

Los Angeles Pierce College
Pierce College Council Electronic Accountability Form
2016-2017 Action Items
Form and Procedures Approved by PCC November 18, 2010

This section to be completed by Initiator

Initiator <i>(Committee, person, etc.)</i>	Mark Henderson
Name of area dean <i>(If applicable)</i>	Rolf Schleicher
Date of Submission	5-10-17
Recommendation <i>(Please be specific)</i>	<p>Request approval for scheduled IT maintenance as per the following schedule</p> <p>On June 8, 2017 through June 9, 2017 Major scheduled maintenance and upgrade activities will take place on all IT systems. During this period users may find systems are slow and some network portals may be not available. Maintenance will start at 7:00 AM each day and conclude at 7:00 PM Systems which may be impacted include VMware, server updates, Viatron, phones, and marque on Victory.</p> <p>Starting on Friday, June 23, 2017 and on each Friday thereafter through August 18, 2017 scheduled maintenance of up to 12 hours will occur starting at 7:00 AM and continuing through 7:00PM as need. The goal for these "Maintenance Fridays," will be; to properly configure our data center hardware, to create flexibility in the ability to provision new virtual servers for resiliency moving forward, to reallocate disk space, and to modify our current backup protocol to accommodate all our accumulated data.</p> <p>Starting on June 26, 2017 through July 7, 2017 IT teams will be executing data center re-engineering on the individual servers to apply software updates in order to maintain operational efficiencies, overcome security issues, and maintain the stability of the network infrastructure. However, because of the changing nature of</p>

	<p>technology and the continual appearance of new security threats, effective software update management requires consistent and continual attention. During this period we do not anticipate any impact to instruction.</p> <p>Still unresolved, a date must be secured in the near future to schedule a system wide IT shutdown lasting for 12 hours. This shut down is required to install new electrical capacity within the server room to support a new HP 3PAR Storage system. This backup virtualized storage system is vital for the campus allowing for disaster recovery routines. This shut down will impact the entire campus and no IT services will be available. At 7:00 PM we expect to regain connectivity to all other services. This HP 3 Par system is to replace the current backup system that was in place to and to maintain congruency with all LACCD locations to support a uniform Business Continuity/Disaster Recovery strategy. We are executing limited backups with a work around process until the HP 3 par system is deployed.</p>
<p>Rationale <i>(Include desired measurable outcome)</i></p>	<p>IT Maintenance windows are necessary in order to stabilize our systems and maintain a level of accuracy, system validity, and resiliency as described in more detail above.</p>
<p>Budget Impact</p>	<p>No Impact</p>

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E-mail form to Rolf Schleicher, SchleiR@piercecollege.edu, and area dean (if applicable) for requests with a budget impact.
E-mail form to Lyn Clark, ClarkLR@piercecollege.edu, for requests without a budget impact,

Only forms received electronically will be considered.

This section to be completed by PCC

<p>PCC Action Date</p>	
<p>Budget Committee's Recommendation</p>	

2016–2017, Action Item #

<i>(If budget impact)</i>	
PCC Action	
President's Action <ul style="list-style-type: none"> • <i>Recommended</i> • <i>Not recommended with rationale</i> 	
Date President's Action Reported to PCC	

This section to be completed by PCC if recommendation approved by the president and requires additional action.

Assigned to	
Date to Be Completed	
Specific Action	
Expected Outcome, If Applicable	

This section to be completed by Assignee

Action Assigned to	
Specific Action Required	
Date to Be Completed	
Evaluation of Outcome	
Date Outcome Reported to PCC Chair	(To be completed by PCC chair)
Date Outcome Reported to PCC	(To be completed by PCC chair)
Date Action Item Report Posted on PCC Web site	(To be completed by PCC chair)

E-mail form to Lyn Clark, ClarkLR@piercollege.edu, upon completion of recommendation.

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