



Board of Trustees

Los Angeles Community College District
770 Wilshire Blvd., Los Angeles, CA 90017 (213) 891-2000

AGENDA

ORDER OF BUSINESS – REGULAR MEETING

Wednesday, March 8, 2017
First Public Session 4:30 p.m.
Closed Session
(Immediately Following Public Session)
Second Public Session 6:30 p.m.

**West Los Angeles College
Fine Arts Auditorium, Room 100
9000 Overland Avenue
Culver City, CA 90230**

- I. Roll Call **(4:30 p.m.) Location: Fine Arts Auditorium, Room 100**
- II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters
- III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).
Location: Winlock Lounge, Library & Heldman Learning Resource Center, 2nd Floor
- IV. Reconvene Regular Meeting **(6:30 p.m.)**
Location: Fine Arts Auditorium, Room 100
- V. Roll Call
- VI. Flag Salute
- VII. Welcoming Remarks by James L. Limbaugh, President, West Los Angeles College
- VIII. Report of Actions Taken in Closed Session – March 8, 2017
- IX. Approval of Minutes
 - Regular Meeting and Closed Session – January 11, 2017
- X. Reports from Representatives of Employee Organizations at the Resource Table

- XI. Announcements from the College Presidents
- XII. Public Agenda Requests
 - A. Oral Presentations
 - B. Proposed Actions
- XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters
- XIV. Reports and Recommendations from the Board
 - A. Reports of Standing and Special Committees
 - B. Proposed Actions
 - BT1. Resolution – District Classified Employees Retirement
 - BT2. Resolution – Reappointment of Personnel Commissioner
 - BT3. Resolution – Los Angeles Community College District Supporting Measure H, the Los Angeles County Plan to Prevent and Combat Homelessness, a ¼ Cent Special Sales Tax to Fund Homeless Services
 - BT4. Resolution – Sexual Assault Awareness Month and Denim Day
 - BT5. Board Travel Authorization
- XV. Reports from the Chancellor and College Presidents
 - Report from the Chancellor regarding activities or pending issues in the District
 - College Presentation: Update on the Baccalaureate Degree
- XVI. Consent Calendar
 - Matters Requiring a Majority Vote
 - BF1. Ratify Budget Revisions and Appropriation Transfers
 - BF2. Amend the List of Organizational Memberships
 - BSD1. Ratify Business Services Actions
 - BSD2. Approve Business Services Actions
 - FPD1. Approve Facilities Planning and Development Report
 - FPD2. Authorize Master Procurement Agreements
 - FPD3. Adopt Resolution Ratifying Implementation of the Design-Build System of Project Delivery for the South Gate Educational Center Project at the South Gate Campus of East Los Angeles College; Ratifying the Request for Qualifications and Request for Proposals Process; and Authorizing the Award of the Design-Build Agreement
 - FPD4. Adopt Resolution Rejecting the Proposed Final Guaranteed Maximum Price for Construction; Terminating the Site Lease, Facilities Lease, and the Construction Services Agreement for the North of Mall Phase II Project at Los Angeles Pierce College; and Authorizing a Final Payment to the Contractor as Required by the Agreement

- HRD1. Personnel Services Routine Actions
- HRD2. March 15 Notice Regarding Non-Renewal of Contract for First-Year Probationary Employee
- ISD1. Approve New Educational Courses and Programs
- ISD2. Approve Out-of-State Student Travel
- ISD3. Ratify Out-of-State Student Travel
- PC1. Personnel Commission Actions
 - Correspondence

XVII. Recommendations from the Chancellor

- CH1. Revise Board Rule 2801 – Naming of Buildings and Facilities Components
- CH2. Revise Board Rule Chapter X, Article III – Selection Policies et seq.
- CH3. Loyola Marymount University Admission Agreement Between Loyola Marymount University and the Los Angeles Community College District

Matters Requiring a Super Majority Vote – None

XVIII. Notice Reports and Informatives

- BF/A. [Informative] 2016-2017 Second Quarter Financial Status Report
- CH/A. [Notice] Revise Board Rule 4006 – Procedures for Retaining Legal Services
- CH/B. [Notice] Board Rule Amendments
<https://spdev.laccd.edu/Board/Documents/2016-2017BoardAgendas/NOTICE-%20CH-B-BOARD%20RULE%20REVISIONS%20Attachment.pdf>
- HRD/A. [Collective Bargaining Informative] Initial Proposal of the AFT College Staff Guild, Local 1521A to the Los Angeles Community College District Regarding Negotiations of the 2017-2020 Collective Bargaining Agreement
- HRD/B. [Collective Bargaining Informative] Initial Proposal of the Los Angeles/Orange Counties Building and Construction Trades Council to the Los Angeles Community College District Regarding Negotiations of the 2017-2020 Collective Bargaining Agreement
- ISD/A. [Informative] Notification of Out-of-State Travel

XIX. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XX. Adjournment

Next Regularly Scheduled Board Committee Meetings

**Wednesday, March 22, 2017
Educational Services Center
770 Wilshire Blvd.
Los Angeles, CA 90017**

**Institutional Effectiveness & Student Success Committee
1:30 p.m. – 2:45 p.m.
6th Floor Large Conference Room**

**Budget & Finance Committee
3:00 p.m. – 4:30 p.m.
Board Room**

**Facilities Master Planning & Oversight Committee
4:45 p.m. – 6:15 p.m.
Board Room**

**Committee of the Whole
6:30 p.m.
Board Room**

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.



Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT
770 Wilshire Boulevard, Los Angeles, CA 90017 213/891-2000

AGENDA

ATTACHMENT A

CLOSED SESSION

Wednesday, March 8, 2017

West Los Angeles College

9000 Overland Avenue
Culver City, CA 90230

- I. **Conference with Labor Negotiator**
(pursuant to Government Code section 54957.6)
 - A. District Negotiators: Albert Román

Employee Units: All Units
All Unrepresented Employees
- II. **Public Employee Discipline/Dismissal/Release/Charges/Complaints**
(pursuant to Government Code section 54957)
- III. **Conference with Legal Counsel - Existing Litigation**
(pursuant to Government Code section 54956.9(d)(1))
 - A. *Latiffe Amado v. LACCD*
 - B. *Wail Aldiher v. LACCD*
 - C. *Charles Guerra, et al. v. LACCD*
 - D. *Simaalsadat Masajedian v. LACCD*
 - E. *Richard McMillan v. LACCD*
 - F. *Avigail Ashurova v. LACCD*
 - G. *Ahmad Ammar v. LACCD*
 - H. *National Sign & Marketing Corporation v. LACCD*
 - I. *LACCD v. USS Cal Builders, Inc.*

- IV. Conference with Legal Counsel - Anticipated Litigation**
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))
 - A. Potential litigation – 3 matters

- V. Conference with Legal Counsel - Anticipated Litigation**
(pursuant to Government Code section 54956.9(d)(2) and (e)(2))
 - A. Complaint regarding California Voting Rights Act.
 - B. Construction claim at Los Angeles Valley College.
 - C. Construction claim at Los Angeles City College.



Board of Trustees

Los Angeles Community College District

ACTION

Com.No. BT1

Division

BOARD OF TRUSTEES

Date: March 8, 2017

SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, Classified employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employees for this service and extend best wishes in their retirement.

Scott J. Svonkin, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<u>Last Name</u>	<u>First Name</u>	<u>Job Classification</u>	<u>Years Of Service</u>	<u>Location</u>	<u>Retirement Date</u>
Bates	Dorothy	Student Services Assistant	28	Valley	01/07/2017
Flores	Vanessa	Payroll Assistant	16	East	02/01/2017
Klein	Elayne	Senior Office Assistant	14	Pierce	02/02/2017

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. BT2

Division

Board of Trustees

Date: March 8, 2017

Subject: **RESOLUTION - REAPPOINTMENT OF PERSONNEL COMMISSIONER**

WHEREAS, The term of office for Commissioner Ann Young-Havens expired on November 30, 2016, and

WHEREAS, In keeping with the Board's expressed goals to conduct business in an open and transparent manner, an open selection process was conducted which included the interview of four applicants by two interview panels, one composed of constituent group representatives and the second of an Ad Hoc Board Committee on Personnel Commission, and

WHEREAS, It is the recommendation of both the Ad Hoc Committee and interested parties that Ms. Young-Havens be reappointed to a third term, and

WHEREAS, Ms. Young-Havens is uniquely qualified for service as a Personnel Commissioner of the Los Angeles Community College District; Ms. Young-Havens is currently the Senior Human Resources Manager of the Countywide Examination Administration Division for the County of Los Angeles. In this capacity Ms. Young-Havens is responsible for conducting high-quality recruitment campaigns, constructing valid and reliable testing methods based on job-related criteria, and ensuring that all examination processes are in accordance with relevant professional standards and guidelines. Prior to joining the County, she was the Acting Personnel Director for the Personnel Commission of the Los Angeles Unified School District, a merit system that supports over 40,000 classified employees, and

WHEREAS, Ms. Young-Havens has served the Los Angeles Community College District as a Personnel Commissioner since February 12, 2009, and

WHEREAS, Ms. Young-Havens has been instrumental in implementing changes and improvements in Personnel Commission operations which incorporate merit principles, sound business practice, and the interests of the District and classified employees, and

WHEREAS, Ms. Young-Havens has gained the respect and support of District administration, employees, union leadership and staff in carrying out the role of Personnel Commissioner, **Now, Therefore, Be It**

RESOLVED That the Board of Trustees, Los Angeles Community College District does hereby announce its decision to recommend the reappointment of Ms. Ann Young-Havens to serve as Personnel Commissioner.

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Santiago _____
Field _____	Svonkin _____
Moreno _____	Veres _____
Pearlman _____	Griggs _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. BT3

Division

Board of Trustees

Date: March 8, 2017

Subject: **RESOLUTION -- LOS ANGELES COMMUNITY COLLEGE DISTRICT SUPPORTING MEASURE H, THE LOS ANGELES COUNTY PLAN TO PREVENT AND COMBAT HOMELESSNESS, A ¼ CENT SPECIAL SALES TAX TO FUND HOMELESS SERVICES.**

The following resolution is presented by Board Members Eng, Fong and Svonkin:

WHEREAS, The Board of Trustees of the Los Angeles Community College District (LACCD) represents the interests of over 225,000 students and 6,900 faculty and staff within 900 square miles throughout the County of Los Angeles; and

WHEREAS, Homelessness is a pervasive social problem, enormously destructive to individuals and families who experience it, and damaging to the social fabric of communities; and

WHEREAS, Homelessness is a regional issue, and regional solutions are necessary in to prevent and end homelessness; and

WHEREAS, Los Angeles County voters will vote on Measure H, the Los Angeles County Plan to Prevent and Combat Homelessness, which will levy a ¼ cent sales tax to support homeless services and which has been placed on the March 7, 2017 ballot with approval of the Los Angeles County Board of Supervisors; and

WHEREAS, Said sales tax is expected to generate approximately \$355 million per year over 10 years for homeless services; and

WHEREAS, This funding is necessary to support Los Angeles County's Homeless Initiative, which was developed through a collaborative process and is critical to fund targeted efforts to prevent and end homelessness, both regionally and locally; and

WHEREAS, The strategies advanced through the Homeless Initiative include homeless prevention, street outreach, permanent and affordable housing, and support to increase income, and these strategies are vital in the regional and local fight against homelessness; and

WHEREAS, LACCD will benefit from funds generated by Measure H from the regional impact of this effort;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Los Angeles Community College District that the Board of Trustees supports Measure H, the Los Angeles County Plan to Prevent and Combat Homelessness as it appears on the March 7, 2017 ballot.

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. BT4

Division

Board of Trustees

Date: March 8, 2017

Subject: **RESOLUTION – SEXUAL ASSAULT AWARENESS MONTH AND DENIM DAY**

The following resolution is presented by Board Members Fong, Moreno, and Svonkin:

WHEREAS, The United States Government has declared April as "*Sexual Assault Awareness Month*" and the Peace Over Violence has declared April 26, 2017 as "*Denim Day*" in Los Angeles County; and

WHEREAS, Both events are intended to draw attention to the fact that rape and sexual assault remains a serious issue in our society; and

WHEREAS, Harmful attitudes about rape and sexual assault allow these crimes to persist and allow victims/survivors to be re-victimized; and

WHEREAS, "*Sexual Assault Awareness Month*" and "*Denim Day*" are also intended as a means of calling attention to misconceptions and misinformation about rape and sexual assault and the reality that many in today's society remain disturbingly uninformed with respect to issues of assault and forcible rape; and

WHEREAS, The importance of this issue is underlined by United States Department of Justice statistics indicating that approximately 35 of every 1,000 women who attend colleges or universities experience an attempted or completed rape during each school year¹; and

WHEREAS, With proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District strongly supports the efforts of the Peace Over Violence to educate the community about the significant impact of rape and sexual assault in Southern California; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim the month of April 2017 as "*Sexual Assault Awareness Month*," hereby designates April 26, 2017 as "*Denim Day*," and encourages everyone to wear jeans on April 26, 2017 to help communicate the message that there is "*no excuse and never an invitation to rape.*"

1. Fisher, Bonnie S., 2000. The Sexual Victimization of College Women, Washington, DC Bureau of Justice Statistics, Office of Justice Planning, United States Department of Justice

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamiager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. BT5

Division

Board of Trustees

Date: March 8, 2017

Subject: BOARD TRAVEL AUTHORIZATIONS

- A. Authorize payment of necessary expenses for Mike Fong, Sydney K. Kamlager, and Scott J. Svonkin, members of this Board of Trustees, to meet with Legislators and representatives of federal agencies on April 25-27, 2017 in Washington, DC.

Background: Board members' travel will be paid out of the 2016-17 Advocacy account.


- B. Authorize payment of necessary expenses for Andra Hoffman, member of this Board of Trustees, to attend the 2017 Association of Community College Trustees (ACCT) Annual Leadership Congress to be held on September 25-28, 2017 in Las Vegas, Nevada.

Background: Funding will be from the 2017-2018 Board Travel account.

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

	<h1 style="text-align: center;">Board of Trustees</h1> <p style="text-align: center;">Los Angeles Community College District</p>	ACTION
Com. No. BF1	Division: BUSINESS AND FINANCE	Date: March 8, 2017

Subject: **RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of \$3,280,071 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by:  Approved by: 
 Robert Miller, Vice Chancellor Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

EXHIBIT I

**BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND
March 8, 2017**

<u>NEW INCOME (Attachment I)</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
Federal	810000-849900	175,888
State	860000-869999	2,276,602
Local	870000-889999	604,581
Interfund Transfer In	891000-892999	-
Other Financing Sources	893000-897999	223,000
Contribution to Restricted Program	898000-899999	-
Total New Income		<u>3,280,071</u>

<u>EXPENDITURES</u>	<u>ACCOUNT</u>	<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
Certificated Salaries	100000-199999	322,909,277	199,433	1,931,892	325,040,602
Classified Salaries	200000-299999	189,202,881	754,953	2,855,910	192,813,744
Employee Benefits	300000-399999	166,302,784	214,259	(149,166)	166,367,877
Books/Supplies	400000-499999	45,868,477	160,436	145,678	46,174,591
Contract Services	500000-599999	192,154,555	565,474	(1,319,973)	191,400,056
Capital Outlay	600000-699999	29,216,412	(14,213)	3,691,427	32,893,626
Other Outgo	700000-709999	-	-	-	-
Other Debt Services	710000-719999	-	-	-	-
Tuition Transfers	720000-729999	12,062	-	-	12,062
Interfunds Transfers	730000-739999	8,876,005	-	223,000	9,099,005
Direct Support/Indirect Costs	740000-749999	230	-	-	230
Loan/Grants	750000-759999	308,869,180	58,913	114,901	309,042,994
Other Financing Sources (Except 7902)	760000-789999	170,004,211	1,340,816	(7,493,669)	163,851,358
Reserve for Contingency*	790200	19,931,349	-	-	19,931,349
Total		<u>1,453,347,423</u>	<u>3,280,071</u>	<u>-</u>	<u>1,456,627,494</u>

* Reserve for Contingency balance is \$19.93 million, which is 3.13% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:


 Jeanette L. Gordon
 Chief Financial Officer/Treasurer

Attachment I

NEW INCOME AND GRANTS

<u>BTA NUMBER:</u>	<u>FUND/GRANT NAME</u>	<u>AMOUNT</u>
Federal		
V-0401	<i>LAVC Job Training – Workforce Innovation and Opportunity Act (WIOA) Cohort Training</i> To accept funding to provide customized cohort training to approximately forty-five (45) individuals for the County of Los Angeles. Los Angeles Valley College will work in conjunction with the County of Los Angeles Community and Senior Services along with multiple partners to recruit individuals for these trainings. The expected result of these trainings is for skills enhancement and successful job placement. Funding is from the United States Department of Labor.	\$100,000
P-0183	<i>Trade Adjustment Assistance Community College and Career Training (TAACCCT) - Los Angeles Healthcare Competency to Career Consortium (LA H3C)</i> To establish funding to strengthen a healthcare pathway Program of Study (POS), develop Licensed Vocational Nurse (LVN) to Entry Ready Registered Nurse (RN) Programs, develop Associate of Science to Bachelor of Science Transitions/Articulations in Nursing with universities and enhance POS that offer health care related certifications leading to gainful employment for trade displaced workers and veterans. More than seventy-five (75) students benefit from the course enhancements and another fifty (50) students are anticipated to benefit. Funding is from the United States Department of Labor.	75,888
TOTAL FEDERAL		\$175,888
 State		
D-0627	<i>Student Equity Program 2015-16</i> To increase the budget for the 2015-2016 Student Equity Program to align with the budget allocation provided by the State Chancellor's Office in the Notification of Special Reallocation of Funds for Student Equity 2015-16 memo released on June 9, 2016. Funding is from the California Community Colleges Chancellor's Office (CCCCO).	\$182,300

D-0632	Student Success and Support Program (SSSP) – Credit 2015-2016	(1,000,000)
	To reduce the budget for the 2015-2016 SSSP-Credit program due to Pierce College's revised projections. Funding is from the California Community Colleges Chancellor's Office (CCCCO).	
E-0451, H-0359, P-0182	Foster And Kinship Care Education – Commercial Sexual Exploitation of Children (FKCE – CSEC)	17,750
	To establish funding to provide workshops on Commercial Sexual Exploitation of Children (CSEC) with a focus on awareness and identification and attendance at a mandated CSEC Forum. East Los Angeles College, Los Angeles Harbor College, and Pierce College will provide workshops that will target foster parents, relative caregivers and group home staff. Funding is from the California Community Colleges Chancellor's Office (CCCCO).	
E-0449, P-0184	Foster And Kinship Care Education (FKCE)	8,510
	To increase budget for the 2016-2017 FKCE program to align with the budget allocation provided by the State Chancellor's Office in the 2016-2017 Foster and Kinship Care Education Allocations. Funding is from the California Community Colleges Chancellor's Office (CCCCO).	
C-0331, M-0371	Resource Family Approval (RFA) Training Services	54,800
	To establish funding to provide training at Los Angeles City College and Los Angeles Mission College for individuals who are in the process of becoming resource caregivers with the Department of Children and Family Services of Los Angeles County. Participants will become resource parents and will be able to service the community by taking care of foster children. Funding is from the Community College Foundation.	
T-0479	Early Care and Education Apprenticeship Pilot Program	1,400,000
	To establish funding to provide job training, mentoring, and college courses through the Early Care and Education Apprenticeship Pilot Program. Funding is from the California Department of Education.	
E-0436	Industry-Driven Regional Collaborative (IDRC) – Chabot Las Positas Community College District	13,250
	To establish funding to enhance Alternative Fuel Vehicles (AFV) curriculum through employer input and engagement. East Los Angeles College will address the common problem of integrating automotive technician hard skills, soft skills, and work-based learning opportunities with industry partners. Funding is from the California Community Colleges Chancellor's Office (CCCCO).	
S-0277	Basic Skills and Student Outcomes Transformation Program	1,499,992
	To establish funding to increase student success through basic skills courses in English, Math, Reading, and Counseling at Los Angeles Southwest College. The program goal is to permanently transform the basic skills experience in order to increase student success over the long term. The number of students served is expected to be approximately eight thousand (8,000). Funding is from the California Community Colleges Chancellor's Office (CCCCO).	

V-0425	Information Communication Technology (ICT) and Digital Media Deputy Sector Navigator	100,000
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To establish funding for the ICT and Digital Media Deputy Sector Navigator grant to expand ICT outreach through the California Career Pathways grants and the Strong Workforce grants. The funds will provide curriculum development, revision, and enhancement to the eighteen community colleges located in the Los Angeles region, and provide articulation to four year universities and from K-12 into community colleges. Two thousand (2,000) students will benefit from this program. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

TOTAL STATE	\$2,276,602
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Local

T-0370, T-0413, T-0414, T-0419, T-0421, T-0439, T-0455, T-0457, T-0461, T-0480, T-0484, T-0485	Technical & Career Education	\$61,487
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To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from Cosmetology Department fees, Diesel Exhaust After Treatment and Maintenance (DEAM) collections, Design and Media Arts Department fees, the Foundation for California Community Colleges, Peralta Colleges Foundation, PSI, Gold Thimble fashion show ticket sales, and proctoring services by the Construction, Maintenance & Utilities (CMU) Department.

T-0424	Guardian Scholars Program	50,000
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To accept funding to provide financial, educational and technical assistance to qualified emancipated foster youth from feeder high schools via the Guardian Scholars Program. The funds will be used for the staffing and day-to-day operations of the program. Fifty to seventy (50-70) emancipated foster youth will be served. Funding is from the Anthony and Jeanne Pritzker Family Foundation.

T-0425	Guardian Scholars "High School Outreach" Program	30,000
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To accept funding to provide financial, educational and technical assistance to high school foster youth from feeder high schools via the Guardian Scholars Program. The funds will be used for the staffing and day-to-day operations of the program. Youth from five high schools are expected to be served. Funding is from the Anthony and Jeanne Pritzker Family Foundation.

T-0433	Foster Care Counts/Guardian Scholars Program	10,000
	<p>To accept funding to provide financial, educational and technical assistance to qualified emancipated foster youth via the Guardian Scholars Program. The funds will be used to cover books, supplies, transportation, food, temporary shelter needs, holiday support and progress incentives. Funding is from Foster Care Counts.</p>	
H-0367	Working Students Success Network (WSSN)	75,000
	<p>To establish funding to develop new student success activities and enhance existing student success activities to promote postsecondary completion for students whose economic challenges can thwart their academic and career goals. The goals of the grant are to highlight the ways WSSN contributes to higher persistence, completion, and job attainment rates for low-income students, and the cost effectiveness and potential of WSSN to catalyze institutional culture change. Funding is from the Achieving the Dream, Inc.</p>	
H-0340	Los Angeles County Youth Jobs Program	13,594
	<p>To establish funding to serve at-risk youth and young adults with subsidized work experience that provides opportunities to youth participants to earn income while developing foundational workplace skills and making a connection to the labor force. Twenty-three (23) participants will be served per year. Funding is from the City of Los Angeles Economic and Workforce Development Department.</p>	
H-0345, W-0372	California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant	40,000
	<p>To accept funding to increase the number of low-income children in high-quality state preschool programs that prepare those children for success in school and life. Seventy-five (75) children and four (4) faculty members at Los Angeles Harbor College and forty-eight (48) children at West Los Angeles College will participate in the program. Funding is from the Child Care Alliance of Los Angeles (CCALA).</p>	
D-0603	California College Promise Innovation Grant	20,000
	<p>To accept funding for the California College Promise Innovation to cover the cost of consultant, planning meetings and related expenses. Funding is from the College Futures Foundation.</p>	
S-0264	Puente Project	4,500
	<p>To accept funding to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. Approximately thirty-five (35) students participate in the Puente Project annually. Funding is from the Regents of the University of California.</p>	

D-0618 **Green Business Los Angeles** 300,000

To accept funding to implement the City of Los Angeles Green Business Certification Program. With over one thousand five hundred (1,500) businesses in the City of Los Angeles, the program seeks to recognize and promote business that voluntarily operate in a more environmentally friendly and sustainable manner. The goal is to certify one hundred fifty (150) green businesses annually. Funding is from the City of Los Angeles.

TOTAL LOCAL \$604,581

OTHERS:

Interfund

D-0599, D-0600, D-0655, D-0656 ***Increase – Special Reserve Fund from General Fund (Deferred Maintenance Reserve)*** \$150,000

To set up an Interfund transfer for the "LASC-Central Plant System Maintenance" project as requested by the Facilities Planning and Development Department. These funds will be transferred from the Deferred Maintenance Reserve Fund to the Special Reserve Fund.

D-0619, D-0620 ***Increase – Special Reserve Fund from General Fund (Deferred Maintenance Reserve)*** 73,000

To set up an Interfund transfer for the "LAHC-Replace Windows General Classroom" project as requested by the Facilities Planning and Development Department. These funds will be transferred from the Deferred Maintenance Reserve Fund to the Special Reserve Fund.

**Fund
 Redistribution**

H-0364, P-0193 ***Cooperating Agencies Foster Youth Educational Support (CAFYES)*** (\$68,913)

To redistribute funds from CAFYES fund number 10402 to CAFYES fund number 20402 at Los Angeles Harbor College and Pierce College.

H-0365, P-0194 ***Cooperating Agencies Foster Youth Educational Support (CAFYES)*** 68,913

To accept redistributed funds from CAFYES fund number 10402 to CAFYES fund number 20402 at Los Angeles Harbor College and Pierce College.

P-0202, T-0495 ***Extended Opportunity Programs and Services (EOPS)*** (163,913)

To redistribute funds from EOPS fund number 20490 to EOPS fund number 10490 at Pierce College and Los Angeles Trade-Technical College.

P-0201, T-0497	<i>Extended Opportunity Programs and Services (EOPS)</i>	163,913
	To accept redistributed funds from EOPS fund number 20490 to EOPS fund number 10490 at Pierce College and Los Angeles Trade-Technical College.	
C-0323	<i>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</i>	(10,000)
	To redistribute funds from EOPS-CARE fund number 20869 to EOPS-CARE fund number 10869 at Los Angeles City College.	
C-0322	<i>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</i>	10,000
	To accept redistributed funds from EOPS-CARE fund number 20869 to EOPS-CARE fund number 10869 at Los Angeles City College.	
	TOTAL OTHERS	<hr/> \$223,000 <hr/>
TOTAL INCOME		<hr/> \$3,280,071 <hr/>



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BF2**

Division: **BUSINESS AND FINANCE**

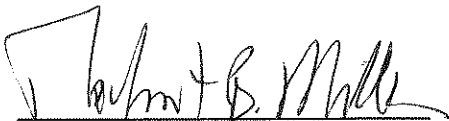
Date: March 8, 2017

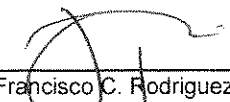
Subject: **AMEND THE LIST OF ORGANIZATIONAL MEMBERSHIPS**

In accordance with Education Code 72670, the following organization is submitted for Board approval:

Amend the List of Organizational Memberships to include the Los Angeles Air Cargo Association with annual dues of \$300. This request originated from Los Angeles Harbor College.

Background: Membership in this organization will allow Los Angeles Harbor College to participate in quarterly meetings where speakers will promote discussions and educational programs relating to the air transportation industry and related fields. The Los Angeles Air Cargo Association is a non-profit organization represented by airlines, freight forwarders, custom brokers, trucking firms, cargo handling services, personnel agencies, commercial real estate agencies, insurance agencies, and other air cargo related industries. The purpose is to promote the exchange of common ideas, resources, and secure air cargo solutions.

Recommended by: 
Robert Miller, Vice Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS

929 issued from January 2, 2017 to January 31, 2017 which totaled \$3,469,389.

B. FACILITIES ORDER FORMS

67 issued from January 1, 2017 to January 31, 2017 which totaled \$393,970.

C. AGREEMENT FOR ART MODELING SERVICES

9 issued which totaled \$4,667.

D. AGREEMENT FOR ATHLETIC OFFICIATING SERVICES

1 issued which totaled \$2,400.

E. PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS

8 issued from January 1, 2017 to January 31, 2017 for a total income of \$13,084 at City.

2 issued from January 1, 2017 to January 31, 2017 for a total income of \$330 at Harbor.

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

12 issued from December 1, 2016 to January 31, 2017 for a total income of \$17,008 at Valley.

Total Income of Section E: \$30,422

F. LEASE OF FACILITIES FOR DISTRICT USE

- 4500237794 City. Lease agreement between SMG Greek Theatre, a Pennsylvania General Partnership, as agent for the City of Los Angeles, acting through its Department of Recreation and Parks for the use of the Greek Theatre as the venue for the Los Angeles City College Graduation Services to be held on June 6, 2017. Price includes facility rent and all reimbursable expenses. Total cost: \$16,000.

Total Cost of Section F: \$16,000

G. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

- 4500233474 City. Amendment No.1 to extend the agreement with LA Sports Net Foundation for the use of the athletic field for adult football practice Monday through Thursday from 9:30p.m. to 10:30 p.m., at a rate of \$75 per hour for "for profit" entities. The rate was derived by comparing local schools, colleges and neighborhood recreational facilities and includes the cost of supplies and attendants, on designated dates, during the period January 12, 2017 to June 1, 2017, inclusive. Total additional income: \$6,864.
- 4500198641 Pierce. Amendment No.4 to agreement with Rafael De La Fuente dba R Hot Sauce Truck to extend the performance period for use of a designated site to sell food and refreshments Monday through Friday, on designated dates and times, during the period January 2, 2017 to June 30, 2017. Total additional income: \$5,700.
- 4500225228 Valley. Amendment No. 1 to agreement with Institute of Reading Development for use of classroom space to conduct non-credit developmental reading classes for Community Services, on designated dates and times during the period January 1, 2017 to December 31, 2017. Total income: \$7,000.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

4500237529 Valley. Agreement with Los Angeles Unified School District on behalf of Ulysses S. Grant High School for use of four lanes of the College swimming pool for practice and swim meets on designated dates and times during the period February 22, 2017 to May 10, 2017. Total income: \$4,806.

Total Income of Section G: \$24,370

H. LICENSE AGREEMENTS

4500208065 Educational Services Center. Amendment No. 2 to agreement with Hewlett Packard Company for license to use its Campuswide Software License Grant software for the Office of Information Technology during the period January 1, 2017 to December 31, 2017, inclusive. Total cost: \$8,030.

4500234708 Educational Services Center. Revise agreement with Computerland of Silicon Valley to provide two BizTalk licenses with software support required to enable student online payment for the PeopleSoft Student Information System, under the auspices of the Office of Information Technology, as approved by the Board of Trustees on December 7, 2016 (Com. No. BSD1), to change the term of the agreement to the period from February 1, 2017 to September 30, 2019, inclusive, and to increase the total contract amount. BuildLACCD Master Agreement No. 40320 was utilized for this procurement. Total additional cost: \$3,899.

4500229305 Mission. Amendment No. 1 to renew agreement with Sars Software Products, Inc. for Sars (Scheduling and Recording Software) – Grid license, maintenance and support for the Counseling Department during the period January 15, 2017 to January 14, 2018, inclusive. Total cost: \$3,000.

4500199097 Southwest. Amendment No. 2 to renew agreement with Sars Software Products, Inc. for Sars (Scheduling and Recording Software) – Grid and Anywhere software maintenance, support and upgrade for the Student Services Department during the period January 22, 2017 to January 21, 2018, inclusive. Total cost: \$4,000.

Total Cost of Section H: \$18,929

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

I. MAINTENANCE AGREEMENTS

4500234398 East. Agreement with ITC Systems to provide maintenance for Printer On Line system used in the Associated Student Union Office during the period November 1, 2016 to October 31, 2019, inclusive. Total cost: \$10,212.

4500236481 East. Agreement with Konica Minolta Business Solutions USA, Inc. to provide maintenance and toner for various Konica copiers located on campus during the period December 19, 2016 to December 18, 2017, inclusive. Total cost: \$14,000.

4500223990 Pierce. Amendment No. 1 to agreement with Golden Star Technology, Inc. dba GST to provide audio-visual equipment warranty service and maintenance for three additional classrooms in the Center for Sciences Building during the period March 3, 2016 to March 2, 2017, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: \$2,964.

Various Agreements with Canon Solutions America, Inc. Total cost: \$7,941.

4500236789 – Agreement for maintenance of a Canon imaging system located in the Receiving Department at Pierce College during the period January 14, 2017 to January 12, 2018, inclusive. Total cost: \$1,704.

4500236790 – Agreement for maintenance of five Canon imaging systems located in the Center for the Sciences at Pierce College during the period March 3, 2017 to March 2, 2018, inclusive. Total cost: \$1,762.

4500236791 – Agreement for maintenance of a Canon imaging system located in the Child Development Department at Pierce College during the period March 12, 2017 to March 11, 2018, inclusive. Total cost: \$875.

4500236792 – Agreement for maintenance of a Canon imaging system located in the Maintenance & Operations Department at Pierce College during the period March 3, 2017 to March 2, 2018, inclusive. Total cost: \$1,200.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

4500236816 – Agreement for maintenance of a Canon imaging system located in the Community Services Department at Pierce College during the period April 29, 2017 to April 28, 2018, inclusive. Total cost: \$1,125.

4500218108 – Amendment No. 1 to allow for overages on a Canon imaging system located in Students Services Department at Valley College during the period July 8, 2016 to October 7, 2016, inclusive. Total cost: \$73.

4500218114 – Amendment No. 1 to allow for overages on a Canon imaging system located in the Admissions and Records Office at Valley College during the period October 8, 2015 to October 7, 2016, inclusive. Total cost: \$680.

4500219474 – Amendment No. 1 to allow for overages on two Canon imaging systems located in the Counseling Office at Valley College during the period July 1, 2016 to October 7, 2016, inclusive. Total cost: \$522.

Total Cost of Section I: \$35,117

J. PARTNERSHIP AGREEMENT

4500237635 Pierce. Agreement with Destination Science to offer Summer Science Camp including learning materials, curriculum, and instructor as previously approved by the Board for the Extension Program; Destination Science will pay the college 15% of the collected gross income during the period January 1, 2017 to August 31, 2017, inclusive. Total Projected District Income: \$14,000.

Total Income of Section J: \$14,000

K. STUDENT TRANSPORTATION AGREEMENTS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.

4500222995 East. Amendment No. 4 to renew agreement with American Transportation Systems to provide shuttle bus transportation services for the College Tours Transfer Days events during the

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Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

period January 1, 2017 to June 30, 2017, inclusive. Total cost: \$78,000.

4500237170 Valley. Agreement with Alvaro Cota dba Paradise Tours to provide bus transportation services for Upward Bound Math & Science Program participants' field trips during the period December 1, 2016 to June 30, 2017, inclusive. Total cost: \$1,500.

4500237173 Valley. Agreement with First Choice Charters to provide bus transportation services for Upward Bound Program participants' field trips during the period November 1, 2016 to June 30, 2017, inclusive. Total cost: \$1,500.

4500237317 Valley. Agreement with Cal Tours, Inc. to provide bus transportation services for high school students attending a California Career Pathway Trust events at Riot Games Headquarters and Disney Studios during the period February 24, 2017 to March 7, 2017, inclusive. Total cost: \$1,168.

Various Mission. Five agreements with The Bus to provide transportation services for high school students to attend a Work-Based Learning Event at various locations for the Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs – California Career Pathways Trust (LA HI-TECH) grant during the period November 4, 2016 to January 12, 2017, inclusive. Total cost: \$3,000.

4500236121	at David and Goliath Agency	\$575
4500236896	at Mission College	\$575
4500236897	at David and Goliath Agency	\$625
4500237398	at Riot Games Headquarters	\$575
4500237571	at Riot Games Headquarters	\$650

Total Cost of Section K: \$85,168

L. SERVICE AGREEMENTS

4500212733 City. Amendment No. 2 to renew agreement with Park Place Technologies, LLC to provide warranty extension to include parts and labor on 50 servers and two routers in the Data Center for the Information Technology department during the

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Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

period March 1, 2017 to February 28, 2018, inclusive. Total cost: \$10,860.

- 4500219799 City. Amendment No. 4 to increase the contract amount on agreement with Harout Hatikyan to provide breakfast and lunch catering services for up to 120 participants for activities as allowed by the Gear Up for LA program grant during the period September 24, 2016 to June 30, 2017, inclusive. Total cost: \$10,784.
- 4500237266 City. Agreement with Suburban Turban, Inc. dba Ravi Enterprises to be the keynote speaker at the Career Technical Education Symposium to be held on April 27 and April 28, 2017, assist in developing the agenda and marketing material to engage students for career exploration activities as allowed by the Deputy Sector Navigator Program grant during the period December 16, 2016 to June 30, 2017, inclusive. Total cost: \$15,000.
- 4500226017 Districtwide. No-Cost revision of the agreement with Shift 4 Corporation to correct the term of service to be January 26, 2017 to January 25, 2022, inclusive.
- 4500202893 East. Amendment No. 3 to renew agreement with Ebsco Industries, to provide periodical subscriptions for the Library during the period January 1, 2016 to December 31, 2017, inclusive. Total cost: \$14,000.
- 4500237708 Educational Services Center. Agreement with Golden Star Technology, Inc. to provide support for certified replacement equipment and warranty on hardware for Data Tape Library currently in use at the Educational Services Center to create secure encrypted backups of Student and Employee Data for storage offsite and out of state for disaster recovery and business continuity, under the auspices of the Office of Information Technology, during the period of February 1, 2017 to January 31, 2018 for the Office of Information Technology. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: \$3,190.

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Division: **BUSINESS SERVICES**

Date: March 8, 2017

- 4500237713 Educational Services Center. Agreement with Hewlett Packard Enterprise to provide support for the HPE Data Protector backup software used to provide cross-platform, online backup of data for Microsoft Windows, Unix, and Linux operating systems, under the auspices of the Office of Information Technology, during the period December 1, 2016 to November 30, 2017, inclusive. BuildLACCD Master Agreement 40226 was utilized for this procurement. Total cost: \$1,539.
- 4500238175 Educational Services Center. Agreement with College Futures Foundation as project consultant to provide a clear and compelling grant application to be submitted to the California Community Colleges Chancellor's Office for consideration under the California College Promise Innovation Grants Program, during the period December 1, 2017 to April 30, 2017. Total cost: \$20,000. This is funded by a grant from College Futures Foundation.
- 4500238459 Educational Services Center. Agreement with Power106 Media for the production and placement of radio advertisements to promote the Los Angeles College Promise. The promotion will include 20x: 30 second spots on Power 106.com (streaming), 50x: 10 second spots to drive promotion (over two-three weeks), 50x: 10 second spots to drive promotion on Power106,.com streaming (over two-three weeks). The LA College Promise will be included in all 2017 press release, two (2x) two-hour appearances at two of the LACCD campuses with Power 106 Flava Unit leading up to concert event. Period of service March 10, 2017 to May 6, 2017, inclusive. Total cost:\$25,000.
- 4500238461 Educational Services Center. Agreement with Power106 Media for sponsorship of All Star Basketball game at LAUSD's Lincoln and Kennedy High Schools on March 9th and May 18th respectively to promote the Los Angeles College Promise. Power106 will provide on-air media exposure in pre-event promotion, onsite signage at event, information table, in-game announcements and post-game handouts to all attendees as they exit. Period of service March 9, 2017 to May 18, 2017, inclusive. Total cost: \$5,000.

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Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

- 4500222617 Harbor. Amendment No. 1 to renew agreement with Los Angeles Unified School District/Harbor Teacher Preparation Academy (HTPA) to provide services to establish HTPA Teaching Project to stimulate interest in STEM specialties under the Middle College High School grant in order to meet performance outcomes and attend the Middle College National Consortium conference during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$2,400.
- 4500218459 Pierce. Amendment No. 3 to agreement with Shinebright to conduct additional workshops on strengths-based education and provide subsequent ongoing support for the Industrial Technology Department during the period January 13, 2017 to September 30, 2020, inclusive. Total cost: \$9,040.
- 4500238083 Pierce. Agreement with Sweetwater Veterinary to provide various veterinary services to the college's farm animals during the period February 10, 2017 to February 9, 2020, inclusive. Total cost: \$15,000.
- 4500238084 Pierce. Agreement with Humphrey Giacomuzzi Veterinary Group, Inc. to provide various veterinary services to the college's farm animals during the period February 10, 2017 to February 9, 2020, inclusive. Total cost: \$15,000.
- 4500237496 Trade-Technical. Agreement with ATI Nursing Education to provide Curriculum Management and Articulation Program that will help College modify web based courses during the period December 15, 2016 to June 30, 2017, inclusive. Total cost: \$24,200.
- 4500182689 Valley. Amendment No. 4 to renew agreement with Ebsco Industries to provide periodicals subscriptions for the Library during the period April 1, 2017 to March 31, 2018, inclusive. Total cost: \$5,122.
- 4500202484 Valley. Amendment No. 2 to extend agreement with Education Testing Service to provide HiSet testing services for the College's Testing Center during the period January 1, 2017 to December 31, 2017, inclusive. Total cost: \$12,000.

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Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

- 4500237639 Valley. No-cost agreement with GradImages to provide photography services for the graduates to be available for students to purchase for three commencement ceremonies during the period June 1, 2017 to June 30, 2019, inclusive.
- 4500237844 Valley. Agreement with ABC Radio Los Angeles LLC dba KSPN-AM for production and placement of radio advertisements for Student Equity Program during the period April 1, 2017 to December 31, 2017, inclusive. Total cost: \$42,500.
- 4500237845 Valley. Agreement with Outfront Media LLC to provide bus interior advertising to emphasize college's Student Success & Support Program during the period April 1, 2017 to December 31, 2017, inclusive. Total cost: \$17,000.
- 4500237847 Valley. Agreement with KNX 1070 for production and placement of radio advertisements to emphasize college's enrollment and Student Success & Support Program the period April 1, 2017 to December 31, 2017, inclusive. Total cost: \$72,500.
- 4500237848 Valley. Agreement with CBS Outdoor Investments, Inc. dba CBS Mall Media to provide to produce and display advertisements of college's enrollment and Student Success & Support Program at the Panorama Mall during the period April 1, 2017 to December 31, 2017, inclusive. Total cost: \$13,900.
- 4500238086 Valley. Agreement with Lyceum Agency to provide lecture on the topic of "the Immortal Life of Henrietta Lacks" as part of the One Book Program on April 12, 2017. Total cost: \$12,400.
- 4500238123 Van De Kamp Innovation Center Agreement with Aramark Uniform Services to provide weekly rental of 11 sets of custom logo uniforms (pants, shirts and jackets) for four employees with drop-off and pick-up for cleaning of uniforms and four dust mop heads. A 9% service charge is included in the \$29.95 weekly rate. This is a five year personal services agreement. Contract price will increase each year by the Consumer Price Index over the previous year or 5%, whichever is greater, during the period February 7, 2017 to February 6, 2022. Total cost not to exceed \$8,000.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

- 4500236954 West. Agreement with KPWR FM to provide radio advertising for the spring classes at the College during the period January 1, 2017 to January 15, 2017, inclusive. Total cost: \$7,000.
- 4500236955 West. Agreement with Time Warner Cable Media to provide cable advertising for the spring classes at the College during the period January 1, 2017 to February 6, 2017, inclusive. Total cost: \$8,500.
- 4500236956 West. Agreement with KTWV FM to provide radio advertising for the spring classes at the College during the period November 15, 2016 to February 6, 2017, inclusive. Total cost: \$18,160.

Total Cost of Section L: \$412,295

M. SPECIAL GRANT FUNDED EXPENDITURES AGREEMENTS

- 4500227731 City. Amendment No. 1 to decrease the amount of the partner match on agreement with Los Angeles Unified School District for that agency to fund the Gear Up 4 LA to provide tutoring services, host campus visits, provide college preparation and financial literacy workshops during the period September 1, 2016 to August 31, 2017, inclusive. Total: \$43,390.
- 4500201427 East. Amendment No. 3 to renew agreement with the California Community Colleges Chancellors Office for that agency to fund the Math, Engineering, and Science Center program for up to 30 students during the period July 1, 2016 to June 30, 2018, inclusive. Total: \$27,393.
- 4500236979 East. Agreement with the US Department of Education to fund and develop the Jardin de Science. Technology, Engineering and Math (STEM) Program. The Jardin de STEM will target students interested in STEM and provide services that provide a clear pathway to STEM careers, including cohort-based accelerated math courses, peer counseling, supplemental instruction, counseling, reading apprenticeship, a coding academy, and an Aquaponics lab used by students as part of thematic STEM core. The program will run during the period October 1, 2016 to September 30, 2021, inclusive, with a goal of improving access, persistence and STEM completion. Total: \$6,000,000.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

- 4500222333 Harbor. Amendment No. 1 to renew agreement with California Community Colleges Chancellor's Office for that agency to fund the special allocation on Commercial Sexual Exploitation of Children in Foster and Kinship Education Program during the period July 1, 2016 to June 30, 2017, inclusive. Total: \$6,750.
- 4500219520 Pierce. Amendment No. 1 to agreement with University Corporation – California State University, Northridge for that agency to fund the Building Infrastructure Leading to Diversity Promoting Opportunities for Diversity in Education and Research Program to increase the total contract amount during the period July 1, 2016 to June 30, 2017, inclusive. Total \$29,964.
- 4500222537 Southwest. Amendment No. 1 to increase the contract amount on agreement with The Regents of the University of California for that agency to fund the Puente Project to help prepare educationally disadvantaged students who enroll in 4-year college and universities, earn degrees and return to the community as leaders and mentors; mentor support funding is for activities such as field trips, meetings and orientations, including food for participants during the period July 1, 2016 to June 30, 2017, inclusive. Total: \$4,500.
- 4500237619 Trade-Technical. Agreement with California Department of Education for that agency to fund the Early Care and Education Apprenticeship Pilot Program for up to 50 students during the period September 9, 2016 to June 30, 2019, inclusive. Total: \$1,400,000.
- 4500237620 Trade-Technical. Agreement with The Community College Foundation for that agency to fund the Resource Family Approval program for up to 100 participants during the period January 1, 2017 to December 31, 2017, inclusive. Total: \$32,200.
- 4500237636 Valley. Agreement with County of Los Angeles Community & Senior Services for that agency to fund the customized cohort training for up to 45 participants for skills enhancement and successful job placement for the Job Training Department during the period January 1, 2017 to June 30, 2017, inclusive. Total: \$100,000.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

4500236583 West. Agreement with the Child Care Alliance of Los Angeles for that agency to fund the California State Preschool Program for up to 20 students, during the period July 1, 2016 to June 30, 2017, inclusive. Total: \$14,000.

4500236949 West. Agreement with the Foundation For California Community Colleges for that agency to fund the Civic Impact Project for up to 20 students, during the period October 17, 2016 to June 30, 2017, inclusive. Total: \$10,000.

4500236950 West. Agreement with the U. S. Department of Transportation for that agency to fund the Going Global Middle East Studies and Study Abroad program for up to 20 students, during the period October 1, 2016 to September 30, 2017, inclusive. Total: \$141,721.

4500237149 West. Agreement with the Los Angeles County Office of Education for that agency to fund the Business Information Worker Training program for up to 30 students, during the period July 18, 2016 to June 30, 2017, inclusive. Total: \$76,176.

Various Southwest. Amendment No. 2 to renew agreements with the following agencies to fund the Cougar Guardian Scholars Program grant to provide comprehensive services to current and former foster youths as they develop and pursue their educational or vocational goals at the College in order to earn degrees, transfer to four-year institutions, and/or learn vocational skills. Total: \$55,000.

4500207209 – Anthony & Jeanne Pritzker Family Foundation, during the period December 14, 2016 to December 14, 2017, inclusive. Total: \$40,000

4500209083 – Foster Care Counts, during the period December 30, 2016 to December 30, 2017, inclusive. Total: \$15,000.

Total of Section M: \$7,941,094

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

N. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE \$5,000 OR LESS PER YEAR

- 4500228910 City. Amendment No. 2 to increase the amount on the agreement with Robin Calderon to conduct a series of apartment management workshops previously, approved by the Board for the Community Services Department, during the period ending June 30, 2017, inclusive. Total cost: \$1,440.
- 4500236844 City. Agreement with Electromechanical Services to provide maintenance support on the photographic enlargers located in the Photography Department during the period January 1, 2017 to June 30, 2017, inclusive. Total cost: \$2,398.
- 4500236818 East. Agreement with IBM Corporation to provide maintenance for the Rapid Print time and date stamp machine located in the Admissions Office during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$250.
- 4500236819 East. Agreement with Golden Star Technology, Inc. to provide Faronics Deep Freeze Computer Lab software used in the Information Technology Department during the period January 21, 2017 to January 20, 2018, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: \$2,677.
- 4500236821 East. Agreement with American Library Association to provide Toolkit Institutional Subscription for the Library during the period January 1, 2017 to December 31, 2017, inclusive. Total cost: \$185.
- 4500236946 East. Agreement with East Los Angeles College Foundation to provide hands on science workshops for children on the fundamentals of engineering during the period April 22, 2017 to April 21, 2018, inclusive. Total cost: \$3,000.
- 4500237151 East. Agreement with EMS Software, LLC to provide Event Management System used in Administrative Services for scheduling special event room assignments during the period February 28, 2017 to February 27, 2018, inclusive. Total cost: \$3,300.

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Division: **BUSINESS SERVICES**

Date: March 8, 2017

- 4500237366 East. Agreement with Golden Star Technology, Inc. to provide Symantec Backup Executive software used in the Information Technology Department during the period February 1, 2017 to January 31, 2018, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: \$3,320.
- 4500237376 East. Agreement with Louis Calderon to provide Cardiopulmonary Resuscitation (CPR) training for students enrolled in the Fire Academy held on February 3, 2017. Total cost: \$715.
- 4500236973 Educational Services Center. Agreement with Villegas Mario to provide photographic services during the Twenty-Fifth Project Match Anniversary Event held on December 10, 2016. Total cost: \$400.
- 4500237020 Educational Services Center. Agreement with Biometrics4All, Inc. to provide a standard maintenance program for four LiveScan fingerprinting devices under the auspices of the Office of Human Resources during the period of October 1, 2016 to September 30, 2017, inclusive. Total cost: \$2,559.
- 4500237646 Educational Services Center. Agreement with IBE Digital for the repair and servicing of four Konica/Minolta copier machines no longer under warranty service agreement including parts and labor during the period January 9, 2017 to January 24, 2017, inclusive. Total cost: \$616.
- 4500233716 Harbor. No-cost Amendment No. 1 to extend agreement with MKH Electronics to repair two physical therapy equipment in the Athletics Department during the period January 1, 2017 to June 30, 2017, inclusive.
- 4500237296 Harbor. Agreement with Carlos Alvarez for author to receive royalties on musical production called "Destination Imagination" performed by the students during the period November 30, 2016 to December 3, 2016, inclusive. Total cost: \$400.
- 4500237468 Harbor. Agreement with Superior Cart Service to repair the custodial golf cart for the Facilities Department during the period January 30, 2017 to March 30, 2017, inclusive. Total cost: \$547.

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Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

- 4500237475 Harbor. Agreement with Alberto Benucci dba AB Mobilecom to repair three radios for the Facilities Department during the period January 10, 2017 to March 30, 2017, inclusive. Total cost: \$255.
- 4500237490 Harbor. Agreement with Stephens Plumbing Heating & Air Conditioning to repair tankless water heaters constant alarm sound in the Learning Resource Center building for the Facilities Department during the period January 5, 2017 to February 14, 2017, inclusive. Total cost: \$196.
- 4500237579 Harbor. Agreement with Air Source Industries, Inc. to rent four, twenty pound carbon dioxide tanks for the Cafeteria's soda dispensing machines during the period January 3, 2017 to June 15, 2017, inclusive. Total cost: \$360.
- 4500235664 Mission. Agreement with Art with Impact to conduct workshops focusing on empowering young adults, educators, health professionals and community members to gain a better understanding of mental health within their environment for the Student Services Department during the period November 1, 2016 to June 30, 2017, inclusive. Total cost: \$3,600.
- 4500237397 Mission. Agreement with Kennedy High School to provide substitute teacher to allow their regular teacher to attend a work-based learning event as part of the Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs (LA Hi-Tech) activity at David & Goliath Advertising Agency on September 22, 2016. Total cost: \$352.
- 4500236788 Pierce. Agreement with Securitech to provide security alarm monitoring services and maintenance for the Bookstore during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$1,800.
- 4500236795 Pierce. Agreement with Robert L. Duitsman, Attorney at Law, to conduct a workshop on parliamentary procedures and provide handout materials for the Academic Senate on October 3, 2016. Total cost: \$300.
- 4500236805 Pierce. Agreement with Christin Hablewitz to conduct a One Book-One Campus event on May 18, 2017. Total cost: \$1,000.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

- 4500236811 Pierce. Agreement with Theresa Reed to conduct workshops related to the Foster and Kinship Care Education Program during the period February 15, 2017 to February 22, 2017, inclusive. Total cost: \$600.
- 4500236812 Pierce. Agreement with Paper Cuts, Inc. to provide onsite document shredding services for the Financial Aid Office during the period January 1, 2017 to January 31, 2017, inclusive. Total cost: \$1,142.
- 4500237222 Pierce. Agreement with Peak Programs, Inc. to conduct "Marine Biology for Kids" classes previously approved by the Board for the Community Services Department during the period October 15, 2016 to November 19, 2016, inclusive. Total cost: \$1,600.
- 4500237224 Pierce. Agreement with Spice Williams Crosby to conduct "Street Smarts Survival Skills" class previously approved by the Board for the Community Services Department on October 23, 2016. Total cost: \$450.
- 4500236909 Trade-Technical. Agreement with Tek Time Systems, Inc. to provide scheduling software used in the Information Technology Department during the period January 1, 2017 to December 31, 2017, inclusive. Total cost: \$450.
- 4500237338 Valley. Agreement with Courtyard by Marriott Los Angeles Westside for use of one function room and provide meals for 40 CalWORKs staff attending the 2017 CalWORKs Conference as allowed by CalWORKs Program on January 27, 2017. Total cost: \$2,996.
- 4500237562 Valley. Agreement with Jewish Family Services of Los Angeles to provide a 40-hour training on the topic of domestic violence for CalWORKs Program during the period March 6, 2017 to April 3, 2017, inclusive. Total cost: \$300.
- 4500236241 West. Agreement with Community Partners to provide mediation skills workshops for students and administrators at the Institute for Nonviolence conference during the period July 2, 2016 to July 7, 2016, inclusive. Total cost: \$5,000.

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Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

Various

East. Agreements with Harland Technology Services to provide maintenance for one Dual Imaging Scanner and one OP4ES Scanner both located in the Non-Credit Department and one Statistics Standard Campus Education program located in the Information Technology Department.

4500234842 - During the period April 26, 2016 to April 25, 2017, inclusive. Total cost: \$901.

4500236150 - During the period April 23, 2017 to April 22, 2017, inclusive. Total cost: \$759.

4500236294 - East. Agreement with Harland Clarke Corporation to provide maintenance for the Scantron machines used in the Chicano Studies Department during the period June 30, 2016 to June 29, 2017, inclusive. Total cost: \$1,100.

4500236748 - During the period October 1, 2016 to September 30, 2017, inclusive. Total cost: \$2,300.

Total Cost of Section N: \$47,268

O. SETTLEMENT OF CLAIMS

16-00135 Educational Services Center. Settlement of an employment claim regarding employee in the amount of \$17,500.

Background. Settlement of an employment claim and employee nonrenewal with the employee resigning and the District paying \$17,500.

17-0026 Educational Services Center. Settlement of an employment claim regarding employee in the amount of \$48,500.

Background. Settlement of an employment claim and employee nonrenewal with the employee resigning and the District paying \$48,500.

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Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

16VESC03185 Mission. Settlement of a personal injury lawsuit for \$6,000.

Background: Settlement of a personal injury lawsuit by Jose Diaz for \$6,000.

16STPB06533 Valley. Compromise of a claim for \$20,000.

Background: Compromise of a personal injury claim filed by Bryce Johnson on behalf of a minor child for \$20,000.

Total Cost of Section O: \$92,000



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

Subject: **APPROVE BUSINESS SERVICES ACTIONS**

I. AUTHORIZE SERVICE AGREEMENTS

A. Authorize an agreement with San Fernando High School (Los Angeles Unified School District) to assist Los Angeles Mission College in the implementation of the Los Angeles Regional Career Pathways Project. San Fernando High School will develop and implement a career pathways program in Information and Communications Technology in particular Design Visual and Media Arts as well as pathway programs in Patient Care, during the period. January 1, 2016 to June 30, 2018, inclusive. Total cost not to exceed: \$300,000.

Background: Pasadena Area Community College District serves as the Los Angeles High Impact Information Technology, Entertainment & Entrepreneurship, and Communications Hubs Regional Consortium (LA Hi-TECH) regional Consortium fiscal agent and Los Angeles City College as the lead college for the Los Angeles Community College District colleges. Together the Colleges with LA County K-12 institutions, community colleges, community partners and the Information and Communication Technology (ICT) industry comprise a consortium to create and sustain a skilled and competitive workforce that contributes to the economic growth of the region and meets labor demands with the assistance of high school partners and guidance from business partners.

B. Authorize an agreement with Univision Communications for radio advertisement as a means to encourage college enrollment among disproportionately impacted students, (male Latinos, ages 19-24), during the period April 1, 2017 to December 31, 2017. Total cost: \$95,000.

Approved by: _____

Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

Background: Univision radio – K-LVE is the number 1 Spanish contemporary radio station in Los Angeles across all age groups. Los Angeles Valley College (LAVC) is choosing to advertise on Univision because of their large share of the Latino radio market in Los Angeles and because their listener profile so closely matches LAVC’s population and the population LAVC is trying to reach. To reach the maximum audience, Los Angeles Valley College (LAVC) is contracting for radio spots during the morning and afternoon drive time.

This effort is funded by a grant from the California Community Colleges Chancellor’s Office Student Equity Program for FY 2016-17 to address and facilitate greater integration, alignment, innovation and reform focused on improving student completion and achievement gaps.

- C. Authorize a lease agreement with Auto Auction Group Inc., (dba Cars 911) and the Van de Kamp Innovation Center (VDK) for the use of the unimproved parking lot (along San Fernando Road, measuring approximately 7,060 sq.ft.) at VDK Center to provide 60 parking spaces, 24 hours per day, 7 days a week, during the period March 9, 2017 to March 8, 2018, inclusive. Total estimated income: \$28,800.

Background: This agreement is being issued pursuant to California Education Code Section 81378.1 which allows for the letting of the lease for a period of more than five days but less than five years. This Education Code provides for this lease to be made without the need to acquire formal or informal bids or proposals. In addition, the Education Code requires public notice of the intent to take this action and advertise once a week for three (3) consecutive weeks prior to the Board action. The VDK Center staff arrived at the fair market value by review of other comparable local facilities and rates for outdoor parking, as well as previous rentals of other local community colleges. Agreement includes a 30-day termination clause as well as immediate cancellation clause for repeated parking violations.

II. AUTHORIZE PAYMENT

Authorize payment of the following expenditures:

\$305 to reimburse Christiana Baskaran, Director of Nursing at Los Angeles City College, in reimbursement of expenses incurred on January 23, 2017.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

Background: Ms. Baskaran purchased food and beverage for participants who attended the Nursing Advisory Board Meeting on January 24, 2017. The program is a grant-allowable activity. Funding is through the Perkins IV Program funds.

III. RATIFY PERSONAL SERVICES AGREEMENT

Ratify agreement 4500238705 with SRI Education to conduct a comprehensive evaluation of Los Angeles City College's STEM Pathways Program (funded by a U.S. Department of Education's Title III HSI STEM grant) designed to meet the What Works Clearinghouse standards. Period of agreement is October 1, 2016 to September 30, 2021, inclusive. Total cost: \$649,827.

Background: This agreement will gather evidence about the quality of implementation that will inform and guide future investments in how to support underrepresented students in STEM majors. The evaluation will use a mixed-methods approach, incorporating qualitative and quantitative data to provide evidence of program effectiveness and inform continuous improvement efforts. The evaluation will include (1) a summative evaluation employing a rigorous quasi-experimental design to assess the impact of STEM Pathways participation on student outcomes, and (2) a formative assessment including quantitative and qualitative measures of implementation to provide feedback for improvement. Funding is through U.S. Department of Education Title III HSI STEM grant funds.

IV. RATIFY PAYMENT

Ratify payment of the following expenditures:

Ratify payment to Christopher David Ruiz Cameron in the amount of \$19,780.82 in payment for one half of the charges incurred in the motion to dismiss for AFT Staff Guild v. LACCD.

Background: This request is for payment of services provided by Neutral Arbitrator Christopher David Ruiz Cameron in the motion to dismiss in the matter AFT Staff Guild v. LACCD. The total cost represents billing for services rendered from June 2, 2015 through July 24, 2016, inclusive. The cost is divided between the parties involved, with the AFT Staff Guild 1521A and LACCD each paying fifty percent of the Neutral Arbitrator costs. Funding is through District Office Personnel Department legal funds.

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Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

V. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donations and express appreciation to the donors for their contributions to the District's educational program.

A. Los Angeles Trade Technical College

\$20,000 cash donation from Los Angeles Trade Technical College Foundation to be used for the College's Guardian Scholars Foster Care Program.

Will be used to facilitate education and career development for emancipated foster youth enrolled in the Foster Care Program.

B. Software donation from AF Technology of the AIMS 360 Program to be used in the Fashion Design Department.

Software will assist students learning about Fashion Merchandising and is valued at \$912,000 by the donor.

VI. ADOPT FINDING OF BIDDING IMPRACTICABILITY AND AUTHORIZE AN AWARD OF CONTRACT TO PURCHASE SOFTWARE

Authorize the following actions to provide an exception to the public bidding requirements under Public Contract Code section 20651 due to impracticability and authorize a contract with Sirsi-Dynix to procure a two-year software license between July 1, 2017 and June 30, 2019, inclusive, for a library management system used by all nine (9) colleges in the amount of \$321,666.00 which includes maintenance services fees, an upgraded cloud server and additional security enhancements..

A. Adopt a finding of bidding impracticability as established by case law authority in Graydon vs. Pasadena Redevelopment Agency which exempts a public agency from formal bidding if the process poses a significant disadvantage to the public entity and makes it impossible to obtain what is required in the procurement.

B. Authorize a two-year software license to provide library management system software currently utilized by all nine (9) colleges which includes a maintenance service fees, upgraded cloud server and additional security enhancements.

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Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: March 8, 2017

Background: Currently, all nine (9) college libraries utilize the SIRSI library management software to catalogue and facilitate the circulation of library books and media. The California Community College State Chancellor's Office will be shortly issuing a Request for Proposal (RFP) to purchase a statewide integrated library system for all 113 Community Colleges in the amount of \$6 million dollars. The chosen integrated library software management system will allow resource sharing across all community colleges and will provide a common interface for all community college libraries. The RFP process may take upwards of 24 months from procurement to software installation.

The two-year license agreement is an interim measure until the integrated California Community College library management system can be procured and implemented. It would be impractical and cost prohibitive for the colleges to procure a new library management system only for two years only to scrap this system and migrate to the new system procured by the State for all California community colleges.

Failure to license the new updated software system with upgraded cloud server and security enhancements may lead to system failure resulting in unrecoverable data loss and inability to report data needed for Student Success Services Programs (SSSP) and Equity grants. Moreover, training staff and configuring software which will only be used for two years is an impractical and imprudent use of district funds and resources.

Funding will be provided through College Library Funds from each college to pay its own licensing fees with maintenance services fees paid from district-wide funding.



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **FPD1**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: March 8, 2017

Subject: **APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT**

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. RATIFY NAME CHANGE

Ratify use of a change of name to Agreement No. 50396 with Premier Inspection Services to now use the formal and legal business name Prodigal Investment Group LLC d/b/a Premier Inspection Services (No cost).


II. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Authorize Amendment No. 2 to Agreement No. 4500215463 with KPFF Consulting Engineers to provide additional engineering services for the Faculty Office Roadway [Division of the State Architect (DSA) 03-116603, Increment No. 2) project of the overall Physical Education (PE) Stadium Walkway, Pepper Tree Roadway, and Faculty Office Roadway project at Los Angeles Pierce College (Amount \$4,768).

Recommended by:


Thomas Hall, Interim Chief Facilities Executive

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. FPD1

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: March 8, 2017

III. AUTHORIZE CONSTRUCTION CONTRACTS

- A. Authorize a contract with ABM Building Solutions to provide general construction services for the G3 Chillers Repair/Replace Main Controls project at East Los Angeles College (Amount \$82,801).
- B. Authorize a contract with ACCO Engineered Systems to provide general construction services for the F3 Chillers Condenser Tube Replacements project at East Los Angeles College (Amount \$113,192).
- C. Authorize a contract with Pacifica Electrical Inc. to provide general construction services for the Repair Emergency Inverters project at Los Angeles Harbor College (Amount \$138,900).
- D. Authorize a contract with Astro Painting Co. to provide general construction services for the Exterior Painting and Sealing of Instructional Administration, Campus Services and Campus Center Buildings project at Los Angeles Mission College (Amount \$222,000).
- E. Authorize a contract with Simplex Grinnell to provide general construction services for the Replace Public Address, Fire Alarm & Mass Notification System project at Los Angeles Southwest College (Amount \$520,000).
- F. Authorize a contract with ACCO Engineered Systems to provide general construction services for the Central Plant Systems Maintenance project at Los Angeles Southwest College (Amount \$90,823).
- G. Authorize a contract with Climatec LLC to provide general construction services for the Student Services Building – Retro-Commissioning - Controls Retrofit and Integration project at Los Angeles Southwest College (Amount \$241,079).
- H. Authorize a contract with The Nazerian Group to provide general construction services for the Swimming Pool Deck and Tile Repair project at Los Angeles Trade-Technical College (Amount \$344,123).
- I. Authorize a contract with Halco Services Corporation to provide general construction services for the Infrared Testing and Repair project at Los Angeles Trade Technical College (Amount \$37,675).

IV. RATIFY CONSTRUCTION CONTRACT

Ratify a contract with Kitson Contracting, Inc. to provide general construction services for the Corporate Center Envelope Waterproofing project at East Los Angeles College (Amount \$91,000).

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Los Angeles Community College District

Com. No. FPD1

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: March 8, 2017

V. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT GREATER THAN \$30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Ratify Change Order No. 18 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Arts, Media and Performance project at Los Angeles Mission College (Amount \$132,451).

VI. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

- A. Authorize Acceptance of Completion of Task Order No. 10MCS MATOC No. 33960 with Masters Contracting Corporation to provide general construction services for the Mission - Transportation and Accessibility - Roadway, Walkway, Grounds, Parking Lot D (RWGPL) project at Los Angeles Mission College (No cost).
- B. Authorize Acceptance of Completion of Contract No. 4500231912 with Air Treatment Corporation to provide general construction services for the Refurbish/Rebuild Baltimore Air-Coil Cooling Tower project at Los Angeles Pierce College (No cost).
- C. Authorize Acceptance of Completion of Contract No. 4500231966 with Low Voltage Solutions, Inc. to provide general construction services for the Notifier Fire Alarm Communications project at Los Angeles Pierce College (No cost).
- D. Authorize Acceptance of Completion of Contract No. 4500224292 with Simplex Grinnell LP to provide general construction services for the Repair Campus Fire Alarm project at Los Angeles Southwest College (No cost).

VII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Ratify Amendment No. 7 to Design-Build Agreement No. 33148 with Bernards Bros., Inc. for additional Design-Build services for the East Parking Structure (EPS) project at Los Angeles Trade-Technical College (Amount \$124,584).

VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Authorize Acceptance of Completion of Design-Build Agreement No. 33304 with KPRS Construction Services for the Campus Improvements - Building Retrofit project at Los Angeles Valley College (No cost).



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: March 8, 2017

Subject: ADOPT RESOLUTION RATIFYING IMPLEMENTATION OF THE DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE SOUTH GATE EDUCATIONAL CENTER PROJECT AT THE SOUTH GATE CAMPUS OF EAST LOS ANGELES COLLEGE; RATIFYING THE REQUEST FOR QUALIFICATIONS AND REQUEST FOR PROPOSALS PROCESS; AND AUTHORIZING THE AWARD OF THE DESIGN-BUILD AGREEMENT

Action


Adopt a Resolution (Attachment 1) for the South Gate Educational Center project at the South Gate Campus of East Los Angeles College ("Project") that:

- 1) Ratifies implementation of the Design-Build system of project delivery;
- 2) Ratifies the Request for Qualifications and Request for Proposals process (Procurement Number CS-14-16-E) conducted by Staff;
- 3) Authorizes the award of the Design-Build Agreement to the single Design-Build Entity ("DBE") Harper Construction Company, Inc. for a lump sum amount which includes all allowances and alternates of seventy four million four hundred three thousand five hundred twenty one dollars and no cents (\$74,403,521.00);
- 4) Authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, to enter into said Design-Build Agreement with Harper Construction Company, Inc.; for the Project; and

Recommended by:


Thomas Hall, Interim Chief Facilities Executive

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

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Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: March 8, 2017

- 5) In the event the aggregate cost for the Project exceeds the "Not to Exceed" amount authorized by the Board, then Staff shall bring the item, and/or the affected part thereof, back to the Board for review, consideration, and/or further action.

I. Background:

Project Description

This project will demolish existing buildings and will provide site utility upgrades, street improvements, surface parking, and a new educational facility building.

Please refer to Lead Construction Counsel's Memorandum which accompanies this report and provides further Project Description.

II. Design Build Delivery Method:

A. District's Prior Adoption and Recognition of the Design Build Delivery Method.

The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com No. BSD5) as a delivery option District-Wide.

Education Code sections 81700 et seq. specifically authorizes community college districts to utilize the Design-Build delivery method as a safe and cost efficient alternative to competitive bidding because the Legislature has determined that it can produce accelerated completion of projects, provide for cost containment, reduce construction complexity, and reduce exposure to risk for community college districts. The Legislature has also determined that the cost-effective benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the DBE.

The foregoing Code sections also: A) recognize and permit that the full scope of design, construction, and equipment awarded to a DBE under the applicable Code sections can be authorized in a single funding phase and that a community college district can award Design-Build agreements on a "best value" (qualitative selection) basis; and B) require that the governing board of a

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Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: March 8, 2017

community college district make written findings that use of the Design-Build process will accomplish one of the following objectives: (i) reduce comparable project costs; (ii) expedite the project's completion, or (iii) provide features not achievable through the traditional "design bid build" project delivery method.

B. District's Evaluation and Written Findings regarding the Statutory Requirements to Use the Design-Build Delivery Method for the Subject Project.

Subsequent to review of the objectives, the Design-Build delivery method should be used for this procurement because it will: A) expedite the project's completion and provide features not achievable through the traditional design-bid-build method including cost containment, B) reduce construction complexity, and C) reduce exposure to risk for the District, for the reasons expressed in Lead Construction Counsel's Memorandum which accompanies this Report.

C. Pre-Qualification Process for Design-Build Entities and Award of the Design-Build Agreement

As permitted by the applicable Code sections, the District's pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified DBE's for this procurement seeking the "best value" proposal for the procurement.

Utilizing the foregoing processes, a proposed awardee for this procurement which will provide the best value to the District is identified in this report for the reasons stated above and below.

The applicable Code sections also require the District's governing Board to issue a written decision supporting its award and stating in detail the basis of the award as set forth in the proposed Resolution (Attachment 1). By way of adoption of the proposed Resolution, the Board will announce its award by: (1) identifying the successful DBE; (2) stating the winning DBE's price proposal amount; (3) stating its overall combined rating on the Request for Proposal evaluation factors; (4) setting forth the winning DBE's price proposal amount and rating as compared to all other responsive

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Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: March 8, 2017

proposers and their respective price proposals and rankings; and (5) summarizing the District's rationale for the award.

The successful DBE is: Harper Construction Company, Inc..

The DBE's Price Lump Sum Proposal Amount is Seventy Four Million Four Hundred Three Thousand Five Hundred Twenty One Dollars and no cents (\$74,403,521.00). This lump sum amount includes the cost for: the Design; Agency Approvals; Construction; General Conditions for Construction; all allowances, all alternates and the DBE's Fee for Overhead and Profit on Construction for the remainder of the Project.

The price proposal amounts including all allowances and alternates from the other two (2) proposers, Swinerton Builders and Pinner Construction Company, Inc., were: eighty nine million eight hundred eighty eight thousand four hundred thirty nine dollars and no cents (\$89,888,439.00); and ninety three million five hundred fifty thousand dollars and no cents (\$93,550,000.00), respectively.

The DBE's overall combined rating on the Request for Proposal evaluation factors out of a possible score of 700 maximum points is five hundred ninety five (595) points versus the other two proposers with scores of five hundred ninety four (594) and five hundred fifty eight points (558), respectively.

The written findings summarized above and as set forth in Lead Construction Counsel's Memorandum which accompanies this Report form the basis for Staff's recommendations found herein below. Further particulars are set forth in the proposed Resolution (Attachment 1) and should be considered by the Board to be recommendations of Staff as if set forth at length hereat.

The selected contractor is proposed as the result of a competitive Request for Qualifications (RFQ)/Request for Proposals (RFP) process. Seven (7) responses to the RFQ were received. Seven (7) applicant RFQ submissions were identified as responsive and three (3) were deemed qualified Finalists and received the RFP. The Statement of Qualifications submitted by the Applicants were scored by the Project Evaluation Committee which was comprised of the LACCD Director of Facilities, Planning and Development; the Program Management Office (PMO) Director of Design; the

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Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: March 8, 2017

Associate Vice President of Administrative Services for East Los Angeles College/South Gate Educational Center; the PMO College Project Director; and the PMO Regional Program Liaison.

The Resolution (Attachment 1) contains further details which should be considered as part of Com. No. FPD2 - Staff's Report and Recommendation to the Board – and which is incorporated herein as if set forth at length hereat.

III. Award – Staff Recommendations:

Staff recommends that the Board adopt a resolution (Attachment 1) for use of the Design-Build delivery method for the Project; 2) ratify Staff's conduct regarding the procurement process; 3) award the Design-Build Agreement described herein above; and 4) take such further action as is set forth in the proposed Resolution (Attachment 1).

IV. Award History:

This agreement represents the eleventh (11) award to this company through the Bond program and a cumulative award total of \$310,106,264. Previous awards to this company include the School of Math & Science project at Los Angeles Southwest College and the Science Career and Mathematics project at East Los Angeles College.

V. Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. ELAC - South Gate Campus - South Gate Educational Center 22G.8261.02.01, 32G.5261.02, 32G.5261.02.01.

RESOLUTION RATIFYING IMPLEMENTATION OF THE DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE SOUTH GATE EDUCATIONAL CENTER PROJECT AT THE SOUTH GATE CAMPUS OF EAST LOS ANGELES COLLEGE; RATIFYING THE REQUEST FOR QUALIFICATIONS AND REQUEST FOR PROPOSALS PROCESS; AND AUTHORIZING THE AWARD OF THE DESIGN-BUILD AGREEMENT

WHEREAS, The Los Angeles Community College District, under Education Code Section 81700, et seq., may utilize a Design-Build project delivery method on capital projects; and

WHEREAS, The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide; and

WHEREAS, The District intends to construct a new Project at East Los Angeles College – South Gate Campus commonly referred to as the South Gate Educational Center using the Design-Build delivery method (hereinafter referred to as the “Project”); and

WHEREAS, The Design-Build Agreement is in the lump sum amount of seventy four million four hundred three thousand five hundred twenty one dollars and no cents \$74,403,521.00 which covers the cost for: design; agency approvals; and construction of the Project. The award amount is in excess of the minimum amount required by applicable law for use of the Design-Build delivery method under Education Code Section 81700, et seq.; and

WHEREAS, Staff has reviewed the requisite statutory objectives and determined that use of the Design-Build process will:

(A) expedite the project's completion because using the design-bid-build delivery method (i.e., lowest competitive bid) this project would take fifty three (53) months to complete versus using the Design-Build delivery method which will take fifty (50) months, and

(B) result in cost containment; reduced construction complexity; and/or reduced exposure to risk for the reasons stated in Staff's Report and the Memorandum from Lead Construction Counsel that accompanied Staff's Report; and

WHEREAS, As permitted by the applicable Code sections, the District's pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified Design-Build Entities (DBE's) seeking the “best value” proposal for the procurement; and

- WHEREAS, In utilizing the foregoing processes, Staff has identified a proposed awardee for this procurement as listed below, which in Staff's opinion will provide the best value to the District for the reasons stated above and herein below; and
- WHEREAS, Education Code Section 81700, et seq. requires the Board to issue a decision supporting its award and stating in detail the basis of the award which identifies: (i) the successful DBE; (ii) the winning DBE's price proposal; (iii) its overall combined rating on the RFP evaluation factors; (iv) the Board's ranking in relation to all other responsive proposers and their respective price proposals; and (v) a summary of the District's rationale for the award; and
- WHEREAS, The Request for Qualifications and Proposal Process required the Pre-Qualified Design-Build Entities to submit a Pricing Proposal that includes lump sum amounts for: design; agency approvals; allowances; alternates; and construction; and
- WHEREAS, Staff has made the following determinations: (i) the successful DBE being proposed is Harper Construction Company, Inc.; (ii) the winning DBE's Price Proposal including all alternates and allowances is seventy four million four hundred three thousand five hundred twenty one dollars and no cents \$74,403,521.00; (iii) the successful DBE's overall combined rating on the request for proposal evaluation factors is five hundred ninety five (595) points out of a possible seven hundred (700) points; (iv) the successful DBE's ranking in relation to all other responsive proposers and their respective price proposals is Harper Construction Company, Inc.; Swinerton Builders; and Pinner Construction Company, Inc., respectively. The District's rationale for the award to the successful DBE is to provide the best value to the District as its proposal best meets the selection and scoring criteria developed by the District for these Projects and as was set forth in the RFP's; and
- WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings, and shifting of the risk of loss regarding the Project's design, achieved by using Design-Build methodology versus design-bid-build methodology; now, therefore, be it
- RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize Design-Build project delivery for the South Gate Educational Center Project at the South Gate Campus of East Los Angeles College as identified herein; and be it further
- RESOLVED, That the Board adopts, as the Board's own findings, Staff's findings regarding why the Design-Build delivery method should be used for this Project, including those findings set forth in Staff's Report and Lead Construction Counsel's Memorandum, and hereby finds that the use of the Design-Build process will (i) expedite the project's completion, and (ii) provide features not achievable through the traditional design-bid-build method, to wit (a) ensure cost containment;

(b) reduce construction complexity; and/or (c) reduce exposure of risk to the District, all for the reasons stated in Staff's Report and the Memorandum from Lead Construction Counsel which are incorporated herein as if set forth at length hereat; and be it further

RESOLVED, The Board ratifies Staff's use of the Request for Qualifications and Proposal process for this procurement which has identified a Design-Build Entity using a "best value" selection method for the reasons stated above which the Board hereby adopts as its findings; and; be it further

RESOLVED, The Board hereby authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive and/or the Director, Facilities Planning and Development, to enter into a Design-Build Agreement with Harper Construction Company, Inc. for the Project at East Los Angeles College – South Gate Campus based on the terms, conditions and provisions set forth in the Request for Qualifications and Proposal process for this procurement for an amount of seventy four million four hundred three thousand five hundred twenty one dollars and no cents \$74,403,521.00.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 8th day of March, 2017.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. FPD3

Division FACILITIES PLANNING AND DEVELOPMENT

Date March 8, 2017

Subject: ADOPT RESOLUTION REJECTING THE PROPOSED FINAL GUARANTEED MAXIMUM PRICE FOR CONSTRUCTION; TERMINATING THE SITE LEASE, FACILITIES LEASE, AND THE CONSTRUCTION SERVICES AGREEMENT FOR THE NORTH OF MALL PHASE II PROJECT AT LOS ANGELES PIERCE COLLEGE; AND AUTHORIZING A FINAL PAYMENT TO THE CONTRACTOR AS REQUIRED BY THE AGREEMENT

Action

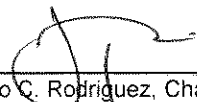
Adopt a Resolution (Attachment 1) that:

1. Rejects the proposed final Guaranteed Maximum Price for the Construction of the North of Mall Phase II project situated on the campus of Los Angeles Pierce College, located at 6201 Winnetka Ave, Woodland Hills, California 91371 ("Project") in the amount of \$17,979,409;
2. Terminates the Site Lease, Facilities Lease, and remainder of the Construction Services Agreement for the Project ("Agreement");
3. Authorizes the making of a final payment as required by the Agreement in the amounts set forth below, if any; and
4. Authorizes District Staff, specifically the Chancellor and/or the Interim Chief Facilities Executive, to execute the document(s) necessary to implement same.

Recommended by:


Thomas Hall, Interim Chief Facilities Executive

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By: _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____

Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. FPD3	Division FACILITIES PLANNING AND DEVELOPMENT	Date: March 8, 2017
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Background

On December 3, 2014 (Com. No. FPD2), the Board of Trustees approved the Agreement with Balfour Beatty Construction ("Contractor") for the Project. In addition to the Agreement, the Board approval included the issuance of a Site Lease and Facilities Lease for the Project. The Board also authorized Staff and the Contractor to proceed with pre-construction services, to obtain any Division of the State Architect (DSA) approvals needed, and to establish a final proposed Guaranteed Maximum Amount for Construction through competitive bidding of the subcontractor trade packages (i.e., scopes of work) that was within the estimated cost of construction in the amount of \$16,485,377 ("Project Budget").

The pre-construction services are now complete. DSA project approval has been obtained. The Contractor has solicited, evaluated and reviewed competitive bids for the subcontractor trade packages. Staff also reviewed and evaluated same. Staff and the Contractor also engaged in certain value engineering efforts to reduce the bid amounts received and Staff has also negotiated with the Contractor. The Contractor has now submitted a proposed final Guaranteed Maximum Amount for Construction of \$17,979,409 which exceeds the Project Budget of \$16,485,377 by \$3,494,032.

The Agreement, Summary of Work, section 1.3 A., entitled "Pre-Construction Services", subsection "(xxvii)", provides the District with the option of not proceeding with the construction of the Project if the proposed final Guaranteed Maximum Amount for Construction received from the Contractor exceeds the Project Budget and for the termination of the Site Lease, Facilities Lease, and remainder of the Agreement.

Should the District exercise that option, the Contractor is to be paid for its Pre-Construction Services, the contract documents are terminated, and the District is required to pay to the Contractor per the Agreement, Summary of Work, section 1.3 A., subsection (xxvii): (1) any unpaid sums then outstanding, due and owing, to the Contractor for services performed, less any withholds permitted by the Agreement and/or Applicable Law; (ii) plus a sum equal five percent (5%) of total net amount thereof. The unpaid outstanding sums, now due and owing to the Contractor for services performed, less any withholds permitted by the Agreement and/or Applicable Law is \$3,591.44. The five percent (5%) of total net amount of item "(1)" is \$179.58.

Board of Trustees

Los Angeles Community College District

Com. No. FPD3	Division FACILITIES PLANNING AND DEVELOPMENT	Date: March 8, 2017
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Staff recommends that the District reject the proposed final Guaranteed Maximum Price, and terminate the Site Lease, Facilities Lease, and the Agreement for the Project given that the proposed final Guaranteed Maximum Price exceeds the Project Budget of by \$3,494,032; and pay to the Contractor the amounts listed immediately above, if any.

The Resolution (Attachment 1) contains further details which should be considered as part of Com. No. FPD4 - Staff's Report and Recommendation to the Board – and which is incorporated herein as if set forth at length hereat.

SUBJECT: RESOLUTION REJECTING THE PROPOSED FINAL GUARANTEED MAXIMUM PRICE FOR CONSTRUCTION; TERMINATING THE SITE LEASE, FACILITIES LEASE, AND THE CONSTRUCTION SERVICES AGREEMENT FOR THE NORTH OF MALL PHASE II PROJECT AT LOS ANGELES PIERCE COLLEGE; AND AUTHORIZING A FINAL PAYMENT TO THE CONTRACTOR AS REQUIRED BY THE AGREEMENT

WHEREAS, the Board of Trustees of the Los Angeles Community College District ("District") currently owns, previously acquired, and/or has held for some time in a manner required by law, a fee simple interest in the real property and improvements thereon commonly referred to as Los Angeles Pierce College at 6201 Winnetka Ave, Woodland Hills, California 91371;

WHEREAS, on December 3, 2014, the Board authorized a Site Lease, Facilities Lease and a Construction Services Agreement with Balfour Beatty Construction ("Contractor") for the project commonly known as the North of Mall Campus Improvement project, which included the renovation of four (4) buildings which were part of North of Mall Phase II ("Project") ("Agreement");

WHEREAS, pre-construction services for the Project are now complete and Division of State Architect approval has been obtained;

WHEREAS, Staff and the Contractor have solicited, evaluated and reviewed competitive bids for the Subcontractor Trade Packages (i.e., scopes of work) and also engaged in certain value engineering efforts and negotiations to reduce the bid amounts received;

WHEREAS, as required by the Agreement, the Contractor has now submitted a its proposed final Guaranteed Maximum Amount for Construction of the Project in the amount of \$17,979,409;

WHEREAS, Staff has set forth in Com. No. FPD4, which is incorporated herein by this reference, that the proposed final Guaranteed Maximum Amount for Construction of the Project, obtained through competitive bidding of the Subcontractor Trade Packages, exceeds the Project Budget of \$16,485,377 by \$3,494,032;

WHEREAS, the Agreement, Summary of Work, section 1.3 A., entitled "Pre-Construction Services", subsection "(xxvii)", provides the District with the option of not proceeding with the construction of the Project if the proposed final Guaranteed Maximum Amount for Construction received

from the Contractor exceeds the Project Budget and for the termination of the Site Lease, Facilities Lease, and remainder of the Agreement;

WHEREAS, the Agreement, Summary of Work, section 1.3 A., subsection xxvii provides that should the District exercise this option, the Contractor is to be paid: (1) any unpaid sums then outstanding, due and owing, to the Contractor for services performed, less any withholds permitted by the Agreement and/or Applicable Law; and (ii) a sum equal five percent (5%) of the total net amount thereof. The unpaid outstanding sums, now due and owing to the Contractor for services performed, less any withholds permitted by the Agreement and/or Applicable Law is \$3,591.44. The five percent (5%) of total net amount of item "(1)" is \$179.58 and

WHEREAS, Staff has recommended in Com. No. FPD4 that the construction of the Project should not proceed given the substantial dollar amount by which the proposed final Guaranteed Maximum Amount for Construction received from the Contractor exceeds the Project Budget;

THEREFORE, BE IT NOW RESOLVED, that the District, after due, full and careful consideration of all of the information provided to it by Staff and legal counsel has, for all of the reasons expressed above, and based on the authority provided to the District Agreement, and any and all other applicable authority, hereby:

1. Rejects the proposed final Guaranteed Maximum Price for the Construction Contract for the Project of \$17,979,409;
2. Elects to terminate the Site Lease, Facilities Lease, and remainder of the Agreement;
3. Authorizes the making of a final payment as required by the Agreement in the amounts set forth above, if any; and
4. Authorizes District Staff, specifically the Chancellor and/or the Interim Chief Facilities Executive, to execute the document(s) necessary to implement same.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 8th day of March 2017.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **FPD4**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: March 8, 2017

Subject: **ADOPT RESOLUTION AMENDING CURRENT PROJECT LABOR AGREEMENT**

Action

Adopt a resolution (Attachment 1) amending the current Project Labor Agreement to include in it Measure CC Bond funded projects pursuant to Article II of the current Project Labor Agreement.

Background

The current Project Labor Agreement ("PLA") was approved by the Board of Trustees on July 8, 2015 (Com. No. FPD4) and became effective August 13, 2016. As currently in force and effect, the current PLA includes Proposition A/AA and Measure J Bond funded projects, as well as certain projects built with District General Fund money, but does not include projects funded by Measure CC Bonds approved by the voters on November 8, 2016.


The purpose of the requested Amendment is to incorporate projects funded with Measure CC Bond funds into the current PLA as set forth in the proposed Amendment which is attached as "Exhibit A" to the proposed Resolution that accompanies this item.

The District sent the proposed Amendment to Mr. Ron Miller, Executive Secretary for the Los Angeles/Orange Counties Building and Construction Trades Council and their legal counsel for review, and both support the proposed Amendment.

Recommended by:


Thomas Hall, Interim Chief Facilities Executive

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. **FPD4**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: March 8, 2017

On February 22, 2017, the Facilities Master Planning and Oversight Committee (FMP&OC) reviewed the proposed Amendment to the current Project Labor Agreement. A Labor Representative sent to that FMP&OC meeting by Mr. Ron Miller stated during the Public Comment portion that Labor strongly supported the requested Amendment.

On February 22, 2017, the Facilities Master Planning and Oversight Committee unanimously approved a Recommendation to pass the proposed Amendment to the Board of Trustees for its consideration and adoption.

If the proposed Amendment is acceptable to Board of Trustees, it will become the policy of the District that the construction work covered by the Amendment shall be contracted exclusively to contractors performing work on the projects that agree to be bound by the proposed Amendment and the other terms, conditions and provisions of the current Project Labor Agreement.

Recommendation

The FMP&OC, the Chancellor, the Facilities Planning and Development Department, and Lead Construction Counsel all recommend that the Board of Trustees adopt the proposed Amendment for the reasons stated herein above and in the attached proposed Resolution.

SUBJECT: RESOLUTION AMENDING CURRENT PROJECT LABOR AGREEMENT

WHEREAS, the Board of Trustees of the Los Angeles Community College District (“District”) previously amended the Project Labor Agreement on July 8, 2015, which became effective on August 13, 2015 (“Current Project Labor Agreement”);

WHEREAS, the District wishes to further amend the Current Project Labor Agreement to incorporate therein projects funded with Measure CC Bond funds, passed by the voters on November 8, 2016, as set forth herein below;

WHEREAS, if the proposed Amendment is acceptable to the District, and adopted per this Resolution, it will become the policy of the District that the construction work covered by the proposed Amendment (Exhibit “A” hereto) shall be contracted exclusively to contractors performing work that agree to be bound by this Amendment and the Current Project Labor Agreement;

WHEREAS, the District and Los Angeles/Orange Counties Building and Construction Construction Trades Council (the “Council”), the signatory Craft Councils and Unions (hereinafter together with the Council, collectively referred to as the “Unions”), have had a strong and mutually beneficial relationship under the past and Current Project Labor Agreement;

WHEREAS, on February 22, 2017, the Facilities Master Planning and Oversight Committee unanimously approved a Recommendation to pass the proposed Amendment to the Board of Trustees for its consideration and adoption; and

WHEREAS, District Staff and Lead Construction Counsel for the Build-LACCD Bond Program recommend adoption of the proposed Amendment (Exhibit “A”);

THEREFORE, BE IT NOW RESOLVED, that the District, after due, full and careful consideration of all of the information provided to it by Staff and legal counsel has, for all of the reasons expressed above, hereby:

1. Approve and adopt the proposed Amendment (Exhibit “A” hereto) and make it a part of the Current Project Labor Agreement; and
2. Authorizes District Staff, specifically the Chancellor and/or the Interim Chief Facilities Executive, to execute and/or have executed all the document(s) necessary to implement same.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 8th day of March 2017.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT

AMENDMENT TO PROJECT LABOR AGREEMENT

1. This is an Amendment to the prior Amended Project Labor Agreement adopted by the Los Angeles Community College District Board of Trustees on July 8, 2015 and which became effective on August 13, 2015 (“Current Project Labor Agreement”). The purpose of this Amendment is to incorporate projects funded with Measure CC bond funds, passed by the voters on November 8, 2016, into the Current Project Labor Agreement as set forth herein below.
2. The Agreement is entered into by the Los Angeles/Orange Counties Building and Construction Trades Council (the “Council”), the signatory Craft Councils and Unions signing this Agreement (hereinafter together with the Council, collectively, the “Union” or “Unions”), and those contractors performing work on the projects that are subject to the Current Project Labor Agreement. The foregoing are also sometimes referred to hereinafter individually as a “Party”/”party” and/or collectively as the “Parties”/”parties” to this Amendment.
3. It is understood by the Parties that if this Amendment is acceptable to the Los Angeles Community College District (“District”), and adopted by its governing Board of Trustees, it will become the policy of the District that the construction work covered by this Amendment shall be contracted exclusively to contractors performing work on the projects that agree to be bound by this Amendment and the Current Project Labor Agreement.
4. Article II of the Current Project Labor Agreement is hereby amended to include Measure CC bond funded projects subject to the existing terms, condition and provisions of Article II. All other portions of Article II, and the rest of the Current Project Labor Agreement, shall remain unchanged and in full force and effect.

In witness whereof, the parties have caused this Agreement to be executed and effective as of the day and year first above written:

For the Unions:

Ron Miller
Executive Secretary
Los Angeles/Orange Counties Building and
Construction Trades Council



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. HRD1	Division: HUMAN RESOURCES	Date: March 8, 2017
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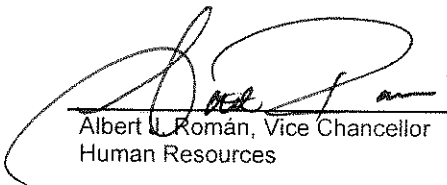
Subject: **PERSONNEL SERVICES ROUTINE ACTIONS**

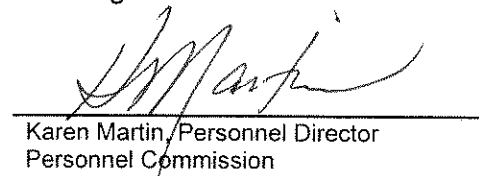
	Total (This Report)	Total (07-01-16 to Date)
1. Academic Service: (Faculty, Academic Administration, Academic Supervisors)	986	5049
2. Classified Service: (Clerical, technical, supervisors, maintenance & operations, trades, classified managers, confidential)	228	1244
3. Unclassified Service: (Student workers, professional experts, community services staff, community recreation)	<u>3094</u>	<u>15272</u>
Total:	4308	21565

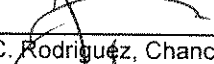
DATE RANGE: January 10, 2017 – February 6, 2017

All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.


 Albert U. Román, Vice Chancellor
 Human Resources


 Karen Martin, Personnel Director
 Personnel Commission

Approved by: 
 Francisco C. Rodríguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. HRD2

Division: HUMAN RESOURCES

Date: March 8, 2017

Subject: **MARCH 15 NOTICE REGARDING NON RENEWAL OF CONTRACT FOR FIRST-YEAR PROBATIONARY EMPLOYEE**

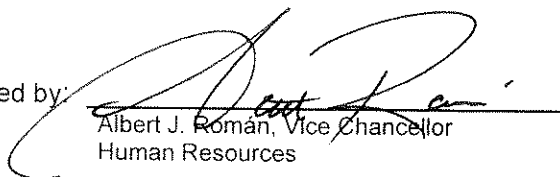
Adopt decision to not enter into a contract for the following academic year for first-year probationary employee EN 805155 assigned to Los Angeles Southwest College pursuant to Education Code section 87608.

Background: The above recommendation is in accordance with procedures listed in Education Code section 87608, which states, " If a contract employee is working under his or her first contract, the governing board, at its discretion and not subject to judicial review except as expressly provided in Sections 87610.1 and 87611, shall elect one of the following alternatives:

- (a) Not enter into a contract for the following academic year.
- (b) Enter into a contract for the following academic year.
- (c) Employ the contract employee as a regular employee for all subsequent academic years."

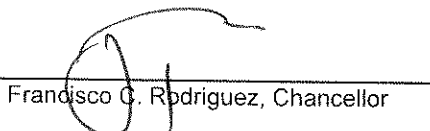
The employee will be given notice pursuant to the provisions in Education Code section 87610. Evidence is on file in the Employer-Employee Relations Office of Human Resources to support the above recommendation.

Recommended by:



Albert J. Román, Vice Chancellor
Human Resources

Approved by:



Francisco G. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **ISD1**

Division: **EDUCATIONAL SUPPORT SERVICES**


Date: March 8, 2017

Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

I. APPROVE NEW CREDIT COURSES

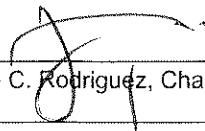
<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
CO TECH	019	Mobility+ Certification Preparation (2 Units) CITY	NT
CO SCI	434	Introduction to Oracle: SQL (3 Units) MISSION	NT
CO SCI	557	Advanced Programming for Android Devices (3 Units) PIERCE	CSU
BUS	041	Negotiation Tactics (3 Units) WEST	CSU
BUS	042	Advanced Negotiations (3 Units) WEST	CSU
CO SCI	986	Palo Alto Network Cybersecurity Essentials (3 Units) WEST	CSU

Recommended by:


Donald Gauthier, President, DAS


Ryan Corner, Vice Chancellor, EPIE

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Anderson _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: March 8, 2017

II. APPROVE NEW NONCREDIT COURSES

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
VOC ED	521CE	The Effects of Aging on Body Systems (0 Units) EAST	NT
VOC ED	522CE	Basic Human Needs of Elder Adults (0 Units) EAST	NT
BSICSKL	091CE	Job Readiness 100 (0 Units) MISSION	NT
BSICSKL	092CE	Job Readiness 101 (0 Units) MISSION	NT

III. REAUTHORIZE EXISTING CREDIT COURSES

The following are courses that were previously approved by the Board and are being reauthorized per state request.

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
KIN MAJ	134	Advanced Lifesaving (2 Units) SOUTHWEST	UC/CSU

IV. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees.

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
COMM	190	Communication and New Media (3 Units) PIERCE	CSU
ADM JUS	053	Forensic Fingerprint Evidence (3 Units) SOUTHWEST	NT
DANCETQ	112	Ballet Techniques II (1 Unit) SOUTHWEST	CSU
DANCETQ	113	Ballet Techniques III (1 Unit) SOUTHWEST	CSU

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: March 8, 2017

RATIFY ADDITIONS TO EXISTING CREDIT COURSES (continued)

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
DANCETQ	122	Jazz Dance Techniques II (1 Unit) SOUTHWEST	CSU
DANCETQ	123	Jazz Dance Techniques III (1 Unit) SOUTHWEST	CSU
IND TEK	105	Industrial Print Reading With GD&T (3 Units) SOUTHWEST	CSU
IND TEK	106	Applied Math for Technology (2 Units) SOUTHWEST	NT
KIN	349	Stress Reduction for Physical Efficiency (2 Units) SOUTHWEST	CSU
KIN	366-1	Badminton Skills I (1 Unit) SOUTHWEST	CSU
MGMT	001	Principles of Management (3 Units) SOUTHWEST	CSU

V. APPROVE NEW EDUCATIONAL NONCREDIT PROGRAMS

East Los Angeles College

A. Introduction to Gerontology Certificate of Completion (0 units)



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **ISD2**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: March 08, 2017

Subject: **APPROVE-OUT OF-STATE STUDENT TRAVEL**

I. Los Angeles Harbor College

Five students and one faculty member will travel to Dillard University and Xavier University in New Orleans, LA, Southern University in Baton Rouge, LA, Grambling College in Grambling, LA, Wiley College in Marshall, TX, Texas Southern University in Houston, TX, Prairie View University in Prairie View, TX and Huston-Tillotson University in Austin, TX as part of the Historically Black Colleges and Universities Tour during the period of February 14 to February 19, 2017.

Background: This Historically Black Colleges and Universities Tour will expose students to Historically Black Colleges and Universities and their transfer requirements with the goal of increasing transfer for disproportionately African-American, Hispanic/Latino, American Indian, Asian/Pacific Islander, and economically disadvantaged students.

FISCAL IMPLICATION: The estimated total cost of the trip is \$9,649. A total of \$9,649 in Student Equity SFP/Categorical funds will be used for this travel.

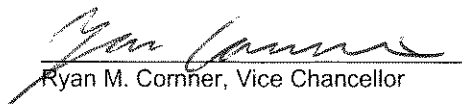
II. Los Angeles Valley College

Three students and two faculty members will travel to the American Society of Microbiology: Microbe Meeting in New Orleans, LA during the period of June 2 to June 5, 2017.

Background: The CSUN Build Poder Program requires, as a stipulation of LAVC's partnership, that student microbiology research participants attend a scientific meeting that best correlates with the project.

FISCAL IMPLICATION: The estimated total cost of the trip is \$8943.50. A total of \$8943.50 in CSUN Build Poder Program SFP/Categorical funds will be used for this travel.

Recommended by:


Ryan M. Cornner, Vice Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **ISD3**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: March 08, 2017

Subject: **RATIFY OUT-OF-STATE STUDENT TRAVEL**

I. Los Angeles Mission College

Two students and one faculty member traveled to the Wanda Hendricks-Bellamy Student Leadership Conference 2017 in Myrtle Beach during the period of January 12, 2017 to January 15, 2017.

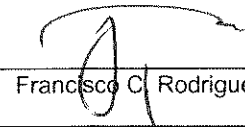
Background: This conference is designed for TRIO students, professionals, and alumni. Students had opportunities to network and participate in workshops.

FISCAL IMPLICATION: The total cost of the trip was \$2,904. Funds from the TRIO/SSS SFP/Categorical Program in the amount of \$2,904 were used for this travel.

Recommended by:


Ryan M. Cornner, Vice Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. PC1

Division PERSONNEL COMMISSION

Date: March 8, 2017

Subject: PERSONNEL COMMISSION ACTIONS

I. Establishment of a New Classification

Concur with the action of the Personnel Commission to establish the new classification of Sports Information Specialist, and allocate the new class to salary schedule \$4,271.95, effective February 8, 2017.

Salary Schedule \$4, 271.95

\$4,271.95	\$4,506.91	\$4,754.79	\$5,016.30	\$5,292.20	Monthly
\$51,263.40	\$54,082.92	\$57,057.48	\$60,195.60	\$63,506.40	Annually

BACKGROUND: The new classification was established at the request of the District's Athletic Directors, who indicated a need for a public relations contact in the Athletic offices. The position will perform a variety of paraprofessional and technical public relations duties designed to publicize, promote, and document inter-collegiate athletic programs, games, events, and athletes at a college, build campus spirit, and enhance the visibility of the athletic program with local media outlets and the public. The recommended salary for the new job classification is based on direct alignment with external salary data. Staff gathered data for an analogous position from 21 community college districts within the Greater Los Angeles area.

Recommended by: _____

Karen J. Martin
Karen J. Martin, Personnel Director

Chancellor and
Secretary of the Board of Trustees

By _____

Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Noticed: February 8, 2017

Com No. CH1

Division: Chancellor

Action Date: March 8, 2017

SUBJECT: REVISE BOARD RULE 2801-NAMING OF BUILDINGS AND FACILITIES COMPONENTS

2801. NAMING OF BUILDINGS AND FACILITIES COMPONENTS.

- A. Buildings may be named by action of the Board of Trustees on recommendation of the College President or Chancellor:
 - 1. To recognize distinguished service to the LACCD and /or the community;
 - 2. In memoriam to an individual or family that has contributed in some manner to the community, state, or nation;
 - 3. As recognition for a donation of 50% or more of the total project cost (or a lesser amount) ~~on recommendation of the college President~~ of a new building construction, or of a major building wide renovation. Any action naming a building after a for-profit entity, not an individual or family, when LACCD tax exempt bonds or certificates of participation proceeds are used to finance or improve the new building construction or major building renovation shall require consultation with LACCD Bond Counsel prior to authorization of the board action.
 - 4. As recognition for a donation in the amount of \$10.0 million (or a lesser amount) in situations involving the naming of an existing building.
- B. Parts of buildings or particular areas (wings, classrooms, patios, gardens or other identifiable features) may be named by action of the Board of Trustees on recommendation of the College President:
 - 1. To recognize distinguished service to the LACCD and /or the community;

Approved by _____

Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. CH1	Division Chancellor	Action Date: March 8, 2017
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2. In memoriam to an individual or family that has contributed in some manner to the community, state, or nation;
 3. As recognition for a donation, usually of an amount that equals or exceeds 50% of the cost of the specified building feature to be named. Any action naming a part or particular areas of a building after a for-profit entity, not an individual or family, when LACCD tax exempt bonds or certificates of participation proceeds are used to finance or improve the building construction or major renovation shall require consultation with LACCD Bond Counsel prior to authorization of the board action.
 4. The following schedule shall serve as a guideline, consistent with the recommendation of the College President.
 - a. As recognition for a donation of \$500,000 and above for a building wing or floor;
 - b. As recognition for a donation of \$100,000 and above for an auditorium, theatre, or similar major building component;
 - c. As recognition for a donation of \$50,000 and above for a major lecture hall, classroom or similar building feature;
 - d. As recognition for a donation of \$25,000 and above for a standard classroom or laboratory space;
 - e. As recognition for a donation of \$10,000 and above for a conference room or office space;
 - f. As recognition for a donation of \$500 and above for recognition on a wall of honor in a building of the donor's choosing.
- C. Naming of buildings or facilities components in honor of an employee or trustee of the District will occur only posthumously, or after separation from the District for at least three years, or upon a finding by the Board of Trustees that the individual has contributed in an extraordinary manner, above and beyond the call of duty, to benefit the interests of the college. In any case, names on buildings or building features shall be limited to the use of the family name, unless the naming occurs posthumously.

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- D. Names on buildings and building features may be maintained if feasible through subsequent remodeling and/or renovation projects that may occur, at the option of the applicable college's president. If it is determined that names cannot be preserved due to major alteration or demolition, each college may make a suitable arrangement to preserve the name on a monument, plaque, or tablet specifically created for this purpose.

- E. An agreement between the District and the donor shall be prepared in writing to memorialize the conditions associated with a donation that results in the naming of a building or building feature. Copies of the agreement shall be maintained at the college and at the District's central facilities office.

Amended: 03-08-17



Board of Trustees

Los Angeles Community College District

ACTION

Noticed: February 8, 2017

Com No. CH2

Division: Chancellor

Action Date: March 8, 2017

SUBJECT: REVISE BOARD RULE CHAPTER X, ARTICLE III – SELECTION POLICIES et seq.

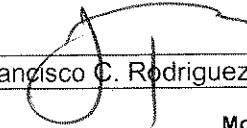
10301. SELECTION AND ASSIGNMENT OF FACULTY.

It is the policy of the District to employ faculty members who are expert in their subject areas, who are skilled in teaching and serving a diverse student population, and who can foster overall educational effectiveness. Those individuals must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural and ethnic backgrounds, as well as the disabilities of the populations the colleges serve, and they should generally reflect that diversity themselves. In addition, they must be well prepared to respond to the educational needs of all the special populations served by the District's colleges.

Selection and assignment of faculty shall be based on job-related factors which include qualifications and capabilities. The use of any degree of personal, political, or social influence to secure selection or assignment to a faculty position, or the urging of any consideration other than fitness for the work as a ground for selection or assignment is unprofessional conduct and is strictly forbidden.

10302. EVALUATION OF ELIGIBILITY FOR EMPLOYMENT OF FACULTY.

Faculty shall be employed on the basis of competitive evaluation conducted under the general oversight of the Division of Human Resources and the president where the position to be filled exists. The process of evaluating individuals for eligibility for employment as faculty members shall be in accordance with hiring procedures that meet the standards and requirements set forth in Board Rule 10304, applicable provisions of the Education Code, Title 5 of the California Administrative Code, and relevant Human Resources Guides adopted under these Board Rules.

Approved by  _____
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By: _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

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10303. **MAINTENANCE OF CONTINUOUS FACULTY RECRUITMENT PROCEDURES.**

The Division of Human Resources shall develop and maintain District recruitment procedures for soliciting a diverse group of potential applicants for all faculty positions as a resource for faculty searches. The Division shall also assist the colleges in making effective use of the recruitment procedures whenever the colleges seek to fill a faculty position.

10304. **FACULTY HIRING.**

The Board and the faculty, represented by the Academic Senate, share the responsibility for developing and implementing policies and procedures governing the hiring process. This policy, developed and agreed to jointly by representatives of the Board of Trustees and the District Academic Senate, shall govern the selection of faculty at the colleges within the District. For the purposes of this policy, the term "President" means the President of a college or his or her designees, and the term "Academic Senate" means the college Academic Senate.

The Board has the primary legal and public responsibility for ensuring an effective hiring process. As reflected in State law, faculty have an inherent professional responsibility in the development and maintenance of the quality of the District's and colleges' educational programs and services. For that reason, significant and meaningful faculty participation in the hiring process is essential, and it is the Board's expectation that faculty recommendations regarding the qualifications, experience, and desirability of candidates for faculty positions will normally be accepted. Nevertheless, the President shall exercise formal decision-making authority in the hiring process, and all recommendations regarding faculty hiring shall be advisory to the President. No one may be hired as a probationary, long-term substitute, limited status, or hourly rate faculty member unless he or she possesses:

- A. the minimum qualifications for that assignment specified by the Board of Governors of the California Community Colleges (the State Minimum Qualifications); or
- B. qualifications that are at least equivalent to the relevant State Minimum Qualifications;
- C. qualifications set by statute or regulation; and

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- D. in addition to other minimum qualifications specified in sections A, B and C, the minimum qualifications for a faculty member teaching any credit or noncredit course shall include a current valid certificate to work or a license to practice in California. Such requirements shall be adopted whenever the instructor's possession of such a certificate or license is required for program or course approval by the Chancellor's Office of the California Community Colleges or an external approving/accrediting agency or when current occupational certification is essential for effective instruction, as determined by mutual agreement between the Board of Trustees and District Academic Senate.

The colleges shall conduct faculty hiring in a way that takes into account the District's equal employment opportunity obligations, its goal to employ a diverse faculty, and its commitment to affirmatively recruit individuals from groups that are historically under-represented among the faculty at a college or within a discipline. Search committee participants shall complete appropriate training in diversity and equal employment opportunity principles pursuant to LACCD's Equal Employment Opportunity (EEO) Plan.

10304.1 Probationary (Contract) Faculty Hiring.

1.0 Position Identification and Prioritization

The need to consider filling a faculty position can arise under many circumstances as determined by the college. To provide a means by which those needs will be addressed at a college, the President working in collaboration with the Academic Senate shall develop college procedures specifying how proposals to fill contract faculty positions at the college will be prepared, the criteria that will be used to evaluate the proposals, and the process by which proposals will be reviewed and approved. The procedures adopted by each college should be designed and implemented in a way that will permit a thorough and deliberate search to be completed, and a hiring decision to be made, well before the beginning of the academic term during which the new contract faculty member will begin work.

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2.0 College Procedures for Hiring Probationary (Contract) Faculty

The President and Academic Senate at each college shall develop mutually acceptable written procedures governing the search and selection process for contract faculty that comply with the following minimum requirements and any relevant Human Resources Guides adopted under this Board Rule:

2.1 The procedures shall incorporate provisions that ensure that the responsibility for recruiting and selecting well-qualified faculty is a joint responsibility of the faculty and the administration. The procedures shall also require all those involved in the hiring process to adhere to the following fundamental criteria when reviewing application materials, conducting interviews, or otherwise evaluating candidates:

- A. the extent to which the candidate has command of, or brings expertise in, the discipline or subject area in which he or she will be employed;
- B. the candidate's demonstrated ability as, or potential to become, a skilled teacher, counselor, librarian or other support professional; and
- C. the degree to which the candidate will contribute, directly and indirectly, to the diversity of the college, division, and discipline in which he or she will be employed.

2.2 Under the college procedures, the first step in initiating a search shall be the formation of a search committee composed of at least three members, a majority of whom shall be faculty members in the discipline (or, if the Academic Senate deems it appropriate, closely related disciplines) of the position to be filled, and a non-voting equal employment opportunity representative. ~~Working with the members of the discipline, the search committee shall~~

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~~prepare a job announcement to be used in announcing the job opening for approval by the President. The job announcement shall describe at a minimum:~~

- ~~A. the duties and responsibilities the contract faculty member will be expected to assume;~~
- ~~B. the minimum qualifications for the position established by the Board of Governors of the California Community Colleges (the "State Qualifications");~~
- ~~C. the knowledge, skill and ability a successful candidate should possess; and~~
- ~~D. other characteristics the college determines to be desirable including, but not limited to, demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds, as well as the disabilities of the special populations the college serves.~~

~~2.3 While the job announcement shall fully describe the desirable academic preparation, experience and other characteristics sought in a candidate, the minimum qualifications specified in the announcement shall be the same as the State Qualifications. The committee may, however, add to the State Qualifications any appropriate language requiring evidence of a) the ability to communicate and work effectively with people of diverse cultures and language groups and b) sensitivity to individuals who come from diverse academic, socioeconomic, cultural and ethnic backgrounds, including those who have disabilities.~~

2.3 Working with the members of the discipline, the search committee shall prepare a job announcement to be used in announcing the job opening for approval by the President. The job announcement shall describe minimum and desirable requirements:

- A. the duties and responsibilities the contract faculty member will be expected to assume;

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- B. the minimum qualifications for the position established by the Board of Governors of the California Community Colleges (the "State Minimum Qualifications");
- C. The CCR Title 5 requirement of demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds, as well as the disabilities of the special populations the college serves;
- D. the knowledge, skill and ability a successful candidate should possess;
- E. The committee may suggest desirable qualifications; however, the desirable qualifications should never include the MQ's from another discipline.

The recruitment period for each search should be several months long (preferably beginning in the early spring for positions that are anticipated to be filled for the subsequent fall term, or at least a full semester in advance of the start of the assignment for other positions) but the procedures shall specify a recruitment period of no fewer than a minimum of six weeks.

~~2.5~~ 2.4 The procedures in each location's policy shall identify decision points at which the overall size and diversity of the applicant pool will be reviewed to determine if they are satisfactory, ~~based on availability data, diversity goals, and other relevant factors.~~ Following such a review, if the President, or their designee determines that the size or diversity of the applicant pool of candidates who responded to the college's job announcement is not satisfactory, the procedures shall require an extension of the recruitment period. In that event, the procedures shall also require the search committee to initiate additional recruitment efforts.

~~2.6~~ 2.5 To be considered as a candidate for a faculty position, all applicants must submit to the District or the college a cover letter summarizing the candidate's qualifications for the position along with a completed application for employment on a form specified by the District; unofficial transcript(s) from an accredited institution;

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verification of employment; the names, addresses, and telephone numbers (or other appropriate contact information) of at least three references; and any other relevant information as specified in the job announcement.

~~2.72.6~~The procedures shall identify the manner in which the search committee will review application materials and invite candidates to meet with the committee for an interview. The interview process may include ~~or participate in any other skills/teaching demonstrations, or evaluation process required by the committee.~~

The invited candidates will be those who, as determined by the search committee, best meet the qualifications for the position; possess the highest degree of knowledge, skill and ability relevant to the position; and most closely match the desirable characteristics specified in the announcement for the position. Meeting the State Minimum ~~Qualifications~~ will not guarantee an interview.

~~2.82.7~~Under the college's procedures, the search committee shall be charged with recommending finalists to the President. The minimum number of candidates the search committee is expected to recommend as finalists, and the manner in which those finalists will be reviewed and considered shall ~~also~~ be set forth in the procedures. These ~~college~~ procedures shall include ~~background and reference checks~~ before a finalist is selected for hire.

~~2.92.8~~The procedures shall address the manner in which candidates will be kept informed of the progress of the search and the status of their candidacy throughout the selection process. The goal shall be to ensure that communication Communication with candidates should occurs in a timely and professional manner. This responsibility rests primarily with the President, or his or her designee.

~~2.102.9~~An offer of employment cannot be extended to a candidate until the candidate has been deemed to meet the State Minimum Qualifications by the Vice Chancellor of Human Resources, or their designee, and the request to appoint the recommended candidate

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Los Angeles Community College District

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is approved by the Chancellor or, their designee, or, if appropriate, by the Board.

10304.2 Temporary Faculty Hiring: Long Term Substitutes and Limited Status Faculty.

The President and Academic Senate at each college shall develop written procedures governing the search and selection process for long term substitutes and limited status faculty that comply with the minimum standards set forth in Section 2.0 of Board Rule 10304 regarding Faculty Hiring (and any relevant Human Resources Guides adopted under those sections), with the exception that the recruitment period for long term substitute and limited status faculty positions may be fewer than six weeks, but no fewer than three weeks.

10304.3 Temporary Faculty Hiring: Hourly Rate Faculty.

The President and Academic Senate at each college shall develop written procedures governing the search and selection process for hourly rate faculty. The procedures should be designed and implemented in a way that will permit a ~~through~~ thorough and deliberate search to be completed, and a hiring decision to be made, well in advance of the starting date of the hourly rate assignment for which the faculty member is being employed. However, ~~the procedures also need to provide for the fact that early recruitment and selection of hourly rate faculty is occasionally impractical because of such unforeseen circumstances including but may not be limited to the need to meet the unanticipated demand for a discipline or a specific course or the inability of the faculty to teach his or her course(s) due to illness. For that reason, To account for these situations,~~ the procedures need to provide appropriate flexibility to those involved in the hiring process so that they are able to identify and hire hourly rate faculty in a timely manner, ~~when that is necessary.~~

10304.4 Acknowledgements.

Nothing in this rule shall be construed as impinging upon the due process rights of faculty, or as detracting from any negotiated agreement between the faculty's collective bargaining representative and the Board of Trustees.

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Los Angeles Community College District

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10304.5 Amendments and Revisions.

- 1.0 The Board shall consult with the District Academic Senate before adopting any amendment to or revision of this Board Rule, and in acting on any proposed amendment or revision, the Board shall rely primarily on the advice of the Academic Senate.
- 2.0 The Chancellor or their designee shall ~~consult work with representatives of~~ the Academic Senate in developing any Human Resources Guides or similar administrative regulations implementing this Board Rule. The Chancellor or his or her designee shall also consult with representatives of the District Academic Senate before amending or revising any such Human Resources Guide or administrative regulation.

10305. THE EQUIVALENCE POLICY FOR FACULTY QUALIFICATIONS.

No one may be hired as a probationary, long-term substitute, limited status, or hourly rate faculty member unless he or she possesses:

- A. The State Minimum qualifications for that assignment specified by the Board of Governors of the California Community Colleges (~~the State Qualifications~~); or
- B. Qualifications which the Academic Senate has determined are equivalent to the relevant State Minimum Qualifications (MQ's); and
- C. Individuals who have completed college or university course work at an institution in a country other than the United States, ~~must obtain a~~ A complete evaluation of foreign transcripts and degrees is required.

It is the expectation of the Board that faculty members will establish their qualifications by demonstrating possession of the exact degree or experience specified in State MQ's, and that only rarely will candidates need to establish their qualifications through the equivalence process.

The Chancellor, in consultation with the District Academic Senate, will establish procedures under which current and prospective faculty members may seek a determination that they possess qualifications that are equivalent to the relevant State MQ's. A determination reached through the procedures shall be deemed to be a

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determination of the Board unless, on appeal, the Board itself chooses to review the decision and, after receiving written recommendations from the District Academic Senate (DAS) and the Chancellor, render a decision on the matter itself. If, for compelling reasons, the Board's decision is contrary to the DAS recommendation, the Board will provide a written explanation to the DAS.

10306. FILLING VACANCIES WITH EXISTING EMPLOYEES.

The District may fill any vacant position by the transfer of existing faculty, consistent with the Education Code and any negotiated agreement between the collective bargaining representative and the Board of Trustees, at any point in the hiring process prior to the issuance of a job offer to the candidate.

~~10306.5 Selection of Entrance-Level Substitutes.~~

~~Selection of certificated entrance-level substitutes shall be from the appropriate eligible list according to their availability to accept substitute employment. Candidates who are available for day-to-day substitute assignments and are approved by the Division of Human Resources shall be placed on the horizontal eligible list for day-to-day substitutes. Acceptance of a substitute, temporary, or limited assignment shall not affect the eligibility of any applicant for assignment to a probationary position. Applicants may be approved for the day-to-day substitutes list without being on the eligible list for a regular position.~~

10307. SELECTION OF ACADEMIC ADMINISTRATORS.

Each College and the Educational Services Center shall develop written procedures in accordance with the applicable provisions of the Education Code, Title 5 of the California Administrative Code, the relevant Human Resources Guides and under these Board Rules governing the selection of academic administrators. Search committee participants shall complete appropriate training in diversity and equal employment opportunity and affirmative action principles pursuant to LACCD's EEO Plan. Selection of employees to fill academic administrative positions at a college or the Educational Services Center shall be made in accordance with those procedures once they have been reviewed by the Division of Human Resources and certified as meeting the State Minimum requirements, established by the Chancellor.

Board of Trustees

Los Angeles Community College District

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10308. SELECTION OF COLLEGE PRESIDENT.

Each College President shall be selected by procedures in accordance with the applicable provisions of the Education Code, Title 5 of the California Administrative Code, the relevant Human Resources Guides as indicated in this Rule. Search committee participants shall complete appropriate training in diversity and equal employment opportunity and affirmative action principles pursuant to LACCD's EEO Plan. The Board of Trustees may modify these procedures for a particular presidential selection by Action of the Board.

A. Initiating Action

1. In order to initiate a presidential selection, the Board of Trustees shall pass an action directing the Chancellor to begin the selection process pursuant to this Rule and any modifications as approved by the Board. The action shall indicate when the committee shall be formed and when the process is expected to be completed.
2. The Chancellor, or their designee, will promptly initiate, and supervise through its conclusion, a nationwide search for the College President.
3. In instances where an Interim President was appointed, the person who served in that capacity shall be eligible to apply for the regular appointment, absent any written announcement that the interim appointee would be ineligible to apply for the regular position.

B. Recruitment

1. The Chancellor or their designee, in consultation with the Board, who may seek input from the Presidential Search Committee of the applicable college ("the College"), community representatives, and other parties as deemed appropriate, will develop an announcement that, at a minimum, describes the position and the criteria to be used in selecting a successful candidate (including minimum qualifications as well as desirable skills, attributes and other personal and professional characteristics).
2. With the goal of creating a strong and diverse pool of candidates, the Board of Trustees and the Chancellor will develop a recruitment and advertising plan, which may include the retention of search consultants to assist with recruitment

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efforts and other appropriate aspects of the selection process. If a search consultant is to be retained, one recommendation will be forwarded to the Board for its final approval.

C. Committee

1. No later than the deadline indicated in the Board Action, the Chancellor will convene a Presidential Search Committee. The committee will be composed of the following voting members:
 - a. A college president recommended by the Chancellor and ratified by the Board, shall serve as the chairperson;
 - b. Four faculty members from the applicable College, two of whom are appointed by the College Academic Senate and two of whom are appointed by the AFT College Faculty Guild;
 - c. Two classified employees from the College, one of whom is appointed by the AFT College Staff Guild and one of whom is appointed by an election process by the non-AFT classified employees at the College;
 - d. One student from the College selected by the Associated Student Body Organization President;
 - e. Other representative(s) as may be required by collective bargaining agreement(s);
 - f. Up to two academic administrators from the College appointed by the exclusive representative of the Academic Administrators' Unit; ~~and one unrepresented administrator selected by the Chancellor;~~
 - g. At least one unrepresented administrator appointed by the Chancellor; and
 - h. Two community representatives recommended by the Chancellor and selected by the Board.
2. Appropriate staffing for the process will be provided, which shall include but not be limited to an EEO representative as a non-voting member of the committee.

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3. Every member of the Presidential Search Committee shall maintain strict confidentiality throughout the presidential selection process.
4. Configuration of the Presidential Search Committee may be reexamined in the event changes occur pursuant to subsection C(1)(e), above.

D. Committee Process

1. At the first meeting of the Presidential Search Committee (or as soon thereafter as feasible) the Board President and the Chancellor, or their designees, will meet with the Committee to give the Committee its charge and review their expectations about the search process and its goals.
2. The Presidential Search Committee, as requested by the Chancellor, will review the application materials of all eligible candidates who apply or are nominated for the position. The Chancellor may recommend the extension of the search process to the Board. From the candidate pool, the Committee will interview not less than six candidates who most closely meet the qualifications, desirable skills, attributes and other personal and professional characteristics described in the position announcement.
3. At the conclusion of all interviews, the Presidential Search Committee will recommend at least three unranked candidates as semifinalists to the Chancellor.

E. Semifinal Process

1. The Chancellor shall review the applications of the semifinalists to determine which semifinalists to interview.
2. The Chancellor may consider additional information from background and reference checks.
3. After conducting interviews and other reviews as the Chancellor deems necessary, the Chancellor shall forward the name(s) of a finalist or finalists for the position of College President to the Board of Trustees for consideration.

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F. Final Process

1. The Chancellor shall provide information from background and reference checks to the Board of Trustees.
2. The Chancellor may designate a small group composed of persons deemed to be appropriate, to visit the institutions at which the finalists currently work for the purpose of inquiring further into their background and experience.
3. The Chancellor shall advise the Board of the names of the candidates recommended by the Presidential Search Committee as semifinalists, as well as the semifinalists interviewed by the Chancellor, and shall make his or her recommendation regarding which candidate is best suited for the position.
4. In conjunction with the Chancellor, the Board will interview the finalist(s) for the position of College President forwarded by the Chancellor.
5. The Board may conduct further background checks or interviews as it deems appropriate. The Board may terminate the process at any time. The Board may elect not to hire any candidate.
6. The Board of Trustees will vote on the employment contract for the finalist selected to be employed as College President.

10309. SELECTION OF THE DISTRICT CHANCELLOR.

The District Chancellor shall be selected by procedures in accordance with the applicable provisions of the Education Code, Title 5 of the California Administrative Code, the relevant Human Resources Guides and as indicated in this Rule. Search committee participants shall complete appropriate training in diversity and equal employment opportunity and affirmative action principles pursuant to LACCD's EEO Plan. The Board of Trustees reserves the right to modify these procedures for a specific Chancellor selection by Action of the Board.

A. Initiating Action

1. When so directed by Board Action, the Chancellor/Interim Chancellor shall assign the Vice Chancellor of Human Resources, or their designee, to promptly initiate, and supervise through its conclusion, a nationwide search for a

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Chancellor. The action shall indicate when the committee shall be formed and when the process is expected to be completed.

2. In instances where an Interim Chancellor was appointed, the person who served in that capacity shall be eligible to apply for the regular appointment, absent any written announcement that the interim appointee would be ineligible to apply for the regular position.

B. Recruitment

1. The Vice Chancellor of Human Resources, or their designee, in consultation with the Board, who may seek input from the Chancellor Search Committee, community representatives, and other parties as deemed appropriate will develop an announcement that, at a minimum, describes the position and the criteria to be used in selecting a successful candidate (including minimum qualifications as well as desirable skills, attributes and other personal and professional characteristics).
2. With the goal of creating a strong and diverse pool of candidates, the Board of Trustees/Vice Chancellor of Human Resources, or their designee, will develop a recruitment and advertising plan, which may include the retention of search consultants to assist with recruitment efforts and other appropriate aspects of the selection process. If a search consultant is to be retained, one recommendation will be forwarded to the Board of Trustees, for its' final approval.

C. Committee

1. No later than the deadline indicated in the Board Action, a Chancellor Search Committee will be convened. The committee will be composed of the following voting members:
 - a. A college president recommended by Vice Chancellor of Human Resources and ratified by the Board; shall serve as chairperson;
 - b. Four faculty members, two of whom are appointed by the College Academic Senate and two of whom are appointed by the AFT Faculty Guild;

Board of Trustees

Los Angeles Community College District

Com. No. CH2	Division Chancellor	Action Date: March 8, 2017
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- c. Two classified employees, one of whom is appointed by the AFT Staff Guild and one of whom is appointed through an election process by the non-AFT classified employees;
 - d. The Student Trustee or designee;
 - e. Other representative(s) as may be required by collective bargaining agreement(s);
 - f. Up to two academic administrators appointed by the exclusive representative of the Academic Administrators' Unit;
 - g. At least one unrepresented administrator appointed by the Vice Chancellor of Human Resources;
 - h. Two community representatives recommended by the Vice Chancellor of Human Resources and ratified by the Board;
2. Appropriate staffing for the process will be provided, which shall include but not be limited to an EEO representative as a non-voting member of the committee.
 3. Every member of the Chancellor Search Committee shall maintain strict confidentiality throughout the selection process.
 4. Configuration of the Chancellor Search Committee may be reexamined in the event changes should occur pursuant to subsection C(1)(e), above.

D. Committee Process

1. At the first meeting of the Chancellor Search Committee (or as soon thereafter as feasible) the Board President, or their designee, and the Vice Chancellor of Human Resources, will meet with the Committee to give the Committee its charge and review their expectations about the search process and its goals.
2. The Chancellor Search Committee will review the application materials of all eligible candidates who apply or are nominated for the position. The College President appointed to the committee as its chairperson may recommend the extension of the search process to the Board. From the candidate pool, the Committee will interview not less than six candidates who most closely meet the

Board of Trustees

Los Angeles Community College District

Com. No. CH2	Division Chancellor	Action Date: March 8, 2017
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qualifications, desirable skills, attributes and other personal and professional characteristics described in the position announcement.

3. At the conclusion of all interviews, the Chancellor Search Committee will recommend at least three unranked candidates as semifinalists to the Board of Trustees.

E. Semifinal Process

1. The Board of Trustees shall review the applications of the semifinalists to determine which semifinalists to interview.
2. The Board of Trustees may consider additional information from background and reference checks.
3. After conducting interviews and other reviews as deemed necessary, the Board of Trustees will determine which of the candidates will be interviewed as part of the final selection process or the Board of Trustees determine no additional interviews are required and skip to item F(3.) below.

F. Final Process

1. The Chancellor Search Consultant shall provide information from background and reference checks to the Board of Trustees.
2. The Board of Trustees may designate a small group composed of persons, deemed to be appropriate, to visit the institutions at which the finalists currently work for the purpose of inquiring further into their background and experience.
3. The Board may terminate the process at any time. The Board may elect not to hire any candidate.
4. The Board of Trustees will vote on the employment contract for the finalist selected to be employed as Chancellor.

Amended: 03-08-17



Board of Trustees

Los Angeles Community College District

ACTION

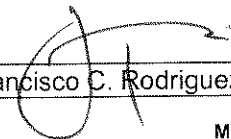
Com No. CH3

Division: Chancellor

Date: March 8, 2017

SUBJECT: LOYOLA MARYMOUNT UNIVERSITY TRANSFER ADMISSION AGREEMENT BETWEEN LOYOLA MARYMOUNT UNIVERSITY AND THE LOS ANGELES COMMUNITY COLLEGE DISTRICT

The purpose of this agreement is to strengthen the academic ties between Los Angeles Community College District and Loyola Marymount University in order to develop greater curricular continuity between the two institutions; to encourage more well-prepared students to transfer from Los Angeles Community College District to Loyola Marymount University; and to alleviate the concerns of students about course transferability and admission feasibility as they prepare to transfer to and enroll at Loyola Marymount University. Each institution reserves the right to re-evaluate this agreement every five years, or as circumstances arise which would make re-evaluation reasonable.

Approved by  _____
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By: _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

THE LMU TRANSFER ADMISSION AGREEMENT

BETWEEN

LOS ANGELES COMMUNITY COLLEGE DISTRICT,
a community college district duly organized and existing under the
laws of the State of California

AND

LOYOLA MARYMOUNT UNIVERSITY, a university duly organized
and existing under the laws of the State of California

DATED

March 8, 2017

THE LMU TRANSFER ADMISSION AGREEMENT
AN AGREEMENT

FOR AN ACADEMIC PARTNERSHIP

between

LOS ANGELES COMMUNITY COLLEGE DISTRICT

(East Los Angeles College, Los Angeles City College, Los Angeles Harbor College, Los Angeles Mission College, Los Angeles Pierce College, Los Angeles Southwest College, Los Angeles Trade-Tech College, Los Angeles Valley College, West Los Angeles College)

and

LOYOLA MARYMOUNT UNIVERSITY

The purpose of this agreement is to strengthen the academic ties between Los Angeles Community College District (sometimes hereafter "LACCD" and inclusive of all nine community colleges therein) and Loyola Marymount University (sometimes hereafter "LMU") in order to develop greater curricular continuity between the two institutions; to encourage more well-prepared students to transfer from Los Angeles Community College District to Loyola Marymount University; and to alleviate the concerns of students about course transferability and admission feasibility as they prepare to transfer to and enroll at Loyola Marymount University. Each institution reserves the right to re-evaluate this agreement every five years, or as circumstances arise which would make re-evaluation reasonable.

COMMITMENTS

Loyola Marymount University agrees to:

1. Subject to the terms and conditions set forth below for the specific colleges and major fields of study identified below guarantee **fall admission** for community college students from **LACCD** who meet LMU's then current requirements for transfer, properly apply to Loyola Marymount University prior to the **February 1 deadline**, and achieve the agreed upon minimum cumulative grade-point average ("GPA") in LMU approved courses at **LACCD**. **Note that GPA and unit requirements must be met by the end of the Fall term, and maintained through the Spring term of the application year. A maximum of 60 units from LACCD will be applied to your degree at LMU. Coursework for majors with additional requirements and considerations may be in progress in the spring term as long as all previous requirements have been met.** Students should be aware that certain majors may be impacted/over-subscribed (outlined in the following), making admissions into these programs more competitive and limiting the number of students that can be accepted for a given semester.

a. Programs Included in this LMU Transfer Admission Agreement

- i. Bellarmino College of Liberal Arts - Students who complete a minimum of 30 transferable semester units prior to filing an application for admission to LMU with a minimum 3.25 cumulative GPA, and enroll full-time in consecutive full terms at **LACCD** with a minimum 3.00 GPA in any one term, will be guaranteed admission to Bellarmino College. Majors with additional requirements and considerations:
 1. *Psychology* – Students must meet all of the above requirements for Liberal Arts, plus successfully complete General Psychology and Statistics, with a grade of “B” or better at LACCD in each course.
 2. *Economics* – Students must meet all of the above requirements for Liberal Arts, plus successfully complete Macro- and Micro-Economics, plus Statistics, with a grade of “B” or better at LACCD in each course.
- ii. College of Communication and Fine Arts - Students who complete a minimum of 30 transferable semester units prior to filing an application for admission to LMU with a minimum 3.25 cumulative GPA, and enroll full-time in consecutive full terms at Participating Community College with a minimum 3.00 GPA in any one term, will be guaranteed admission.

Majors with additional requirements and considerations:

1. Communication Studies is a competitive major that may be oversubscribed. Accordingly, students must earn a **minimum 3.30 cumulative GPA** at LACCD, and meet all of the above requirements for the College of Communication and Fine Arts. Also, students must complete Argumentation and Debate, as well as Small Group/Interpersonal Discussion, with a grade of “B” or better at LACCD in each course. Last, students must successfully demonstrate a comprehensive understanding of this major at LMU by specifically addressing their goals and expected outcomes related to this program of study in their application essay.
- iii. College of Business Administration - Students who complete a minimum of 30 transferable semester units prior to filing an application for admission to LMU with a minimum 3.50 cumulative GPA, enroll full-time in consecutive full terms with a minimum 3.00 GPA at LACCD in any one term, and successfully complete Business Calculus at LACCD with a “B” grade or better.

b. Programs Not Included in the LMU Transfer Admission Agreement

Loyola Marymount University WILL NOT offer guaranteed admission for the following majors:

1. The School of Film and Television
All majors
2. The Seaver College of Science and Engineering
All majors

c. INTERNATIONAL Applicants

- i. In addition to the academic requirements above, must show proof of English proficiency in the following ways:
 1. Completing English Composition at a regionally accredited US college or university with a minimum grade of C or better. Note that English composition taken online will not be accepted to fulfill proof of English proficiency.
 2. Taking an English Proficiency Exam: If you are a non-native English speaker and have not taken English Composition at a US college or university with at least a C grade, or took this course online, you must take one of the following tests of English proficiency and arrange for scores to be sent directly to LMU from the test administrators.
 - a. Test of English as a Foreign Language (TOEFL). Information about this test may be obtained from www.toefl.org (LMU's TOEFL Institution code is 4403). The University's minimum standard for undergraduate admission is **550**, the equivalent score of **213** on the computer-based TOEFL, or **80** on the Internet-based TOEFL.
 - b. International English Language Testing System (IELTS). Information about this test may be obtained from: www.ielts.org. The University's minimum standard for undergraduate admission is **6.5**.
 - ii. If you are an international student studying at a college or university in the United States, please note that LMU will not consider applicants for admission who have attended more than two US colleges concurrently in one term. In addition, **no college-level English or Math courses taken online will be accepted** as meeting LMU's requirements.
2. Reasonably cooperate on an ongoing basis with **LACCD** to provide its students with beneficial services such as campus tours of Loyola Marymount University, information workshops, information about financial aid and scholarship, transfer counseling, pre-admission advising, and invitations to campus and university cultural events.
 3. Reasonably cooperate on an ongoing basis with **LACCD** to provide its counselors, with beneficial services such as on-site articulation agreement and transfer information sessions, as well as invitations to the annual ACCESS LMU Visit Days and Community College Counselor Alliance Day events.
 4. Monitor and evaluate the success of these students in order to facilitate program evaluation, subject to applicable state and federal laws.
 5. Waive the application fee for any eligible student that decides to apply to LMU and has met all of the requirements as set forth above.

6. Provide eligible students who have applied to LMU by the February 1 application deadline, notification of admission by March 15, as well as a transfer course evaluation and financial aid package, if any, by April 1.
7. Help students and their families seek out, acquire, and make the best use of all resources available for financing the costs of attending LMU. This includes working with eligible students to provide need based financial assistance through federal and state programs, and merit based financial assistance through University resources, the LMU Transfer Merit Scholarship and the Phi Theta Kappa Scholarship.

Los Angeles Community College District (including each of the nine community colleges) agrees to:

1. Provide its students with information about the requirements for transfer to Loyola Marymount University and an in-depth understanding of the LMU Transfer Admission Agreement, so that those students can consider the advantages of selecting classes with the objective of transfer to LMU in mind.
2. Collaborate with LMU representatives, on an ongoing basis, to provide training to their counseling staff respecting the LMU Transfer Admission Agreement, transfer admission, and the utilization of the agreed-upon articulation agreements, to assist students in making appropriate course choices.
3. Ask students and counselor designee to sign the Student Commitment document and submit to Transfer Enrollment Services at LMU in a timely manner so that Loyola Marymount University can contact these students and extend to them assistance and resources for a successful transfer.
4. Explore, on an ongoing basis, ways that **LACCD** and Loyola Marymount University can cooperate to the mutual benefit of both programs.

Date: _____

LOYOLA MARYMOUNT UNIVERSITY

By: _____

Name: _____

Title: _____

Date: _____

LOS ANGELES COMMUNITY COLLEGE DISTRICT

By: _____

Name: _____

Title: _____



Board of Trustees

Los Angeles Community College District

INFORMATIVE

Com. No. **BF/A**

Division: **BUSINESS AND FINANCE**

Date: March 8, 2017

Subject: **2016-2017 SECOND QUARTER FINANCIAL STATUS REPORT**

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State (**Attachment I**). This report provides a status of cash balances *and* quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2016-2017

District: (740) LOS ANGELES

Quarter Ended: (Q2) Dec 31, 2016

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	529,143,921	567,193,880	691,288,374	643,099,616
A.2	Other Financing Sources (Object 8900)	1,058,800	107,659	534,779	3,974
A.3	Total Unrestricted Revenue (A.1 + A.2)	530,202,721	567,301,539	691,823,153	643,103,590
B Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	523,748,864	554,634,651	612,454,579	634,295,792
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	15,637,630	15,908,526	23,999,370	19,605,372
B.3	Total Unrestricted Expenditures (B.1 + B.2)	539,386,514	570,543,177	636,453,949	653,901,164
C	Revenues Over(Under) Expenditures (A.3 - B.3)	-9,183,793	-3,241,638	55,369,204	-10,797,574
D Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	15,795,225	6,230,248	1,546,784	688,601
D.2	Adjusted Fund Balance, Beginning (D + D.1)	82,494,708	79,541,163	77,846,309	135,134,848
E	Fund Balance, Ending (C. + D.2)	73,310,915	76,299,525	133,215,513	124,337,274
F.1	Percentage of GF Fund Balance to GF Expenditures (E / B.3)	13.6%	13.4%	20.9%	19%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	101,383	104,995	107,601	109,359
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year				
	2013-14	2014-15	2015-16	2016-2017	
H.1	Cash, excluding borrowed funds		140,263,658	183,203,388	263,157,866
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	262,061,404	140,263,658	183,203,388	263,157,866

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	636,267,991	648,500,007	314,504,890	48.5%
I.2	Other Financing Sources (Object 8900)	0	3,974	3,974	100%
I.3	Total Unrestricted Revenue (I.1 + I.2)	636,267,991	648,503,981	314,508,864	48.5%
J Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	763,907,448	773,786,544	283,985,599	36.7%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,806,790	7,609,346	7,609,346	100%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	770,714,238	781,395,890	291,594,945	37.3%
K	Revenues Over(Under) Expenditures (I.3 - J.3)	-134,446,247	-132,891,909	22,913,919	
L	Adjusted Fund Balance, Beginning	134,446,247	132,891,909	132,891,909	
L.1	Fund Balance, Ending (C. + L.2)	0	0	155,805,828	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	0%	0%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:						
Year 1:						
Year 2:						
Year 3:						
b. BENEFITS:						
Year 1:						
Year 2:						
Year 3:						

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**


This year?
Next year?

NO
NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD 

Fiscal Year: 2016-2017

District: (740) LOS ANGELES

Quarter Ended: (Q2) Dec 31, 2016

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Jeanette L. Gordon

CBO Phone: 213-891-2090

CBO Signature: 

Date Signed: 2/14/17

Chief Executive Officer Name: Dr. Francisco Rodriguez

CEO Signature: 

Date Signed: 2/15/17

Electronic Cert Date: 02/14/2017

District Contact Person

Name: Deborah La Teer

Title: Director of Budget and
Management Analysis

Telephone: 213-891-2085

Fax: 213-891-2413

E-Mail: LateerDA@email.laccd.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalg (916)327-5772 atalg@csccoo.edu or Tracy Britten (916)324-9794 tbritten@csccoo.edu

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Board of Trustees

Los Angeles Community College District

NOTICE

March 8, 2017

Com No. CH/A

Division: Chancellor

Action Date: April 5, 2017

SUBJECT: REVISE BOARD RULE 4006 - PROCEDURES FOR RETAINING LEGAL SERVICES

4006. PROCEDURES FOR RETAINING LEGAL SERVICES.

In retaining law firms for individual cases or matters, the following procedure shall be followed:

- A. For ongoing work, the General Counsel shall conduct an open and competitive process to establish a panel of law firms with commonly-required expertise. In the event a need for additional expertise arises, the General Counsel shall make recommendations to the Board for additional firm(s) as necessary.
- B. Supervising Office
 - 1. For general matters involving the District, the Board of Trustees delegates authority to the General Counsel, or his/her designee, to select and supervise the firm to which an individual case or matter will be assigned. The General Counsel, or his/her designee, shall report the selection of counsel, the basic terms of the firm's proposal, and the reason for the selection at the first meeting of the Board of Trustees following the selection.
 - 2. Bond counsel will continue to be supervised by the CFO/Treasurer or designee for issuances or other funding transactions.
 - 3. For new transactions involving construction matters and for real property acquisition, the Board of Trustees delegates authority to the General Counsel, in consultation with the Chief Facilities Executive, Executive Director of Facilities Planning and Development or designee to supervise the firm to which an individual case or matter is assigned, ~~effective December 1, 2012.~~

Approved by Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. CH/A	Division	Chancellor	Action Date: April 5, 2017
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4. Counsel for ~~the Office of Inspector General~~ and for the District Citizens' Oversight Committee will be selected and supervised by the Chancellor or designee, effective December 1, 2012.
 5. For all transactions involving construction, construction defects litigation and real property acquisition, the Board of Trustees delegates authority to the ~~Executive Director of Facilities Planning and Development~~ General Counsel, in consultation with the Chief Facilities Executive or designee, to select and to supervise the firms to which individual cases or matters will be assigned, ~~effective January 1, 2013.~~
 6. The applicable office shall be referred to as the Supervising Office.
- C. The Supervising Office shall solicit proposals from a minimum of three law firms for each individual case or matter, except as set forth in section G below.
- D. For litigation in superior or federal court, or administrative proceedings, including arbitrations or administrative hearings, the proposal from each law firm will contain a proposed budget, including a litigation plan, a list of services to be provided, a per-unit price for categories pursuant to regulations promulgated by the Chancellor, and a maximum budget for those legal services not subject to unit-based pricing.
1. For matters subject to unit-based pricing, the unit price shall cover all of the firm's professional fees associated with the matter, including travel time to and from hearings and depositions, preparation for hearings, trial, motions, and depositions, and the like, except for reimbursable costs allowable under the law firm's contract with the District.
- E. If a law firm's proposal is accepted, the budget for matters not subject to unit-based pricing shall be binding unless the Supervising Office determines that unforeseeable circumstances have arisen. Under such circumstances, the Supervising Office may, in the exercise of discretion, agree to an amended budget. The Supervising Office shall promptly notify the Chancellor and the Board of Trustees of the unforeseeable circumstances, the reason for agreeing to an amended budget, and the amount of the amendment allowed, taking appropriate measures for the preservation of confidentiality in attorney-client communications and attorney work-product to protect the District's interests.
- F. Limited jurisdiction civil cases shall be paid at a rate up to, but not to exceed, \$7,500.00, exclusive of costs, through trial or arbitration.

Board of Trustees

Los Angeles Community College District

Com. No. CH/A	Division Chancellor	Action Date: April 5, 2017
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- G. Transactional matters, such as contract review or negotiations shall not be subject to the unit-based billing system. Whenever possible, the Supervising Office shall obtain a proposal for a transactional matter, including an estimate of the total number of hours required and a total budget amount. The budgeted amount shall be binding except as provided in section E above. Transactional matters may be assigned to counsel without soliciting multiple proposals.

Amended: 04-05-17



Board of Trustees

Los Angeles Community College District

NOTICE

Notice: March 8, 2017

Com No. CH/B

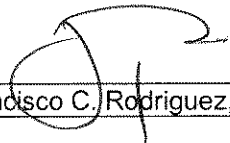
Division: Chancellor

Action Date: April 5, 2017

Subject: BOARD RULE AMENDMENTS

The following Board Rules have been amended and are being submitted for notice and approval:

BOARD RULE	TITLE
Ch. I, Art. II	Educational Philosophy of the Los Angeles Community College District
Ch. II, Art. I	Membership
Ch. II, Art. II	Officers
Ch. II, Art. III	Duties of the Board of Trustees
Ch. II, Art. VI	Committees of the Board of Trustees
Ch. III	LEGISLATIVE SERVICES
Ch. VII, Art. V	Mileage Reimbursement
Ch. IX, Art. XI	Student Discipline
Ch. X, Art. VIII	Officially Recognized Employee Organizations
Ch. XI, Art. I	Financing Personnel Commission Operations
Ch. XI, Art. II	Classified Personnel Employed by the Board of Trustees
Ch. XI, Art. III	Personnel Commission Members

Approved by  Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

COLLECTIVE BARGAINING

INFORMATIVE

Com. No. HRD/A

Division

Human Resources

Date: March 8, 2017

Subject: **INITIAL PROPOSAL OF THE AFT COLLEGE STAFF GUILD, LOCAL 1521A TO THE LOS ANGELES COMMUNITY COLLEGE DISTRICT REGARDING NEGOTIATIONS OF THE 2017-2020 COLLECTIVE BARGAINING AGREEMENT**

Pursuant to Government Code section 3547 and the District's public notice procedure, the AFT College Staff Guild presents its initial proposal as follows.

1. **Article 6, AFT Rights**
Release time for contract enforcement and representation.
2. **Article 10, Vacation**
Review vacation structure.
3. **Article 11, Holidays**
Additional District holiday and the additional hours for Friday of Spring Break.
4. **Article 17, Professional Development and Retraining**
Increase funding for tuition reimbursement; provide dedicated funding for Classified Professional/Staff Development.
5. **Article 21, Health and Welfare**
Negotiated under *Master Benefits Agreement (JLMBC)*.
6. **Article 23, Wages and Salaries**
Increase the salary schedule and all differentials with COLA, growth and other funding received by the District.
7. **Article 26, Air Quality Management District (AQMD) Compliance**
Review current regulations and data to improve transparency, compliance and implementation of AQMD.

The AFT College Staff Guild proposes to incorporate appendices into existing articles.

The AFT College Staff Guild proposes "No Change" in all articles not cited above.

Background: Government Code Section 3547 and the Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that related to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as an informative so that the public can review it and be prepared to comment on it at the Board's next scheduled meeting.



Board of Trustees

Los Angeles Community College District

COLLECTIVE BARGAINING

INFORMATIVE

Com. No. HRD/B

Division

Human Resources

Date: March 8, 2017

SUBJECT: INITIAL PROPOSAL OF THE LOS ANGELES/ORANGE COUNTIES BUILDING AND CONSTRUCTION TRADES COUNCIL TO THE LOS ANGELES COMMUNITY COLLEGE DISTRICT REGARDING NEGOTIATIONS OF THE 2017-2020 COLLECTIVE BARGAINING AGREEMENT

Pursuant to Government Code section 3547 and the District's public notice procedure, the Los Angeles/Orange Counties Building and Construction Trades Council announces its intent to negotiate a successor agreement for the 2017-2020 time period and presents its initial proposal to the District as follows:

- Wages and Salaries Article 17
- Differentials Article 17
- Health Benefits Article 16
- Other Terms and Conditions of Employment as these apply to Craft Workers

Background: Government Code section 3547 and the Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that related to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as an informative so that the public can review it and be prepared to comment on it at the Board's next scheduled meeting.



Board of Trustees

Los Angeles Community College District

INFORMATIVE

Com. No. **ISD/A**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: March 08, 2017

Subject: **NOTIFICATION OF OUT-OF-STATE STUDENT TRAVEL**

I. Los Angeles City College

Four students and one faculty member will travel to the Spring College Media Association (CMA) Convention in New York City, NY during the period of March 10 to March 14, 2017.

Background: This convention is sponsored by the College Media Association and offers more than 250 journalism workshops and sessions. Students will have opportunities for university transfer, scholastic competition, and to meet and interview keynote speakers.

FISCAL IMPLICATION: The estimated total cost of the trip is \$2,600. A total of \$1300 from the Collegian Advertising Account, \$800 from the LACC Foundation, and \$500 from students will be used to pay for this travel. No District funds will be used for this travel.

II. East Los Angeles College

Twelve students and two faculty members will travel to Las Vegas, NV for the American Society of Mechanical Engineers Human Powered Vehicle Challenge Competition during the period of March 16 to March 19, 2017.

Background: This three day, two night regional competition will allow students to compete and showcase their human powered vehicle through a series of real world challenges. This will enable students to put theoretical knowledge into life application and expand their knowledge, test, and exhibit new skills as well as inspire innovation.

FISCAL IMPLICATION: The estimated total cost of the trip is \$4870.75. Funds from the College ASO Fund in the amount of \$4870.75 will be used for this travel. No District funds will be used for this travel.

III. Los Angeles Pierce College

Twenty-five students and one faculty member will travel to Baja California, MX for the Biology 123: Marine Biology of the Sea of Cortez class during the period of July 28 to August 11, 2017.

Board of Trustees

Los Angeles Community College District

Com. No. **ISD/A**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: March 08, 2017

Background: Biology 123 is a field study class that examines the ecology of the midriff island ecosystem of the Sea of Cortez. Students will learn the principles of biological oceanography of this system, the ecology of the birds, marine and desert plants, fish and invertebrates, whales and dolphins. An emphasis is placed on fisheries, conservation biology and the unique circumstances of underdeveloped countries in these respects.

FISCAL IMPLICATION: The estimated total cost of the trip is \$34,125. Student funds will be used for this travel. No District funds will be used for this travel.

I. RATIFY NAME CHANGE

Action

Ratify use of a change of name to Agreement No. 50396 with Premier Inspection Services to now use the formal and legal business name Prodigal Investment Group LLC d/b/a Premier Inspection Services. There are no other changes.

Background

This agreement was authorized by the Board of Trustees on February 12, 2014 (Com. No. FPD1). Pursuant to notification from the company previously known as Premier Inspection Services, the legal business name is Prodigal Investment Group LLC d/b/a Premier Inspection Services.

II. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Authorize Amendment No. 2 to Agreement No. 4500215463 with KPFF Consulting Engineers to provide additional engineering services for the Faculty Office Roadway [Division of the State Architect (DSA) 03-116603, Increment No. 2) project of the overall Physical Education (PE) Stadium Walkway, Pepper Tree Roadway, and Faculty Office Roadway project at Los Angeles Pierce College at a cost not to exceed \$4,768 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is \$133,358.

Background

This agreement was authorized by the Board of Trustees on July 8, 2015 (Com. No. FPD1) with KPFF Consulting Engineers to serve as the Engineer of Record for three projects: PE Stadium Walkway; Pepper Tree Roadway; and Faculty Offices. Changes to the Faculty Office Roadway project were directed by the college for enhanced accommodation of accessibility requirements within the project's identified paths of travel including the relocation of drinking fountains and the use of different paper towel dispensers. KPFF prepared revised plans and submitted Construction Change Document (CCD) No. A001 to DSA for review and approval.

Funding and Development Phase

Funding is through Scheduled Maintenance Project funds. PE Stadium Walkway, Pepper Tree Roadway, and Faculty Office Roadway projects. Work Order Nos. 40000401, 40000402, and 40000404. Design Phase. Non-Bond project.

III. **AUTHORIZE CONSTRUCTION CONTRACTS**

A. Action

Authorize a contract with ABM Building Solutions to provide general construction services for the G3 Chillers Repair/Replace Main Controls project at East Los Angeles College at a cost of \$82,801. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Three (3) contractors requested bid packets. One (1) responsive bid was received for \$82,801. This construction contract is for the G3 Chiller Repair/Replace Main Controls project.

Funding and Development Phase

Funding is through 2016 – 2017 Scheduled Maintenance Project funds. G3 Repair/Replace Chiller Main Controls. Work Order No. 40001327. Construction Phase. Non-Bond project.

B. Action

Authorize a contract with ACCO Engineered Systems to provide general construction services for the F3 Chillers Condenser Tube Replacements project at East Los Angeles College at a cost of \$113,192. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Three (3) contractors requested bid packets. Two (2) responsive bids were received ranging from \$113,192 to \$121,881. This construction contract is for repair of leaking chiller condenser tubes needed to assist the central plant's chilling capacity.

Funding and Development Phase

Funding is through 2016 – 2017 Scheduled Maintenance Project funds. F3 Chillers Condenser Tube Replacements. Work Order No. 40001329. Construction Phase. Non-Bond project.

C. Action

Authorize a contract with Pacifica Electrical Inc. to provide general construction services for the Repair Emergency Inverters project at Los Angeles Harbor College at a cost of \$138,900. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Seven (7) contractors requested bid packets. Three (3) responsive bids were received ranging from \$138,900 to \$313,922. This construction contract is for the repair of emergency inverters.

Funding and Development Phase

Funding is through 2013 – 2014 Scheduled Maintenance Project funds. Repair Emergency Inverters. Work Order No. 40001260. Construction Phase. Non-Bond project.

D. Action

Authorize a contract with Astro Painting Co. to provide general construction services for the Exterior Painting and Sealing of Instructional Administration, Campus Services and Campus Center Buildings project at Los Angeles Mission College at a cost of \$222,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Twenty-two (22) contractors requested bid packets. Eleven (11) responsive bids were received ranging from \$222,000 to \$499,000. This construction contract is for the Exterior Painting and Sealing of Instructional Administration, Campus Services and Campus Center Buildings project.

Funding and Development Phase

Funding is through 2015 – 2016 Scheduled Maintenance and Deferred Maintenance funds. Exterior Painting and Sealing of Instructional Administration, Campus Services and Campus Center Buildings. Work Order Nos. 40000790, 40000792, 40000870, and 40000871. Construction Phase. Non-Bond project.

E. Action

Authorize a contract with Simplex Grinnell to provide general construction services for the Replace Public Address, Fire Alarm & Mass Notification System project at Los Angeles Southwest College at a cost of \$520,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

On September 2, 2015 (Com. No. FPD1) the Board of Trustees waived the prohibition on restrictive specifications pursuant to Public Contract Code section 3400 and approved the requirement that specifications and bidding documents for the campus Fire Alarm System, Emergency Communication Systems and Security Systems projects be compatible with the Simplex Grinnell operating system platform.

This contract is issued to Simplex Grinnell on this basis for the scope of work stated.

Funding and Development Phase

Funding is through 2016 – 2017 Scheduled Maintenance funds. Work Order No. 40001361. Construction Phase. Non-Bond project.

F. Action

Authorize a contract with ACCO Engineered Systems to provide general construction services for the Central Plant Systems Maintenance project at Los Angeles Southwest College at a cost of \$90,823. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Five (5) contractors requested bid packets. One (1) responsive bid was received ranging for \$90,823. This construction contract is for the repair of numerous pump leaks, bearing vibrations, sensor failures, and control system inadequacies to ensure effective central plant chilling during the summer peak load.

Funding and Development Phase

Funding is through Deferred Maintenance Project funds. Construction Phase. Non-Bond project.

G. Action

Authorize a contract with Climatec LLC to provide general construction services for the Student Services Building – Retro-Commissioning - Controls Retrofit and Integration project at Los Angeles Southwest College at a cost of \$241,079. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four (4) contractors requested bid packets. Two (2) responsive bids were received ranging from \$241,079 to \$254,519. This construction contract is for the Student Services Building Controls Retrofit and Integration project.

Funding and Development Phase

Funding is through 2015 – 2016 Proposition 39 funds. Work Order No. 40001303. Construction Phase. Non-Bond project.

H. Action

Authorize a contract with The Nazerian Group to provide general construction services for the Swimming Pool Deck and Tile Repair project at Los Angeles Trade-Technical College at a cost of \$344,123. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Three (3) contractors requested bid packets. Two (2) responsive bids were received ranging from \$344,123 to \$495,867. This construction contract is for the repair of the swimming pool deck and tile.

Funding and Development Phase

Funding is through 2015 – 2016 Schedule Maintenance Project funds. Swimming Pool Deck and Tile Repair. Work Order No. 40000809. Construction Phase. Non-Bond project.

I. Action

Authorize a contract with Halco Services Corporation to provide general construction services for the Infrared Testing and Repair project at Los Angeles Trade Technical College at a cost of \$37,675. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Six (6) contractors requested bid packets. One (1) responsive bid was received for \$37,675. This construction contract is for infrared testing and repair of electrical panels.

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds. Infrared Electrical Panel Service and Repair. Work Order No. 40000881. Construction Phase. Non-Bond project.

IV. RATIFY CONSTRUCTION CONTRACT

Action

Ratify a contract with Kitson Contracting, Inc. to provide general construction services for the Corporate Center Envelope Waterproofing project at East Los Angeles College at a cost of \$91,000. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Six (6) contractors requested bid packets. Two (2) responsive bids were received ranging from \$91,000 to \$183,000. This construction contract is for the replacement and repair of the sealing of windows and joints at the Corporate Center facility to waterproof the building and stop existing leakage.

Funding and Development Phase

Funding is through 2014 – 2015 Scheduled Maintenance Project funds. Corporate Center Exterior Envelope Waterproofing. Work Order No. 40000761. Construction Phase. Non-Bond project.

V. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT GREATER THAN \$30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Action

Ratify Change Order No. 18 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Arts, Media and Performance project at Los Angeles Mission College including credits in the amount of (\$14,000) and costs in the amount of \$146,451 for a total cost of \$132,451.

Inclusive of this change order, the total cost of this Construction Contract is \$22,270,575.

Background

This agreement was authorized by the Board of Trustees on August 19, 2009 (Com. No. FPD1) with Hartford Fire Insurance Company/Kemp Bros. Construction to provide general construction services for this project. This change order represents 0.72% of the original contract value of \$18,397,000.

The following services have been completed and are requested to be ratified:

Due to additional requirements:

- Installed additional seismic bracing for the metal panel ceiling system per the Division of the State Architect Field Engineer.
- Credit for changes to interior metal framing bottom track anchorage per the Architect of Record (AOR).

Funding and Development Phase

Funding is through Measure J Bond proceeds. Arts, Media and Performance 34M.5405.02. Construction Phase.

VI. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Action

Authorize Acceptance of Completion of Task Order No. 10MCS MATOC No. 33960 with Masters Contracting Corporation to provide general construction services for the Mission - Transportation and Accessibility - Roadway, Walkway, Grounds, Parking Lot D (RWGPL) project at Los Angeles Mission College with a substantial completion date of September 29, 2016.

Background

On April 13, 2016 (Com. No. FPD1), the Board of Trustees authorized the establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. Task Order 10MCS was issued to Masters Contracting Corporation on August 8, 2016 with a Task Order Notice to Proceed issued on July 18, 2016. Work commenced on July 18, 2016. The total cost of this contract is \$85,561.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Mission - Transportation and Accessibility - Roadway, Walkway, Grounds, Parking Lot D (RWGPL) 40J.5402.03.01. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 4500231912 with Air Treatment Corporation to provide general construction services for the Refurbish/Rebuild Baltimore Air-Coil Cooling Tower project at Los Angeles Pierce College with a substantial completion date of November 18, 2016.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1).

The total cost of this contract is \$100,671.

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds. Refurbish/Rebuild Baltimore Air-Coil Cooling Tower. Work Order No. 4000875. Construction Phase. Non-Bond project.

C. Action

Authorize Acceptance of Completion of Contract No. 4500231966 with Low Voltage Solutions, Inc. to provide general construction services for the Notifier Fire Alarm Communications project at Los Angeles Pierce College with a substantial completion date of January 11, 2017.

Background

This contract was authorized by the Board of Trustees on September 7, 2016 (Com. No. FPD1).

The total cost of this contract is \$84,780.

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds. Notifier Fire Alarm Communications. Work Order No. 40000874. Construction Phase. Non-Bond project.

D. Action

Authorize Acceptance of Completion of Contract No. 4500224292 with Simplex Grinnell LP to provide general construction services for the Repair Campus Fire Alarm project at Los Angeles Southwest College with a substantial completion date of December 21, 2016.

Background

This contract was authorized by the Board of Trustees on September 2, 2015 (Com. No. FPD1).

The total cost of this contract is \$61,000.

Funding and Development Phase

Funding is through 2014 – 2015 Deferred Maintenance funds. Repair Campus Fire Alarm. Work Order No. 40000730. Construction Phase. Non-Bond project.

VII. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENT

Action

Ratify Amendment No. 7 to Design-Build Agreement No. 33148 with Bernards Bros., Inc. for additional Design-Build services for the East Parking Structure (EPS) project at Los Angeles Trade-Technical College for a cost not to exceed \$117,802.

Original Agreement		\$89,962,000
Approved Amendments	-	\$34,748,518
Sub Total		\$55,213,482
Proposed Amendment	+	\$117,802
Total		\$55,338,066

Inclusive of this amendment, the total cost of this Design-Build agreement is \$55,331,284.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 26, 2010 (Com. No. FPD1). This Design-Build agreement with Bernards Bros., Inc. was authorized by the Board of Trustees on November 3, 2010. (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
 - Provided the physical connections needed to accommodate an interim power generator in order to achieve beneficial occupancy by the start of 2016 Fall Semester when it was discovered that the Los Angeles Department of Water and Power (LADWP) electrical substation to serve this project was incomplete as anticipated.
2. Due to additional requirements:
 - Provided additional wall reinforcement and repaired the methane liner of the EPS electrical room due to removal of masonry walls as required by the Division of the State Architect (DSA).
 - Provided additional reinforcement and welding at column footings required by DSA.

Funding and Development Phase

Funding is through Measure J Bond proceeds. East Parking Structure 37T.5720.02.01 Construction Phase.

VIII. AUTHORIZE ACCEPTANCE OF COMPLETION OF DESIGN-BUILD AGREEMENT

Action

Authorize Acceptance of Completion of Design-Build Agreement No. 33304 with KPRS Construction Services for the Campus Improvements - Building Retrofit project at Los Angeles Valley College with a substantial completion date of April 4, 2016.

The total cost of this Design Build Agreement was \$3,864,514.

Background

This agreement was authorized by the Board of Trustees on May 11, 2011 (Com. No. FPD1). This project included mechanical upgrades, accessibility improvements, and renovations to existing facilities.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. Campus Improvements – Building Retrofit 08V.6879.03.06, 18V.7879.03.06. Construction Phase.