

Pierce College Academic Senate
Attendance Roster
Monday, May 22, 2017

Academic Senate Exec		
President	Anna Bruzzese	PRESENT
Past President	Kathy Oborn	ABSENT
1st VP	Adrian Youhanna	PRESENT
2nd VP	Margarita Pillado	PRESENT
Treasurer	Angela Belden	PRESENT
Secretary	Susan Armenta	PRESENT
Senators		
Academic Affairs	Wendy Bass	PRESENT
Agriculture and Natural Resources	Savanah St. Clair	ABSENT
Anthropological and Geographical Sciences	Erin Hayes	PRESENT
Art and Architecture	Richard Kamimura	PRESENT
At Large Full-Time	Bonnie Lemus	PRESENT
At Large Full-Time	Wayne "Skip" Perkins	PRESENT
At Large Full-Time	Amy Sirott	PRESENT
At Large Part-Time	Blanca Adajian	ABSENT
At Large Part-Time	Mark Levick	PRESENT
At Large Part-Time	Michelle Meyer	PRESENT
Business Administration	Babken Basmadzhyan	ABSENT
Center for Academic Success	Eddie Tchertchian	PRESENT
Chemistry	Sheila Hammon	PRESENT
Child Development & Education	Lila Snow	PRESENT
Communication Studies	Barbara Anderson	PRESENT
Computer Applications and Office Technologies	Jill Binsley	PRESENT
Computer Science and Information Technology	Luis Celada	ABSENT
Counseling	Alyce Miller	PRESENT
Distance Education Instructional Technology	Clay Gediman	PRESENT
English and ESL	Charles Sheldon	PRESENT

Events and Recognition	Jennifer Moses	PRESENT
History, Philosophy and Sociology	Sheryl Nomelli	PRESENT
Industrial Technology	Alex Villalta	PRESENT
Kinesiology and Health	Jamie Phillips	PRESENT
Library Science	Lauren Saslow	PRESENT
Life Sciences	Anson Hsin	PRESENT
Mathematics	Scott Maccarone	ABSENT
Media Arts	Jeff Favre	PRESENT
Modern Languages	Rafael Orozco-Ramirez	PRESENT
Nursing	Connie Tiu	PRESENT
Performing Arts Department	Garineh Avakian-Akkus	ABSENT
Physics and Planetary Sciences	Ryan Eagle	PRESENT
Political Sci/ Econ/ CJ/ Chicano Studies	Kaycea Campbell	PRESENT
Psychology and Statistics	Chad Snow	PRESENT
Student Services	Beth Benne	PRESENT
Committees and Reps		
Academic Policy	Adrian Youhanna	
Curriculum	Margarita Pillado	
DAS Rep	Blanca Adajian	
DAS Rep	Lauren Saslow	
DAS Rep	Joe Perret	PRESENT
Educational Planning	Anna Bruzzese	
Ethics	Cara Gillis	PRESENT
Faculty Position Priority	Ann Hennessey	PRESENT
Outcomes Coordinator	Monique Cleveland	PRESENT
Professional Development	Maria Perser	PRESENT
Student Success	Bob Martinez	PRESENT
Guests (Affiliation)	Guests (Name)	
ASO	Efren Lopez	
VP Administrative Svcs	Rolf Schleicher	
Dean of Academic Affairs	Donna Mae Villanueva	
Associate VP	Larry Kraus	
Chemistry	Benny Ng	

Guests (Affiliation)	Guests (Name)
Roundup	Zoe Parker
Roundup	Danielle Kimble
Roundup	Zachary Rome
IT Services	Mark Hendersen

Academic Senate
May 22, 2017
2:15-3:45 p.m.
The Great Hall
Minutes

<i>Item Number</i>	<i>Item</i>
1	<i>Call to Order</i> – President Bruzzese called the meeting to order at 2:15 p.m.
2	<i>Public Commentary</i> – 2 minutes maximum per public speaker on matters related to this meeting’s agenda None
3	<i>Approval of the Agenda</i> Pillado moved to approve the agenda. MSP (Pillado) (39-0-0)
4	<p><i>Approval of Consent Calendar enables members to vote on a block of items that are noncontroversial without a lot of time or discussion. Any item can be pulled from the consent agenda and discussed, if so desired.</i></p> <p>Pillado moved to approve the consent calendar. There is one change to Item g, v – adding Social Justice AA-T. MSP with stated change. (Pillado) (39-0-0)</p> <ul style="list-style-type: none"> a. Appoint Yvonne Grigg as an Area 1 representative to the Distance Education and Instructional Technology Committee for the 2017-2019 term; there was one vacancy and one candidate b. Reappoint Michael Van Dyke as the Academic Senate representative to the Educational Planning Committee for the 2017-2019 term; Michael’s term expires in June 2017 and he wants to continue c. Reappoint Joe Perrett and Lauren Saslow as Pierce representatives to the District Academic Senate for the 2017-2019 term; Joe’s and Lauren’s terms expire in June 2017 and they want to continue d. Appoint Margarita Pillado as a Pierce representative to the District Academic Senate for the 2017-2019 term; there was one vacancy and one candidate e. Appoint Kenneth Windrum as an Area 1 representative to the Curriculum Committee; there is a vacancy due to retirement through fall 2018, and Ken has been an apprentice member in the CC since fall 2015 f. Ratify the 2017-2018 Flexible Calendar Plan (see attached); refer to the Professional Development Committee minutes from April 18, 2017 and May 2, 2017, and to the College Professional Development Committee minutes from May 11, 2017

	<p>g. Ratify the following Curriculum Committee actions; refer to the Curriculum Committee minutes from May 19, 2017</p> <ol style="list-style-type: none"> i. New credit courses resulting from the conversion of CO SCI to CO INFO: CO INFO 501, 508, 514, 533, 534, 535, 539, 540, 541, 548, 552, 554, 555, 557, 560, 572, 575, 581, 584 ii. New credit courses: COMM 066 ADVANCED SPEECH SKILLS (one level below transfer); CO INFO 531 MANAGING AND ADMINISTERING WINDOWS SERVERS iii. Course reinstatement: N/A iv. New noncredit courses: VOC ED 340CE Basic Dog Grooming I; VOC ED 341CE Basic Dog Grooming II v. New credit programs: Art History AA-T; Social Justice AA-T vi. New noncredit programs: Dog Grooming Certificate of Completion vii. Regular COR updates: 41 viii. Course Archive requests: N/A ix. Distance Education requests: CAOT 032, CO INFO 501, CO INFO 584, COMM 121, CO SCI 578, EDUC 203, PHILOS 012, PSYCH 041 x. Distance Education discontinuance: CO SCI 541, MATH 238 xi. Changes to degree programs/Catalog changes: General Studies; Arts and Humanities—Add PHOTO 100; General Studies: Social and Behavioral Sciences- Add MATH 228B, Delete: MATH 245; xii. Advanced Course Request Form (see attached) – Regular revisions and updates
5	<p><i>Approval of the Minutes</i> from May 8, 2017 Belden moved to approve the minutes from May 8, 2017. MSP (Belden) (39-0-0)</p>
6	<p><i>College Administration Report</i>; (see Appendix A) – Donna-Mae Villanueva, Larry Kraus, and Rolf Schleicher</p> <ul style="list-style-type: none"> • Villanueva provided a report on the Discover Pierce open house. The counselors and high school students were raving about Pierce and the event. The high school students reported that the best part of the event was learning about the academic programs. In surveys, students mentioned the various departments that participated as their favorite. • Kraus – reported on results of a survey from the Discover Pierce event. The survey collected data on the perceptions of Pierce College before and after the event. There were positive findings. Highlights mentioned from page 2 and page 4. The budget for the event was \$60,000. Schleicher reported on the marketing efforts and enrollment management. Enrollment is down; approximately 80% of where it should be going into the summer session. Therefore, there will be continued efforts to make marketing more cost effective. • Schleicher – Maintenance: there will be a power shut down on June 8th. There will be equipment upgrades and IT systems uploaded. • Food services – There is a proposal to centralize food services within all nine colleges in the district. The college is pushing hard to retain our existing food service contracts. Students and faculty are petitioning to

	<p>keep our food services. The board meeting will be held on Wednesday, June 8th, at 6:00 pm at Los Angeles City College.</p>
7	<p><i>Associated Student Organization (ASO) Report</i> – Efren Lopez</p> <ul style="list-style-type: none"> • In April, the ASO surveyed students on what school improvements they would like to see or what they think the school is lacking. In addition to Wi-Fi improvements, some other suggestions were: <ul style="list-style-type: none"> ○ charging stations for cars ○ more parking/a vertical parking structure ○ painting the parking lines ○ more shady areas along the mall/tress ○ water stations ○ community garden ○ access to the animals at the farm ○ cheaper, healthy and more vegetarian/vegan food options ○ full-time football coach ○ access to the track for non-athlete students ○ better scholarship information ○ evaluation of counselors ○ bathroom cleanliness
8	<p><i>Action Items</i>; (see Appendix B, B-1)</p> <p>a. Appoint either Patricio Gallegos or Benny Ng as the Academic Senate representative to the Educational Planning Committee for the 2017-2019 term; there is one vacancy and two candidates.</p> <p>Ng (34*), Gallegos (3); Abstained: Gillis</p> <p>b. Ratify the 2017 Follow-Up Report (see attached); The College will submit this report to the Accrediting Commission for Community and Junior Colleges (ACCJC) on October 1, 2017. This report demonstrates that the College has addressed the two college recommendations for compliance regarding Standards III.C.1, III.C.2, and III.C.4 and the eight district recommendations for compliance regarding Standards III.A.1, III.A.5, III.A.6, III.C.3, III.D.7, III.D.12, IV.C.3, and IV.C.7.</p> <p>Pillado moved to approve.</p> <p>Pillado reported on updates to date. The substance of the report is how the College has addressed the two recommendations for compliance and how we are allocating the appropriate resources to strengthen the IT infrastructure and support. The College is showing evidence that appropriate allocations were recommended and approved through the Technology Committee, the Budget Committee, and the Pierce College Council all the way up to the president. The College has also completed a Tech Refresh plan. The second recommendation addresses an augmentation of the IT Support Group to support the instructional needs of the College. Help tickets are being resolved faster. Evidence is still being produced and the most updated documents will be added towards the end of June and throughout July. The Report needs to be approved by the Board before being submitted to the Accrediting Commission by</p>

October 1st, 2017.

MSP (Pillado/ Belden) (39-0-0)

- c. Approve the OER Free Textbook Adoption Process ([see attached](#)); refer to the OER task force report in the Senate minutes from May 8, 2017

Belden moved to approve the OER Textbook Adoption Process.

Discussion ensued and questions asked seeking clarification of the scope **and definition of what course "materials" are and clarification of other** sections of the document.

Tchertchian moved to amend the first sentence under item 1 – and add the word "textbook" **so that the sentence reads: "Free Textbook classes will have no textbook cost to students."**

Discussion ensued regarding defining the exceptions to the OER class fees. There were suggestions from the floor to list and define materials.

MSP (Tchertchian/Meyer) (33-1-5). No: Levick; Abstained: Benne, Gediman, Nomelli, Sheldon, Youhanna

Pillado moved to send the OER document with the amended language back to the task force for further work and bring it as New Business in fall 2017.

MSP (Pillado/Tchertchian) (36-2-1); No: Bass, Favre; Abstained: Hayes

- d. Ratify the GELO 1 Report ([see attached](#)); refer to the College Outcomes Committee minutes from May 17, 2017

Benne moved to ratify the GELO 1 Report.

Pillado reported on data as reviewed by the task force. Since this is the first GELO and the first report with eLumen, the committee is presenting this to the Senate as a broad recommendation.

Plans to improve would be to complete the mapping of the course learning outcomes to the general education learning outcomes, to review and update the mapping of all of these courses, and the data must be current.

For recommendations for addressing Equity gaps, the data shows that we do have equity gaps. The COC discussed whether the committee should recommend an action plan or whether the departments teaching courses with SLOs that are mapped to the GELO discuss the gap and address in the best way they see appropriate. The committee recommends

	<p>departments should decide how best to mitigate the gaps. The committee also suggests contacting responsible parties for the Equity Plan who could advise chairs and discipline faculty on resources and training available.</p> <p>MSP (Benne/Youhanna) (39-0-0)</p> <p>e. Ratify the Strategic Master Plan (SMP) Goals for 2017-2021 (see attached)</p> <p>Meyer moved to ratify the Strategic Master Plan goals for 2017-2021.</p> <p>Discussion ensued and questions asked about who the responsible party is providing the data and who is responsible for the goals. There was clarification that the information presented is a high-level goal and the OIE is available to provide the data and present it in various forums. It was noted that Student Success has a similar process in developing the Student Equity Plan.</p> <p>MSP (Meyer/Pillado) (36-0-3); Abstained: Levick, Miller, Sheldon.</p>
9	<p><i>Unfinished Business:</i></p> <p>a. 2017-05-08_NMP SP17-06-IEO-Year Three Framework Of Indicators (see attached)</p> <p>Youhanna moved to approve the NMP IEO Year Three Framework of Indicators.</p> <p>MSP (Youhanna/Pillado) (38-0-1); Abstained: Anderson</p> <p>b. 2017-05-08_NMP SP17-07-TF-Faculty Hiring Procedures Revision (see attached)</p> <p>Pillado moved to approve the NMP Faculty Hiring Procedures revision. MSP (Pillado/Youhanna) (39-0-0)</p> <p>c. 2016-2017 Senate self-evaluation (see attached)</p> <p>Belden moved to pass the 2016-2017 Senate self-evaluation.</p> <p>Senate President Bruzzese stated that she will update the information on the self-evaluation to include information up and including this last Senate meeting.</p> <p>MSP (Belden/Benne) (39-0-0)</p>
10	<p><i>New Business:</i> None;</p>
11	<p><i>Academic Senate President Report – Anna Bruzzese</i></p> <p>a. Senate accomplishments in 2016-2017 I would like to thank the senators, representatives, committee and task force chairs and members, as well as the members of the Senate Exec for</p>

their ongoing service to the Senate and to the faculty. In the 2016-2017 academic year, we continued to work together efficiently and effectively. What stands out about our Senate, particularly given its size, is that we are able to resolve contentious issues in a harmonious and professional manner. This academic year, in addition to continuing the New Faculty Success Series, we also offered both the parliamentary procedure and the Brown Act trainings. The Senate had identified the need for these kinds of trainings to enable us to perform our roles and represent faculty effectively. Another remarkable achievement was to update the faculty hiring procedure document. This update was a couple of years in the making but given its importance, it is better to take some time than to rush through the process. And, among our accomplishments, I would like to also single out our efforts in tackling the complicated issues surrounding OER. And, I would like to also count another successful Faculty Awards Dinner among our collective accomplishments. This year, the Events and Recognition Committee had a brilliant idea to invite faculty who just finished their first year of the tenure track process to the celebration. It was moving to see faculty who are just starting their career here, celebrating alongside with the retiring faculty, as well as those who just got tenure, and received various awards. Events such as this go a long way in sustaining our community and expressing our appreciation to one another.

b. Committee reports to the Senate

Our Senate committee records, including our websites and reports to the Senate serve many important functions. They are the mechanism for informing the larger community about the things we are working on, and they constitute an important point of reference for the future, as well as evidence for accreditation. Over the course of this academic year, 1st VP Youhanna was in charge of overseeing Senate committees, and she has periodically reminded the committee chairs and co-chairs, about the **importance of ensuring that our committees' websites are up-to-date**, with all the agendas, minutes (which should include a list of members who are present at the meeting), tally sheets (that show how members voted), meeting dates and current membership posted in the proper format (typed in Verdana 12 font, and posted in a pdf format). The posted pdf documents should also be named following the naming convention for the documents that the College has agreed on). In addition, there should be regular reports to the Senate from every Senate committee. Below is a comparison of the Fall semester to the Spring semester, in terms of which committees have been regularly reporting to the Senate. As I always remind the senators and the representatives when I send out the agenda, it is our intention to get to **all the committee reports on the agenda, but if we don't, a committee's** written report becomes a part of the Senate record for future reference, so even if the chair cannot attend the meeting, the report should be sent to the Senate secretary, Susan Armenta, for inclusion in the minutes. If there is no report because the committee has not met, the chair should notify the Senate secretary to let her know, so she can record it in the

minutes. The good news is, that, as you can see, overall, we continue to report regularly. So, thank you to the committee chairs and **representatives, and let's all keep** up the good work.

Spring 2017 Committee Reports to the Senate as of 5/8								
Committee	Reporter	2/13	2/27	3/13	3/27	4/10	4/24	5/8
APC	Youhanna	yes	n/a	yes	n/a	yes	n/a	yes
COC	Cleveland	yes	yes	n/a	no	no	no	yes
CC	Pillado	yes	n/a	n/a	no	n/a	yes	n/a
DEITC	Cooperman/ Gediman	n/a	yes	n/a	yes	n/a	n/a	yes
EPC	Bruzzo	yes	n/a	yes	n/a	n/a	yes	yes
ERC	Moses	n/a	yes	n/a	yes	yes	yes	yes
FPPC	Kocs/ Hennessey	n/a	yes	n/a	yes	n/a	n/a	yes
PDC	Perser	yes	n/a	yes	n/a	n/a	yes	yes
PEC	Gillis	n/a	yes	n/a	yes	n/a	yes	n/a
SSC	Martinez	n/a	yes	n/a	yes	n/a	yes	n/a
DAS	Adajian, Perret or Saslow	yes	n/a	yes	n/a	n/a	yes	n/a

Fall 2016 Committee Reports to the Senate								
Committee	Reporter	9/12	9/26	10/10	10/24	11/7	11/21	12/5
APC	Youhanna	yes	n/a	no	n/a*	n/a*	yes	yes
COC	Cleveland	n/a	yes	n/a	yes	n/a	no	yes
CC	Pillado	n/a	yes	yes	yes	n/a	yes	n/a
DEITC	Cooperman	n/a	yes	yes	no	yes	n/a	n/a
EPC	Bruzzo	yes	n/a	yes	n/a	n/a	n/a	n/a
ERC	Moses	n/a**	n/a**	n/a**	n/a**	yes	yes	yes
FPPC	Kocs	yes	n/a	n/a	yes	no	yes	n/a
PDC	Perser	yes	yes	yes	n/a	yes	yes	yes
PEC	Gillis	n/a	yes	n/a	yes	n/a	yes	n/a
SSC	Martinez	n/a	yes	n/a	yes	n/a	yes	n/a
DAS	Adajian, Oborn or Saslow	yes	n/a	n/a	yes	n/a	n/a	n/a

yes - a report was given

n/a - there was no report because the committee did not meet,
and the person reporting indicated it to be the case

n/a* - there was no report because the chair was on leave

n/a** - there was no report because the ERC was not
a standing committee yet

no - no report was given

	<p>c. Senate Exec/Senior Staff joint consultation on 5/15/17 At this consultation, we updated the Senior Staff about Senate actions on April 24th and May 8th. We also discussed upcoming end-of-the-academic year events. And, we inquired about the date for the 2017 Leadership Retreat, which has not been selected yet. We also voiced our ongoing concern about the understaffing at the Institutional Effectiveness (IE) Office and its impact on things that had been handled by the Dean of IE, including support for eLumen, as well as the Senate committee self-evaluation peer validation process. We talked about the Faculty Coordinator positions. And, we discussed the concerns surrounding the future of food services at Pierce. Concerned faculty, staff and students may want to consider attending the Board of Trustees meeting in support of Falafelicious.</p> <p>d. Upcoming DAS event:</p> <ul style="list-style-type: none"> • DAS-District Summit, Friday, September 22, 2017, 8:30 a.m. – 3:00 p.m., LACC Student Union, 3rd Floor <p>e. Upcoming ASCCC events (more information may be found at www.asccc.org):</p> <ul style="list-style-type: none"> • Faculty Leadership Institute, June 14-17, Sheraton Grand Hotel, Sacramento • Curriculum Institute, July 12-15, Riverside Convention Center <p>f. Senate, College and District Committee vacancies and opportunities to serve:</p> <ul style="list-style-type: none"> • Curriculum Committee – opportunities to serve for apprentice members in all curriculum areas, but in particular in Areas 2 and 4 • College Outcomes Committee – one vacancy for an Area 2 representative and one vacancy for an Area 3 representative (through June 2017) • Events and Recognition Committee is looking for additional members • Professional Development Committee is looking for additional members, particularly to represent Area 2 • College Professional Development Committee – one vacancy for a Senate representative (to finish up the previous representative’s term through June 2017)
12	<p><i>Academic Senate Treasurer Report</i> – Angela Belden On track for meeting the budget presented earlier this year. You can still pay your dues. There was a surge in membership dues before the Faculty Awards Dinner. The website will be updated accordingly.</p>
13	<p><i>Faculty Accreditation Coordinator Report</i> – Margarita Pillado At its May 17, 2017 meeting, the Accreditation Steering Committee (ASC) approved the 2017 Follow-Up Report and sent it to the Senate and PCC for ratification. The June meeting will be devoted to progress made in the Action Projects identified in the Quality Focus Essay: Outcomes, Professional Development, and IT Infrastructure.</p>
14	<p><i>Campus Reports</i> <u>Articulation Officer</u> – Cristina Rodriguez No report.</p>

Transfer Center Director – Sunday Salter
Not present; no report.

Distance Education Coordinator – Wendy Bass

- Moodle is disappearing June 31st. There will be workshops the last week of June every day to migrate your materials to Canvas.
- Azita is on Jury duty and will be gone for 13 days, but there will still be workshops.
- Fall shells cannot be created until June. Waiting on new SIS to coordinate with Canvas.
- DE has extra Title V money – there will be extra trainings for smart classrooms.

15

Academic Senate Committee Reports

Academic Policy (APC) – Adrian Youhanna

No new report. Meeting Tuesday, May, 23rd in CSB.

Thank you to committee chairs that have turned in committee self-evaluations. Evaluations are due May 31st.

College Outcomes (COC) – Monique Cleveland

The COC met on 5/17/2017 and analyzed SLO Assessment data for course SLOs that are mapped to GELO 1 (Communication). A GELO Report is posted on the [COC website](#) under the [GELOs](#) tab. Note that the data indicates equity gaps in success for African American and multi-ethnic students in the Arts and Humanities disciplines.

VP Sheri Berger sent out an email on 5/18/17 announcing the opening of the position of COC Chair/College Outcomes Coordinator. The COC also has a vacancy for an Area 2 representative and, beginning fall 2017, positions for an AFT appointee, a Senate representative, and an Area 4 representative will also be open.

The COC has not yet established meeting dates and times for 2017-2018.

When meeting dates and times for 2017-2018 are set, they will be posted on the [COC website](#).

Curriculum (CC); (see Appendix C) – Margarita Pillado

Pillado distributed a summary of the Curriculum Committee Year-end Report.

- The committee met 7 times – 4 times in the fall; 3 times in the spring
- Approved 19 new credit courses
- Approved 29 new courses resulting from the conversion from subject CO SCI to subject CO INFO
- Approved 8 noncredit courses
- Approved 6 ADTs: Art History, Biology, English, Physics, Social Justice, and Sociology
- Approved 1 new program for credit – Chicano Studies AA
- Approved 1 certification of Achievement - CAOT Business Worker
- Approved 1 new skills certificate in music – Recording Arts
- Approved 4 new noncredit certificates of completion
- Reinstated 1 course; archived 12 courses
- Approved 22 DE requests

- Approved 138 COR updates on the schedule and 68 COR updates not on schedule but related to articulation or CID improvements

The Curriculum Committee has adjourned for the year. The meetings for the fall are: 9/15, 10/20, and 11/17. Pillado provided the deadlines for new course proposals to be approved in the fall.

Distance Education and Instructional Technology (DEITC) – Clay Gediman
There is no report because the committee has not met since the last Senate meeting.

Educational Planning (EPC) – Anna Bruzzese
EPC has not met since my last report. Our next meeting is on Friday, 9/8 at 9:30 a.m.

Events and Recognition (ERC) – Jennifer Moses

- The committee completed its self-evaluation.
- The Faculty Awards Dinner was largely a success; Campus wide Gala is coming up; all are invited; 3:00 p.m. on graduation day.
- Student Awards Bruch will be held at 9:00 a.m. on graduation day; tomorrow is last day to submit your department awards. Deadline will finalize what is included in the program. For each unique award, please fill out unique survey that was emailed.

Faculty Position Priority (FPPC) – Ann Hennessey
FPPC has not met since the last Senate meeting. The next FPPC meeting will be in June on Friday 06/02 at 10 a.m. in the DE conference room in the Library Crossroads Building.

Professional Development (PDC) – Maria Perser
Reminder: Opening day is Thursday, August 24th
Encourage folks to email Perser to put on workshops in the fall.
More smart board training this Wednesday at 2:30-3:30 p.m. and 4:00 -5:00 p.m. in Birch 1103.

Professional Ethics (PEC) – Cara Gillis

OER

- How would it affect UC articulation agreements, which require an actual textbook?
- The UCs are not bound by the OER initiative and also they have strict **requirements for what counts as a "book."**
- Would a new professor for a class be able to choose his or her own textbook?
- Where does the quality assurance come from for the OERs? Why does **the State Legislature think it's okay for community college students to get materials that are (perhaps) of lesser quality?**
- Would turning down an OER class count toward the class limit for adjuncts? (How does this work when someone turns down an online class?)

	<p>It's imperative that the OER designation gets tied to the instructor and not to the section number, otherwise there could be a significant encroachment on academic freedom in the case of bumping.</p> <p>FLYER:</p> <ul style="list-style-type: none"> o We've got a new cartoon flyer lined up. Watch for it in the fall. o <p>Opening Day:</p> <ul style="list-style-type: none"> o We'd like to present during opening day, highlighting issues related to the privacy of both our students and our colleagues. <p><u>Student Success (SSC)</u> – Eddie Tchertchian</p> <ul style="list-style-type: none"> • Crystal Kiekel went to statewide integration. The state is using Pierce College as the model for DSI, SSSP and Equity. • Some colleges in our district do not want to be a part of Achieving the Dream.
16	<p><i>Special Committee of the Academic Senate Report</i> Nominations and Elections Committee – Wendy Bass, Beth Benne, Jill Binsley, Lyn Clark, Monique Cleveland or Eddie Tchertchian; refer to the Senate Minutes from February 13, 2017 No report;</p>
17	<p><i>District Academic Senate (DAS) Report</i> –Joe Perret Don Gauthier is stepping down as DAS President, as he and several long time DAS members are retiring.</p> <p>Elections for new officers were held: President – Angela Echeverri 1st Vice President /Equivalency - Naja El Khoury 2nd Vice President /Curriculum – Elizabeth Atondo Treasurer - Dan Wanner Secretary - Lourdes Brent</p> <p>Public Comment Joanna Zimring-Towne - College Promise report - besides reports, related problems with new SIS</p> <p>Old Business Adjunct Hiring Policy – final</p> <ul style="list-style-type: none"> • Chancellor and Vice Chancellor do NOT believe this is a 10+1 Issue • John quoted Ed Code that require policy be generate jointly • Issue centers around having deans voting on the hiring committees- see proposed language in line 44 • Resolution passed to bring to attention of Chancellor • For Fall Hiring - go along with present policy, but with objection in the background. <p>New Business Impacts of early retirement decision by Board Eligible Employees - 1,595 Actual- 364 Percent 23%</p>

Fiscal Impact (Assume 44 not replaced)
Year 1 \$6.5 M Year 3 \$9.4 M Year 5 \$10 M

Shared Governance and other committee assignments for 2017-18
Lots of positions to fill. New President will be contacting potential members.
Bylaws changes (officer terms, staggering terms, etc.) – discussion
Staggered Term proposal

Reports

President's Report – Consultation, DW-IT project, TPPC, Adult Ed, ECDBC/DBC
Volunteers SIS Testers needed

Automatic Wait listing now

Adds will be done online - give them a number

Consultations

- Went well
- Enrollment- Lot of DOCA students uncomfortable with potential INS raids
- College Promise was discussed
- Advertising Plan - dragging on and on
- Accreditation Report - due on Oct 1
- ITV - offered through Mission - no longer regular and effective contact
 - ITV to be replaced by "Weekend College" hire Dean, run through Mission
- Program Management - for Build LA under bid
- Summit Topic - Online Education Resources, Cost of Books
- IT Project - still making progress-raise all to same standard.
- Adult Ed - Conference on Saturday
- DBC- Working on Allocation Model, we will need another member to replace Don
- Board Meeting Yesterday - Shared Governance Policy - Discussed Food court, no resolution.

First VP Report – Equivalency

Further feedback on the Board meeting.

Large contingent (20+) students express concern about immigration enforcement.

Board and Administration sensitive to the issue and offering support

Second VP – Curriculum Report

ECD will be replaced with CurricuNet (supposed to be more compact)

Each campus has slightly different COR content.

Treasurer's Report -

Bond Steering

Going over proposals from colleges.

Financial report of DBC - passed out

Standing Committee Reports - PDC

Survey on what to see in PDC

Hybrid classes that ended this week

Offer classes in the middle of the semester

18	<p><i>Task Force Reports</i></p> <p>a. IT task force update – Wendy Bass; refer to Senate Minutes from November 17, 2014; NMP F14-4 Did not meet; no report.</p> <p>b. The joint Senate/APC hiring procedure task force update – Eddie Tchertchian; refer to the Senate minutes from September 28, 2015 and from October 12, 2015 Task completed.</p> <p>c. Open Educational Resources (OER)/Zero-Textbook-Cost Degrees task force update - Clay Gediman, Cara Gillis, Scott Maccarone, Alyce Miller, Margarita Pillado or Connie Tiu; refer to the Senate minutes from December 5, 2016 and from February 13, 2017 No report.</p>
19	<p><i>Announcements and Open Forum</i></p> <p><i>Permits anyone to bring to the floor matters not currently on the agenda, though action may not be taken on any item. 2 minutes maximum per speaker.</i></p> <p>Favre – recommended creating a task force for commencement speaker. Tchertchian – Thank you to Senate President Bruzzese. Belden on behalf of Psychology - Psychology student showcase – Wednesday, May 24th, 9:35 a.m. – 12:40 p.m., in Great Hall.</p>
20	<p><i>Adjournment</i> – Meeting adjourned at 3:55 p.m.</p>

Please note:

The **documents that are marked "see attached"** are sent to the Academic Senate members with the agenda. They are also posted on the Academic Senate webpage. Click on **"Documents"**, then on **"Supplemental Meeting Documents"**, then on the folder named after the relevant academic year, then on the folder named after the relevant semester, and finally, on the folder named after the relevant Senate meeting date.

In addition, the Notice Motion Proposals (NMPs) are also posted on the Academic Senate webpage. Click on **"Documents"**, then on the **"Resolutions"** folder, then on the folder named after the relevant academic year, and finally, on the folder named after the relevant semester.

Academic Senate Meeting Dates

Spring 2017: ~~2/13~~, ~~2/27~~, ~~3/13~~, ~~3/27~~, 4/10, 4/24, 5/8, 5/22

Fall 2016: 9/12, 9/26, 10/10, 10/24, 11/7, 11/21, 12/5

Curriculum Areas

AREA 1 includes disciplines housed in the following departments:

Art and Architecture, Communication Studies, English, Media Arts, Library Sciences, Modern Languages, Performing Arts

AREA 2 includes disciplines housed in the following departments:

Child Development and Education; Kinesiology; History, Philosophy and Sociology; Political Sciences, Economics, Criminal Justice, Chicano Studies; Psychology and Addiction Studies

AREA 3 includes disciplines housed in the following departments:

Business Administration, Anthropological and Geographical Sciences, Chemistry, Life Sciences, Mathematics, Nursing, Physics and Planetary Sciences

AREA 4 includes disciplines housed in the following departments:

Agriculture and Natural Resources, Center for Academic Success, Computer Applications and Office Technologies, Counseling, Industrial Technology, Computer Science and Information Technology

Survey conducted for the Discover Pierce Event on April 21, 2017

Tour Ambassador	No. of Students	High School	Perception of Pierce Before	Perception of Pierce After	Parents Talked About College	Consider Enrolling At Pierce?	Submitted an Application Already			
Sherry Jiang	13	Cleveland High School	-Very Good. -Just going to be here for a year or 4 then go somewhere else. -Not that big. -It was okay.	-Offers more than I thought. -More opportunities. -Very cool programs. -So many clubs. -Super big.	10 Yes 3 No	76%	13 Yes	100%	13	100%
Shilo Nelson	25	Cleveland High School	-Someone thought it was a farm. -Someone thought if it was going to be worth it.	-Still think it's good -Bigger than expected. -Liked the people around. -A lot of good resources.	Check mark on Yes	61%	Check mark on Yes	92%	23	92%
Scott & Melissa (Outreach)	13	Kennedy High School	-Impression has changed. -Seems like a good school.	-Overall, the trip was good and fun. -No other feedback to improve.	8 Yes 5 No	61%	12 Yes 1 Not sure	92%	5	38%
Candy Van, Valorie and Holly	15	Kennedy High School	-Mostly agriculture. -Good teachers. -Nice Campus. -Helpful staff.	-Pretty -Big. -Different places for everyone. -Different programs	15 Yes	100%	15 Yes	100%	2 Summer bridge	13%
Joshua	26	Panorama High School	-Gym and Art building was too far. -But they wanted to go upstairs on mall break	-Thought it was much smaller. -Didn't know they can start up any club.	26 Yes	100%	26 Yes	100%	15 Yes	57%

APPENDIX A

Approximately 550 students attended the Discover Pierce event and only 20 surveys were collected out of a possible 26 representing a sampling of 72% of the students served.

Survey conducted for the Discover Pierce Event on April 21, 2017

Lili Behdaelma	18	Birmingham High School	-It was good didn't really have much to say.	-It's been better, wants to come here for sure. -Everyone threatens them very nicely like they knew us already. -All of them felt like their answers were answered. -Some students liked that the school is big.	Yes Only		Yes	18 All of them!	100%
Rebecca Cajucorn	15	Birmingham High School	- Very nice, people friendly, feel welcome.	No comments	15 Yes	100%	15 Yes	15	100%
Alison Andino	25	Stoney Point Continuation School.	- Only losers, a joke,	-Opportunities, -A lot nicer, lots of majors, free t-shirts, school community -Good campus. -Welcoming Ppl.	24 Yes 1 No	96%	75% Yes 1 Not sure 1 No	25	100%
Marra Kraemer	20	Stoney Point Continuation School.	Didn't know anything about it.	-Had a great time. -Loved the classroom presentation. -Loved Vet Tech!!! -Loved Dance + Gym.	Forgot to ask.		4 Yes 2 Not Sure	10	50%
Rita Ngaka	15	School Not Listed	- It was a large college, one of the largest colleges around. - Academic based	-No, it was as big as expected. -The college life & animal were pleasant surprise.	Check mark on yes only.		Check mark on yes and check mark on not sure.	1	6%

APPENDIX A

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Survey conducted for the Discover Pierce Event on April 21, 2017

Mike Urquidez	27	Sherman Oaks Center for Enriched Studies	- Feels more like a college than Valley College. - More excited to come. - Would recommend people to come here.	- Didn't know about horses/farm. - It's not what I expected it is pretty. - Did not know it was so big.	27 Yes 0 No	100%	27 Yes	100%	5	18%
Angela Belden	25	El Camino	- Good school. - Bad reputation. - Only slackers go here.	- Thanks - Good - Great - Wonderful - Auto - Education - Equestrian - Honors & Transfer Program	25 Yes 0 No	100%	25 Yes	100%	9	36%
Katie Kucera and Sommer Bavlow	30	School Not Listed	- Small - Nice campus	- Yes, it bigger than expected.	15 Yes 0 No	50%	15 Yes 0 No	50%	0	0%
Justin Dahlberg	15	Northridge Academy High School	- Small - Boring - Dull - Huge	- Awesome - Diverse - Friendly - A lot to do - Welcoming - Larger than UCLA - Welcoming faculty - Calm, relaxing	14 Yes 1 No	93%	15 Yes	100%	11	73%
Mork Ngan	18	Valley Academy of Arts and Sciences in Granada Hills.	- Small - Old - Outdated - Did not have many programs	- Pierce is fun! - Has a lot of programs - Loved Equine and Comm. Studies	12 Yes 5 No	66%	Check mark on Yes		18	100%

APPENDIX A

Approximately 550 students attended the Discover Pierce event and only 20 surveys were collected out of a possible 26 representing a sampling of 72% of the students served.

Survey conducted for the Discover Pierce Event on April 21, 2017

Shant Varozian	19	Valley Academy of Arts and Sciences in Granada Hills.	- Small - Peaceful - People to help - Didn't know much prior to visit	- Everyone liked it - They were pleased with the overall tour (especially Planetarium) - They didn't know how big the campus was	18 Yes 1 No	94%	19 Yes	100%	17	89%
Anna Mora	20	Reseda High School	- Thought it was smaller	- Enjoyed It	11 Yes 9 No	55%	15 Yes 2 Not Sure 3 No	75%	7	35%
Dulce Rendon	17	School Not Listed	- Didn't know it had so many things. - Thought it was small - Thinking about food	- Better than she thought it was - Has more than he thought it did - Learned it had more options	15 Yes 2 No	88%	13 Yes	76%	2	11%
Curt Duffy	22	Granada Hills Charter School	- Thumbs up - Programs - Helpful - Transfer out	- More thumbs up - Nice people - Farm - Mall - Academic Curriculum	17 Yes 5 No	77%	18 Yes 1 Not Sure 3 No	81%	15	68%
Lior Behdadnia	16	Canoga Park High School	- Like High School	- Its lit, cool - Counselors thought it was amazing, really fun	6 Yes	37%	10 Yes	62%	3	18%
	No. of Students				Parents Talked About College	%	Consider Enrolling At Pierce?	%	Submitted an Application Already	%
	394					80%		83%		55%
				Totals	Out of 394 students surveyed	315		327		216

APPENDIX A

Approximately 550 students attended the Discover Pierce event and only 20 surveys were collected out of a possible 26 representing a sampling of 72% of the students served.

APPENDIX B
ACADEMIC SENATE VOTING ROSTER
 May 22, 2017

	SENATOR	REPRESENTING	Ratify the 2017 Follow-Up Report			OER Free Textbook Adoption Process document -amend the first sentence – to add the word “textbook”			Send the OER document with the amended language back to the task force for further work and bring it as New Business in fall 2017			Ratify the GELO 1 Report		
			Y	N	A	Y	N	A	Y	N	A	Y	N	A
1	Adijian, Blanca	DAS Rep												
2	Anderson, Barbara	Communication Studies	X			X			X			X		
3	Armenta, Susan	Secretary	X			X			X			X		
4	Avakian-Akkus, Garineh	Performing Arts Department												
5	Basmadzhyan, Babken	Business Administration												
6	Bass, Wendy	Academic Affairs	X			X				X		X		
7	Belden, Angela	Treasurer	X			X			X			X		
8	Benne, Beth	Student Services	X					X	X			X		
9	Binsley, Jill	Computer Applications & Office Technologies	X			X			X			X		
10	Bruzzese, Anna	President												
11	Bruzzese, Anna	Educational Planning												
12	Campbell, Kaycea	Political Science, Economics, Criminal Justice and Chicano Studies	X			X			X			X		
13	Celada, Luis	Computer Science and Information Technology												
14	Cleveland, Monique	College Outcomes	X			X			X			X		
15	Eagle, Ryan	Physics and Planetary Sciences	X			X			X			X		
16	Favre, Jeff	Media Arts	X			X				X		X		
	Gediman, Clay	Distance Education Instructional Technology (DEITC)	X					X	X			X		
17	Gillis, Cara	Professional Ethics	X			X			X			X		
18	Hammon, Sheila	Chemistry	X			X			X			X		
19	Hayes, Erin	Anthropological and Geographical Sciences	X			X					X	X		
20	Hennese, Ann	Faculty Position Priority	X			X			X			X		
21	Hsin, Anson	Life Sciences	X			X			X			X		
22	Kamimura, Richard	Art and Architecture	X			X			X			X		
23	Lemus, Bonnie	At Large Full-Time	X			X			X			X		

APPENDIX B
ACADEMIC SENATE VOTING ROSTER
 May 22, 2017

SENATOR	REPRESENTING	Ratify the 2017 Follow-Up Report			OER Free Textbook Adoption Process document -amend the first sentence – to add the word “textbook”			Send the OER document with the amended language back to the task force for further work and bring it as New Business in fall 2017			Ratify the GELO 1 Report				
		Y	N	A	Y	N	A	Y	N	A	Y	N	A		
24	Levick, Mark	At Large Part-Time	X				X			X			X		
25	Maccarone, Scott	Mathematics													
26	Martinez, Bob	Student Success	X			X			X			X			
27	Meyer, Michelle	At Large Part-Time	X			X			X			X			
28	Miller, Alyce	Counseling	X			X			X			X			
29	Moses, Jennifer	Events and Recognition	X			X			X			X			
30	Nomelli, Sheryl	History, Philosophy and Sociology	X			X		X	X			X			
31	Oborn, Kathy	Past President													
32	Orozco-Ramirez, Rafael	Modern Languages	X			X			X			X			
33	Perkins, Wayne	At Large Full-Time	X			X			X			X			
34	Perret, Joseph	DAS Rep	X			X			X			X			
35	Perser, Maria	Professional Development	X			X			X			X			
36	Phillips	Kinesiology and Health	X			X			X			X			
37	Pillado, Margarita	2nd VP	X			X			X			X			
38	Saslow, Lauren	Library Science	X			X			X			X			
39	Sheldon, Charles	English and English as a Second Language	X					X	X			X			
40	Sirrott, Amy	At Large Full-Time	X			X			X			X			
41	Snow, Chad	Psychology and Statistics	X			X			X			X			
42	Snow, Lila	Child Development and Education	X			X			X			X			
43	St. Clair, Savannah	Agriculture and Natural Resources													
44	Tchertchian, Eddie	Center for Academic Success	X			X			X			X			
45	Tiu, Connie	Nursing	X			X			X			X			
46	Villalta, Alex	Industrial Technology	X			X			X			X			
47	Youhanna, Adrian	Vice President of Academic Policy	X					X	X			X			
			39	0	0	34	1	5	36	2	1	39	0	0	

APPENDIX B
ACADEMIC SENATE VOTING ROSTER
 May 22, 2017

	SENATOR	REPRESENTING	2017-05-08_NMP SP17-06-IEO-Year Three Framework Of Indicators			2017-05-08_NMP SP17-07-TF-Faculty Hiring Procedures Revision			2016-2017 Senate self-evaluation		
			Y	N	A	Y	N	A	Y	N	A
1	Adijian, Blanca	DAS Rep									
2	Anderson, Barbara	Communication Studies			X	X			X		
3	Armenta, Susan	Secretary	X			X			X		
4	Avakian-Akkus, Garineh	Performing Arts Department									
5	Basmadzhyan, Babken	Business Administration									
6	Bass, Wendy	Academic Affairs	X			X			X		
7	Belden, Angela	Treasurer	X			X			X		
8	Benne, Beth	Student Services	X			X			X		
9	Binsley, Jill	Computer Applications & Office Technologies	X			X			X		
10	Bruzzese, Anna	President									
11	Bruzzese, Anna	Educational Planning									
12	Campbell, Kaycea	Political Science, Economics, Criminal Justice and Chicano Studies	X			X			X		
13	Celada, Luis	Computer Science and Information Technology									
14	Cleveland, Monique	College Outcomes	X			X			X		
15	Eagle, Ryan	Physics and Planetary Sciences	X			X			X		
16	Favre, Jeff	Media Arts	X			X			X		
	Gediman, Clay	Distance Education Instructional Technology (DEITC)	X			X			X		
17	Gillis, Cara	Professional Ethics	X			X			X		
18	Hammon, Sheila	Chemistry	X			X			X		
19	Hayes, Erin	Anthropological and Geographical Sciences	X			X			X		
20	Hennesey, Ann	Faculty Position Priority	X			X			X		
21	Hsin, Anson	Life Sciences	X			X			X		
22	Kamimura, Richard	Art and Architecture	X			X			X		
23	Lemus, Bonnie	At Large Full-Time	X			X			X		

APPENDIX B
ACADEMIC SENATE VOTING ROSTER
 May 22, 2017

	SENATOR	REPRESENTING	2017-05-08_NMP SP17-06-IEO-Year Three Framework Of Indicators			2017-05-08_NMP SP17-07-TF-Faculty Hiring Procedures Revision			2016-2017 Senate self-evaluation		
			Y	N	A	Y	N	A	Y	N	A
24	Levick, Mark	At Large Part-Time	X			X			X		
25	Maccarone, Scott	Mathematics									
26	Martinez, Bob	Student Success	X			X			X		
27	Meyer, Michelle	At Large Part-Time	X			X			X		
28	Miller, Alyce	Counseling	X			X			X		
29	Moses, Jennifer	Events and Recognition	X			X			X		
30	Nomelli, Sheryl	History, Philosophy and Sociology	X			X			X		
31	Oborn, Kathy	Past President									
32	Orozco-Ramirez, Rafael	Modern Languages	X			X			X		
33	Perkins, Wayne	At Large Full-Time	X			X			X		
34	Perret, Joseph	DAS Rep	X			X			X		
35	Perser, Maria	Professional Development	X			X			X		
36	Phillips	Kinesiology and Health	X			X			X		
37	Pillado, Margarita	2nd VP	X			X			X		
38	Saslow, Lauren	Library Science	X			X			X		
39	Sheldon, Charles	English and English as a Second Language	X			X			X		
40	Sirott, Amy	At Large Full-Time	X			X			X		
41	Snow, Chad	Psychology and Statistics	X			X			X		
42	Snow, Lila	Child Development and Education	X			X			X		
43	St. Clair, Savanah	Agriculture and Natural Resources									
44	Tchertchian, Eddie	Center for Academic Success	X			X			X		
45	Tiu, Connie	Nursing	X			X			X		
46	Villalta, Alex	Industrial Technology	X			X			X		
47	Youhanna, Adrian	Vice President of Academic Policy	X			X			X		
			38	0	1	39	0	0	39	0	0

APPENDIX B-1
Tally for Senate Ballot
May 22, 2017

	SENATOR	REPRESENTING	Senate Rep to EPC Committee		
			Gallegos	Ng	Abstain
1	Adijian, Blanca	DAS Rep			
2	Anderson, Barbara	Communication Studies	X		
3	Armenta, Susan	Secretary		X	
4	Avakian-Akkus, Garineh	Performing Arts Department			
5	Basmadzhyan, Babken	Business Administration			
6	Bass, Wendy	Academic Affairs		X	
7	Belden, Angela	Treasurer		X	
8	Benne, Beth	Student Services		X	
9	Binsley, Jill	Computer Applications & Office Technologies		X	
10	Bruzzese, Anna	President			
11	Bruzzese, Anna	Educational Planning			
12	Campbell, Kaycea	Political Science, Economics, Criminal Justice and Chicano Studies		X	
13	Celada, Luis	Computer Science and Information Technology			
14	Cleveland, Monique	College Outcomes		X	
15	Eagle, Ryan	Distance Education Instructional Technology (DEITC)		X	
16	Favre, Jeff	Physics and Planetary Sciences		X	
17	Gediman, Clay	Media Arts		X	
18	Gillis, Cara	Professional Ethics			X
19	Hammon, Sheila	Chemistry		X	
20	Hayes, Erin	Anthropological and Geographical Sciences		X	
21	Hennessee, Ann	Faculty Position Priority		X	
22	Hsin, Anson	Life Sciences		X	
23	Kamimura, Richard	Art & Architecture		X	
24	Lemus, Bonnie	At Large Full-Time		X	
25	Levick, Mark	At Large Part-Time		X	
26	Maccarone, Scott	Mathematics			
27	Martinez, Bob	Student Success	X		
28	Meyer, Michelle	At Large Part-Time		X	
29	Miller, Alyce	Counseling		X	
30	Moses, Jennifer	Events and Recognition		X	
31	Nomelli, Sheryl	History, Philosophy and Sociology		X	
32	Oborn, Kathy	Past President			
33	Orozco-Ramirez, Rafael	Modern Languages		X	
34	Perkins, Wayne	At Large Full-Time		X	
35	Perret, Joseph	DAS Rep		X	
36	Perser, Maria	Professional Development		X	
37	Phillips, Jamie	Kinesiology and Health		X	
38	Pillado, Margarita	2nd VP		X	
39	Saslow, Lauren	Library Science		X	

APPENDIX B-1
Tally for Senate Ballot
May 22, 2017

	SENATOR	REPRESENTING	Senate Rep to EPC Committee		
			Gallegos	Ng	Abstain
40	Sheldon, Charles	English and English as a Second Language			
41	Sirrott, Amy	At Large Full-Time		X	
42	Snow, Chad	Psychology and Statistics		X	
43	Snow, Lila	Child Development and Education		X	
44	St. Clair, Savannah	Agriculture and Natural Resources			
45	Tchertchian, Eddie	Center for Academic Success	X		
46	Tiu, Connie	Nursing		X	
47	Villalta, Alex	Industrial Technology		X	
48	Youhanna, Adrian	Vice President of Academic Policy		X	
			3	34	1

APPENDIX C

May 22, 2017

Curriculum Committee Year-End Report

During the 2016-2017 academic year, the Curriculum Committee met seven times (four times in fall 2016 and three times in spring 2017). Below is a summary of the action items submitted to the Senate for ratification:

New Courses – Credit	19
New Courses resulting from the conversion from CO SCI to CO INFO	29
New Courses – Noncredit	8
New ADTs	6
New Program - Credit	1
New Cert. of Achievement	1
New Skills Certificate	1
New Program – Noncredit	4
Course Reinstatement	1
Course Archive	12
DE Requests	22
Scheduled COR Updates	138
Other COR Updates	68

The CC has adjourned for the year. The meetings for fall 2017 are: 9/15, 10/20, and 11/17. Below please find the suggested deadlines for curriculum approval for fall 2017:

New Program and New Course Proposals, (*)

- December 4: Senate Approval – Last meeting of the semester
- November 17: Curriculum Approval (second reading) - Last meeting of the semester
- October 20: Curriculum Review (first reading)
- October 11: ECDs are in CC chair's ECD Inbox at step 7 after all tech review issues are resolved
- September 18: ECDs for new courses are in Tech Review (step 4)

(*) Requires first and second reading by the CC.

Regular Outline Updates, DE requests, Honors requests, textbook updates, C-ID updates, articulation requests, changes in

APPENDIX C

prerequisites, program changes (substantive or non-substantive), catalog corrections

Same deadlines apply. However, since these decisions do not involve a first and second reading by the CC, there are more **dates** available to complete all approvals by the end of the fall semester.

For **November** agenda

- December 4: Senate approval – Last Senate meeting of the semester
- November 17: CC approval – Last CC meeting of the semester
- November 10: ECDs are sent to the CC for review after all tech review issues are resolved
- October 23: ECDs are ready for tech review (allow 14 days for tech review)

For **October** agenda

- October 23: Senate approval
- October 20: CC approval
- **October 20:** CORs are due in Tech Review (step 4 after Chair and Dean approval) – Final deadline for initiating a **scheduled COR update**
- October 13: ECDs are sent to the CC for review after all tech review issues are resolved
- September 30: ECDs are ready for tech review (Allow 14 days for tech review)

For **September** agenda

- September 25: Senate approval
- September 15: CC approval
- September 8: ECDs are sent to the CC for review after all tech review issues are resolved
- August 18: ECDs are ready for tech review (Allow 14 days for tech review)