Cost \$25,000
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Amendment No. 2 to renew service agreement with Link-Systems International, Inc. to provide customized online tutoring services for students to increase retention, persistence, and success under the auspices of the Academic Resource Center. The Districtwide contract with this vendor has scope of services including ESL, English, Writing, Math and Statistics disciplines. This contract augments that scope for Valley College by including more than 20 additional subjects. The period July 1, 2019 to June 30, 2020, inclusive. Total cost: \$25,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	16. Ratify Service Agreement No. 4500279306 at Los Angeles Valley College for Total Cost \$10,000
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Service Agreement with StoryCenter to conduct a three-day workshop in "Digital Storytelling Pedagogy" for faculty and staff under the auspices of the Professional Development Department during the period January 14, 2020 to January 16, 2020, inclusive. Total cost: \$10,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	17. Ratify Service Agreement No. 4500279320 at Los Angeles Valley College for Total Cost \$29,750
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Service Agreement with Instructure, Inc. to provide instructional design consultation services to create and modify content, review design best practices, evaluate course materials and make sure they are all ADA compliant for the Academic Affairs Department during the period December 1, 2019 to June 30, 2020, inclusive. Total cost: \$29,750.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	18. Ratify Amendment No. 1 to Service Agreement No. 4500273059 at West Los Angeles College for no additional cost
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	T. CONSENT CALENDAR--BUSINESS: Service Agreements
Access	Public
Type	Action (Consent)
Recommended Action	Ratify Amendment No. 1 to Service Agreement with Josephson Academy of Gymnastics to revise the terms and conditions during the period January 1, 2020 to June 30, 2024, inclusive. No additional cost.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

U. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Subject	1. Ratify Professional Service Agreement No. 4500279567 at Los Angeles Harbor College for Total Cost \$19,500
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	U. CONSENT CALENDAR--BUSINESS: Professional Service Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify agreement with Holacracy One LLC to provide consultant services to help strengthen the Economic Workforce Development Departments' capacity to identify and pursue revenue entrepreneurial opportunities related to skills training and STEM education. Period of service is February 1, 2020 to May 31, 2020, inclusive. Total cost: \$19,500.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	2. Ratify Professional Service Agreement 4500279201 at Los Angeles Southwest College for Total Cost \$16,500
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Meeting Feb 5, 2020 - Regular Board Meeting

Category U. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Professional Service Agreement with Calvin One Deer Gavin to provide grant application writing services for proposals made to the United States Department of Education, TRIO Student Support Services Program. Grants awarded are intended to: help LACCD students graduate and transfer to a four-year college or university of their choice; and to assist high school students who participate in TRIO Science, Technology, Engineering, Mathematics Programs offered by LACCD attain an Associates degree or to transfer to a four-year college or university in a Science, Technology, Engineering, Math or affiliated health major. Term is December 16, 2019 to May 16, 2020, inclusive. Total cost: \$16,500.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **3. Ratify Professional Service Agreement No. 4500279345 at the Educational Services Center for Total \$15,000**

Meeting Feb 5, 2020 - Regular Board Meeting

Category U. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Professional Service Agreement with Rachel Ketai to coordinate activities across the State as part of a partnership under the Professional Development Services for California Community Colleges grant, funded by the California Community Colleges Chancellor's Office and the LACCD and for which the LACCD is the fiscal agent during the period September 1, 2019 to June 3 2020, Inclusive. Total cost: \$15.000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **4. Ratify Amendment No. 7 to Professional Services Agreement No. 4500251116 at Educational Services for Total Additional Cost \$2,892**

Meeting Feb 5, 2020 - Regular Board Meeting

Category U. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 7 to Professional Service Agreement with Huron Consulting Services LLC to increase the cost to allow for the required finalization of the scope of services during the existing contract period of June 29, 2019 to January 31, 2020, inclusive. Total additional cost: \$2,892.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **5. Ratify Consent to Assignment of Rights and Delegation of Duties for Professional Service Agreement No. 4500244709 for No Cost**

Meeting Feb 5, 2020 - Regular Board Meeting

Category U. CONSENT CALENDAR--BUSINESS: Professional Service Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify consent to assignment of rights and delegation of duties under Professional Service Agreement No. 4500278626 effective April 1, 2019 from the assignor, Bickmore to the assignee Prime Actuarial Consulting, LLC for property and casualty actuarial services and professional actuarial advice with regard to District's self insured Workers' Compensation and General Liability/Employment Practices Liability (GL/EPL) programs. This assignment is the result of the purchase and assumption of all Bickmore contracts by Prime Actuarial, LLC.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements

Subject	1. Ratify Student Transportation Agreement No. 4500278827 at East Los Angeles College for Total Cost \$12,000
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Student Transportation Agreement with TourCoach Charter and Tours for bus transportation for college tours, Transfer Day events, UCLA Center for Community College Partnership Saturday Academy days, Pathways to Law school program, Delloro program, Puente program, and student services programs during the period January 1, 2020 to June 30, 2020, inclusive. All charter buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety. Total cost: \$12,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	2. Ratify Student Intern Agreement No. 4500278828 at East Los Angeles College for No Cost
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Student Intern Agreement with Elsie Wu, M.D. to provide clinical training for students enrolled in the Medical Assistant Program during the period January 1, 2020 to December 31, 2024, inclusive. No cost.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	3. Authorize Student Intern Agreement No. 4500278831 at East Los Angeles College for No Cost
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements
Access	Public
Type	Action (Consent)
Recommended Action	Authorize no-cost Student Intern Agreement with the Regents of the University of California (UCLA) to provide clinical training for students enrolled in the Respiratory Therapy Program during the period April 1, 2020 to March 31, 2025.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	4. Authorize Clinical Affiliation Agreement No. 4500279340 at East Los Angeles College at No Cost
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Authorize Clinical Affiliation Agreement with Florida International University for East Los Angeles College to provide a practicum site for their Master of Science in Athletic Training Program students during the period February 6, 2020 to February 5, 2025, inclusive. No cost.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	5. Ratify Student Transportation Agreement No. 4500279296 at Los Angeles Mission College for Total Cost \$15,000
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Meeting	Feb 5, 2020 - Regular Board Meeting
Category	V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Student Transportation Agreement with Star-Dust Tours dba The Bus to provide bus transportation services for student field trips and work-based learning activities under the auspices of the Academic Affairs Department during the period October 1, 2019 to December 30, 2020, inclusive. All charter buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected by the California Highway Patrol for safety. Total cost: \$15,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **6. Ratify Student Intern Agreement No. 4500279285 at Los Angeles Mission College for No Cost**

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Student Intern Agreement with California State University, Northridge (CSUN) for Los Angeles Mission College to provide a clinical site at the College for CSUN's Athletic Training Students. LAMC will be a preceptor site for sports medicine students in CSUN's graduate program. These CSUN students will be under the guidance and direction of LAMC's Athletic Trainer and they will provide sports medicine services to LAMC student athletes. The period is September 1, 2019 to June 30, 2022, inclusive. No cost.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **7. Ratify Amendment No. 1 to Renew Student Intern Agreement No. 4500226832 at Los Angeles Mission College for No Cost**

Meeting Feb 5, 2020 - Regular Board Meeting

Category V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Amendment No. 1 to renew Student Intern Agreement with Walgreen Company to provide internship for students enrolled in the Pharmacy Technician Program during the period September 1, 2019 to August 31, 2021, inclusive. No cost.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 8. Ratify Student Transportation Agreement No. 4500279309 at Los Angeles Pierce College for Total Cost \$90,000

Meeting Feb 5, 2020 - Regular Board Meeting

Category V. CONSENT CALENDAR--BUSINESS: Student Intern/Student Transportation Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Student Transportation Agreement with Enterprise Rent-A-Car Company for rental of sport utility vehicles for the Athletic Department's intercollegiate competitions during the period January 1, 2020 to December 31, 2020, inclusive. Rental rates are per Foundation for California Community Colleges Agreement No. CB-277-19 Business Use Rates. All vehicles must meet California Standards for both safety and emissions. Total cost: \$90,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

W. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Subject 1. Ratify Special Grant Funded Agreement No. 4500279217 at Los Angeles City College for Total \$10,000

Meeting Feb 5, 2020 - Regular Board Meeting

Category W. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify special grant funded agreement with the U. S. Department of Transportation Federal Highway Administration to fund the Dwight David Eisenhower Transportation Fellowship Program to cover living stipends, tuition, and fees for two student designees to pursue advanced degrees in transportation-related disciplines. Period of service is November 20, 2019 to August 31, 2020, inclusive. Total: \$10,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **2. Ratify Special Grant Funded Agreement No. 4500279398 at Los Angeles City College for Total \$75,000**

Meeting Feb 5, 2020 - Regular Board Meeting

Category W. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access Public

Type Action (Consent), Ratify

Recommended Action Ratify Special Grant Funded Agreement with the Santa Clarita Community College District for the disbursement of money from the Innovation and Effectiveness Grant to the College for the purpose of establishing infrastructure for an enrollment management dashboard that will empower institutional change. The period is November 14, 2019 to November 13, 2020, inclusive. Total \$75,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **3. Ratify Contract Education Agreement No. 4500279216 at Los Angeles City College for No Cost**

Meeting Feb 5, 2020 - Regular Board Meeting

Category W. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements

Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Contract Education Agreement with Euclid Avenue Elementary School for the College to offer: non-credit English as a Second Language; vocational education, and/or Basic Skills courses for students, faculty, staff, and the public during the period October 1, 2019 to September 30, 2024, inclusive. The College will conduct the courses off campus at the elementary school location. No cost.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **4. Ratify Amendment No. 1 to Renew Special Grant Funded Agreement No. 4500267572 at Los Angeles Southwest College for Total \$120,000**

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	W. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements
Access	Public
Type	Action (Consent), Ratify
Recommended Action	Ratify Amendment No. 1 to renew the Special Grant Funded Agreement with Community Initiatives to provide continued support of the Dream Resource Center at the College through the California Campus Catalyst Fund. The Center is referred to as a safe place for undocumented students and their families to learn about and obtain available community resources. This is also where mental health and counseling services are available as well as certain assistance to help navigate and meet requirements for undocumented persons to receive an LACCD education. The period is July 1, 2019 to June 30, 2020, inclusive. Total: \$120,000.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **5. Ratify Special Grant Funded Agreement No. 4500279762 at the Educational Service Center for Total Cost \$71,227**

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	W. CONSENT CALENDAR--BUSINESS: Special Grant Funded/Other Agreements
Access	Public

Type	Action (Consent), Ratify
Recommended Action	Ratify Agreement between the LACCD California Adult Education Program and the East Los Angeles Skills Center (ELASC), part of Los Angeles Unified School District's Division of Adult and Career Education, to develop curriculum and programs - and to provide professional development support for new programs - in the Energy, Construction, and Utilities Sector. The joint efforts are anticipated to create a Sector career pathway at the Los Angeles Community College District. The service dates is July 1, 2018 – May 31, 2019. Total cost: \$71,227.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

X. CONSENT CALENDAR--FACILITIES

Subject	1. Acceptance of Completion of Construction Contract - Construction Technology Yard & Storage Building Phase 2 project at Los Angeles Trade-Technical College
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	X. CONSENT CALENDAR--FACILITIES
Access	Public
Type	Action (Consent)
Recommended Action	Authorize Acceptance of Completion of Task Order No. 19T7 PQSP No. 33966 with TIS, Inc. to provide general construction services for the Construction Technology Yard & Storage Building Phase 2 project at Los Angeles Trade-Technical College with a substantial completion date of August 17, 2019.

Background

On April 13, 2016, the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order No. 19T7 was issued to TIS, Inc. on May 10, 2018 with a Task Order Notice to Proceed issued on July 2, 2018. Work commenced on July 9, 2018. The total cost of this contract is \$1,616,104.

The scope of this contract was the interior-built-out the Construction Technology Yard and Storage Building including but not limited to all interior improvements, mechanical and electrical systems. fire alarm, sprinklers, data and telecom systems, security, and audio visual. Site improvements scope includes hardscape, path of travel, and fire access.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Construction Technology Yard & Storage Building Phase 2 37T.5714.02.06. Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **2. Addendum to the Los Angeles Valley College 2003 Facilities Master Plan Final Environmental Impact Report and Approve the 2020 Facilities Master Plan Update**

Meeting Feb 5, 2020 - Regular Board Meeting

Category X. CONSENT CALENDAR--FACILITIES

Access Public

Type Action (Consent)

Recommended Action Adopt a resolution (Attachment 1) approving the EIR Addendum to the 2003 Facilities Master Plan Final Program Environmental Impact Report; and adopt a resolution (Attachment 2) approving the 2020 Los Angeles Valley College Facilities Master Plan Update.

Background

The following actions are required for approval of the proposed TBD Los Angeles Valley College Facilities Master Plan Update:

- Adopt a resolution (Attachment 1) approving an addendum to the 2003 Los Angeles Valley College Facilities Master Plan Environmental Impact Report ("Addendum"); and
- Adopt a resolution (Attachment 2) approving the 2020 Los Angeles Valley College Facilities Master Plan Update.

A Facilities Master Plan was adopted for Los Angeles Valley College in 2003 (Master Plan). The Master Plan was subsequently revised in 2005, 2006, 2010, and 2015. Analysis under the California Environmental Quality Act (CEQA) was completed for each of these iterations (Previous Environmental Documentation).

The proposed 2020 Los Angeles Valley Master Plan Update ("2020 Update" or "Modified Project") would:

1. Construct the following:
 - Academic Complex No. 1 (80,769 sf)
 - Academic Building No. 2 (59,091 sf)
2. Demolish the following facilities:
 - Foreign Language (16,130 sf)
 - Engineering (24,145 sf)
 - Emergency Services Training (20,660 sf)
 - Business & Journalism (22,590 sf)
 - Math & Science (19,611 sf)
 - Behavioral Sciences (13,700 sf)
 - Humanities (19,400 sf)
3. Modernize/ renovate campus infrastructure, including improvements regarding the ADA access, storm water, emergency lighting, fire alarms, security, and the Central Plant.

Although the proposed changes would nominally increase campus building square footage beyond what was approved in the last Master Plan update (an increase of 3,624 sf), the trend over the last two Master Plan updates is a significant reduction in building square footage. No other revisions to the Master Plan are proposed.

According to Section 15164(a) of the CEQA Guidelines, "the lead agency or a responsible agency shall prepare an addendum to a previously certified EIR if some changes or additions are necessary but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred." A brief explanation of the decision not to prepare a subsequent EIR must also be provided in the addendum, findings or the public record.

The proposed modifications to the Master Plan have been reviewed by the District in light of Sections 15162 and 15164 of the CEQA Guidelines. The District has assessed how impacts would change with the currently proposed modification to the Master Plan. As the CEQA Lead Agency, the District has determined that none of the conditions apply that would trigger a Supplemental or Subsequent EIR. Specifically, no new significant impacts will result from implementation of the Modified Project as compared to the previously-analyzed impacts. Nor are there any substantial increases in the severity of significant environmental impacts identified in the Previous Environmental Documentation. The impacts would be the same as or similar to the impacts in previously approved versions of the Master Plan. Applicable feasible mitigation measures identified in the Previous Environmental Documentation will be incorporated into the Modified Project.

Before considering approval of the Modified Project, the Board must first approve the Addendum. After the Board adopts the attached resolutions, District staff will file a Notice of Determination with the Los Angeles County Clerk and the State Clearinghouse.

The Previous Environmental Documentation can be found at <http://www.build-laccd.org/reports>.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

File Attachments

[Resolution to Approve Addendum to EIR for 2020 LAVC Master Plan Update.pdf \(88 KB\)](#)
[Resolution to Approve 2020 LAVC Master Plan.pdf \(70 KB\)](#)

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	3. Amendment to Master Procurement Agreement - Hardware and Software
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	X. CONSENT CALENDAR--FACILITIES
Access	Public
Type	Action (Consent)
Recommended Action	Authorize Amendment No. 5 to Master Procurement Agreement 40406 with SHI International Corporation to continue the provision of hardware and software for the Bond Program at no additional cost.

Background

The Master Procurement Agreement was adopted by the Board of Trustees on December 6, 2017 to be coterminous with the contract between the Foundation for California Community Colleges ("Foundation") and SHI International Corporation. The proposed Amendment extends the expiration date through December 31, 2020.

The Agreement shall continue to be available for use District-wide.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, General Funds, or other funds as applicable. 40J.5J55.05. All Phases.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 4. Assignment Agreement - Management and Application Software

Meeting Feb 5, 2020 - Regular Board Meeting

Category X. CONSENT CALENDAR--FACILITIES

Access Public

Type Action (Consent)

Recommended Action As the result of an acquisition, ratify the execution of an Assignment Agreement from Annams Systems Corporation to CGI Federal Inc. for management and application software for use District-wide.

Background

On April 4, 2018, the Board of Trustees authorized Master Procurement Agreement No. 40412 with Annams Systems Corporation to provide management and application software for use District-wide.

Subsequently, Annams Systems Corporation has notified the District that it has been acquired by CGI Federal, Inc. and requests that Master Procurement Agreement No. 40412 be assigned to CGI Federal, Inc.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J/CC Bond proceeds, or through General Funds as applicable. District-wide Floor Management and Application Software #FE-01-18-RFB. All Phases.

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject 5. Disposal of Surplus Personal Property

Meeting Feb 5, 2020 - Regular Board Meeting

Category X. CONSENT CALENDAR--FACILITIES

Access Public

Type Action (Consent)

Recommended Action Authorize disposal of surplus personal property

Background

Pursuant to Education Code Section 81452(c), find that the items listed on the following pages and currently owned by the Los Angeles Community College District is surplus personal property, and can be disposed of in the following sequence:

1. The items will be offered at no cost to other locations within the District;
2. The items will be offered for sale on the website of Public Surplus, formerly known as eSurplus Auction;
3. If there are no buyers, find that the surplus items are of insufficient value to defray the cost of arranging a further sale, and authorize the Chief Facilities Executive or his designee to donate the property to the Los Angeles Community College Foundation, which is determined to be an appropriate charitable organization, for distribution to charitable or non-profit organizations; and

If there are no qualified interested organizations, the Chief Facilities Executive is authorized to recycle the property to the extent feasible and dispose of any non-recyclable property.

College	Sum
Los Angeles City College	0
East Los Angeles College	0
District Office	86
Los Angeles Harbor College	222
Los Angeles Mission College	0
Los Angeles Pierce College	4,872
Los Angeles Southwest College	1,093
Los Angeles Trade-Technical College	0
Los Angeles Valley College	0
West Los Angeles College	0
Total	6,273

Authorization of this proposed action declares the items identified above as surplus by the District. If no other locations claim the items, pursuant to Education Code Section 81450(b), they will be offered for sale through a public auction. If the items are not sold through public auction, staff shall conclude that the property has little or no market value and recommends that it be donated to charity, recycled, or discarded.

It is noted that if no organization is interested in the items, they will be recycled to the maximum extent possible. It is anticipated that all E-waste will be 100% recycled through a State of California approved recycler utilized by the Los Angeles Community College District. It is also anticipated that the only items being discarded are broken, un-repairable and have no further potential use. Any non-recyclable components disposed of will have been through this filtering process.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

File Attachments

[Attachment No. 1 to Disposal of Surplus Personal Property.pdf \(133 KB\)](#)

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject	6. Name Change
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	X. CONSENT CALENDAR--FACILITIES
Access	Public
Type	Action (Consent)
Recommended Action	Ratify use of a change of name to Agreement No. 1130 with SCST, Inc. to now use the formal and legal business name SCST, LLC. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on February 8, 2017. Pursuant to notification from the company previously known as SCST, Inc. this item authorizes staff to revise the legal business name to SCST, LLC.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Motion & Voting

Approve Consent Calendar Items L.1 - X.6

Motion by Scott J Svonkin, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Y. RECOMMENDATIONS FROM THE CHANCELLOR

Subject	1. Authorize Layoff of Two Classified Employees
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	Y. RECOMMENDATIONS FROM THE CHANCELLOR
Access	Public
Type	Action
Recommended Action	Authorize the elimination of two Paratransit Shuttle Driver positions at West Los Angeles College occupied by EN 811305 and EN 1001136 due to lack of work, and authorize the Chancellor to issue layoff notices to the two employees in accordance with applicable provisions of the Education Code, rules and regulations of the District and the Personnel Commission, and collective bargaining agreement.

The Paratransit Shuttle Driver job class was established in 2011 specifically for West Los Angeles College. The need to provide shuttle transportation to students, faculty, and/or staff with disabilities arose due to the limited access to campus buildings during construction of campus facilities. Two vacancies were filled with promotional employees who both held custodial positions prior to their promotion to these

newly created positions. The college no longer offers a paratransit shuttle service and is requesting to eliminate the two driver positions.

The layoff will be effective sixty calendar days following the notification of this action. There are no other Paratransit Shuttle Driver positions in the District. West Los Angeles College will place the employees in Custodian positions consistent with their bumping rights.

Motion & Voting

Authorize the elimination of two Paratransit Shuttle Driver positions at West Los Angeles College occupied by EN 811305 and EN 1001136 due to lack of work, and authorize the Chancellor to issue layoff notices to the two employees in accordance with applicable provisions of the Education Code, rules and regulations of the District and the Personnel Commission, and collective bargaining agreement.

Motion by Andra Hoffman, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Not Present at Vote: Ernest H Moreno, David Vela

Subject **2. Resolution Recommending the Appointment of Personnel Commissioner**

Meeting Feb 5, 2020 - Regular Board Meeting

Category Y. RECOMMENDATIONS FROM THE CHANCELLOR

Access Public

Type Action, Procedural

Recommended Action Recommend the appointment of Personnel Commissioner

Subject: **RESOLUTION - APPOINTMENT OF PERSONNEL COMMISSIONER**

WHEREAS, The Personnel Commission is an independent body authorized by the state (EC 88088139) to administer a merit system for classified employees. The Merit System works efficiently to assure the selection and retention of the best qualified individuals for positions at the Los Angeles Community College District. Under the Merit System, employment and promotion are made on the basis of merit, and

WHEREAS, LACCD'S Personnel Commission is composed of three people appointed for three staggered terms, and

WHEREAS, In keeping with the Board's expressed goals to conduct business in an open and transparent manner, an open selection process was conducted which included the interview of three applicants by an interview panel, composed of one Board Member, one Personnel Commissioner, constituent group representatives, one college president, one college vice president, and one unrepresented employee, and

WHEREAS, It is the recommendation of the Committee and interested parties that Ms. Diva Sar Trevino be appointed to the first term, and

WHEREAS, Ms. Diva Sanchez Trevino is uniquely qualified for service as a Personnel Commission of the Los Angeles Community College District; In addition to her extensive background in Human Resources, Ms. Sanchez Trevino has in-depth experience working with educational institutions that have adopted the merit system. Ms. Sanchez Trevino currently works as the Manager of the System-wide Labor Relations Department California State University, Chancellor's Office. In this capacity Ms. Sanchez-Trevino serves as a subject matter expert on Higher Education Employer-Employee Relations Act and labor and employee relations for the California State University, composed of 23 campuses across the state and approximately 50,000 employees, and

WHEREAS, Ms. Diva Sanchez Trevino, has also served as Employer-Employee Relations Specialist for the Los Angeles Community College District and prior to that served as Intern Organizer and Union Representative for Service Employees International Union Local 99 (SEIU 99). Ms. Sanchez Trevino brings the depth and breadth of experience necessary to work collaboratively with representative employee groups, district employees and the personnel commission of the Los Angeles Community College District to incorporate merit principles, sound business practice, and represent the interests of the classified employees and District, and **Now, Therefore, Be It**

RESOLVED That the Board of Trustees, Los Angeles Community College District does hereby announce its decision to recommend the appointment of Ms. Diva Sanchez Trevino to serve as Personnel Commissioner.



Motion & Voting

Recommend the appointment of Personnel Commissioner

Motion by Gabriel Buelna, second by Mike Fong.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Scott J Svonkin, Steven F Veres

Nay: Ernest H Moreno

Not Present at Vote: David Vela

Z. BUSINESS ITEMS

Subject **1. Authorize Amendment No. 2 to Professional Service Agreement with Valley Community Healthcare for Student Health Services at Los Angeles Valley College for Total Additional Cost \$406,334**

Meeting Feb 5, 2020 - Regular Board Meeting

Category Z. BUSINESS ITEMS

Access Public

Type Action

Recommended Action Authorize Amendment No. 2 to the Professional Service Agreement described below.

Authorize Amendment No. 2 to Professional Service Agreement No. 4500264819 with Valley Community Healthcare at Los Angeles Valley College to increase staffing levels for the expanded availability of

behavioral and mental health services offered at the College's Student Health Center. Implementation of the increase is proposed through the expansion of the scope of student health services provided through the existing agreement and, if approved, will begin February 10, 2020 continuing through the previously established end of the maximum five year term on June 30, 2024 (inclusive). The total not-to-exceed additional annual cost for the expanded scope of services is \$92,000 and is not-to-exceed \$406,334 for the remainder of the Agreement duration.

Background: This proposed amendment expands the scope of mental and behavioral health services offered at the Student Health Center by increasing the times when staff are available to meet with and/or assist with students. The increased staffing levels are as follows:

1. Hiring an Associate Social Worker (ASW)/Marriage and Family Therapist (MFT) at 32 hours per week to conduct one-on-one sessions and at least one (1) group session per week;
2. Hiring a Case Manager at 32 hours per week to assist Behavioral Health staff with case assignments, with triage, with linkage to treatment and social services, and to conduct at least two (2) group sessions per week; and
3. Increase hours of Licensed Clinical Social Worker/Psychologist from 20 hours to 32 hours per week.

Funding is through Student Health Services fees.

Motion & Voting

Authorize Amendment No. 2 to the Professional Service Agreement described below.

Motion by Gabriel Buelna, second by Scott J Svonkin.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject 2. Authorize Lease Agreement with the Regents of the University of California, Los Angeles at the Educational Services Center for Total Cost \$95,000

Meeting Feb 5, 2020 - Regular Board Meeting

Category Z. BUSINESS ITEMS

Access Public

Type Action

Recommended Authorize the Lease Agreement described below.
Action

Authorize Lease Agreement No. 4500279310 with the Regents of the University of California Los Angeles (UCLA) for use of its Lake Arrowhead facility to serve as the site of a workshop including accommodations, conference facilities, meals, and related services during the period June 14, 2020 to June 19, 2020, inclusive. Total cost: \$95,000.

Background: This proposed lease agreement is for a location and services required by the eleventh annual Basic Skills Initiative Leadership Institute (BSILI) pursuant to the Professional Development Services for California Community Colleges Grant, funded by the California Community Colleges Chancellor's Office (CCCCO). In accordance with grant requirements, trainings and conferences must be held in identified regional network locations throughout the state where consortium partners are located. UCLA is a Grantee network partner. Lake Arrowhead meets the is locational requirement as it is in the area constituting the Network Region. As fiscal agent for the grant, LACCD must serve network areas equally throughout the state. The Institute is designed to provide training for faculty and other community college leaders serving developmental students. It is anticipated that 75 participants from up to 20 different community college districts and organizations will be in attendance. Funding is through

the Specially Funded Grants managed under the auspices of the Educational Programs and Institutional Effectiveness Division.

Motion & Voting

Authorize the Lease Agreement described below.

Motion by Gabriel Buelna, second by Scott J Svonkin.

Not Present at Vote: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, David Vela, Steven F Veres

Subject 3. Ratify Agreement with Glendale Community College District for Total Cost \$242,245

Meeting Feb 5, 2020 - Regular Board Meeting

Category Z. BUSINESS ITEMS

Access Public

Type Action, Ratify

Recommended Ratify the Agreement described below.
Action

Ratify Agreement No. 4500279761 with the Glendale Community College District pursuant to details of an anticipated Proposition 39 California Clean Energy Jobs Act Grant from the California Community Colleges Chancellor's Office during the period July 1, 2018 to May 31, 2019 inclusive for total cost \$242,245

Background: LACCD applied for and anticipated approval of the above specified five-year grant and prepared to serve as the pass-through (fiscal) agent. The intent of the grant was to build and sustain a regional network of colleges and schools to better serve the needs of students and industry in the Energy, Construction, and Utilities Sector. GCCD, a grant sub-participant, developed and built curriculum; identified professional development opportunities; and/or purchased equipment and supplies in the Energy, Construction, and Utilities Sector. Certain technicalities at the Grantor level resulted in changes that precluded the anticipated grant funding. Because GCCD completed work and made procurements in fulfillment of their role, monies are due. This Agreement allows payment to GCCD.

Motion & Voting

Ratify the Agreement described below.

Motion by Gabriel Buelna, second by Scott J Svonkin.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject 4. Authorize a Professional Service Agreement between the University of Southern California Race and Equity Center and the Los Angeles Community College District at the Educational Service Center for Total Cost \$225,000

Meeting Feb 5, 2020 - Regular Board Meeting

Category Z. BUSINESS ITEMS

Access	Public
Type	Action
Recommended Action	Authorize the Professional Service Agreement described below.

Authorize a professional services agreement to be issued at the Educational Services Center between the University of Southern California Race and Equity Center and the Los Angeles Community College District from February 6, 2020 to February 5, 2021 for total cost \$225,000.

Background: This proposed agreement will allow the LACCD to join the California Community College Equity and Leadership Alliance at a cost of \$25,000 per college. Participation provides: six Equity Leadership Academies providing professional development to 216 participants across all nine colleges per year; Districtwide full access to the Virtual Equity Resource Portal - an online repository of resources and tools; and three campus climate surveys including the National Assessment of Collegiate Campus Climates student survey. This agreement supports Goal 3 Student Success and Equity of the District Strategic Plan by providing equity professional development training to faculty, administrators, and staff to partner with students in achieving student success. This agreement is under the auspices of the Educational Programs and Institutional Effectiveness Division. Funding is through Student Equity and Achievement (SEA) funds.

Motion & Voting

Authorize the Professional Service Agreement described below.

Motion by Gabriel Buelna, second by Scott J Svonkin.

Not Present at Vote: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, David Vela, Steven F Veres

AA. FACILITIES ITEMS

Subject	1. Amendment to Design-Build Contract – Central Energy Plant project at Los Angeles Mission College at a cost not to exceed \$425,828
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	AA. FACILITIES ITEMS
Access	Public
Type	Action
Recommended Action	Ratify Amendment No. 8 to Design-Build Agreement No. 33896 with Rudolph & Sletten, Inc. for additional Design-Build services for the Central Energy Plant project at Los Angeles Mission College at a cost not to exceed of \$425,828 inclusive of eligible reimbursable expenses.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 as a project delivery option available District-wide. This Design-Build agreement with Rudolph & Sletten, Inc. was authorized by the Board of Trustees on May 13, 2015 as part of a bundled procurement and award for the Central Energy Plant, Renewable Energy (Fuel Cell), Health and PE Fitness Center Utility Interconnection, and East Campus Utility Interconnection projects.

The following Design-Build services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
 - Required the additional demolition of 6" thick concrete curbs around the existing Campus Center equipment.

- Added valves to reduce operational impact to campus during installation and maintenance of the strainers.
 - Required grade modifications and miscellaneous changes to the fire lane and storm water drainage system associated with the site.
2. Due to additional design requirements:
- Installed an electrical meter and concrete pad for the fuel cell as required by the Los Angeles Department of Water & Power.
 - Revised plant sequence of operations to optimize utilization and integration of new and existing chillers.

Amendment No. 8 to Agreement No. 33896 includes Change Order No. 8.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Central Energy Plant 34M.5425.02. Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Subject	2. Design-Build Agreement - Student Union project at Los Angeles Southwest College at a cost not to exceed \$34,430,654
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	AA. FACILITIES ITEMS
Access	Public
Type	Action
Recommended Action	Adopt a resolution ratifying implementation of the Design-Build system of project delivery for the Student Union project at Los Angeles Southwest College; ratifying the request for qualifications and request for proposals process; and, authorizing the award of a Design-Build Agreement to W.E. O'Neil Construction Co. of California at a not to exceed cost of \$34,430,654 inclusive of eligible reimbursable expenses.

Background

The Student Union building will provide space for services to support educational, cultural, social, recreational, and leadership programs, including a food service kitchen with seating area, meeting rooms, a student lounge, computer lab, and offices for student government.

DBE's Price Proposal for Project: \$31,892,395 (plus \$2,538,259 of District Controlled Contractor and Project Contingencies, for a total award value of \$34,430,654), which covers the cost for Collaboration Services, Design through Agency Approvals, and Construction.

Design-Build Delivery Method

- A. District's Prior Adoption and Recognition of the Design-Build Delivery Method.

The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com No. BSD5) as a delivery option District-Wide.

Education Code sections 81700 et seq. specifically authorizes community college districts to utilize the Design-Build delivery method as a safe and cost-efficient alternative to competitive bidding because the Legislature has determined that it can produce accelerated completion of projects, provide for cost containment, reduce construction complexity, and reduce exposure to risk for community college districts. The Legislature has also determined that the cost-effective benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the DBE.

The foregoing Code sections also: A) recognize and permit that the full scope of design, construction, and equipment awarded to a DBE under the applicable Code sections can be authorized in a single funding phase and that a community college district can award Design-Build agreements on a "best value" (qualitative selection) basis; and B) require that the governing board of a community college district make written findings that use of the Design-Build process will accomplish one of the following objectives: (i) reduce comparable project costs; (ii) expedite the project's completion, or (iii) provide features not achievable through the traditional "design-bid-build" project delivery method.

B. District's Evaluation and Written Findings regarding the Statutory Requirements to Use the Design-Build Delivery Method for the Subject Project.

Staff recommends use of the Design-Build delivery method instead of the traditional design-bid-build method for this procurement because it will accomplish one or more of the following objectives: (1) reduce project costs, (2) expedite the project's completion, and (3) provide features not achievable through the traditional design-bid-build method. The facts supporting accomplishment of these objectives can be summarized as follows:

1. Reduction of project costs. The proposed contract contains a lump sum amount of \$34,430,653. This amount will cover preparation of 100% construction documents, obtaining Division of the State Architect approval of the design, design and engineering support during the project, construction of the project, and other related services as stated in the RFQ/RFP and the design-build contract. Under the design-bid-build method, each component would be separately procured. In addition to the extra time and staff costs to carry out these separate procurements, staff estimates that the needed budget for total project completion would exceed the proposed not to exceed amount provided by the awardee.
2. Provide features not otherwise achievable. The proposed awardee has demonstrated expertise and qualifications related to the specific nature of the project, in this case the smoke evacuation system and building curtain walls set forth in the RFP. For such projects containing unique features and/or requiring unique expertise, the collaborative nature of the design-build delivery method insures that the designer and the construction team are required to work in together to deliver a project at the best value to the District. If the project were procured in separate phases, the design firm and construction contractors would not necessarily work as a collaborative team, and though the District would only seek qualified candidates, it could not ensure that the design and construction teams were experienced in working collaboratively to both design and construct the project.

C. Pre-Qualification Process for Design-Build Entities and Award of the Design-Build Agreement

As permitted by the applicable Code sections, the District's pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified DBE's for this procurement seeking the "best value" proposal for the procurement.

Utilizing the foregoing processes, a proposed awardee for this procurement which will provide the best value to the District is identified in this report for the reasons stated above and below.

The applicable Code sections also require the District's governing Board to issue a written decision supporting its award and stating in detail the basis of the award as set forth in the proposed Resolution (Attachment 1). By way of adoption of the proposed Resolution, the Board will announce its award by: (1) identifying the successful DBE; (2) stating the winning DBE's price proposal amount; (3) stating its overall combined rating on the Request for Proposal evaluation factors; (4) setting forth the winning DBE's price proposal amount and rating as compared to all other responsive proposers and their respective price proposals and rankings; and (5) summarizing the District's rationale for the award.

The successful DBE is: W.E. O'Neil Construction Co. of California.

The DBE's Aggregate Price Proposal Amount for the project is \$34,430,654.

The Aggregate Price Proposal Amount from the second, third, and fourth proposers were \$35,456,051, \$39,720,230, and \$42,909,034, respectively.

The successful DBE's overall combined rating on the Request for Proposal evaluation factors, out of a possible score of 1000 maximum points, is 876 points, versus the other proposers with scores of 870, 824, and 757, respectively.

The written findings summarized above form the basis for Staff's recommendations found herein below. Further particulars are set forth in the proposed Resolution (Attachment 1) and should be considered by the Board to be recommendations of Staff as if set forth at length hereat.

The selected DBE is proposed as the result of a competitive Request for Qualifications (RFQ)/Request for Proposals (RFP) process. Five (5) responses to the RFQ were received. Five (5) applicant RFQ submissions were identified as responsive and four (4) were deemed qualified Finalists and received the RFP. The Statement of Qualifications submitted by the Applicants was scored by the Project Evaluation Committee which was comprised of the District's Maintenance and Operations Standards Coordinator, Regional Program Director, LA Southwest College Dean, Project Manager, PMO Safety Manager and PMO Community Economic Development Manager.

The proposed Resolution (Attachment 1) contains further details which should be considered as part of the Staff's Report and Recommendation to the Board and which is incorporated herein as if set forth at length here at.

Award – Staff Recommendations

Staff recommends that the Board adopt a resolution (Attachment 1) for use of the Design-Build delivery method for the Project; 2) ratify Staff's conduct regarding the procurement process; 3) award the Design-Build Agreement described herein above; and 4) take such further action as is set forth in the proposed Resolution (Attachment 1).

Award History

This agreement represents the second award to this firm through the Bond Program. This firm was previously awarded as a pre-qualified service provider to provide construction services on a task order basis District-wide.

Funding and Development Phase

Funding is through Measure CC Bond proceeds. Student Union 56S.4602.02. Design and Construction Phases.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

File Attachments

[Attachment 1 - Design-Build Agreement - Student Union project at Los Angeles Southwest College.pdf \(63 KB\)](#)

Motion & Voting

Adopt a resolution ratifying implementation of the Design-Build system of project delivery for the Student Union project at Los Angeles Southwest College; ratifying the request for qualifications and request for proposals process; and, authorizing the award of a Design-Build Agreement to W.E. O'Neil Construction Co. of California at a not to exceed cost of \$34,430,654 inclusive of eligible reimbursable expenses.

Motion by Steven F Veres, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject	3. Change Order to Construction Contract – Repair Elevator Field House and Parking Structure project at Los Angeles Southwest College at a cost of \$3,051.
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	AA. FACILITIES ITEMS
Access	Public
Type	Action
Recommended Action	Authorize Change Order No. 1 to Construction Contract No. 4500265173 with Otis Elevator Company for additional construction services for the Repair Elevator Field House and Parking Structure project at Los Angeles Southwest College at a cost of \$3,051.

Background

This contract was authorized by the Board of Trustees on December 12, 2018 with Otis Elevator Company to provide construction services for this project. This change order represents 1.0% of the original contract value of \$252,776.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
 - Assessment and remediation of discovered water damage to the elevator shaft.

Funding and Development Phase

Funding is through 2017 - 2018 Deferred Maintenance funds. Repair Elevator Field House and Parking Structure. Work Order No. 40001890. Construction Phase. Non-Bond project.

Submitted by: Dr. Rueben Smith, Chief Facilities Executive

Motion & Voting

Authorize Change Order No. 1 to Construction Contract No. 4500265173 with Otis Elevator Company for additional construction services for the Repair Elevator Field House and Parking Structure project at Los Angeles Southwest College at a cost of \$3,051.

Motion by Steven F Veres, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject	4. Amendment to Design-Build Contract - Art and Culinary Arts Building - Phase 2 project at Los Angeles Trade-Technical College for a total cost not to exceed of \$722,643
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	AA. FACILITIES ITEMS
Access	Public

Type	Action
Recommended Action	Ratify Amendment No. 7 to Design-Build Agreement No. 3000 with Harper Construction Company, Inc. for additional Design-Build services for the Art and Culinary Arts Building - Phase 2 project at Los Angeles Trade-Technical College for a total cost not to exceed of \$722,643 inclusive of eligible reimbursable expenses.

Background

Original Agreement	\$46,832,080
Approved Amendments+	\$1,558,358
Sub Total	\$48,390,438
Proposed Amendment +	\$722,643
Total	\$49,113,081

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 as a project delivery option available District-wide. This Design-Build agreement with Harper Construction Company, Inc. was authorized by the Board of Trustees on October 5, 2016.

The following Design-Build services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:

- Repaired irrigation lines not shown on as-built drawings at the North Tent and South Tent.
- Provided temporary tents and a generator for campus use due to the discovery of unforeseen utilities found in and around the South Tent area which led to its early removal.
- Provided revisions to the medium voltage underground duct bank system for the Culinary Arts Building and the future 4160V campus wide electrical distribution system.
- Provided revisions of site gas system and point-of-connection (POC) location due to the original POC indicated in the contract documents was not as specified. Work included design, surveying, installation, and clean up.
- Additional costs as a result of increased fees paid to the Division of the State Architect (DSA).

2. Due to additional design requirements:

- Provided additional design services to modify the servery area for improved student access and high volume traffic flow per the Architect of Record (AOR).

3. Due to college requests:

- Provided additional wiring, two (2) functional duplex receptacles, four (4) port data outlets at the exterior platform, and power to three (3) site benches to accommodate future campus events and ceremonies.

Amendment No. 7 to Agreement No. 3000 includes Change Order No. 6.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Art and Culinary Arts Building - Phase 2 37T.5709.03.02. Design and Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Motion & Voting

Ratify Amendment No. 7 to Design-Build Agreement No. 3000 with Harper Construction Company, Inc. for additional Design-Build services for the Art and Culinary Arts Building - Phase 2 project at Los Angeles Trade-Technical College for a total cost not to exceed of \$722,643 inclusive of eligible reimbursable expenses.

Motion by Steven F Veres, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject **5. Amendment to Design-Build Contract - Grand Avenue Enhancement Phase 1 and Blue Line Station Extension projects at Los Angeles Trade-Technical College for a credit of \$26,817**

Meeting Feb 5, 2020 - Regular Board Meeting

Category AA. FACILITIES ITEMS

Access Public

Type Action

Recommended Action Ratify Amendment No. 9 to Design-Build Agreement No. 33939 with Balfour Beatty Construction, LLC for additional Design-Build services for the Grand Avenue Enhancement-Phase 1 and Blue Line Station Extension project at Los Angeles Trade-Technical College for a credit of \$26,817.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 as a project delivery option available District-wide. This Design-Build agreement with Balfour Beatty Construction, LLC was authorized by the Board of Trustees on November 4, 2015.

The following Design-Build services have been completed and are requested to be ratified:

Grand Avenue Enhancement - Phase 1:

1. Due to unforeseen conditions:

- Non-compensable time extension of 78 days.
- Credit for unused project contingency.

Blue Line Station Extension:

1. Due to additional design requirements:

- Credit for the deletion of scope for the removal and replacement of the bus station pad after the existing pad was determined to be good condition.

Amendment No. 9 to Agreement No. 33939 includes Change Order No. 5.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. Grand Avenue Enhancement Phase 1 17T.7773.05.05, Blue Line Station Extension 07T.6773.05.06. Construction Phase.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Motion & Voting

Ratify Amendment No. 9 to Design-Build Agreement No. 33939 with Balfour Beatty Construction, LLC for additional Design-Build services for the Grand Avenue Enhancement-Phase 1 and Blue Line Station Extension project at Los Angeles Trade-Technical College for a credit of \$26,817.

Motion by Steven F Veres, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject **6. Builder's Risk Insurance Policy - Valley Academic and Cultural Center project at Los Angeles Valley College at a cost of \$242,431**

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	AA. FACILITIES ITEMS
Access	Public
Type	Action
Recommended Action	Authorize the purchase of a builder's risk insurance policy with Alliant Insurance Services, Inc. for the Valley Academic and Cultural Center project at Los Angeles Valley College from March 16, 2020 through December 28, 2020 at a cost of \$242,431.

Background

On March 9, 2016, the Board of Trustees approved the purchase of a builder's risk insurance policy with Zurich American Insurance Company ("Zurich"). The builder's risk insurance policy provides coverage for physical damage to Bond-related construction projects. Projects are added to the policy as construction begins and as property under construction is at risk.

Zurich has notified the District it will be canceling builder's risk insurance coverage for the Valley Academic and Cultural Center project at Los Angeles Valley College effective March 16, 2020. A separate policy must be purchased to provide continued builder's risk insurance coverage through project completion.

Funding and Development Phase

Funding is through Propositions A/AA and Measures J Bond proceeds. Valley Academic and Cultural Center 08V.5801.02, 08V.6801.02, and 38V.5801.02. Construction Phase.

Motion & Voting

Authorize the purchase of a builder's risk insurance policy with Alliant Insurance Services, Inc. for the Valley Academic and Cultural Center project at Los Angeles Valley College from March 16, 2020 through December 28, 2020 at a cost of \$242,431.

Motion by Steven F Veres, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject **7. Amendment to Professional Services Agreement - Electrical Bus Duct Rehabilitation project at the Educational Services Center at a not to exceed cost of \$80,000**

Meeting	Feb 5, 2020 - Regular Board Meeting
Category	AA. FACILITIES ITEMS
Access	Public
Type	Action
Recommended Action	Authorize Amendment No. 1 to Agreement No. 4500272228 with Kocher Schirra Goharzi Consulting Engineers, Inc. to provide additional electrical engineering services for the Electrical Bus Duct Rehabilitation project at the Educational Services Center and extend the term of the contract from January 01, 2020 through December 31, 2021 at a cost not to exceed \$80,000 inclusive of eligible reimbursable expenses.

Background

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is \$155,000.

This agreement was authorized by the Board of Trustees on June 5, 2019 (Com. No. FPD1) with Kocher Schirra Goharzi Consulting Engineers, Inc. to serve as the Engineer of Record for this project. During the development of the construction design bidding documents numerous other defects and weaknesses in the building electrical infrastructure were identified as needing repair or replacement. These issues included replacement of building emergency generator, lighting power to emergency operations center, and support of building station transformer maintenance.

Funding and Development Phase

Funding is through 2015- 2016 Deferred Maintenance funding. Electrical Bus Duct Rehabilitation project. Work Order Number: 40001022. Design Phase. Non-Bond project.

Motion & Voting

Authorize Amendment No. 1 to Agreement No. 4500272228 with Kocher Schirra Goharzi Consulting Engineers, Inc. to provide additional electrical engineering services for the Electrical Bus Duct Rehabilitation project at the Educational Services Center and extend the term of the contract from January 01, 2020 through December 31, 2021 at a cost not to exceed \$80,000 inclusive of eligible reimbursable expenses.

Motion by Steven F Veres, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

Subject	8. Change Order to Construction Contract - Measurement and Demand Response project at District-wide at a cost of \$252,835
Meeting	Feb 5, 2020 - Regular Board Meeting
Category	AA. FACILITIES ITEMS
Access	Public
Type	Action
Recommended Action	Ratify Change Order No. 2 to Construction Contract No. 33803 with Climatec Building Technologies, LLC for additional construction services for the Measurement and Demand Response project District-wide at a cost of \$252,835.

Background

Inclusive of this change order, the total cost of this Construction Contract is \$4,837,518.

This contract was authorized by the Board of Trustees on March 12, 2014 with Climatec Building Technologies Group, LLC to provide construction services for this project. This change order represents 5.70% of the original contract value of \$4,435,870.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
 - Installation of new electrical meters and routers at various buildings District-wide to provide real-time monitoring of building energy usage and opportunities for cost savings.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Measurement and Demand Response 40J.5101.02.02, 40J.5201.02.02, 40J.5301.02.02, 40J.5401.02.02, 40J.5501.02.02, 40J.5601.02.02, 40J.5701.02.02, 40J.5801.02.02, and 40J.5901.02.02.

Submitted by: Rueben C. Smith, D.C.Sc., Chief Facilities Executive

Motion & Voting

Ratify Change Order No. 2 to Construction Contract No. 33803 with Climatec Building Technologies, LLC for additional construction services for the Measurement and Demand Response project District-wide at a cost of \$252,835.

Motion by Steven F Veres, second by Gabriel Buelna.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H Moreno, Scott J Svonkin, Steven F Veres

Not Present at Vote: David Vela

BB. MATTERS REQUIRING A SUPER MAJORITY VOTE

Subject **1. Use of Contingency Reserves to increase appropriations at East Los Angeles College FAILED**

Meeting Feb 5, 2020 - Regular Board Meeting

Category BB. MATTERS REQUIRING A SUPER MAJORITY VOTE

Access Public

Type Action

Recommended Action Authorize use of \$1,777,260 from the Contingency Reserve and increase the appropriations by the same at East Los Angeles College.

Background: East Los Angeles College is requesting \$1,777,260 from their portion of the LACCD General Reserves in accordance with the Board Approved 2019-2020 Final Budget Allocation Mechanism, which states a College may utilize up to 25% of their accumulated balance or \$5 million, which ever is less.

East Los Angeles College will use these funds for the following (See attached for details):

Seventy-fifth Anniversary Events	227,262
Marketing and Outreach	300,000
Enrollment Management	250,000
Basic Needs of Students	1,000,000

Fiscal Impact: This action will increase the budget at East Los Angeles College by \$1,777,260 and reduces the Contingency Reserve by the same; leaving a balance in the Contingency Reserve of \$22,583,062 or 3.24%

Submitted by: Jeanette L. Gordon, Chief Financial Officer/ Treasurer

File Attachments

[Reserve Request Letter.pdf \(159 KB\)](#)

Admin Content

250,

Motion & Voting

Authorize use of \$1,777,260 from the Contingency Reserve and increase the appropriations by the same at East Los Angeles College.

FAILED

*Motion requires 5 votes to pass

Motion by Steven F Veres, second by Scott J Svonkin.

Final Resolution: Motion Carries

Yea: Gabriel Buelna, Mike Fong, Andra Hoffman, Steven F Veres

Nay: Ernest H Moreno, Scott J Svonkin

Not Present at Vote: David Vela

CC. NOTICE REPORTS AND INFORMATIVES

Subject **1. NOTICE - Revise Board Rule, Chapter XVII, Article II Bond Program Monitor**

Meeting Feb 5, 2020 - Regular Board Meeting

Category CC. NOTICE REPORTS AND INFORMATIVES

Access Public

Type Discussion, Information

The highlighted text in the attachment (pages 4-5) is new language to the existing Board Rule, Chapter XVII. This item will be presented for Action at the March 5, 2020 Board meeting.

File Attachments

[BR BOARD RULES, Bond Program Monitor CHAPTER XVII, ARTICLE III \(3\).pdf \(135 KB\)](#)

Subject **2. NOTICE - Approve CCAP Agreement with Granada Hills Charter High School**

Meeting Feb 5, 2020 - Regular Board Meeting

Category CC. NOTICE REPORTS AND INFORMATIVES

Access Public

Type Information

Goals [Goal 1: Access to Educational Opportunities](#)

Background: The District Strategic Plan states that "We will expand educational opportunities to local high school students by increasing the number of courses offered through dual enrollment." Granada Hills Charter High School serves an 49% low-income student population. This CCAP agreement, authorized under AB 288 and AB 1809, will allow LACCD colleges to offer college courses to high school students in support of access to and success in higher education.

Fiscal Impact: None

Submitted by: Ryan M. Cornner, Vice Chancellor of Educational Programs and Institutional Effectiveness

File Attachments

[Notice - CCAP Agreement with GHC.pdf \(4,806 KB\)](#)

Subject **3. NOTICE - Adopt the Los Angeles Community College District's Initial Proposal to the AFT College Staff Guild, Local 1521A Regarding Negotiations of the July 1, 2020 - June 30, 2023 Collective Bargaining Agreement**

Meeting Feb 5, 2020 - Regular Board Meeting

Category CC. NOTICE REPORTS AND INFORMATIVES

Access Public

Type Information

Pursuant to Government Code Section 3547 and the Board Rule 101400, the Los Angeles Community College District proposes that representative of the District and the AFT College Staff Guild, Local 1521A commence negotiations for the July 1, 2020 - June 30, 2023 collective bargaining agreement, with particular focus on the following item:

Articles for Negotiations 2020 - 2023

1. Article 8, Work Environment
2. Article 10, Vacation
3. Article 11, Holidays
4. Article 12, Hours and Workweek
5. Article 14, Transfer and Reassignment
6. Article 16, Procedure for Performance Evaluation
7. Article 17, Professional Development and Retraining
8. Article 19, Leaves and Absences
9. Article 20, Conference/Convention Attendance
10. Article 21, Health and Welfare Master Benefits Agreement (JLMBC)
11. Article 23, Wages and Salaries
12. Article 25, Employee Assistance Program (EAP)

Background:

Government Code section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to open negotiations on the issues listed above. The matter is on the Board's agenda today so that the public may comment on the proposal before the Board considers its adoption.

Submitted by: Dr. Albert J. Román, Vice Chancellor of Human Resources

Subject **4. NOTICE - Adopt Addition to the Los Angeles Community College District's Initial Proposal to the Faculty Guild's, AFT Local 1521 Regarding Negotiations of the July 1, 2020 - June 30, 2023 Collective Bargaining Agreement**

Meeting Feb 5, 2020 - Regular Board Meeting

Category CC. NOTICE REPORTS AND INFORMATIVES

Access Public

Type Information

Pursuant to Government Code Section 3547 and the Board Rule 101400, the Los Angeles Community College District proposes that representative of the District and the Los Angeles College Faculty Guild, AFT Local 1521 commence negotiations for the July 1, 2020 - June 30, 2023 collective bargaining agreement, with particular focus on the following additional item:

Additional Article for Negotiations 2020 - 2023

1. Article 7, Board of Trustees Rights and Responsibilities

Background:

Government Code section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to open negotiations on the issues listed above. The matter is on the Board's agenda today so that the public may comment on the proposal before the Board considers its adoption.

Submitted by: Dr. Albert J. Román, Vice Chancellor of Human Resources

Subject **5. INFORMATIVE - Initial Proposal of the AFT College Staff Guild, Local 1521A to the Los Angeles Community College District Regarding Negotiations of the 2020 -2023 Collective Bargaining Agreement**

Meeting Feb 5, 2020 - Regular Board Meeting

Category CC. NOTICE REPORTS AND INFORMATIVES

Access Public

Type Information

Pursuant to Government Code Section 3547 and the District's public notice procedure, the AFT College Staff Guild, Local 1521A, Presents its initial proposal as follows:

Articles for Negotiations 2020 - 2023

1. Article 5, General Provisions
2. Article 8, Work Environment
3. Article 9, Uniforms, Tools and Personal Property
4. Article 12, Hours and Work Week
5. Article 15, Classification and Reclassification
6. Article 16, Procedure and Performance Evaluations
7. Article 17, Professional Development and Retraining
8. Article 22, Grievance Procedure
9. Article 23, Wages and Salaries
10. Article 24, Committees/Shared Governance
11. Article 26, Air Quality Management District (AQMD) Compliance

Background: Government Code Section 3547 and the Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as an informative so that the public can review it and be prepared to comment on it at the Board's next scheduled meeting.

Submitted by: Dr. Albert J. Román, Vice Chancellor of Human Resources

Subject **6. INFORMATIVE - Notification of Out-of-State Student Travel**

Meeting Feb 5, 2020 - Regular Board Meeting

Category CC. NOTICE REPORTS AND INFORMATIVES

Access Public

Type Information

Goals [Goal 3: Student Success and Equity](#)
[Goal 2: Premier Learning Environments](#)
[Goal 1: Access to Educational Opportunities](#)**Los Angeles City College**

Four students and one faculty member will travel to the ASACC National Student Advocacy Conference in Washington, DC during the period of March 13 to March 17, 2020.

Background: The ASACC National Student Advocacy Conference, sponsored by the American Student Association of Community Colleges, will offer students the opportunity to interact with legislators regarding student issues.

Fiscal Impact: The total cost of the trip is \$9,000. Funds from the College ASO Fund in the amount of \$9,000 will be used for this travel. No District funds will be used for this travel.

Los Angeles Harbor College

Four students and one faculty member will travel to the National Student Leadership Diversity Convention in New Orleans, LA during the period of February 13 to February 17, 2020.

Background: The National Student Leadership Diversity Convention, sponsored by the Miller Institute, will offer students the opportunity to address the most critical topics of diversity and social justice challenging our campuses today. Through the various workshops and round table discussions, our students, along with many others from across the country, will explore various elements of diversity and how they affect themselves and their campuses and how to apply that knowledge to activities and events hosted by ASO.

Fiscal Impact: The total cost of the trip is \$6,650. Funds from the College ASO Fund in the amount of \$6,650 will be used for this travel. No District funds will be used for this travel.

Los Angeles Valley College

Five students and one faculty member will travel to the ASACC National Student Advocacy Conference in Washington, DC during the period of March 13 to March 17, 2020.

Background: The ASACC National Student Advocacy Conference, sponsored by the American Student Association of Community Colleges, will offer students the opportunity to interact with legislators regarding student issues.

Fiscal Impact: The total cost of the trip is \$12,250. Funds from the College ASO Fund in the amount of \$12,250 will be used for this travel. No District funds will be used for this travel.

West Los Angeles College

Four students and one faculty member will travel to the ASACC National Student Advocacy Conference in Washington, DC during the period of March 13 to March 17, 2020.

Background: The ASACC National Student Advocacy Conference, sponsored by the American Student Association of Community Colleges, will offer students the opportunity to interact with legislators regarding student issues.

Fiscal Impact: The total cost of the trip is \$13,000. Funds from the College ASO Fund in the amount of \$13,000 will be used for this travel. No District funds will be used for this travel.

Submitted by: Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

Subject **7. INFORMATIVE - Ratification of Out-of-State Student Travel**

Meeting Feb 5, 2020 - Regular Board Meeting

Category CC. NOTICE REPORTS AND INFORMATIVES

Access Public

Type Information

Goals [Goal 3: Student Success and Equity](#)
 [Goal 2: Premier Learning Environments](#)
 [Goal 1: Access to Educational Opportunities](#)

East Los Angeles College

A. Four students and one faculty member traveled to the Smithsonian Undergraduate Internship Program in Washington, DC during the period of January 10 to February 8, 2020.

Background: The Smithsonian Undergraduate Internship Program, sponsored by the Smithsonian Institution and the Vincent Price Art Museum Foundation, provides students with exposure to the field of museum studies, including professional workshops led by ELAC's Vincent Price Art Museum and a month-long internship coordinated by the Smithsonian Office of Fellowships and internships. Students are mentored by museum professionals, gaining knowledge of the education and experience required in the museum field.

Fiscal Impact: The total cost of the trip was \$14,507. Funds from the Vincent Price Art Museum Foundation in the amount of \$14,507 were used for this travel. No District funds were used for this travel.

B. One student and one faculty member traveled to the Great Salt Lake Invitational Tournament in Salt Lake City, UT during the period of January 16 to January 20, 2020.

Background: The Great Salt Lake Invitational Tournament, sponsored by the University of Utah, is a speech and debate tournament that includes various forms of public communication as well as skills of focus such as critical thinking, leadership, argumentation, and networking. Additionally, students have the opportunity to interact with 4-year institutions and thus increase the likelihood of transferring to a 4-year institution.

Fiscal Impact: The total cost of the trip was \$2563. Funds from the East Los Angeles College Foundation in the amount of \$2563 were used for this travel. No District funds were used for this travel.

Submitted by: Ryan M. Cornner, Vice Chancellor, Educational Programs and Institutional Effectiveness

DD. ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS BY MEMBERS OF THE BOARD OF TRUSTEES

EE. PUBLIC COMMENT

Subject **1. Requests to Address the Board of Trustees Regarding Matters Not on the Agenda**

Meeting Feb 5, 2020 - Regular Board Meeting

Category EE. PUBLIC COMMENT

Access Public

Type Information

Subject **2. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters**

Meeting Feb 5, 2020 - Regular Board Meeting

Category EE. PUBLIC COMMENT

Access Public

Type Information

FF. RECESS TO CLOSED SESSION

Subject **1. Location(s): Cox Building - Little Theater/Green Room and President's Conference Room**

Meeting Feb 5, 2020 - Regular Board Meeting

Category FF. RECESS TO CLOSED SESSION

Access Public

Type Procedural

Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5

Subject **2. Public Employee Evaluations**

Meeting Feb 5, 2020 - Regular Board Meeting

Category FF. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54957.6, the Board will discuss the following employment positions:

A. Position: Chancellor

B. Position: Executive Staff

C. Position: College Presidents

Subject 3. Public Employee Discipline/Dismissal/Release/Charges/Complaints

Meeting Feb 5, 2020 - Regular Board Meeting

Category FF. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54957, the Board may discuss certain Public Employee Disciplinary matters.

Subject 4. Consideration of Student Discipline

Meeting Feb 5, 2020 - Regular Board Meeting

Category FF. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54962 and Education Code section 72122, the Board may discuss certain Student Disciplinary matters.

Subject 5. Conference with Legal Counsel - Existing Litigation

Meeting Feb 5, 2020 - Regular Board Meeting

Category FF. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54956.9(d)(1), the Board will discuss the following existing litigation matters:

A. Ami Pannell v. LACCD

B. Elham Tabibian v. LACCD

C. Jorge Mata v. LACCD

D. Sabrena Odom v. LACCD

E. Gloria Urbina v. LACCD

F. Armineh Motlagh v. LACCD

G. Mischa Centeno v. LACCD

Subject **6. Conference with Legal Counsel - Anticipated Litigation**

Meeting Feb 5, 2020 - Regular Board Meeting

Category FF. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54956.9(d)(2) and (e) (1), the Board may discuss the following potential litigation matters:

A. Potential litigation: 3 matters

Subject **7. Conference with Legal Counsel - Existing Litigation**

Meeting Feb 5, 2020 - Regular Board Meeting

Category FF. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54956.9(d)(2) and (e)(2), the Board will discuss the following matters:

A. Construction claim at West Los Angeles College.

B. Construction claim at Los Angeles City College.

Subject **8. Conference with Labor Negotiator**

Meeting Feb 5, 2020 - Regular Board Meeting

Category FF. RECESS TO CLOSED SESSION

Access Public

Type Closed Session

Pursuant to Government Code section 54957.6, the Board will discuss the following employee units:

1. All Units/All Unrepresented Employees

District Negotiator(s): Albert Roman

GG. RECONVENE REGULAR MEETING

Subject **1. Location(s): Cox Building - Little Theater/Green Room and President's Conference Room**

Meeting Feb 5, 2020 - Regular Board Meeting

Category GG. RECONVENE REGULAR MEETING

Access Public

Type Procedural

Subject **2. Roll Call**

Meeting Feb 5, 2020 - Regular Board Meeting

Category GG. RECONVENE REGULAR MEETING

Access Public

Type Procedural

HH. REPORT OF ACTIONS TAKEN IN CLOSED SESSION--FEBRUARY 5, 2020

II. CONSENT CALENDAR--REGARDING CLOSED SESSION MATTERS

Subject **1. Approve Student Discipline - Expulsion Without Reconsideration**

Meeting Feb 5, 2020 - Regular Board Meeting

Category II. CONSENT CALENDAR--REGARDING CLOSED SESSION MATTERS

Access Public

Type Action

Recommended Action Approval recommended by the Chancellor to expel student without reconsideration.

Expel East Los Angeles College Student, SID # XX-XXX-7630 from all colleges in the Los Angeles Community College District without reconsideration.

The student has violated the following Standards of Student Conduct:

Board Rule 9803.15 – Disruption of Classes or College Activities

Board Rule 9803.18 – Assault or Battery

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18

Fiscal Impact: None

Submitted by: Ryan M. Cornner, Vice Chancellor, Educational Programs & Institutional Effectiveness

Administrative File Attachments

[Feb 5 Board Item Student Discipline low res.pdf \(1,988 KB\)](#)

JJ. ADJOURNMENT
