



Board of Trustees

Los Angeles Community College District
770 Wilshire Blvd., Los Angeles, CA 90017 (213) 891-2000

AGENDA

ORDER OF BUSINESS – REGULAR MEETING

Wednesday, December 7, 2016

First Public Session 4:30 p.m.

Closed Session

(Immediately Following Public Session)

Second Public Session 6:30 p.m.

**Los Angeles Valley College
Monarch Hall – Campus Center Building
5800 Fulton Avenue
Valley Glen, CA 91401**

- I. Roll Call **(4:30 p.m.) Location: Monarch Hall – Campus Center Building**
- II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters
- III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).
Location: Campus Center, Fireside Room
- IV. Reconvene Regular Meeting **(6:30 p.m.)**
Location: Monarch Hall – Campus Center Building
- V. Roll Call
- VI. Flag Salute
- VII. Welcoming Remarks by Erika A. Endrijonas, President, Los Angeles Valley College
- VIII. Report of Actions Taken in Closed Session – December 7, 2016
- IX. Approval of Minutes
 - Regular Meeting and Closed Session – October 19, 2016
 - Regular Meeting and Closed Session – November 2, 2016
- X. Reports from Representatives of Employee Organizations at the Resource Table

- XI. Announcements from the College Presidents
- XII. Public Agenda Requests
 - A. Oral Presentations
 - B. Proposed Actions
- XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters
- XIV. Reports and Recommendations from the Board
 - A. Reports of Standing and Special Committees
 - B. Proposed Actions
 - BT1. Resolution – District Classified Employees Retirement
 - BT2. Adopt Resolution in Support of All Students
 - BT3. Board Travel Authorizations
- XV. Reports from the Chancellor and College Presidents
 - Report from the Chancellor regarding activities or pending issues in the District
 - College Presentation: LAVC Family Resource Center
- XVI. Consent Calendar
 - Matters Requiring a Majority Vote
 - BF1. Ratify Budget Revisions and Appropriation Transfers
 - BF2. Approve the 2016-17 Spending Plan of One Time State Mandated Claim Reimbursement
 - BF3. Accept Receipt of General Obligation Bond Financial Audit
 - BF4. Accept Receipt of Program Performance Audit for Fiscal Year Ended June 30, 2015
 - BF5. Accept Receipt of Annual Audit
 - BSD1. Ratify Business Services Actions
 - BSD2. Approve Business Services Actions
 - FPD1. Approve Facilities Planning and Development Report
 - FPD2. Authorize Master Procurement Agreements
 - FPD3. Adopt Resolution Ratifying Implementation of Design-Build System of Project Delivery for the Technology Learning Center 2 Campus Improvement Project at West Los Angeles College; Ratifying Request for Qualifications and Proposal Process; and Authorizing the Award of One Design-Build Agreement
 - HRD1. Ratify Personnel Services Routine Actions
 - HRD2. Approve Change in Salary Schedule Structure for Academic Vice Chancellors and Presidents
 - HRD3. Approve District’s Initial Proposal to the Exclusive Representatives of the District’s Employees Regarding Reopeners on the Master Benefits Agreement
 - HRD4. Amend Board Rule Chapter X Article XIII

- HRD5. Approve Salary Reallocation for Miscellaneous Classifications in the Unclassified Service
- HRD6. Approve Disciplinary Action Regarding Classified and Academic Employees
- ISD1. Approve New Educational Courses and Programs
- ISD2. Approve Student Discipline – Expulsion without Reconsideration
- ISD3. Approve Substantive Change Proposal for Los Angeles Pierce College
- ISD4. Approve In-State Student Travel
- PC1. Personnel Commission Actions
 - Correspondence

XVII. Recommendations from the Chancellor

- CH1. Authorize Resolution Renaming Building at Los Angeles City College From the “Women’s Gym” to the “Kinesiology South Gym”
- CH2. Authorize the Donation Agreement with Valley Presbyterian Hospital and Los Angeles Valley College Foundation and Adopt a Resolution to Name Space Within the Student Union Building as “Valley Presbyterian Hospital Student Health Center”
- CH3. Ratify Contributions Made by LACCD Foundations to Support Measure CC
- CH4. Approve Board Rule Amendments
- CH5. Adopt Board Rules Chapter VII, Article XV, Opportunities for Small, Local, Emerging, and Disabled Veteran Owned Businesses
 - Public Hearing on Resolution Certifying the Supplemental Environmental Impact Report (Sch #2010121044) for the 2015 South Gate Educational Center Master Plan
- FPD4. Resolution Certifying the Supplemental Environmental Impact Report (Sch #2010121044) for the 2015 South Gate Educational Center Master Plan; Adopting Findings in Accordance with the California Environmental Quality Act, a Statement of Overriding Considerations, and a Mitigation Monitoring and Reporting Program; and Approving the 2015 South Gate Educational Center Master Plan

Matters Requiring a Super Majority Vote

- BF6. Authorize Use of \$2,338,031 from Contingency Reserve to Augment College Budgets

- XVIII. Notice Reports and Informatives
- CH/A. [Notice] Amend Board Rule Chapter VII Article I - Contracting
 - BF/A. [Informative] 2016-2017 First Quarter Financial Status Report
 - HRD/A. [Collective Bargaining Informative] Initial Proposal of the Los Angeles Community College District Administrators' Unit Represented by California Teamsters Public, Professional & Medical Employees Union Local 911 to the Los Angeles Community College District Regarding Negotiations of the 2017-2020 Collective Bargaining Agreement
 - ISD/A. [Informative] Ratify Notification of Out-of-State Student Travel
 - ISD/B. [Notice] Adopt Revisions to Board Rules Chapter VIII Article VI – Student Success and Support
- XIX. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees
- XX. Adjournment

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Next Regular Board Meeting

Wednesday, January 11, 2017

4:30 p.m.

Los Angeles Trade-Technical College

400 West Washington Blvd.

Los Angeles, CA 90015

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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District's official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or

accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.



Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT
770 Wilshire Boulevard, Los Angeles, CA 90017 213/891-2000

AGENDA

ATTACHMENT A

CLOSED SESSION

Wednesday, December 7, 2016

Los Angeles Valley College

5800 Fulton Avenue
Valley Glen, CA 91401

- I. **Conference with Labor Negotiator**
(pursuant to Government Code section 54957.6)
 - A. District Negotiators: Albert Román
Adriana D. Barrera

Employee Units: All Units
All Unrepresented Employees
- II. **Public Employee Discipline/Dismissal/Release/Charges/Complaints**
(pursuant to Government Code section 54957)
- III. **Consideration of Student Discipline**
(pursuant to Government Code section 54962 and Education Code section 72122)
- IV. **Conference with Legal Counsel - Existing Litigation**
(pursuant to Government Code section 54956.9(d)(1))
 - A. *Charles Guerra et al. v. LACCD*
 - B. *Guillermo Aviles-Rodriguez v. LACCD*
 - C. *USS Cal Builders, Inc. v. Arch Insurance Company, et al.*
- V. **Conference with Legal Counsel - Anticipated Litigation**
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))
 - A. Potential litigation – 3 matters
- VI. **Conference with Legal Counsel - Anticipated Litigation**
(pursuant to Government Code section 54956.9(d)(2) and (e)(2))
 - A. Complaint regarding the California Voting Rights Act.
 - B. Settlement of a construction claim at Los Angeles Harbor College.
 - C. Settlement of a construction claim at Los Angeles Valley College.
 - D. Claim for work performed at Los Angeles Pierce College.



Board of Trustees

Los Angeles Community College District

ACTION

Com.No. BT1

Division BOARD OF TRUSTEES

Date: November 2, 2016

SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, Classified employees contribute significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employees for their service and extend best wishes in their retirement.

Scott J. Svonkin, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<u>Last Name</u>	<u>First Name</u>	<u>Job Classification</u>	<u>Years Of Service</u>	<u>Location</u>	<u>Retirement Date</u>
Taylor	Priscilla	Piano Accompanist/Coach	34	Pierce	10/4/2016
Ha	Thach	Gardener	15	Harbor	10/1/2016

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. BT2	Division Board of Trustees	Date: December 7, 2016
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Subject: **ADOPT RESOLUTION IN SUPPORT OF ALL STUDENTS**

The following resolution is presented by Board Members Kamlager, Eng, and Moreno:

WHEREAS, The Los Angeles Community College District (LACCD) is the "People's College"- in which students from every walk of life, every zip code, every language and every capability enroll.

WHEREAS, Approximately 250,000 students enroll at one of the LACCD's colleges every year, of whom 80 percent are people of color; and

WHEREAS, The LACCD Board of Trustees supports the District's nine colleges in upholding the values of justice, equity, diversity and inclusion as the core of their educational offerings; and

WHEREAS, In supporting the nine colleges, the Board of Trustees holds them as beacons of democracy for public discourse and free expression of opinion; and

WHEREAS, The AFT Faculty Guild and the District Academic Senate (DAS) of the LACCD hold the classroom as a safe haven where there is freedom of expression in thought, deed and action; and

WHEREAS, The Board of Trustees supports both faculty groups in reaffirming their respective commitment, as representative bodies of the LACCD faculty, to fostering a diverse, inclusive, and safe learning environment for all students free from discrimination, bullying, harassment, and fear; and

WHEREAS, The Board of Trustees has encouraged the establishment of educational services and support Centers at LACCD colleges to serve the multitudes of people from different walks of life and communities; and

WHEREAS, The Board of Trustees join the AFT Faculty Guild and DAS in encouraging faculty members to use the learning environment to show compassion and support for all students; now be it

RESOLVED That the Board of Trustees directs the Chancellor to work with the Office of General Counsel to provide timely and accurate information to faculty, staff and students on students' rights to privacy and the limitations on the information which can be provided to external agencies; and, be it further

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. BT2	Division	Board of Trustees	Date: December 7, 2016
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RESOLVED, That the Board of Trustees directs the Chancellor and college presidents to continue to provide a safe work and learning environment by establishing appropriate procedures to maintain student privacy, providing open forums for public discourse, and ensuring counseling and support services as appropriate; and be it further

RESOLVED That the Board of Trustees calls upon local, state and national leaders representing the educational and civic, business and non-profit, and religious sectors to join us – both as a moral imperative and national necessity – to support the success of all students pursuing their learning and life goals.



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. BT3

Division

Board of Trustees

Date: December 7, 2016

Subject: **BOARD TRAVEL AUTHORIZATIONS**

Authorize payment of necessary expenses for Mike Fong, Andra Hoffman, Sydney K. Kamlager, and Scott J. Svonkin, members of this Board of Trustees, to attend the Community College League of California (CCLC) 2017 Legislative Conference, to be held on January 29-30, 2017 in Sacramento, California.

Background: The Board Members' travel expenses will be paid out of the 2016-2017 Board Advocacy Travel/Conference Registration account.

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BF1**


Division: **BUSINESS AND FINANCE**

Date: December 7, 2016

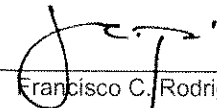
Subject: **RATIFY BUDGET REVISIONS AND APPROPRIATION TRANSFERS**

Ratify acceptance of \$11,189,817 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

EXHIBIT I

**BUDGET REVISIONS AND APPROPRIATION TRANSFERS
ALL FUNDS, EXCLUDING BUILDING BOND FUND
December 7, 2016**

<u>NEW INCOME (Attachment I)</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
Federal	810000-849900	5,652,264
State	860000-869999	5,389,558
Local	870000-889999	105,995
Interfund Transfer In	891000-892999	-
Other Financing Sources	893000-897999	42,000
Contribution to Restricted Program	898000-899999	-
Total New Income		<u>11,189,817</u>

<u>EXPENDITURES</u>	<u>ACCOUNT</u>	<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
Certificated Salaries	100000-199999	319,252,752	1,457,930	(2,849,176)	317,861,506
Classified Salaries	200000-299999	181,123,155	1,533,047	966,694	183,622,896
Employee Benefits	300000-399999	161,850,451	521,171	1,152,954	163,524,576
Books/Supplies	400000-499999	43,594,845	266,567	455,258	44,316,670
Contract Services	500000-599999	185,006,265	1,595,614	1,013,417	187,615,296
Capital Outlay	600000-699999	22,693,356	238,507	1,769,418	24,701,281
Other Outgo	700000-709999	-	-	-	-
Other Debt Services	710000-719999	-	-	-	-
Tuition Transfers	720000-729999	11,890	-	-	11,890
Interfunds Transfers	730000-739999	8,829,486	-	42,000	8,871,486
Direct Support/Indirect Costs	740000-749999	230	-	-	230
Loan/Grants	750000-759999	307,658,111	183,030	49,563	307,890,704
Other Financing Sources (Except 7902)	760000-799998	146,908,847	5,393,951	(2,600,128)	149,702,670
Reserve for Contingency*	790200	22,269,380	-	-	22,269,380
Total		<u>1,399,198,768</u>	<u>11,189,817</u>	<u>-</u>	<u>1,410,388,585</u>

* Reserve for Contingency balance is \$22.27 million, which is 3 50 % of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by:


 Jeanette L. Gordon
 Chief Financial Officer/Treasurer

Attachment I

NEW INCOME AND GRANTS

<u>BTA NUMBER:</u>	<u>FUND/GRANT NAME</u>	<u>AMOUNT</u>
Federal		
V-0169	<i>Promoting Awareness of Science Technology Engineering and Math (STEM) Opportunities (PASO)</i>	\$1,200,000
	<p>To establish funding to promote STEM awareness in the college and surrounding community of San Fernando Valley, attracting more Latino and low-income students to enroll in Los Angeles Valley College; to encourage completion of STEM certificates and degrees; to retain students in STEM fields; to produce more community college STEM transfers to four-year institutions; and ultimately to increase the number of Latino and low-income students attaining STEM baccalaureates. Approximately three thousand (3,000) students are expected to benefit from the Summer STEM Investigations Camp, Fall and Spring pilot classes, proactive and intrusive STEM academic advising and peer mentoring, STEM Career Explorations activities and workshops and STEM career panel presentations. Funding is from the United States Department of Education.</p>	
C-0154	<i>TRIO – Student Support Services</i>	289,955
	<p>To establish funding to assist low-income, first generation and/or disabled students by providing opportunities for academic development and assistance with basic college requirements, and serving to motivate students toward the successful completion of their postsecondary education. The goal of this program is to increase the college retention and graduation rates of its participants and facilitate the process of transition from one level of higher education to the next. One hundred sixty (160) students will be served for this year. Funding is from the United States Department of Education.</p>	
C-0166	<i>Science Technology Engineering and Math (STEM) Pathway Program – Hispanic-Serving Institution (HSI) STEM & Articulation Program</i>	1,200,000
	<p>To establish funding to develop a robust STEM pipeline and transfer culture and achieve the following goals:</p> <ol style="list-style-type: none"> 1. Increase the number and percentage of Hispanic and other low-income students attaining certificates and degrees in STEM; 2. Increase the number and percentage of Hispanic and other low-income students who complete a certificate and/or degree in STEM within two years; and 3. Increase the number and percentage of Hispanic and other low-income students transferring to baccalaureate programs in STEM. <p>Funding is from the United States Department of Education.</p>	

V-0138	Engaging for Student Success	650,000
	<p>To establish funding to improve academic practices and retention and develop new capacity for groups of faculty and students. The Teaching Innovation Academy will serve twenty (20) faculty members per year who teach students who are at-risk of failing or repeating identified "gateway" courses. Faculty use the Academy experience to research and pilot-test pre-assessment workshops, project-based teaching, and online learning communities. Funding is from the United States Department of Education.</p>	
D-0396	Federal Supplemental Educational Opportunity Grants (FSEOG) Administrative Cost Allowance	1,574
	<p>To increase the 2016-2017 Administrative Cost Allowance budget for the FSEOG program based on the additional funds received from the Department of Education. The Department of Education permits each school to spend up to 5% of total grants on Administrative expenses. This augmentation brings the program total allocation to \$3,148,338. Funding is from the United States Department of Education.</p>	
D-0398	Federal Supplemental Educational Opportunity Grants (FSEOG)	31,444
	<p>To increase the 2016-2017 budget for the FSEOG program based on the additional funds received from the Department of Education. This augmentation brings the program total allocation to \$3,179,782. Funding is from the United States Department of Education.</p>	
D-0395	Federal Work-Study (FWS) 2016-2017	20,000
	<p>To increase the FWS 2016-2017 budget based on additional funds received from the Department of Education. This augmentation brings the program total allocation to \$3,090,274. Funding is from the United States Department of Education.</p>	
E-0216	Scholarships in Science Technology Engineering and Math (STEM) to Achieve Results (S-STAR)	120,652
	<p>To establish funding to provide scholarships in all STEM disciplines to economically-disadvantaged students demonstrating the aptitude to succeed in STEM. The objectives of this project are to alleviate student economic burden, improve educational opportunities while increasing retention, and increase the number of STEM students ready to succeed in areas of national need. One hundred thirty-two (132) scholarships will be provided. Funding is from the National Science Foundation.</p>	
M-0183, V-0214	Building Infrastructure Leading to Diversity (BUILD) @ California State University Northridge (CSUN) Promoting Opportunities for Diversity in	76,415

Education and Research (PODER)

To establish funding to provide an undergraduate research training program for undergraduate students in a supportive community to take classes and work directly with professors on research projects related to health. From public health to philosophical frameworks for pain, the program seeks to generate a vibrant, socially responsible and open environment for asking new research questions and using new methods to reduce health disparities. The goal of this program is to provide support in the following areas:

- 1) CSUN BUILD PODER recruiting activities;
- 2) Tutoring services;
- 3) Faculty mentor and student mentee research-related activities;
- 4) One-unit introductory class to basic research and health disparities.

More than two hundred (200) students will benefit from the program. Funding is from the National Institutes of Health (NIH).

E-0215	Child and Adult Care Food Program (CACFP)	953,102
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To establish funding to provide healthy meals to all children enrolled, increase awareness of healthy choices for the children and families enrolled, decrease the effects of childhood obesity in young children, and serve as a supervision/field training site for instructional divisions. One thousand four hundred and fifty students/parents combined will benefit from this program. Funding is from the California Department of Education.

M-0237, S-0170, T-0247	Trade Adjustment Assistance Community College and Career Training (TAACCCT) - Los Angeles Healthcare Competency to Career Consortium (LA H3C)	1,109,122
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To establish funding to collaborate with trade-impacted companies, sector intermediaries, the workforce system, and employers in the healthcare industry to create an innovative training model for trade-impacted workers and other long-term unemployed in the Greater Los Angeles area. The primary focus of the project will be to build upon the progress of prior-year Trade Adjustment Assistance Career Training (TAACT) grant projects to develop competency-based, stacked and latticed programs of study, including a common foundation credential, certificates of achievement, and A.A./A.S. (Associate of Arts/Associate of Science) degrees related to the health science profession. Funding is from the United States Department of Labor.

TOTAL FEDERAL

\$5,652,264

D-0411	<i>Extended Opportunity Programs and Services Program (EOPS)</i>	\$727,429
	<p>To increase the budget for the 2016-2017 EOPS program to align with the budget allocation provided by the State Chancellor's Office in the Notification of Fiscal Year 2016-17 EOPS Allocations memo released on October 5, 2016. This budget augmentation brings the total program allocation to \$13,134,037. Funding is from the California Community Colleges Chancellor's Office (CCCCO).</p>	
D-0413	<i>Extended Opportunity Programs and Services-Cooperative Agencies Resources for Education (EOPS-CARE)</i>	84,806
	<p>To increase the budget for the 2016-2017 EOPS-CARE program to align with the budget allocation provided by the State Chancellor's Office in the Notification of Fiscal Year 2016-17 EOPS-CARE Allocations memo released on October 5, 2016. This budget augmentation brings the total program allocation to \$1,394,887. Funding is from the California Community Colleges Chancellor's Office (CCCCO).</p>	
D-0409	<i>Student Equity Program 2015-16</i>	107,300
	<p>To increase the budget for the 2015-2016 Student Equity Program to align with the budget allocation provided by the State Chancellor's Office in the Notification of Special Reallocation of Funds for Student Equity 2015-16 memo released on June 9, 2016. Funding is from the California Community Colleges Chancellor's Office (CCCCO).</p>	
D-0460	<i>Student Equity Program 2016-17</i>	2,755,639
	<p>To increase the budget for the 2016-2017 Student Equity Program to align with the budget allocation provided by the State Chancellor's Office in the October 12, 2016 Student Equity Allocation for 2016-17 memo. Funding is from the California Community Colleges Chancellor's Office (CCCCO).</p>	
H-0187, M-0150, S-0118	<i>Foster And Kinship Care Education (FKCE)</i>	47,393
	<p>To accept additional funding to offer Foster And Kinship Care Education training to caregivers of children and youth in out-of-home care so that these providers meet the educational, emotional, behavioral and developmental needs of children and youth in the foster care system. The target populations for FKCE training are licensed and approved foster parents, kinship care providers and other resource families caring for foster children and youth placed in out-of-home care. Colleges provide over one thousand and fifty (1,050) hours of training to licensed foster parents each year. Funding is from the California Community Colleges Chancellor's Office (CCCCO).</p>	
E-0174	<i>Basic Skills and Student Outcomes Transformation Program</i>	1,490,349

To establish funding to develop and pilot test selected remedial Math and English courses. The Math Department will develop an abbreviated pathway to statistics for students who are not pursuing Science Technology Engineering and Math (STEM) majors. This approach will reduce the number of courses required to transfer for students starting in Elementary Algebra from three to two. The English Department will adapt two of the evidence-based strategies to increase student persistence and success in progressing from English 21 through English 101: (1) alignment of content in English 21 with a number of “meta-majors” that will help students identify or solidify an academic pathway and increase their engagement in the courses; and (2) incorporation of the Canvas Learning Management System (LMS) into these English 21 sections to allow students to conduct relevant research related to their intended major, communicate easily with faculty and classmates outside of class, enhance their technological skills, and provide an opportunity to take a challenge exam to move directly from English 21 to the transferable 101 class. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

C-0164, E-0195, W-0192 ***Child Development Training Consortium (CDTC)*** 27,500

To establish funding to provide financial resources to assist students in meeting the educational requirements for any of the Child Development Permits. In addition, the CDTC administers four other programs, including the Child Development Permit Stipend Program, the Career Incentive Grant Program, and Professional Growth Advisory Project and Administrator Institutes. This program will increase the number of qualified child development professionals in early childhood programs and offer financial assistance to students. Approximately one hundred ten to one hundred forty (110-140) students will be enrolled in the program. Funding is from the Yosemite Community College District.

E-0196 ***California Early Childhood Mentor Program*** 3,600

To establish funding to provide better access to educational and professional development opportunities to create new career opportunities for experienced teachers, decrease teacher turnover, and improve the quality of child care. The program selects fourteen (14) experienced classroom teachers to mentor thirty (30) student teachers. Student teachers receive course credit for the practicum requirement of their training institutions. Funding is from the Chabot Las Positas Community College District.

C-0156, T-0244 ***Foster And Kinship Care Education – Commercial Sexual Exploitation of Children (FKCE – CSEC)*** 13,500

To establish funding to provide training to foster and kinship caregivers, foster family agencies, group homes, and other caregivers of out-of-home care children in Los Angeles County on CSEC Awareness and Identification. A minimum of ten (10) workshops of three (3) hours each will be provided. An average of twenty-five (25) students per class will benefit from this program. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

H-0228 ***Middle College High School*** 99,000

To establish funding to continue the Harbor Teacher Preparation Academy (HTPA), a Middle College High School project, by providing a half-time college counselor to help students select concurrent enrollment classes, college electives, tutoring as needed, and other available student services. The funding will also support additional tutoring with the objective of increasing the number of HTPA students who achieve grades of A or B in Mathematics and other science and Science Technology Engineering and Math (STEM) related courses. This program will assist the Harbor Learning Resource Center in providing quality trained tutoring services and a ninth-grade orientation for the new incoming freshman class, as well as support the assessment and placement of HTPA students in appropriate Math and English courses. In addition, there will be a curriculum review to ensure that all courses are fully articulated and more options are made available to students in teaching, especially those related to STEM. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

M-0222 **Family Child Care Home Education Network** 33,042

To establish funding to develop a growing network of licensed and accredited family child care homes, which will be monitored and supported in their endeavor to provide professional child care services of the highest quality to infants, toddlers, preschoolers and school-age children and to provide funding to eligible parents/students to cover the costs of such services. The program will provide technical support to the providers as well as fund child care services to over sixty (60) eligible families. Funding is from the California Department of Education.

TOTAL STATE

\$5,389,558

Local

V-0175 **Dedicated Revenue - Rentals of College Site** \$2,000

To augment the Office Supplies account in the General Fund at Los Angeles Valley College from income generated from the Rentals of College Site.

T-0205, T-0231, T-0248, T-0249, T-0251, T-0252, T-0253, T-0257, T-0265, T-0268, T-0269 **Technical & Career Education** 14,450

To accept additional funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from DEAM, Foundation for California Community Colleges, Peralta Colleges Foundation, and PSI.

D-0406 **Pierce College Cellphone Tower Project** 19,611

To accept funding for the Pierce College Cellphone Tower Project based on the request of Facilities Planning and Development Department. Funding is from the Shah & Associates, Inc. dba PDC Corporation.

D-0462 **Los Angeles Mission College Cellphone Tower Project** 27,055

To accept funding for the Los Angeles Mission College Cellphone Tower Project based on the estimated costs for services and the amount received from Ericsson, Inc. Funding is from Ericsson, Inc.

S-0161, S-0178 **Contract Education – Crystal Stairs Child Development** 36,987

To accept funding to provide two Child Development Courses (CD 11 and CD 30) to thirty to forty-five (30-45) participants in each class. These courses are essential to Crystal Stairs individuals because participants are required to complete these courses in order to continue to provide services to infants and toddlers, and to apply for the California Child Development Teacher Permit. Funding is from Crystal Stairs, Inc. Early Headstart Childcare Partnership.

C-0168 **Journalism** 5,892

To augment the Travel account and the Other Expense account in the Journalism Fund at Los Angeles City College from income generated by the Journalism Program.

TOTAL LOCAL \$105,995

OTHERS:

Interfund

D-0420, D-0421 **Increase – Special Reserve Fund from General Fund (Deferred Maintenance Reserve)** \$42,000

To set up an Interfund Transfer for the "WLAC-Replace Running Track" project as requested by the Facilities Planning and Development Department. These funds will be transferred from the Deferred Maintenance Reserve Fund to the Special Reserve Fund.

M-0196 **Cooperating Agencies Foster Youth Educational Support (CAFYES)** (20,000)

To redistribute funds from CAFYES fund number 20402 to CAFYES fund number 10402 at Los Angeles Mission College.

M-0197 **Cooperating Agencies Foster Youth Educational Support (CAFYES)** 20,000

To accept redistributed funds from CAFYES fund number 20402 to CAFYES fund number 10402 at Los Angeles Mission College.

TOTAL OTHERS \$42,000

TOTAL INCOME \$11,189,817



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BF2**

Division: **BUSINESS AND FINANCE**

Date: December 7, 2016

Subject: APPROVE THE 2016-17 SPENDING PLAN OF ONE TIME STATE MANDATED CLAIM REIMBURSEMENT

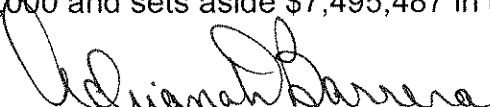
In the General Fund, authorize the receipt of \$9,890,487 in one time state mandated claim reimbursement revenue from the 2016-17 State budget and authorize the allocation as recommended by the Chancellor for the following (eBTA: D-0518, 0519, 0520):

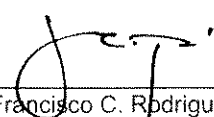
- Allocated to Colleges and ESC \$ 2,395,000
- STRS/PERS Contingency Fund \$ 7,495,487

Background: The 2016-17 State budget included \$105.5 million to the California Community College System to pay down previous years state mandated claim reimbursements; the Los Angeles Community College District is projected to receive \$9,890,487 of this revenue. Last fiscal year, the Board, at its November 4, 2015 meeting approved setting aside \$22 million of the 2015-16 \$57.7 million of one time state mandated claim reimbursement revenue to address the increases in pensions. This amount covered approximately 54% of the Districts projected total ongoing annual increase of \$40 million (Attachment I) by the 2020-21 fiscal year. .

In the 2016-17 final budget, \$4.8 million of the \$22 million STRS/PERS contingency was allocated to the Colleges and ESC; approximately 66% of the annual pension cost increase. This proposal allocates \$2.4 million of this new 2016-17 revenue to the Colleges and ESC to cover the remaining annual CalSTRS and CalPERS increase for the 2016-17 fiscal year, the remaining \$7.5m will be added to the STRS/PERS contingency for distribution in future years. With this set aside, 100% of the projected annual increases will be covered for one year. This proposal has been reviewed by Executive Committee of the District Budget Committee, the District Budget committee, and approved by the Board Budget and Finance Committee at its November 16, 2016 meeting.

FISCAL IMPLICATIONS: This action increases the budgets at the Colleges and ESC by \$2,395,000 and sets aside \$7,495,487 in the STRS/PERS Contingency.

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

2016-17
DISTRIBUTION OF \$7,200,000
PERS/STRS CONTINGENCY FUNDS

	PERS Salaries Actuals*	STRS Salaries Actuals*	Total Salaries	Distribution of \$7.2M Conting.	Previously Distributed	Adjustment
City	5,014,413	8,068,397	13,082,810	826,104	576,013	250,091
East	7,273,713	12,753,641	20,027,354	1,264,615	876,590	388,025
Harbor	2,929,644	5,241,800	8,171,444	515,981	360,520	155,461
Mission	3,113,398	4,603,944	7,717,342	487,307	309,862	177,445
Pierce	5,266,211	8,910,874	14,177,085	895,203	605,837	289,366
Southwest	2,728,827	4,105,731	6,834,558	431,564	282,272	149,292
Trade-Tech	4,684,639	7,934,019	12,618,658	796,797	540,078	256,719
Valley	4,528,942	8,234,709	12,763,652	805,953	547,363	258,590
West	3,274,263	5,737,845	9,012,107	569,064	373,814	195,250
Itv	30,730	145,398	176,127	11,121	9,169	1,952
ESC	4,945,097	1,073,644	6,018,741	380,050	201,418	178,632
IT	2,466,200	0	2,466,200	155,727	85,228	70,499
Centralized	735,858	222,483	958,340	60,514	36,836	23,678
Total	46,991,934	67,032,485	114,024,419	7,200,000	4,805,000	2,395,000

*Actual Salaries are based on October 2016 close.



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BF3**

Division: **BUSINESS AND FINANCE**

Date: December 7, 2016

Subject: **ACCEPT RECEIPT OF GENERAL OBLIGATION BOND FINANCIAL AUDIT**

Accept the following:

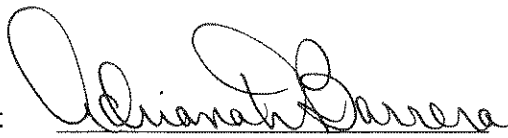
1. The annual General Obligation Bond Financial Audit completed by the firm of KPMG LLP for the 2015-2016 fiscal year.

Background: An annual General Obligation bond financial audit of the District's Proposition A, Proposition AA, and Measure J bond program is conducted every fiscal year by independent contract auditors as required by California Constitutional Article 13A and Education Code 15278 and reported to the Board of Trustees.

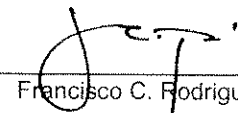
The audit report received an "unmodified" opinion which means that the general purpose financial statements referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2016, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

The Bond Financial Audit is available on the LACCD web site at <http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx>

Recommended by:


 Adriana D. Barrera, Deputy Chancellor

Approved by:


 Francisco C. Rodriguez, Chancellor

Chancellor and
 Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BF4**

Division: **BUSINESS AND FINANCE**

Date: December 7, 2016

Subject: **ACCEPT RECEIPT OF PROGRAM PERFORMANCE AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2016**

Action

Accept the following:

Performance Audit of Los Angeles Community College District Proposition A, Proposition AA, and Measure J Programs.

Fiscal Year ended June 30, 2016

By KPMG LLP.

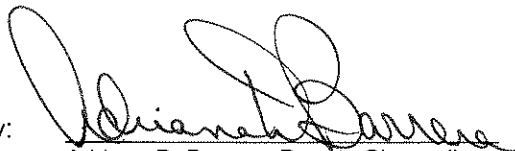
Background

An annual Performance Audit of the District's Proposition A, Proposition AA, and Measure J Bond Programs is conducted every fiscal year by independent contract auditors as required by the California Constitutional Article 13A and Education Code 15278 and reported to the Board of Trustees.

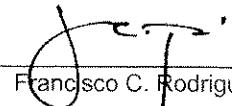
The Performance Audit was conducted in accordance with General Accepted Government Auditing Standards (GAGAS) as a requirement for construction bond programs under California Proposition 39. Information collected for the report is for the fiscal year that ended on June 30, 2016.

The Performance Audit was presented to the Facilities Master Planning and Oversight Committee on October 19, 2016.

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BF5**

Division: **BUSINESS AND FINANCE**

Date: December 7, 2016

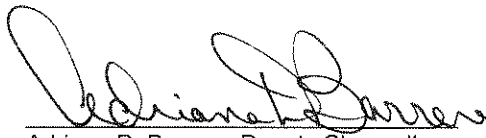
Subject: **ACCEPT RECEIPT OF ANNUAL AUDIT**

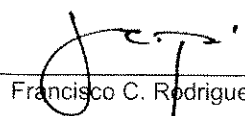
Accept the annual independent audit of the District's financial records and accounts for the 2015-2016 fiscal year completed by the firm of KPMG LLP. The independent audit also includes the audit of the District's schedule of expenditure of federal awards as well as the District's compliance with Section 400 of the Chancellor's Office's California Community Colleges Contracted District Audit Manual for the 2015-2016 fiscal year completed by the firm of Vasquez & Company LLP.

Background: An annual financial audit of the District is conducted every fiscal year by independent contract auditors as required by Education Code Section 84040 and reported to the Board of Trustees.

The financial statement audit report received an "unmodified" opinion, which means that the basic financial statements referred to in the audit present fairly, in all material respects, the financial position of the District as of June 30, 2016, and the results of its operations and cash flows for the year then ended in conformity with U.S. generally accepted accounting principles.

Ten copies of the District's report will be provided to each campus and a copy forwarded to the exclusive representative of each organization and the Academic Senate. The Financial Audit is available on the LACCD web site at <http://www.laccd.edu/Departments/CFO/CFO-Reports/Pages/default.aspx>

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Subject: **RATIFY BUSINESS SERVICES ACTIONS**

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. PURCHASE ORDERS

1,056 issued from October 3, 2016 to October 28, 2016 which totaled \$2,953,510.

B. FACILITIES ORDER FORMS

62 issued from September 30, 2016 to October 28, 2016 which totaled \$222,804.


C. AGREEMENT FOR ART MODELING SERVICES

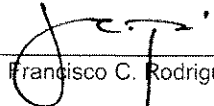
2 issued which totaled \$1,232.
18 issued which totaled \$2,816.

D. PERMITS FOR USE AND CIVIC CENTER PERMITS UP TO 14 DAYS

6 issued from October 1, 2016 to October 31, 2016 for a total income of \$19,388 at City.

6 issued from October 1, 2016 to October 31, 2016 for a total income of \$1,808 at Harbor.

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

5 issued from October 1, 2016 to October 31, 2016 for a total income of \$8,126 at Pierce.

7 issued from October 1, 2016 to October 31, 2016 for a total income of \$4,328 at Valley.

Total Income of Section D: \$33,650

E. CONTRACT EDUCATION AGREEMENTS

4500226877 Southwest. Amendment No. 2 to renew agreement with Crystal Stairs, Inc. for the College to provide Child Development college-level classes for up to 45 participants referred by Crystal Stairs during the period August 1, 2016 to December 31, 2016, inclusive. Total income: \$12,987.

Total Income of Section E: \$12,987

F. LEASE OF EQUIPMENT AGREEMENT

4500203641 City. Amendment No. 1 to agreement with Ricoh Americas Corp. to exercise the purchase option for lease of a Ricoh MP6502 copier system located in the Cafeteria/International Student Center. Total cost: \$2,314.

Total Cost of Section F: \$2,314

G. LEASES, USE PERMITS AND CIVIC CENTER PERMITS OF DISTRICT FACILITIES 14 DAYS OR LONGER

4500233476 City. Correct the vendor name from Los Angeles Unified School District as approved by the Board of Trustees on November 2, 2016 (Com. No. BSD1) to Los Angeles Unified Futbol Academy for the use of the athletic field for soccer practice and games, at designated times and days. The rate was derived by comparing local schools, colleges and neighborhood recreational facilities and includes the cost of supplies and attendants during the period September 7, 2016 to December 22, 2016, inclusive. Total income: \$13,676.

4500235030 City. Permit for Use with the Los Angeles City College Foundation for the use of Parking Lot No. 1 at Los Angeles City College for the open-air market, to provide for the use on every

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Saturday and Sunday from 7:00 am to 5:00 pm during the period September 1, 2016 to August 31, 2020, inclusive. Monthly income: \$13,750 for an annual income of \$165,000.

- 4500228660 East. Amendment No. 1 with About Time Catering to extend the performance period for use of a designated site to sell food and refreshments Monday through Friday at designated hours at an average rate of \$85 per day for Fall and Spring semesters and \$65 per day for Winter and Summer semesters, during the period July 1, 2016 to June 30, 2017. Total income: \$15,000.
- 4500218908 Southwest. Agreement and Amendment with L.A. Mobile Catering dba Santa Fe Catering for use of a designated site to sell food and refreshments Monday through Friday at designated hours at an average rate of \$125 per day for Fall and Spring semesters and \$50 per day for Winter and Summer semesters during designated hours during the period July 1, 2016 to June 30, 2017, inclusive. Total income: \$11,275.
- 4500235471 Van de Kamp Innovation Center. Permit for Use with the Regents of the University of California – Los Angeles for the use of the second floor conference room and the second floor multipurpose room on designated dates and times for educational purposes and at rental rates established for public agency/school/non-profits, during the period of January 1, 2017 to December 31, 2017, inclusive. Total estimated income: \$6,000.

Total Income of Section G: \$210,951

H. LICENSE AGREEMENTS

- 4500190462 City. Amendment No. 5 to renew agreement with Sars Software Products to provide support on licenses for appointment scheduling, messaging, tracking resource, planning, retention, and reporting processes that are involved in providing a variety of student services for the Extended Opportunity Program and Services Department during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$7,299.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500226841 City. Amendment No. 1 to increase the contract amount with Studiocode LLC dba Vosaic to provide additional software licenses for the Nursing Program to enable the students to capture their video simulations for the purpose of observational analysis and view for debrief during the period June 1, 2016 to June 30, 2018, inclusive. Total cost: \$14,507.
- 4500233857 City. Agreement with Eureka to provide internet license for TRIO-Student Support Services students to explore various occupations and education programs related to their field of study and career path during the period September 1, 2016 to August 31, 2020, inclusive. Total cost: \$2,335.
- 4500208200 East. Amendment No. 1 to renew agreement with IBM Corporation to provide Statistics Standard Campus Edition software used in the Information Technology Department during the period September 1, 2016 to March 31, 2017, inclusive. Total cost: \$11,396.
- 4500234708 Educational Services Center. Agreement with Computerland of Silicon Valley to provide two BizTalk licenses with software support required to enable student online payment for the PeopleSoft Student Information System, under the auspices of the Office of Information Technology, during the period November 15, 2016 to November 14, 2019, inclusive. BuildLACCD Master Agreement No. 40320 was utilized for this procurement. Total cost: \$11,244.
- 4500232594 Southwest. Correct the College name with eLumen Collaborative LLC from City to Southwest, as ratified by the Board of Trustees on November 2, 2016 (Com. No. BSD1) to provide Achievement software that will enable the college to define, document and communicate data on individual student achievements.
- 4500220467 Trade-Technical. Amendment No. 1 to renew agreement with eLumen Collaborative, LLC to provide software support for the Core Module program used in the Information Technology Department during the period September 1, 2016 to August 31, 2017, inclusive. Total cost: \$28,800.

Total Cost of Section H: \$75,581

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

I. MAINTENANCE AGREEMENTS

- 4500174607 Educational Services Center. Amendment No. 4 to renew agreement with Ellucian Support Inc. to provide software maintenance for its DegreeWorks and TreQ software systems that allows students and advisors to perform degree audits, under the auspices of the Office of Information Technology, during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$78,598.
- 4500192264 Educational Services Center. Amendment No. 3 to renew agreement with Cities Digital for the maintenance of four Fujitsu scanners (two units for the Human Resources Division, one unit each for the Retirement Unit and Payroll Office), and maintenance of the Laserfiche licenses and Workflow software module, including the Silver Support package, under the auspices of the Office of Information Technology, during the period November 20, 2016 to November 19, 2017, inclusive. Total cost: \$12,580.
- 4500213419 Educational Services Center. Amendment No. 1 to renew agreement with ISE, Inc. for software license and maintenance of its Enterprise Schedule software system during the period July 1, 2016 to June 30, 2017, inclusive. This software schedules the data updates and reports that support student registration, financial aid and admissions and records systems in the Student Information System (DEC) that is maintained by the Office of Information Technology. Total cost: \$5,318.
- 4500234736 Educational Services Center. Agreement with Golden Star Technology, Inc. to provide support for the Secure File Sharing appliance and Anti Virus Subscription for 250 users provided by Accellion and originally purchased by BuildLACCD, under the auspices of the Office of Information Technology, during the period December 1, 2016 to November 30, 2017, inclusive. BuildLACCD Master Agreement No. 40267 was utilized for this procurement. Total cost: \$33,889.
- 4500205840 Harbor. Amendment No. 2 to renew agreement with SirsiDynix to provide maintenance support on the Bibliotheca radio frequency identification on the library's automated check-out, check-in, security, and shelf reading system during the period

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

December 1, 2016 to November 30, 2017, inclusive. Total cost: \$6,476.

- 4500229350 Harbor. Amendment No. 2 to increase the contract amount on agreement with Konica Minolta Business Solutions to provide monthly maintenance service on two new digital imaging devices for the Assessment and Counseling offices during the period ending June 30, 2017, inclusive. Total cost: \$3,500.
- 4500231512 Trade-Technical. Agreement with Thermo Electron North America LLC to provide maintenance for three Ultimate 3000 copiers located in the F7 Building during the period November 1, 2016 to July 30, 2017, inclusive. Total cost: \$7,000.
- 4500234337 Valley. Agreement with agreement with Aqua Serv Engineers, Inc. to provide maintenance and complete chemical treatment program for the Central Plant cooling and heating systems for the Maintenance and Operations Department during the period September 1, 2016 to June 30, 2017, inclusive. Total cost: \$8,600.
- 4500234034 Van de Kamp Innovation Center. Agreement with 1800-Timeclocks for maintenance of equipment including a "Handpunch 1000-E-Ethemet Terminal" and "TA100 Lite" time clock with attendance software as well as other services including, but not limited to, technology support for a time clock located in the Administrative Office of the Old Bakery Building at Van de Kamp Innovation Center for the period October 1, 2016 to September 30, 2017, inclusive. Total cost: \$390.
- Various Agreements/amendments with Optiv Security to provide the Palo Alto Firewall Network Technical support. This firewall provides internet threat protection to computers on campus. Support includes a replacement firewall image in the event of hardware failure. This agreement has been entered into under the authority of the competitively bid State of California Department of General Services Multiple Award Schedule Contract No. 3-09-70-2428M.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

4500218363 Educational Services Center. Amendment No. 1 to agreement during the period September 24, 2016 to September 24, 2017, inclusive. Total cost: \$1,496.

4500218343 Mission. Amendment No. 1 to agreement, during the period August 4, 2016 to August 3, 2017, inclusive. Total cost: \$28,898.

4500189998 Southwest. Amendment No. 4 to agreement during the period October 23, 2016 to March 31, 2018, inclusive. Total cost: \$31,542.

4500232314 Trade-Technical. Agreement during the period November 5, 2016 to November 4, 2017, inclusive. Total cost: \$32,000.

4500190265 West. Amendment No. 4 to agreement during the period December 4, 2016 to December 3, 2017, inclusive. Total cost: \$29,000.

Various

Three agreements and two amendments with Nebraska Book Company to provide WinPrism and WebPrism software licenses, support, maintenance and hosting services for the College Bookstore Point of Sale system during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$79,783.

4500191908 East Amend. #2	\$11,649
4500234276 Mission	\$15,156
4500234408 Pierce	\$24,955
4500216365 Trade-Technical Amend. #2	\$20,000
4500234336 Valley	\$8,023

Various

Three agreements with Canon Solutions America, Inc. Total cost: \$10,739.

4500234411 - Agreement for maintenance of ten Canon copiers located in various departments at Pierce College during the period October 23, 2016 to October 22, 2017, inclusive. Total Cost: \$9,154.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

4500233480 – Agreement for maintenance of a Canon copier in the Institutional Research Office at Pierce College during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$660.

4500234051 – Agreement for maintenance of a Canon IR3245 copier in the Business Education Building at Pierce College during the period January 1, 2017 to December 31, 2017, inclusive. Total cost: \$925.

Total Cost of Section I: \$369,809

J. REVENUE SHARING AGREEMENTS

East

Amendments and Agreements to provide jointly mutually agreed upon educational courses in an FTES-revenue-generation and apportionment –sharing partnership; and to compensate the agency use of its classroom facilities in providing the educational courses, based upon the number of students enrolled and conducted under the auspices of the College's Affiliation Program during the period July 1, 2016 to June 30, 2017, inclusive:

4500177355 Amendment No. 5 with Monterey Park Fire Department to provide to Fire Department Personnel for up to 25 students at a cost of \$4.25 per student instructional hour during the fifth year of the agreement. Total cost: \$90,000

4500195756 Amendment No. 3 to agreement with Monrovia Fire Department to provide educational courses for up to 20 students at a cost of \$4.24 per student instructional hour, during the third year of the agreement. Total cost: \$25,000.

4500220653 Amendment No. 1 to agreement with California Fire Chiefs' Association to provide educational courses for up to 20 California Fire Chief's personnel, at a cost of \$3.75 per student instructional hour, during the second year of the agreement. Total cost: \$70,000.

4500220654 Amendment No. 1 to agreement with Alhambra Fire Department to provide educational courses for up to 20 Fire Department personnel, at a cost of \$4.25 per student

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

instructional hour, during the second year of the agreement.
Total cost: \$50,000.

4500220894 Amendment No. 1 to agreement with Los Angeles Fire Department to provide educational courses for up to 100 Fire Department personnel at a cost of \$4.25 per student instructional hour, during the second year of the agreement.
Total cost: \$900,000.

4500233575 Agreement with California State Firefighter's Association to provide educational courses for up to 15 Firefighter's Association personnel at a cost of \$3.75 per student instructional hour, Total cost: \$15,000.

4500233576 Agreement with California Gang Investigators Association to provide for up to 30 Gang Investigators personnel at a cost of \$3.75 per student instructional hour. Total cost: \$44,000.

Total Cost of Section J: \$1,194,000

K. STUDENT INTERN AGREEMENTS

4500234171 Harbor. No-cost agreement with Torrance Memorial Medical Center to provide clinical training for students enrolled in the Nursing and Emergency Medical Technician programs during the period February 1, 2017 to January 31, 2020, inclusive.

4500234279 Mission. No-cost agreement with Providence Health System Southern California dba Providence Health System to provide clinical training for students enrolled in the Healthcare program during the period September 1, 2016 to August 31, 2018, inclusive.

Various Pierce. Two no-cost agreements with the following contractors for clinical training of students enrolled in the Registered Veterinary Technician and/or Pre-Veterinary Science Program during the period February 6, 2017 to June 26, 2022, inclusive.

4500234414 Porter Pet Hospital
4500234415 Veterinary Care Center, Inc.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Various Southwest. Two no-cost agreement with the following contractors to provide clinical training for students enrolled in the Nursing program.

4500233921 Providence Health & Services Little Company of Mary Hospital. November 1, 2016 to October 31, 2018, inclusive.

4500234088 Kedren Community Mental Health Center. February 1, 2017 to January 31, 2022, inclusive.

Total Cost of Section K: \$0

L. SERVICE AGREEMENTS

4500196790 City. Amendment No. 3 to renew agreement with Ramona Munsell & Associates as one of the approved panelists to provide external grant evaluation services for the Title IV-Student Support Services program during the period September 1, 2016 to August 31, 2017, inclusive. Total cost: \$14,497.

4500234090 City. Agreement with Goodwill Disposal Company to provide on an as needed basis pickup, hauling and disposal services for 40 yard bin of separated waste materials such as concrete, metal or wood to drop off at the recycling center. These services are not included in the District-wide waste hauling agreement. Period of service from July 1, 2016 to June 30, 2021, inclusive. Total cost not to exceed: \$25,000.

4500234672 City. Agreement with San Joaquin Delta Community College to support the continued development of the EshipEducator Curriculum Resources Sharing Website to be used by both entrepreneurship faculty and other educators as a resource sharing mechanism for curriculum related to entrepreneurship, the entrepreneur mindset and soft skills education as part of the Small Business Deputy Sector Navigator grant during the period July 1, 2016 to November 30, 2016, inclusive. Total cost: \$2,000.

4500234488 Districtwide. Agreement with Arthur J. Gallagher & Company to serve as the District's Insurance Broker of Record/Consultant for Employee Health and Welfare Benefits, and supporting the

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- Joint Labor Management Benefits Committee, during the period November 4, 2017 to June 30, 2017, inclusive. Total cost: \$80,000.
- 4500231722 East. Agreement with Cablemasters to provide installation services for the Data Center Fiber Cable Project during the period September 1, 2016 to February 1, 2017, inclusive. Total cost: \$48,642.
- 4500233105 East. Agreement with 3-D Mailing Service to provide Community Services Class Schedule delivery services to various zip codes during the period September 1, 2016 to August 30, 2017, inclusive. Total cost: \$44,917.
- 4500233272 East. Agreement with GMS Elevation Services, Inc. to provide repair services for campus elevators during the period from July 1, 2016 to June 30, 2019, inclusive. Total cost: \$40,000.
- 4500233583 East. Agreement with Institute for Democratic Education and Culture to provide guest speaker Dr. Laura Rendon for a workshop on better serving students affected by equity gaps for ELAC Faculty and Staff to be held on December 2, 2016. Total cost: \$8,650.
- 4500234172 East. Agreement with Center for the Advancement of Student Equity to provide guest speaker Dr. Frank Harris for a workshop on how Student Services can better serve students of color during the period October 27, 2016 to October 28, 2016, inclusive. Total cost: \$18,500.
- 4500196903 Educational Services Center. Amendment No. 3 to extend agreement with ADP Benefit Services Kentucky, Inc. to provide third party administration of the District Flexible Spending Account (FSA) and Health Reimbursement Account (HRA) during the period January 1, 2017 to June 30, 2017, inclusive. Total cost not to exceed: \$89,500.
- 4500215714 Educational Services Center. Amendment No. 1 to extend agreement with the Los Angeles Area Chamber of Commerce to provide technical guidance in developing a technology based solution that connects the learning hubs with employers. Under the auspices of Economic and Workforce Development

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Program, this service will ensure the colleges and high schools are able to leverage the technology based solution and identify prospective employers for student internships, which is being funded by the California Department of Education. Period of service is June 1, 2016 to June 30, 2017, inclusive. Total cost: \$150,000.

- 4500220349 Educational Services Center. Amendment No. 1 to extend agreement with Vasquez and Company, LLP to provide auditing services of the Chartered Facilities Management (CFM) under the auspices of the Office of General Counsel. Audit is to examine the work performed by CFM in relation to the District's Task Order Solicitation and project objectives during the period May 31, 2016 to December 31, 2016, inclusive. No additional cost.
- 4500225223 Educational Services Center. No-cost Amendment No. 1 to extend agreement with the Fair Elections Legal Network (FELN) to implement a comprehensive program to provide voting information, training and best practices to engage LACCD students in the elections. FELN to develop content for the District and individual colleges with voter registration and voting information for students, including mechanisms to go directly to the Secretary of State online registration and voting in 2016 for distribution at the colleges by administration, faculty and student organizations, under the auspices of the Office of the Chancellor during the period July 1, 2016 to October 31, 2016, inclusive.
- 4500233123 Educational Services Center. Change period of services for agreement with SkillSets Online to the period from November 14, 2016 to November 13, 2018, inclusive, to provide unlimited online training vouchers for information security and virtualization training for up to 10 of our ESC IT staff.
- 4500234447 Educational Services Center. Agreement with Accelerate Networks, Inc. to provide support for the server load balancing licenses and the controller appliance for the Office of Information Technology during the period November 25, 2016 to November 24, 2017, inclusive, and co-terminate the support for vAPV (Virtual application Controller instance license) during the period June 17, 2017 to November 24, 2017. Total cost: \$17,038.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500234710 Educational Services Center. Agreement with Hewlett Packard Enterprise to provide support for the Moonshot hardware that will refresh aging ESC desktop computers, under the auspices of the Office of Information Technology, during the period November 20, 2016 to November 19, 2019, inclusive. BuildLACCD Master Agreement No. 40227 was utilized for this procurement. Total cost: \$14,700.
- 4500234714 Educational Services Center. Agreement with Neopost Southwest to provide subscription services for the Satori BulkMailer software and the National Change of Address (NCOA) software, under the auspices of the Central Financial Aid Unit, during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$3,151.
- 4500234905 Educational Services Center. No cost. Agreement with the University of California, Los Angeles (UCLA) Department of Education to conduct external evaluation of the coordination provided by the regional networks of the statewide ESL/Basic Skills Professional Development grant, a grant funded through the California Community Colleges Chancellor's Office and under the direction of the Office of Educational Programs and Institutional Effectiveness during the period July 1, 2016 to June 30, 2017.
- 4500190440 Harbor. Agreement with Ridelinks, Inc. to provide online ride match portal service as an incentive for employees to carpool during the period July 1, 2016 to December 31, 2016, inclusive. Total cost: \$1,500.
- 4500226862 Harbor. Amendment No. 2 to increase the contract amount on agreement with Jeff Lyons to develop curriculum for Global Trade Logistics pathway and conduct workgroup discussions as allowed by the California Career Pathways grant during the period ending June 30, 2017. Total cost: \$3,000.
- 4500234466 Harbor. No-cost agreement with Instructure, Inc. for the use of the fully hosted Learning Management Systems provided as a subscription cloud service over the internet and commonly known as Canvas for the Distance Learning Education Department during the period January 1, 2017 to June 30, 2017, inclusive. The Chancellor's Office of the California Community

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Colleges will be covering the cost through Butte-Glenn Community College District.

- 4500190177 Mission. Amendment No. 5 to increase the total contract amount with Dallas County Community College District for license to broadcast and cablecast additional telecourses and provide video materials for delivery to students for the Instructional Television Department during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$1,667.
- 4500234263 Mission. Agreement with Time Warner Media Sales to provide cable television advertising for the college's recruitment during the period June 1, 2016 to September 30, 2016, inclusive. Total cost: \$18,500.
- 4500234265 Mission. Agreement with Ace Party Rents for rental of table cloths and maintenance services for the Culinary Arts Department during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$5,000.
- 4500234280 Mission. Agreement with Dr. Alberto "Al" Solano as one of the approved panelists to provide external evaluation services of the Title V grant activities as approved by the U.S. Department of Education during the period October 1, 2016 to September 30, 2017, inclusive. Total cost: \$15,000.
- 4500190936 Pierce. Amendment No. 3 to renew agreement with Augusoft, Inc. to provide annual subscription to use the Augusoft Lumens internet/web registration program for the Community Services Department, during the period November 20, 2016 to November 19, 2017, inclusive. Total cost: \$10,257.
- 4500234406 Pierce. Agreement with Flynton Ritchie dba 21st Century Party Rentals for rental of tents, tables and chairs for the Outreach Program's College Fair Event during the period September 9, 2016 to September 10, 2016, inclusive. Total cost: \$5,805.
- 4500234410 Pierce. Agreement with Enterprise Rent-A-Car Company to provide van rentals for the Science Department's various scheduled class field trips; rental rates are per State of California Department of General Services Agreement No. 5159905 corporate rates; all vehicles must meet California

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Standards for both safety and emissions; all operators of a 15-passenger van are required to have California B license; all operators are required to conduct a pre-trip inspection of the vehicle; during the period October 1, 2016 to February 28, 2018, inclusive. Total cost: \$10,000.

- 4500234413 Pierce. Agreement with Sandbox Computers for Kids, Inc. to conduct "Multimedia Digital Art", "3D Printing and Modeling", "Robotics", "Fun with Electronics" and "Awesome School Project" classes previously approve by the Board for the Community Services Department during the period June 13, 2016 to June 12, 2017, inclusive. Total cost: \$80,000.
- 4500234822 Pierce. Agreement with CBS Radio dba KTWV-FM to provide digital advertising to promote Winter 2016 and Spring 2017 classes for the Administrative Services Department during the period November 14, 2016 to February 6, 2017, inclusive. Total cost: \$19,000.
- 4500205480 Southwest. Amendment No. 2 to renew agreement with Innovative Educators to provide a series of interactive on-demand workshops action plans and valuable resources focused on helping students achieve their academic, personal and career goals as allowed by the Perkins IV Title grant during the period August 1, 2016 to July 31, 2017, inclusive. Total cost: \$11,995.
- 4500234216 Southwest. Agreement with Eravision to promote and organize the Hispanic Heritage Month events to include two screenings of award winning documentary "The Forgotten Eagles" and "Art and Revolution", followed by presentation from muralist Joe Gonzalez on his art work and the reception for the weeklong art gallery showing of works from Pasada Foundation and live concert from Soprano Elsie Campos as allowed by the Student Equity Fund program during the period October 10, 2016 to October 14, 2016, inclusive. Total cost: \$7,500.
- 4500234664 Southwest. Agreement with Jam2Grow LLC to conduct professional development seminar for 120 staff members on team building modalities as allowed by the Student Equity program on November 16, 2016. Total cost: \$4,995.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500195334 Trade-Technical. No cost. Amendment No. 2 to extend the agreement with University Enterprises, Inc., a non-profit entity operated by California State University Sacramento, on behalf of the Institute of Higher Education & Policy (HELP) to act as the third party external evaluator for the Los Angeles Healthcare Competency to Career Consortium (LAHC3) grant provided to the District and financially administered by Los Angeles Trade-Technical College during the period June 30, 2017 to September 30, 2017.
- 4500219154 Trade-Technical. Amendment No. 1 to renew agreement with Indie Printing to provide printing services for the Golden Thimble and other marketing projects at the college during the period October 1, 2016 to June 30, 2017, inclusive. Total cost: \$30,000.
- 4500230832 Trade-Technical. Amendment No. 1 to agreement with Time Warner Cable Media Sales to provide transit ads for the College during the period August 4, 2016 to September 4, 2017, inclusive. Total cost: \$5,000.
- 4500234643 Trade-Technical. Agreement with Planet Speck to provide advertising services for various campus events during the period October 1, 2016 to June 30, 2017, inclusive. Total cost: \$10,000.
- 4500234644 Trade-Technical. Agreement with The Collaboratory LLC to provide technical assistance and quality control services as specified in the Los Angeles Healthcare Competencies to Careers Consortium (LAH3C) grant program during the period October 1, 2016 to September 30, 2017, inclusive. Total cost: \$250,000.
- 4500182462 Valley. Amendment No. 1 to increase the total contract amount with Broadcast Music, Inc., to license non-dramatic public performance of copyrighted musical compositions, during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$4,729.
- 4500218473 Valley. Amendment No. 1 to extend agreement with Long Beach City College Foundation to conduct a video project workshop for Faculty and students including instructions in

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

newest productions technique to add in the creation, revision, and beta testing of curriculum as part of the Information & Communication Technologies-Digital Media LA Region grant work plant during the period July 1, 2016 to December 31, 2016, inclusive. Total cost: \$11,000.

4500229302 Valley. Amendment No. 1 to agreement Ventek International to provide central control unity server hosting and digital cellular services for two additional parking ticket pay stations on campus during the period December 1, 2016 to June 30, 2019, inclusive. Total cost: \$8,161.

4500234372 Valley. Agreement with Los Angeles Unified School District for James Monroe High School to develop, align, support, recruit and implement a career pathway in Advance Manufacturing to prepare high schools students for good-paying jobs and careers as partners for the California Career Pathways Trust Project grant during the period July 1, 2015 to June 30, 2017, inclusive. Total cost: \$90,000.

4500215946 West. Amendment No.1 to agreement with Fujitec America, Inc. to provide maintenance and repair services for campus elevators during the period from July 1, 2016 to June 30, 2017, inclusive. Total cost: \$40,000.

4500221372 West. Amendment No. 1 to renew agreement with Career America, LLC to provide Financial Aid TV to guide students through the process of applying for financial aid during the period October 1, 2016 to September 30, 2017, inclusive. Total cost: \$5,000.

4500226767 West. Amendment No.1 to agreement with KJLH 102.3 FM to provide radio advertising for the summer classes at the College during the period July 1, 2016 to August 31, 2016, inclusive. Total cost: \$3,100.

4500228175 West. Amendment No.1 to agreement with Time Warner Cable Media to provide cable advertising for the summer classes at the College during the period July 1, 2016 to August 22, 2016, inclusive. Total cost: \$2,100.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

4500232643 West. Agreement with Quality Matters to provide workshops on applying the quality rubric's to promote learner engagement for Title V Students during the period September 15, 2016 to September 28, 2016, inclusive. Total cost: \$6,000.

Various East. Agreements with organizations vetted through satisfactory membership standing in international organizations: The American Association of Intensive English Programs; The International Consultants for Education and Fairs (ICEF); and the Association of International Educators (NASFA). These organizations will provide the college with F-1 Visa international student recruitment services. Each organization is projected to recruit 15 students annually at a per student cost of \$750. Payment will be issued to vendor after student has completed two full-term and consecutive semesters as verified by the College.

4500235027 Agreement with Sail Oversea Education which works with high schools, colleges and universities in Asia, the U.S., Europe, and Australia. Some community colleges that work with Sail Oversea Education are; Foothill-De Anza Community College (CA) as well as the University of Massachusetts, Amherst, Dartmouth, Lowell and with ACEC American private high school programs. Recruitment will take place in China during the period of July 1, 2016 to June 30, 2019, inclusive. Total annual cost estimated at: \$11,250.

4500235028 Agreement with Academic Vision LLC which has sent students to four-year institutions such as Elizabethtown College, Darton College, University at Albany –SUNY, and University of Charleston. Recruitment will take place in Chile, Ecuador, Brazil and Colombia during the period of July 1, 2016 to June 30, 2019, inclusive. Total annual cost estimated at: \$11,250.

4500235029 Agreement with IP Maxim Zayko which works with high schools, colleges and universities in Asia, the U.S., and Europe. IP Maxim Zaykov worked with Foothill DeAnza Community College District, Santa Monica College, and San Mateo Community College District. Recruitment will take place in Russia and Kazakhstan during the period of July 1, 2016 to

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

June 30, 2019, inclusive. Total annual cost estimated at: \$11,250.

Various

Agreements for shuttle bus transportation services. All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.

4500234177 East. Agreement with American Transportation Systems to provide shuttle bus transportation services for the South Gate Campus during the period January 3, 2017 to February 2, 2017, inclusive. Total cost: \$20,838.

4500235144 Southwest. Agreement with Mayfield Bus Lines to provide bus transportation for the Cougars Academic Campers field trips to Los Angeles Zoo, Hurricane Harbor, Knott's Berry Farm and Disneyland during the period July 1, 2016 to August 12, 2016, inclusive. Total cost: \$7,875.

Various

Agreement with Ebsco Industries to provide magazine and newspaper periodical subscriptions for the Libraries.

4500234666 Harbor October 16, 2016 to October 15, 2021, inclusive. \$20,000

4500190854 Mission October 15, 2016 to October 14, 2017, inclusive. \$12,400.

Total Cost of Section L: \$1,310,767

M. SPECIAL GRANT FUNDED EXPENDITURES AGREEMENTS

4500209369

City. Amendment No. 4 to increase the amount on agreement with Los Angeles Unified School District to partner with agency to fund the Gear Up 4 LA 2 Grant during the third year of the program to provide tutoring services, host student and parent campus visits, offer career technical education opportunities, provide summer stream academy, host mentor camps, provide current/dual enrollment classes, and offer writing weekend seminars to students from LAUSD partner institutions during the period September 22, 2016 to September 21, 2017, inclusive. Total: \$40,750.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500232075 Districtwide. Agreement with WestEd for that agency to fund Igniting Campus Change in CCC through STEM (Science, Technology, Engineering and Mathematics) Classroom Transformation Project is to increase college retention and graduation rates of STEM students so more students from underrepresented populations are ready for globally competitive careers during the period September 1, 2016 to June 30, 2017, inclusive. Total: \$88,000.
- 4500235399 Districtwide. No-Cost Agreement "Memorandum of Understanding" (MOU) with the City of Los Angeles Workforce Development Board (WDB) to develop services for shared clients and students. The purpose of this MOU is to establish a cooperative working relationship among the parties identified herein, and to define their respective roles and responsibilities related to shared customers and shared services. This MOU is required in order for the LACCD to continue to be eligible for Workforce Innovation and Opportunity Act (WIOA); Title II funding. LACCD will be required to submit WIOA: AEFLA competitive application to the City of Los Angeles Workforce Development Board for review prior to submitting the application to the California Department of Education. Period of service is July 1, 2016 to December 31, 2017, inclusive.
- 4500201427 East. Amendment No. 2 to renew agreement with the California Community Colleges Chancellors Office for that agency to fund the Math, Engineering and Science Academy (MESA) for up to 20 students during the period July 1, 2016 to June 30, 2016, inclusive. Total: \$50,500.
- 4500232309 East. Agreement with the Los Angeles County Office of Education (LACOE) for that agency to fund the Toddler Certificate of Achievement program for up to 35 participants, during the period August 1, 2016 to June 30, 2017, inclusive. Total: \$453,530.
- 4500233581 East. Agreement with the California Community Colleges Chancellors Office for that agency to fund the Basic Skills and Student Outcomes Transformation Grant for up to 1,000 students during the period July 19, 2016 to June 30, 2017, inclusive. Total: \$1,490,349.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500233586 East. Agreement with the Los Angeles County Office of Education (LACOE) for that agency to fund the Gain Division-Child, Family, Education Studies and Computer Applications program for up to 35 participants, during the period August 1, 2016 to June 30, 2017, inclusive. Total: \$160,227.
- 4500203700 Harbor. Amendment No. 2 to renew agreement with Chabot-Las Positas Community College District for that agency to fund the Director Mentor programs for the California Early Childhood Mentor Programs during the period August 1, 2016 to July 31, 2017, inclusive. Total: \$38,152.
- 4500211674 Harbor. Correct the period of services with Achieving The Dream from January 1, 2016 to December 31, 2016; to the period July 1, 2016 to June 30, 2017, as ratified by the Board of Trustees on June 8, 2016 (Com. No. BSD1) for that agency to fund the Working Families Success Network in Community Colleges grant for participants to become self-sufficient toward financial stability through class courses and direct coaching.
- 4500219325 Harbor. Amendment No. 1 to renew agreement with Yosemite Community College for that agency to fund the Child Development Training Consortium to address the critical shortage of qualified Early Childhood teachers during the period September 1, 2016 to June 30, 2017, inclusive. Total: \$10,000.
- 4500234157 Harbor. Agreement with Rancho Santiago Community College District for that agency to fund the Career Technical Enhancement (CTE) Data Unlocked Initiative to support CTE program development and improvement efforts by providing a suite of tools, training, technical assistance and outcome and labor market data for the California Community Colleges during the period July 1, 2016 to October 31, 2017, inclusive. Total: \$50,000.
- 4500234891 Harbor. Agreement with El Camino Community College District for that agency to fund the Career Advancement Academy learning community for Career and Technical Education students throughout the region by partnering with the College to identify programs that are in high demand where workers earn a high wage during the period July 1, 2016 to May 31, 2018, inclusive. Total: \$220,000.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500234937 Harbor. Agreement with U.S. Department of Education to fund the Science, Technology, Engineering and Math (STEM) Success, Transfer, and Equity Program (STEP) grant to increase the completion and transfer rates in STEM fields among the targeted populations, Hispanic and low-income students during the period October 1, 2016 to September 30, 2017, inclusive. Total: \$1,200,000.
- 4500147645 Mission. Amendment No. 12 with California Department of Education for that agency to provide additional funding for the Family Child Care Homes Network Program during the period July 1, 2016 to June 30, 2017, inclusive. Total: \$33,042.
- 4500152193 Mission. Amendment No. 6 to renew agreement with Yosemite Community College District for that agency to fund the Child Development Consortium, Child Development Training Program, to conduct classes for approximately 150 students who are working towards their California Child Development permit and who are currently working in state and federally funded child development centers, private child development centers, or family child care homes, during the period July 1, 2016 to June 30, 2017, inclusive. Total: \$17,500.
- 4500193141 Mission. Amendment No. 2 to renew agreement with Chabot – Las Positas Community College District for that agency to provide resources and to issue stipends directly to the Program Director and mentors for the implementation of the California Early Childhood Mentor Program for the Child Development Department, during the period August 1, 2016 to July 31, 2017, inclusive.
- 4500216152 Mission. Amendment No. 2 to reduce the total contract amount with University Corporation – California State University Northridge for that agency to fund the Building Infrastructure Leading to Diversity of Education and Research Program during the period July 1, 2016 to June 30, 2017, inclusive. Total reduction: \$21,709.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500234320 Mission. Agreement with Los Angeles County Office of Education (LACOE) for that agency to fund a total of 400 hours of Culinary Arts training classes for LACOE Greater Avenues of Independence Program participants during the period August 29, 2016 to June 30, 2017, inclusive. Total: \$71,310.
- 4500190007 Southwest. Amendment No. 3 to renew agreement with the U.S. Department of Education for that agency to fund the Upward Bound Program which serves 63 Washington Preparatory High School students during the period September 1, 2016 to August 31, 2017, inclusive. Total: \$270,375.
- 4500194013 Southwest. Amendment No. 3 to renew agreement with U.S. Department of Education for that agency to fund the Upward Bound Project 2 for up to 60 students from Freemont High School during the period September 1, 2016 to August 31, 2017, inclusive. Total: \$257,500.
- 4500217067 Southwest. Amendment No. 1 to renew agreement with the U.S. Department of Education for that agency to fund the TRIO- Science, Technology, Engineering and Mathematics Scholars Project which provides opportunities for academic development, assists students with basic college requirements and serves to motivate students toward successful completion of their postsecondary education during the period September 1, 2016 to August 31, 2017, inclusive. Total: \$226,599.
- 4500219964 Southwest. Amendment No. 1 to renew agreement with California Community Colleges Chancellor's Office for that agency to fund the special allocation on Commercial Sexual Exploitation of Children in Foster and Kinship Education Program during the period July 1, 2016 to June 30, 2017, inclusive. Total: \$3,750.
- 4500234155 Southwest. Agreement with Rio Hondo Community College for that agency to fund the Energy Construction & Utilities Sector Mini-Grant to recruit up to 125 students in middle school and high school to enroll in the Project Pipeline Summer Camp and develop skills certification in Energy Sustainable Technology during the period June 1, 2016 to December 1, 2016, inclusive. Total: \$17,505.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500218158 Trade-Technical. Agreement with City of Los Angeles Bureau of Street Maintenance for that agency to fund the Street Technology program for up to 20 participants, during the period August 29, 2016 to December 17, 2016, inclusive. Total: \$26,000.
- 4500168285 Valley. Amendment No. 4 to extend agreement with Project Grad Los Angeles for that agency to fund the Math and Literacy Tutoring Program to approximately 1,000 low-income Middle and High School students during the period October 1, 2016 to September 30, 2017, inclusive. No additional funds.
- 4500216177 Valley. Amendment No. 2 to increase the total contract amount with University Corporation – California State University Northridge for that agency to fund the Building Infrastructure Leading to Diversity in Education and Research Program – Biomedical Research Projects during the period July 1, 2016 to June 30, 2017, inclusive. Total: \$17,710.
- 4500234334 Valley. Agreement with California Community Colleges Chancellor's Office for that agency to fund the Community Colleges Basic Skills and Student Outcomes Transformation Program; college to develop, evolve and scale its existing First Year Experience Program, designing clearer pathways with comprehensive wrap around services, to ensure that a progressively increasing share of entering students, especially those placed in the basic skills math and English sequences, earn degrees and certificates within two years; approximately 1,940 students are expected to receive services during the period July 1, 2016 to June 30, 2017, inclusive. Total: \$1,496,980.
- 4500234370 Valley. Agreement with U. S. Department of Education for that agency to fund the Promoting Awareness of STEM (Science Technology Engineering and Mathematics) Opportunities (PASO) Program. PASO is designed to promote STEM awareness in the college and surrounding community of San Fernando Valley, attracting more Latino and low-income students to enroll in the college, to encourage completion of STEM certificates and degrees, to retain students in STEM fields, to produce more community college STEM transfers to a four-year institutions and ultimately to increase the number of

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Latino and low-income students attaining STEM baccalaureates. Approximately 3,000 are expected to benefit from this program during the period October 1, 2016 to September 30, 2021, inclusive. Total: \$6,000,000.

4500218737 West. Agreement with the U. S. Department of Transportation for that agency to fund the TRIO Student Support Services Program for up to 160 students, during the period September 1, 2016 to August 31, 2017, inclusive. Total: \$255,012.

Total of Section M: \$12,516,500

N. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE \$5,000 OR LESS PER YEAR

4500232517 City. Agreement with Z's Crazy Good to provide catering services for up to 60 people who attended the Transfer College Fair as allowed by the Student Success and Support program on September 20, 2016. Total cost: \$850.

4500233465 City. Agreement with Javier Cervantes to provide catering services for 25 people who attended the Faculty Academy meeting as allowed by the Student Equity Fund program on October 14, 2016. Total cost: \$360.

4500233466 City. Agreement with Tutor Ted, Inc. to provide ACT test preparation workshops for the Upward Bound participants during the period October 8, 2016 to December 10, 2016, inclusive. Total cost: \$600.

4500233467 City. Agreement with Kogi Restaurant Group LLC to provide catering services for 200 people who attended the Veterans luncheon as allowed by the Student Equity Fund program on November 10, 2016. Total cost: \$2,256.

4500233472 City. Agreement with Maggiano's Little Italy to provide catering services for up to 25 people who attend the various CalWORKs meetings and workshops as allowed by the Temporary Assistance for Needy Families program grant during the period October 4, 2016 to June 30, 2017, inclusive. Total cost: \$2,000.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500233473 City. Agreement with House of Friends Catering to provide catering services for up to 30 people who attend the CalWORKs Advisory Board meetings as allowed by the Temporary Assistance for Needy Families program grant during the period October 3, 2016 to June 30, 2017, inclusive. Total cost: \$2,000.
- 4500233780 City. Agreement with Corner Bakery Café to provide catering services for up to 100 people who attended the First Year Experience event as allowed by the Student Equity Fund program on October 18, 2016. Total cost: \$1,240.
- 4500234087 City. Agreement with BBED, Inc. dba El Pollo Loco to provide catering services for up to 200 people for the Permanence and Safety - Model Approach to Partnerships in Parenting Program (PS-MAPP) activities as allowed by the PS-MAPP program grant during the during the period October 21, 2016 to June 30, 2017, inclusive. Total cost: \$1,285.
- 4500234257 City. Agreement with Galls to provide initial set of uniforms throughout the year for students hired in the Sheriff's Office Cadet Program during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$5,000.
- 4500228806 East. Agreement with Canon Solutions America, Inc. to provide maintenance for the IR 7095 copier located in the South Gate Educational Center during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$1,320.
- 4500233048 East. Agreement with Canon Solutions America, Inc. to provide maintenance for the ADVC5250 copier located in the Stem Office during the period June 1, 2016 to May 31, 2017, inclusive. Total cost: \$1,000.
- 4500232545 East. Agreement with Mathworks, Inc. to provide Electrical Engineering and Coding Instructional software for the Engineering Department during the period October 1, 2016 to September 30, 2017, inclusive. Total cost: \$1,606.
- 4500232911 East. Agreement with Arc Imaging Resources to provide maintenance for the 7855PT printer located in the Architecture Department during the period September 11, 2016 to September 10, 2017, inclusive. Total cost: \$2,300.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500233204 East. Agreement with Adrean Corona to provide sound designs for Theater Arts stage productions and music concerts during the period September 1, 2016 to June 1, 2017, inclusive. Total cost: \$2,000.
- 4500233644 East. Agreement with Didi Hirsch Mental Health Services to provide workshops on Suicide Prevention for students during the period October 14, 2016 to June 30, 2017, inclusive. Total cost: \$1,500.
- 4500233995 East. Agreement with Isaiah Dacio to provide workshops on Motivation and Momentum for Adelante Students during the period August 19, 2016 to June 1, 2017, inclusive. Total cost: \$1,000.
- 4500233996 East. Agreement with Sandy Chavez to provide workshops for Adelante Students on Mediation during the period July 1, 2016 to December 16, 2016, inclusive. Total cost: \$1,800.
- 4500234000 East. Agreement with Yesenia Barrera to provide workshops for students on healthy eating habits and stress reduction during the period July 1, 2016 to December 1, 2016, inclusive. Total cost: \$400.
- 4500232884 Educational Services Center. Agreement with VentionWorks LLC for Dr. Deborah Tull to provide services including, but not limited to, serving as a Master of Ceremonies for the 2016 Second Annual Disability Summit at East Los Angeles College under the auspices of the Chancellor's Office for the period October 11, 2016 to November 11, 2016, inclusive. Total cost: \$750.
- 4500232955 Educational Services Center. Agreement with Irene Ayala to provide Hearing Officer services on the case of A. Hayes on September 28, 2016. Total cost: \$1,600.
- 4500233660 Educational Services Center. Agreement with IBE Digital to repair a Konica Minolta C652 copier located in the Accounts Payable Department on October 10, 2016. Total cost: \$168

Board of Trustees

Los Angeles Community College District

Com. No. BSD1	Division: BUSINESS SERVICES	Date: December 7, 2016
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- 4500234278 Educational Services Center. Agreement with IBE Digital to repair a Konica Minolta C652 copier located in the Accounts Payable Department on October 20, 2016. Total cost: \$154.
- 4500233699 Harbor. Agreement with Constant Contact to provide email marketing software for the Economic Workforce Development department during the period October 19, 2016 to June 30, 2017, inclusive. Total cost: \$867.
- 4500233716 Harbor. Agreement with MKH Electronics to repair two physical therapy equipment in the Athletics Department during the period October 20, 2016 to December 31, 2016, inclusive. Total cost: \$235.
- 4500234197 Harbor. Agreement with Long Beach Cash Register to program and re-boot two cash registers in the Cafeteria on October 4, 2016. Total cost: \$210.
- 4500234210 Harbor. Agreement with Brit-West Soccer, Inc. to conduct soccer camps for students, ages 2-12, previously approved by the Board for the Community Services Department, during the period September 1, 2016 to June 30, 2017, inclusive. Total cost: \$5,000.
- 4500232840 Mission. Agreement with Vivian Hernandez to conduct workshops for the Extended Opportunity Program Services/Cooperative Agencies Resources for Education Program participants on September 29, 2016. Total cost: \$3,000.
- 4500232860 Mission. Agreement with Karen Nemeth to conduct a one-day professional development workshop on the topic of supporting your dual language learners for the Academic Affairs Office on November 1, 2016. Total cost: \$2,500.
- 4500234206 Mission. Agreement with Eversoft, Inc. to provide maintenance and supply salt for the water softener tank in the Life Sciences Department including during the period October 1, 2016 to September 30, 2017, inclusive. Total cost: \$299.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500233468 Pierce. Agreement with US Veterinary Equipment, Inc. to provide annual service repairs and maintenance on an anesthetic machine in the Nursing Department during the period January 1, 2017 to December 31, 2017, inclusive. Total cost: \$1,635.
- 4500233982 Pierce. Agreement with Andrew Ko to speak on professional networking via social media and the importance of soft skills for the Industrial Technology students on November 3, 2016. Total cost: \$100.
- 4500232805 Southwest. Agreement with Dennis C. Brown to repair and tune three pianos located in the Music Department during the period October 1, 2016 to October 15, 2016, inclusive. Total cost: \$450.
- 4500232994 Southwest. Agreement with Patrice Weldon dba W & W Catering to provide catering services for 50 people who attended the Community Educational Partners Roundtable event as allowed by the TRIO-Talent Search program grant on September 30, 2016. Total cost: \$1,225.
- 4500233896 Trade-Technical. Agreement with Harman Press to provide design and layout services for the Labor Center Brochure during the period October 24, 2016 to July 30, 2017, inclusive. Total cost: \$1,700.
- 4500234297 Trade-Technical. Agreement with Mitchell Frieder to provide observation services for the Culinary Arts Kitchen Staff at the Concourse Hotel program during the period October 24, 2016 to October 28, 2016, inclusive. Total cost: \$900.
- 4500233208 Valley. Agreement with Douglas T. Fischer for maintenance and repair of the weather station system located in Gold Creek Area during the period August 17, 2016 to August 16, 2017, inclusive. Total cost: \$2,490.
- 4500233264 Valley. Agreement with Hank Aguilar to serve as parking citation hearing appeals officer for the Administrative Services Department during the period August 1, 2016 to July 31, 2017, inclusive. Total cost: \$2,500.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500233370 Valley. Agreement with Phillip Munson to serve as a liaison between Birmingham High School and the college's Media Arts Department to create an articulation agreement which is grant deliverable in relation to Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs Design, Visual, and Media Arts Pathway during the period August 1, 2016 to September 30, 2016, inclusive. Total cost: \$1,000.
- 4500233374 Valley. Agreement with Capital Industrial Medical Supply Co., Inc. dba Zee Medical Services to supply and re-stock first aid kit located in the Lion's Café during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$500.
- 4500233675 Valley. Agreement with Celia Ninette Roman dba Marimba Guatemala India to provide two musical performances during the Latino Heritage Celebration on October 26, 2016. Total cost: \$1,400.
- 4500233700 Valley. Agreement with Silvia de la Riva to conduct workshops to Extended Opportunity Program Services/Cooperative Agencies Resources for Education single parent students with inspirational, practical and transformational tools to help them achieve their goals during the period November 1, 2016 to November 30, 2016, inclusive. Total cost: \$200.
- 4500233719 Valley. Agreement with Conejo Technical Services, Inc. for maintenance of one Steris Amsco scientific pre-vacuum sterilizer located in the Allied Health and Science Building for the Maintenance and Operations Department during the period August 1, 2016 to June 30, 2017, inclusive. Total cost: \$1,400.
- 4500233744 Valley. Agreement with Martin Tellez to provide Aztec cultural dance presentation during the Dia De Los Muertos Event as part of the Latino Heritage Celebration on November 2, 2016. Total cost: \$500.
- 4500233892 Valley. Agreement with Bibliotheca ITC, LLC to provide maintenance and support of the Radio Frequency Identification System in the Library during the period October 15, 2017 to June 30, 2017, inclusive. Total cost: \$1,110.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500233968 Valley. Agreement with Harvest Financial to conduct "Retirement Planning" classes previously approved by the Board for the Community Services Department during the period September 1, 2016 to August 31, 2017, inclusive. Total cost: \$2,160.
- 4500234139 Valley. Agreement with Bavco for calibration and repair of a backflow gauge for the Maintenance and Operations Department during the period October 4, 2016 to November 30, 2016, inclusive. Total cost: \$122.
- 4500234288 Valley. Agreement with Dunn Edwards Corporation for repair of three power spray equipment for the Maintenance and Operations Department during the period October 31, 2016 to December 31, 2016, inclusive. Total cost: \$1,085.
- 4500233532 Van de Kamp Innovation Center. Agreement with FLC, Inc dba Accurate Backflow to provide 2016 annual testing of approximately nine backflow devices at Van de Kamp Innovation Center as required by Los Angeles County Department of Public Health and Los Angeles Department of Water and Power during the period October 17, 2016 to November 30, 2016, inclusive. Total cost: \$600.
- 4500233536 Van de Kamp Innovation Center. Agreement with Firemaster to provide 2016 annual maintenance and testing of approximately 43 fire extinguishers at Van de Kamp Innovation Center during the period October 17, 2016 to November 30, 2016, inclusive. Total cost: \$1,001.
- 4500230979 West. Agreement with Mark Lee Groh to provide hearing services for parking citations on campus during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$2,640.
- 4500231933 West. Agreement with Canon Solutions America, Inc. to provide maintenance for the IR5185i copier located in the Bookstore during the period September 1, 2016 to August 31, 2017, inclusive. Total cost: \$5,000.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

- 4500233171 West. Agreement with Jenesie Tyler to provide makeup classes for the Westside Extension, previously approved by the Board, during the period September 15, 2016 to June 30, 2017, inclusive. Total cost: \$4,999.
- 4500233172 West. Agreement with Elaine Moran to provide Mystery Shopping classes for the Westside Extension, previously approved by the Board, during the period October 15, 2016 to June 30, 2017, inclusive. Total cost: \$1,500.
- 4500233193 West. Agreement with Tamer Balci to provide a workshop for the Global Studies Symposium on Immigrant Flow from Syria to be held on March 24, 2017. Total cost: \$500.
- 4500233320 West. Agreement with Britain Your Way Tours to provide travel classes for the Westside Extension, previously approved by the Board, during the period June 25, 2016 to June 24, 2017, inclusive. Total cost: \$500.
- 4500233323 West. Agreement with Santa Monica College to provide various classes for the Westside Extension, previously approved by the Board, during the period July 1, 2016 to June 30, 2017, inclusive. Total cost: \$4,000.
- 4500233386 West. Agreement with Carestream Dental, LLC to provide support for software program used in the Dental Hygiene Department during the period September 7, 2016 to September 6, 2017, inclusive. Total cost: \$229.
- Various City. Agreements with the following individuals to facilitate the Permanence and Safety - Model Approach to Partnerships in Parenting Program training required by the County of Los Angeles and Department of Family and Children Services for individuals planning to become foster parents or adopt during the period October 31, 2016 to June 30, 2017, inclusive. Total combined cost: \$3,450.
- 4500234066, Agreement with Cesar Trelles, during the period November 5, 2016 to December 17, 2016, inclusive. Total cost: \$450.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

4500234071, Agreement with Sandra Smith, during the period October 31, 2016 to June 30, 2017, inclusive. Total cost: \$1,200.

4500234083, Agreement with Laura Delgado, during the period November 5, 2016 to December 17, 2016, inclusive. Total cost: \$1,800.

Various Mission. Seven agreements with the following contractors to conduct workshops on the topics of working with the foster care system, the needs of foster children, school issues, discipline, issues related to taking care of medical fragile children, rights, resources, responsibilities and issues surrounding relative care for the Foster and Kinship Care Education and Model Approach to Partnerships in Parenting Program during the period October 1, 2016 to June 30, 2017, inclusive. Total cost: \$9,370.

4500232832	Marisela C. Magana	\$1,470
4500232834	Alicia Ames-Strelles	\$ 600
4500232835	Ramses Magana	\$1,200
4500232839	Laura Delgado	\$2,200
4500232838	Alicia Ames-Strelles	\$1,800
4500233925	Cesar Trelles	\$ 300
4500233926	Elonda Austin	\$1,800

Various Mission. Three agreements with Kennedy High School to provide substitute teachers to allow their regular teachers to attend the Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs activity at the college during the period August 25, 2016 to September 22, 2016, inclusive. Total cost: \$1,056

4500233154	\$352
4500233929	\$352
4500233934	\$352

Various Pierce. Three agreements with the following contractors to collaborate, develop, align and implement a Career Pathway Programs to meet the Career Technical Education Enhancement Funds Project, Regional Pathways Project and Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs Pathways grants

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

objectives during the period April 12, 2016 to June 30, 2017, inclusive. Total cost: \$1,950.

4500232679	Dennis A. Clancy	\$500
4500233481	Mike Miller	\$500
4500234073	Patricia Rendon	\$950

Various Pierce. Two agreements with the following contractors to attend a workshop to represent local high school's participation with the college and others within the Regional Hub for the Career Pathway Program developed by the college on June 17, 2016. Total cost: \$1,000.

4500232661	Dennis A. Clancy	\$500
4500233482	Melissa L. Ornelas	\$500

Various Southwest. Agreements with the following individuals to conduct workshop presentations at the Social Media Marketing for Entrepreneurs event as allowed by the California Career Pathways program on July 28, 2016. Total combined cost: \$1,450.

4500233237, Agreement with April & Mae, LLC, Total cost: \$400.

4500233239, Agreement with Natalie Gouche, Total cost: \$400.

4500233864, Agreement with Ahni Dodge, Total cost: \$250.

4500234175, Agreement with Margaret Brown, Total cost: \$400.

Various Valley. Two agreement with Docuproducts Corporation for maintenance of one Canon IR5035 and two Canon IR5075 copiers located in the Student Equity Plan Office and Reprographics during the period October 1, 2016 to June 30, 2017, inclusive. Total cost: \$2,030.

4500232748	Student Equity Plan Office	\$589
4500233703	Reprographics	\$1,441

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

STUDENT TRANSPORTATION ITEMS

All buses are licensed by the Public Utilities Commission and the Interstate Commerce Commission. All buses are inspected regularly by the California Highway Patrol for safety.

4500233166 East. Agreement with Mybus Corporation to provide bus transportation services for the Adelante Program students during the period September 30, 2016 to September 29, 2017, inclusive. Total cost: \$1,000.

4500233994 East. Agreement with American Transportation Systems to provide bus transportation services for Adelante Students to CSU Fullerton during the period October 20, 2016 to October 22, 2016, inclusive. Total cost: \$1,000.

4500233088 Educational Services Center. Agreement with First Choice Charters to provide shuttle bus service for approximately 40 students from East Los Angeles College, Los Angeles Southwest College, and Los Angeles Trade-Technical College as well as students from other community colleges as part of an interactive and culturally enriching field trip to Colonel Allensworth State Historical Park on October 8, 2016. Total cost: \$1,500

4500233026 Harbor. Agreement with Four Winds, Inc. to provide bus transportation for students and staff in the Puente Program to tour University of California, Los Angeles on October 1, 2016. Total cost: \$550.

4500233302 Harbor. Agreement with MyBus Corporation to provide bus transportation for students and staff in the Extended Opportunity Programs and Services Program to tour University of California, Los Angeles on October 28, 2016. Total cost: \$863.

Various Mission. Two agreements with The Bus to provide transportation services for Los Angeles High Impact Technology, Entertainment & Entrepreneurship, and Communications Hubs events during the period September 15, 2016 to September 22, 2016, inclusive. Total: \$1,100.

Board of Trustees

Los Angeles Community College District

Com. No. BSD1	Division: BUSINESS SERVICES	Date: December 7, 2016
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4500233155 \$550
 4500233156 \$550

- 4500233980 Pierce. Agreement with Coach Max Corporation dba Transportation USA to provide bus transportation services for the Guardian Scholars trip to the San Fernando Valley Scholars Unite 2016 Event at California State University Northridge on October 28, 2016. Total cost: \$665.
- 4500234103 Pierce. Agreement with Town Ride, Inc. to provide bus transportation services for high school students attending the California Career Pathways grant activities at the college and California State University Northridge during the period November 15, 2016 to November 17, 2016, inclusive. Total cost: \$1,245.
- 4500233110 Southwest. Agreement with American Transportation Systems to provide bus transportation for students and staff in the Upward Bound Program to tour University of California, Santa Barbara on October 12, 2016. Total cost: \$955.
- 4500233273 Southwest. Agreement with National Charter to provide bus transportation for students and staff in the Puente Program to tour University of California, Los Angeles on October 1, 2016. Total cost: \$816.
- 4500233615 Valley. Agreement with Cal Tours, Inc. to provide bus transportation services for high school students attending the California Career Pathways Manufacturing Day at the college on October 21, 2016. Total cost: \$1,311.
- Various Valley. Two agreements with Alvaro Cota dba Paradise Tours to provide bus transportation services for high schools students participating in the Career Technical Education Transitions activities and Puente Program students attending the performance "Juarez" at Los Angeles Theater Center during the period October 21, 2016 to November 5, 2016, inclusive. Total cost: \$850.

4500233393 Career Technical Education \$400
 4500233483 Puente Program \$450

Board of Trustees

Los Angeles Community College District

Com. No. **BSD1**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Various Valley. Two agreements with American Transportation Systems to provide bus transportation services for Extended Opportunity Program Services/ Cooperative Agencies Resources for Education participants' tour to University of California Los Angeles to learn about resources offered to single parents and Foster Youth Program participants' to attend the Regional Meet at the California State University Northridge during the period October 7, 2016 to October 28, 2016, inclusive. Total cost: \$1,150.

4500232846	Foster Youth Program	\$500
4500232713	EOPS/CARE	\$650

Total Cost of Section N: \$118,057

O. SETTLEMENT OF CLAIMS

16-0179 Harbor. Settlement of a claim in the amount of \$5,995.

Background: Settlement of a claim from Lentini Design for graphic design services.

16-0178 Mission. Settlement of a claim in the amount of \$15,672.04.

Background: Settlement of a claim from Agilysys Systems via Golden Star Technology, Inc. for equipment for the Culinary Arts program at Mission.

Total Cost of Section O: \$21,667.04



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BSD2**

Division: **BUSINESS SERVICES**


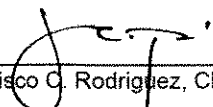
Date: December 7, 2016

Subject: **APPROVE BUSINESS SERVICES ACTIONS**

I. AUTHORIZE LEASE OF DISTRICT FACILITIES

Authorize amendment No. 2 to lease agreement with Culver City Motor Cars, Inc. for use of 69,592 square feet in Parking Lot 7 to store new vehicles at West Los Angeles College located at 9000 Overland Avenue, Culver City, CA 90230. The lease agreement shall extend from November 1, 2016 to December 31, 2016, inclusive. Lease rate is \$7,000 per month for a total rental income of \$14,000.

Background: The area to be leased is a fenced construction site tentatively scheduled for renovation in November 2016 for "Resurfacing" which has been delayed through at least the end of 2016. The area will be used in an "as is" basis for the storage of new vehicles. The use of the parking was approved for daily student parking in West Los Angeles College's 2014 Facilities Master Plan, SEIR update and Addendum. There will be limited ingress and egress, of an average of ten vehicles per day. Access to the site is during regular business hours and by prior arrangement on weekends, holidays, and non-instruction days. California Environmental Quality Act ("CEQA") counsel was consulted and determined no additional action was required as the use was consistent with present Facilities Master Plan, SEIR update and Addendum. This agreement is being issued pursuant to California Education Code section 81378.1, which allows for the letting of the lease for a period of more than five days but less than five years. This Code provides for this lease to be made without the need to acquire formal or informal bids or proposals, in addition the Code requires public notice of the intent to take this action and was advertised once a week for three (3) consecutive weeks prior to the

Recommended by:  Approved by: 
Adriana D. Barrera, Deputy Chancellor Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Board action. The college arrived at the fair market value of the location to be leased by comparison with similar locations. Rent is based on prior lease for this location in 2013. Rent to be provided for this lease is at \$7,000 per month. Total rental income for the amended lease term is \$14,000. This amendment is issued with an explicit 30-day termination clause.

II. AUTHORIZE AMENDMENT TO LEASE AGREEMENT

Authorize amendment No. 2 to Lease Agreement 4500105092 with Los Angeles SMSA Limited Partnership doing business as Verizon Wireless and its sub lessee California Tower to provide for easements for two new strips of real property and formalize easements for three existing strips of real property at Los Angeles Valley College. These easements only apply during the duration of the antenna lease agreement and expire with same lease. Description of these easements is presented below:

NEW

New Strip #1 (Parcel #1): A 8 feet in width by 44.94 feet in length strip of real property identified in the attached Legal Description as Parcel #1. Verizon will use this strip of land to run a new fiber optic cable with new 2" conduit underground from new hand hole at north of property-line to new wall mounted pull box at existing Equipment Shelter.

New Strip #2 (Parcel #2): A 5 feet in width by, approx., 88 feet in length strip of real property identified in the attached Legal Description¹ as Parcel #2. Verizon will use this strip of land to run a new 5" power utility conduit underground from existing power pole in right-of-way to parking lot drive aisle (approx. length 43 feet) and then to new bussed wireway to be installed within the existing Equipment Shelter area.

EXISTING TRENCH not authorized by LACCD

Existing Strip #1: An approximate 3.2 feet in width by 45 feet in length strip of real property. This strip runs from the north of property-line to the existing Equipment Shelter. Verizon uses this strip of land as an underground communication trench (Verizon's Telco Route).

Existing Strip #2: An approximate 3.6 feet in width by 63 feet in length strip of real property. This strip runs from the north of property-line to the existing Equipment Shelter. T-Mobile (Verizon's Sub-lessee) uses this strip of land as an underground communication trench (T-Mobile's Telco Route).

Board of Trustees

Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Existing Strip #3: An approximate 3 feet in width by 125 feet in length strip of real property. This strip runs from north-east corner of the existing Equipment Shelter to the Antenna Space. T-Mobile's (Verizon's Sub-lessee) underground Co-axial route currently runs thru this existing strip of land. Trench (T-Mobile's Coax Route)

EXISTING TRENCH authorized by LACCD in Contract 4500105092, Supplement #1:

Existing Strip I: A 30 feet in width by 60 feet in length strip of real property conveyed to Verizon in Contract 4500105092 (see Supplement #1, Exhibit A3). The "Equipment Room Space" is located within this strip.

Existing Strip II: A 10 feet by 10 feet in length strip of real property conveyed to Verizon in Contract 4500105092 (see Supplement #1, Exhibit A4). This strip of real property houses the Antenna (Monopole Pole and Foundation).

Existing Strip III: A 10 feet in width by, approx., 124.53 feet in length strip of real property. This strip runs from south-west corner of the existing Equipment Shelter to the Antenna Space. This is the "Underground Cable Easement" conveyed to Verizon in Contract 4500105092 (see Supplement #1, Exhibit A5). Verizon's underground Co-axial route trench runs thru this strip of land (Verizon's Telco Route).

Existing Strip IV: An "L" shape strip of real property with the following approximate dimensions: 20 feet in width by 50.44 feet in length and 20 feet in width by 356 feet in length conveyed to Verizon in Contract 4500105092 (see Supplement #1, Exhibit A6). This strip runs from the north of property-line to the existing Equipment Shelter and Verizon and T-Mobile uses this existing strip of land to gain access to the Equipment Shelter and Antenna.

Background: On January 16, 2008, the Board of Trustees approved the above lease agreement for placement of a cell tower site at Los Angeles Valley College as a result of a formal bid process. On December 18, 2014, the Board of Trustees approved a sublease to permit monopole collocation to California Cell Tower doing business on behalf of T-Mobile. Both parties are currently upgrading the cell tower site which requires the above-mentioned access in order to run power and maintain its cell tower facilities. Such easement access will expire or terminate with the lease agreement.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

PARCEL 1:

A STRIP OF LAND, 8 FEET IN WIDTH, THE CENTERLINE OF WHICH IS MORE PARTICULARLY

DESCRIBED AS FOLLOWS:

Beginning at the westerly terminus of that certain course shown on said tract no. 16864 as being "N 89°59'45" W, 402.68 feet", said course being the north line of said lot 2, said westerly terminus also being the northeasterly terminus of a tangent curve, concave southeasterly, having a radius of 20.00 feet and an arc length of 31.42 feet; thence along said north line, south 89°59'45" east, a distance of 353.29 feet to a point hereinafter referred to as point "A", said point also being the true point of beginning: thence leaving said North line, South 00-03'05" East, a distance of 44.94 feet.

III. AUTHORIZE PIGGYBACK USE OF AGREEMENT

Find that it is in the best interest of the Los Angeles Community College District to make use of and piggyback off of this competitively bid agreement for the purchase of computer hardware and software technology solution products, and authorize the use of the Glendale Unified School District No. 12987 and No. 335142 with Apple Inc. to provide educational, State and Local government pricing for use under the Piggyback Consent Agreement on behalf of the Los Angeles Community College District. This agreement was formally bid per California Educational Code as it relates to K-12. This agreement is to be used for the period of December 8, 2016 to June 30, 2017, inclusive. Total estimated cost: \$500,000.

Background: The Build-LACCD Apple agreement has expired and a new bid is being processed. This piggyback use agreement is to be used as a temporary method of providing the District with the educational discounted pricing of Apple product during this short period of time. This product is normally purchased for those needs where specific industry standards in such areas as the film and music industry use software that only runs on this product is what is then required to be taught in the classroom to prepare our students for careers in these industries.

IV. RATIFY WORK-BASED INTERNSHIP TRAINING AGREEMENT

Ratify Amendment No. 2 to extend agreement 4500212066 with Simpson & Simpson Management Consulting to provide work-based training under the Department of Labor H-1B Skills Training grant to identify, select, and refer to

Board of Trustees

Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

Los Angeles Southwest College for enrollment of unemployed entry-level and experienced-level engineers in an industry that prepares them for advancement along a technical career pathway during the period April 1, 2016 to March 31, 2017, inclusive, at a total cost of \$68,400.

Background: The H-1B Technical Skills Training Grant funds projects that provides training and related activities to workers to assist them in gaining the skills and competencies needed to obtain or upgrade employment in high-growth industries and occupations. Participants complete 400 hours of work-based training. Unemployed entry-level engineers are paid \$17 an hour and unemployed experienced engineers are paid \$30 an hour.

V. RATIFY ACCEPTANCE OF DONATIONS

Ratify the following donations and express appreciation to the donors for their contributions to the District's education program.

A. Los Angeles City College

Badminton rackets and supplies, from Joyfishing Corporation, valued by the donor at \$2,760, to be used in the Kinesiology Badminton classes levels 1 and 3 for instruction.

B. Los Angeles Mission College

One Acer LCD S23IHL computer Monitor, from Bamdad Samii, valued by the donor at \$100, to be used in the Math Department, Room CMS 12.

C. Los Angeles Valley College

1. Cash donation in the amount of \$5,000 from Los Angeles Valley College Foundation, to be used to pay for salaries of adjunct faculty and student workers for the Library.
2. Cash donation in the amount of \$10,000 from the Los Angeles Valley College Foundation, to be used to pay for curator's salary for the College's Historical Museum.
3. Cash donation in the amount of \$3,000 from Los Angeles Valley College Foundation, to be used for personal service contracts for the Music Department.

Board of Trustees

Los Angeles Community College District

Com. No. **BSD2**

Division: **BUSINESS SERVICES**

Date: December 7, 2016

4. Cash donation in the amount of \$3,500 from Los Angeles Valley College Foundation, to be used to purchase supplies and instructional materials for the Electronics Department.
5. Cash donation in the amount of \$16,000 from Los Angeles Valley College Foundation, to be used to purchase new equipment and repairs for the Media Arts Department.



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **FPD1**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: December 7, 2016

Subject: APPROVE FACILITIES PLANNING AND DEVELOPMENT REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

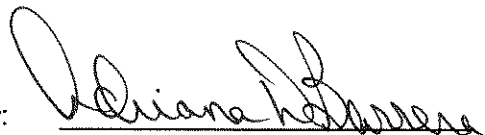
The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

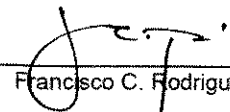
I. AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS

- A. Authorize Amendment No. 1 to Agreement No. 33855 with Black O'Dowd and Associates, Inc. d/b/a BOA Architecture to provide additional design services for the Transportation and Accessibility Improvements - East (Phase 1 - Exterior) project at East Los Angeles College (Amount \$51,372).
- B. Authorize Amendment No. 1 to Agreement No. 33943 with Richard Berliner Architects, Inc. to provide continued criteria architect services for the South Gate Educational Center project at East Los Angeles College (No cost).
- C. Authorize Amendment No. 3 to Agreement No. 33793 with DLR Group, Inc. of California to provide continued project closeout services for the Student Services (E1 Building), Baum Center (G1 Building), and Entry Plaza projects at East Los Angeles College (No cost).

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. **FPD1**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: December 7, 2016

- D. Authorize actions for Amendment No. 1 to Agreement No. 50351 with Tabbara Corporation to provide continued environmental services on a Task Order basis District Wide (Amount \$75,000).
- E. Authorize a no cost Amendment to the Program Management Agreement No. 450018819 with AECOM Technical Services, Inc. to permit AECOM to temporarily back-fill College Project Team positions at various College sites (No cost).

II. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 1 to Agreement No. 33978 with WLC Architects, Inc. to provide additional design and engineering services for the Transition and Accessibility Improvements – Phase 2 project at East Los Angeles College (Amount \$123,535).

III. AUTHORIZE CONSTRUCTION CONTRACTS

- A. Authorize a contract with Chapman Coast Roofing Co., Inc. to provide general construction services for the Replace Roof Kinesiology South project at Los Angeles City College (Amount \$304,707).
- B. Authorize a contract with Acco Engineering Systems to provide general construction services for the Central Plant Chill Water System Addition of Third Circulating Water Pump project at East Los Angeles College (Amount \$134,945).
- C. Authorize a contract with First Fire Systems, Inc. to provide general construction services for the Fire Alarms Repair and Upgrades project at East Los Angeles College (Amount \$98,351).
- D. Authorize a contract with Axiom Group to provide general construction services for the Lighting Inverters Repair and Replacement project at East Los Angeles College (Amount \$176,226).
- E. Authorize a contract with Masters Contracting Corporation to provide general construction – repair services for the Old Bakery Building and the New Education Building at the LACCD Van de Kamp Innovation Center (Amount \$1,291,759).

Board of Trustees

Los Angeles Community College District

Com. No. FPD1

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN \$30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

- A. Ratify Change Order No. 1 to Construction Contract No. 4500215404 with South Coast Mechanical for additional construction services for the Replace HVAC Package Units in P1 AutoTech Building project at East Los Angeles College (Amount \$16,297).
- B. Ratify Change Order No. 16 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Media Arts Center project at Los Angeles Mission College (Amount \$423,053).
- C. Ratify Change Order Nos. 1 through 3 to Construction Contract No. 4500228717 with FieldTurf USA Inc. for additional construction services for the Install Field Turf at Stadium project at Los Angeles Harbor College (Amount \$51,520).
- D. Ratify Change Order No. 1 to Construction Contract No. 4500228563 with Color New Co. for additional construction services for the Repainting and Stucco Repair of Child Development Center project at Los Angeles Mission College (Amount \$7,600).
- E. Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500228705 with Pacifica Electrical Contractors for additional construction services for the Swimming Pool Mechanical Room Repair project at Los Angeles Southwest College (Amount \$10,411).
- F. Ratify Change Order Nos. 3 through 5 to Construction Contract No. 4500218472 with The Nazerian Group for additional construction services for the Replacement of Waterproof Membrane at Cedar Hall project at Los Angeles Trade Technical College (Amount \$81,505).
- G. Ratify Change Order Nos. 1 through 4 to Construction Contract No. 4500227332 with Wall2Wall Floor Covering for additional Construction services for the Replace Running Track project at West Los Angeles College (Amount \$125,384).

V. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

- A. Authorize Acceptance of Completion of Contract No. 33968-TO-02CCS with Valle Grande Construction to provide general construction services for the M&O Facilities Pallet Rack Removal project at Los Angeles City College (No cost).

Board of Trustees

Los Angeles Community College District

Com. No. FPD1

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

- B. Authorize Acceptance of Completion of Contract No. 33929 with Knightcare Inc., d/b/a Rhino Shield of Southern California (Rhino) to provide general construction services for the Performing & Fine Arts Complex project at East Los Angeles College (No cost).
- C. Authorize Acceptance of Completion of Contract No. 4500215404 with South Coast Mechanical to provide general construction services for the Replace HVAC Package Units in P1 AutoTech Building project at East Los Angeles College (No cost).
- D. Authorize Acceptance of Completion of Contract No. 4500218468 with South Coast Mechanical to provide general construction services for the K-5 Boiler Replacement project at East Los Angeles College (No cost).
- E. Authorize Acceptance of Completion of Contract No. 4500228717 with FieldTurf USA, Inc. to provide general construction services for the Install New Field Turf at Stadium project at Los Angeles Harbor College (No cost).
- F. Authorize Acceptance of Completion of Contract No. 4500231193 with FieldTurf USA Inc. to provide general construction services for the Install Field Turf at Stadium (Subgrade at Football Field) project at Los Angeles Harbor College (No cost).
- G. Authorize Acceptance of Completion of Contract No. 4500228563 with Color New Company to provide general construction services for the Repainting and Stucco Repair of Child Development Center project at Los Angeles Mission College (No cost).
- H. Authorize Acceptance of Completion of Contract No. 4500228705 with Pacifica Electrical Contractors to provide general construction services for the Swimming Pool Mechanical Room Repair project at Los Angeles Southwest College (No cost).
- I. Authorize Acceptance of Completion of Contract No. 4500218472 with The Nazerian Group to provide general construction services for the Replacement of Waterproof Membrane at Cedar Hall project at Los Angeles Trade-Technical College (No cost).
- J. Authorize Acceptance of Completion of Contract No. 4500227332 with Wall2Wall Floor Covering to provide general construction services for the Replace Running Track project at West Los Angeles College (No cost).

VI. AUTHORIZE AMENDMENTS TO LEASE AGREEMENTS

- A. Authorize Amendment No. 3 to Lease Agreement No. 33491 with KOAM Construction for seven (7) custom modular units for the Science Career & Mathematics Complex – Site Restoration project at East Los Angeles College (Amount \$233,964).

Board of Trustees

Los Angeles Community College District

Com. No. FPD1

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

- B. Authorize actions for Amendment No. 7 to Lease Agreement No. 32340 with McGrath Rent Corp d/b/a Mobile Modular Management to extend the term five (5) additional months for two (2) modular buildings for the Furniture, Fixtures, and Equipment (FF&E) project – College Project Team (CPT) offices at Los Angeles Harbor College (Amount \$15,252).

VII. RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS

- A. Ratify Amendment No. 13 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics project at East Los Angeles College (Amount \$381,714).
- B. Ratify Amendment No 8 to Design-Build Agreement No. 33388 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Multipurpose Community Services Center project at Los Angeles Valley College (Amount \$250,000).

VIII. AUTHORIZE PURCHASE ORDERS

- A. Authorize a purchase order with Waxie Sanitary Supply to provide paper supplies, trash liners, cleaning supplies and waste baskets for the Community Workforce Development Center project at Los Angeles Valley College (Amount \$24,400).
- B. Authorize a purchase order with Foundation for California Community Colleges (FCCC) to provide ESRI Software Site License for the Facility Management (CMMS) and Building Management project District-wide (Amount \$4,000).

IX. RATIFY CORRECTION OF ERROR

Ratify the correction of an error shown on Item XI. A. of Com. No. FPD1 for November 2, 2016 (Amount \$111,463).

X. RATIFICATION OF SETTLEMENT

Ratify the Settlement of Builder's Risk Construction Claim No. 5570144779, related to East Los Angeles College (Amount \$17,491.01).

Board of Trustees

Los Angeles Community College District

Com. No. FPD1

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

XI. AUTHORIZE LETTERS OF INTENT FOR MONETIZATION OF TAX DEDUCTION

- A. Authorize the Letter of Intent with AECOM Technical Services, Inc. for the allocation of the Internal Revenue Code Section 179D Deduction for energy efficient commercial buildings related to eight (8) Central Plant Projects (No cost).
- B. Authorize the Letter of Intent with AECOM Technical Services, Inc. for the allocation of the Internal Revenue Code Section 179D Deduction for energy efficient commercial buildings related to ten (10) Parking Structure Projects (No cost).



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

Subject: AUTHORIZE MASTER PROCUREMENT AGREEMENTS

A. Musical Environment Equipment

Action

Authorize Master Procurement Agreements for the entire catalog, with **Wenger Corporation and Rose Brand Wipers, Inc. d/b/a Rose Brand** for Musical Environment Equipment for use District-wide for terms identified in the tables below from the start date of December 8, 2016 or as soon thereafter as possible in consideration of the guaranteed product discounts as stated.

AGREEMENT WITH: WENGER CORPORATION		
TERM: THREE (3) BASE YEARS, PLUS TWO (2) ONE (1) YEAR OPTION PERIODS		
Item No	Bid Item Description	Unit Price
1	4-Step Choral Risers	\$2,874.00
2	Conductor System, Including Stand, Riser and Chair	\$2,660.00
3	Stand Lights, Battery Operated	\$85.00
4	Acoustical Shell, Tapered Canopy	\$3,180.00
5	Music Stands	\$69.00
6	Cymbal Stand	\$505.00
7	Class Piano Workstation	\$975.00

Recommended by: _____ Approved by: _____

Adriana D. Barrera, Deputy Chancellor

Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

AGREEMENT WITH: WENGER CORPORATION		
TERM: THREE (3) BASE YEARS, PLUS TWO (2) ONE (1) YEAR OPTION PERIODS		
Item No	Bid Item Description	Unit Price
8	Music Notation Staff Boards, 4' x 10' Graphic Board with five sets of staves	\$1,605.00
9	Sound Isolation Musical Practice Rooms 5'8" x 4'5" x 7'6"	\$24,620.00
10	Mobile Storage Rack, Guitars	\$1,188.00
11	Large Music Stand Move & Store Cart	\$570.00
12	Cellist Chairs, Metal Frame, Upholstered Seat	\$332.00
13	Musician Chair	\$287.00
14	Musician Chair - Adjustable	\$425.00
15	Chair Storage Cart and Dolly	\$440.00

AGREEMENT WITH: ROSE BRAND WIPERS, INC. D/B/A ROSE BRAND		
TERM: THREE (3) YEARS		
Item No	Bid Item Description	Unit Price
1	Saddle Bag Style Sand Bag, 25 lbs. with Handles	\$42.75
2	Sand Bag, 15 lbs. with Handles	\$36.10
3	Fabric, Sharktooth Scrim 10" 9"	\$56.81
4	Fabric, Double-Faced Commando 118"	\$20.67
5	Canvas Storage Bag 3'x2'	\$52.25
6	Canvas Hamper twelve (12) Bushel	\$318.25
7	Glow Tape 1" x 10 Yard	\$9.40
8	Gaffers Tape 1" x 55 Yard Black	\$8.17
9	Gaffers Tape 2" x 55 Yard Black	\$14.45
10	Gaffers Tape 3" x 55 Yard Black	\$21.65
11	Spike Tape 1/2" x 45 Yards Assorted Colors	\$5.55
12	Lamp Focusing Tool	\$71.25
13	Grommets, Brass	\$19.95

Board of Trustees

Los Angeles Community College District

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

Background

These proposed Agreements are identified for award at the not to exceed amount of \$1,000,000 to two (2) vendors vendors because they are Catalogue Agreements.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the discount for benchmark items, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardees are:

1. Wenger Corporation
2. Rose Brand, Inc. d/b/a Rose Brand

The award is for twenty eight (28) items.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide Musical Environment Equipment #FE-08-16-D. 40J.5J55.05, FF&E. All Phases.

B. Musical Instruments, Equipment and Supplies

Action

Authorize a Master Procurement Agreement for the entire catalog, with **Steinway, Inc., Kristine S Hunter & George J Sallustio d/b/a Charles Music Store and Studios, and Sweetwater Sound, Inc.** for Musical Instruments, Equipment and Supplies for use District-wide for three (3) base years, plus two (2) one (1) year option periods, from start date of December 8, 2016 or as soon thereafter as possible in consideration of the guaranteed product discounts as stated.

Board of Trustees

Los Angeles Community College District

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

AGREEMENT WITH: STEINWAY, INC.

Item No	Bid Item Description	Unit Price
1	Digital Piano with Bench	\$1,340.00
2	Upright Piano with Bench	\$28,191.00
3	Bottom Upright Piano with Bench	\$6,983.00

AGREEMENT WITH: KRISTINE S HUNTER & GEORGE J SALLUSTIO D/B/A CHARLES MUSIC STORE AND STUDIOS

Item No	Bid Item Description	Unit Price
1	Starter Drum Set	\$290.83
2	Timpani Set	\$8,415.10
3	Bass Drum	\$2,441.45
4	Bass Drum Mallets - Dual Head	\$16.86
5	Bass Drum mallets	\$25.42
6	Flute -- Alto	\$953.11
7	English Horn	\$4,749.50
8	Piccolo	\$1,529.17
9	Bass Clarinet	\$1,721.67
10	Contrabassoon	\$10,071.36
11	Baritone Saxophone	\$2,999.05
12	Digital Piano with Bench	\$1,124.18
13	Marimba -- Soloist	\$4,426.11

AGREEMENT WITH: SWEETWATER SOUND, INC.

Item No	Bid Item Description	Unit Price
1	Starter Drum Set	\$424.12

Board of Trustees

Los Angeles Community College District

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

AGREEMENT WITH: SWEETWATER SOUND, INC.		
Item No	Bid Item Description	Unit Price
2	Timpani Set	\$10,132.98
3	Digital Piano with Bench	\$1,453.42

Background

These proposed Agreements are identified for award at the not to exceed amount of \$1,000,000 to three (3) vendors because they are Catalogue Agreements.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the discount for benchmark items, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardees are:

1. Steinway & Sons d/b/a Steinway Piano Gallery
2. Charles Music
3. Sweetwater Sound, Inc.

The award is for fourteen (14) items.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide Musical Instruments, Equipment and Supplies. #FE-14-16-D. 40J.5J55.05, FF&E. All Phases.

Board of Trustees

Los Angeles Community College District

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

C. Art Equipment and Supplies

Action

Authorize a Master Procurement Agreement for the entire catalog, with **Blick Art Materials, and Gaylord Bros., Inc. d/b/a Gaylord Archival** for Art Equipment and Supplies for use District-wide for the terms identified in the tables below from the start date of December 8, 2016 or as soon thereafter as possible in consideration of the guaranteed product discounts as stated.

AGREEMENT WITH: AGREEMENT WITH: BLICK ART MATERIALS TERM: THREE (3) YEARS		
Item No	Bid Item Description	Unit Price
1	Storage Bin, Poly	\$11.31
2	Self Portrait Mirror, Table standing, Single Sided	\$6.43
3	Wooden Drawing Board, 20" x 26" x 5/8"H w/Metal Edges	\$23.46
4	Oily Materials Waste Can w/Self Closing Cover, Vented, 10G	\$83.52
5	Steel Taboret, 2 Shelf w/Casters, and 16 Oz Canisters	\$247.93
6	Art Projector, w/20x Magnification, Top Loading 7" x 7" copy aperture and (2) 250 watt color correct lamps	\$262.16
7	Replacement Bulb for Artograph Projector, 250W	\$5.63
8	Mobile Projector Floor Stand w/Rotating platform and height adjustability	\$98.98
9	Channel Rail, Aluminum 32"	\$14.95
10	Steel Print Rack, 34"W w/Casters	\$77.09
11	Quattro Easel, Aluminum, Adjustable	\$71.23
12	Combo Lamp, Tube and Bulb Incl. w/Table Clamp	\$116.37
13	Light Box, 12" x 18" w/Slanted Translucent Top, 15W Daylight lamp & 5 Year Warranty	\$78.19

Board of Trustees

Los Angeles Community College District

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

AGREEMENT WITH: AGREEMENT WITH: BLICK ART MATERIALS TERM: THREE (3) YEARS		
Item No	Bid Item Description	Unit Price
14	Giant Stacking Trays, 42.5"W x 32.5"D z 2"H, 40 Lb. load capacity per shelf	\$197.16
15	Artists' Paint Brushes, Set of 8	\$81.13
16	Artists' Paint Brushes, White Synthetic Brushes, round size 12	\$2.01
17	Artists' Acrylic Brush Set, 5 Brushes from Size 2 to 10	\$5.54
18	Logan Mat Cutter Blades, #269, Package of 100	\$19.47
19	Professional Mat Cutter w/Single Pull Style Cutting Heads, 27" Squaring Arm and 45"L	\$527.19
20	Multi-Material Wall Mount Cutter, 60", for cutting up to 1/4" thick material	\$2,508.99
21	Wall Mounted Cutter Replacement Blades, package of 10	\$6.02
22	Acrylic Sheet 18" x 24" x .06", Non-glare on one side	\$9.92
23	Acrylic Sheet 24" x 36" x .06", Non-glare on one side	\$25.39
24	Draftsman Duster w/Single Row of 2" Tufts, 15"L	\$4.36
25	Aluminum Ruler 12" x 1-1/8", Large Numbers	\$1.47
26	Aluminum Ruler, 18" x 1-1/8", Large Numbers	\$1.58
27	Aluminum Ruler, 36" x 1-1/8", Large Numbers	\$2.35
28	Circle Ruler 12", 2-in-1 Ruler and Compass	\$1.40
29	Titanium Blade Scissors, Large, w/Cushioned Grip	\$8.39
30	Maple Table Trimmer w/o Hold-down Bar, 30" x 30"	\$580.79
31	Foam board Circle Cutter w/1"-6" Diameter Capacity and 5 Blades	\$26.38
32	Foam board V-Groove Cutter w/Adjustable Blade Depth, Quick Change Blade Clips	\$17.71
33	Replacement Blade A, for Circle Cutter, Package of 20	\$7.41

Board of Trustees

Los Angeles Community College District

Com. No. FPD2

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

**AGREEMENT WITH: AGREEMENT WITH: BLICK ART MATERIALS
TERM: THREE (3) YEARS**

Item No	Bid Item Description	Unit Price
34	Replacement Blade C, for V Cutter, Package of 100	\$7.41
35	Compass Circle Cutter, for Circles from 1 cm to 6" Dia., Lifetime Warranty and 5 Spare Blades	\$7.56
36	Cutting Mat, Translucent 3 Ply Vinyl, 12" x 18"	\$8.72
37	Cutting Mat, Translucent 3 Ply Vinyl, 24" x 36"	\$24.13

**AGREEMENT WITH: AGREEMENT WITH: GAYLORD BROS., INC.
D/B/A GAYLORD ARCHIVAL
TERM: THREE (3) BASE YEARS, PLUS TWO (2) ONE (1) YEAR
OPTION PERIODS**

Item No	Bid Item Description	Unit Price
1	Exhibit Pedestals	\$3,314.00
2	Tabletop Case 20H x 16W x 16D	\$600.00
3	Tabletop Case 24H x 16W x 16D	\$630.00

Background

These proposed Agreements are identified for award at the not to exceed amount of \$1,000,000 to two (2) vendors because they are Catalogue Agreements.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the discount for benchmark items, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

Board of Trustees

Los Angeles Community College District

Com. No. **FPD2**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: December 7, 2016

There were two (2) bidders and the awardees are:

1. Blick Art Materials
2. Gaylord Bros., Inc. d/b/a Gaylord Archival

The award is for forty (40) items.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for the Furniture, Fixtures and Equipment (FF&E) project and is available for use District-wide. District-wide Art Equipment and Supplies. #FE-10-16-D. 40J.5J55.05, FF&E. All Phases.



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. FPD3

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

SUBJECT: ADOPT RESOLUTION RATIFYING IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE TECHNOLOGY LEARNING CENTER 2 CAMPUS IMPROVEMENT PROJECT AT WEST LOS ANGELES COLLEGE; RATIFYING REQUEST FOR QUALIFICATIONS AND PROPOSAL PROCESS; AND AUTHORIZING THE AWARD OF ONE DESIGN-BUILD AGREEMENT


Action

Placeholder

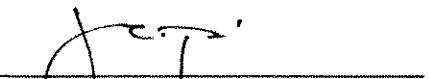
Adopt a resolution (Attachment 1) for the Technology Learning Center 2 Campus Improvement Project, that:

1. Ratifies implementation of the Design-Build system of project delivery;
2. Ratifies the Request for Qualifications and Proposal process (Procurement Number CS-12-16-W) conducted by staff;
3. Authorizes the award of one (1) Design-Build Agreement to the single Design-Build Entity ("DBE") Harper Construction Company, Inc., in the amount of \$22,156,361 which covers the Design; Agency Approvals; and Construction for the Project; and
4. Authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive, and/or the Director, Facilities Planning and Development, to enter into said Design-Build Agreement for the Technology Learning Center 2 Campus Improvement Project at West Los Angeles College.

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. FPD3

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

Background

I. Project Description

The Technology Learning Center 2 Campus Improvement Project generally consists of the following:

A Four (4) level Technology Learning Center 2 structure of approximately 41,000 Gross Square Feet; removing existing sheriff's station; eliminating existing access driveways; repairing curbs and restoring landscaping; resurfacing and re-striping of an existing parking lot to increase total parking spaces; removing temporary modular buildings; repairing parking lot to match existing; repairing and maintaining the temporary construction noise mitigating wall along the south side of Freshman Drive consistent with the Environmental Impact Report and dismantling it at the completion of the TLC2 structure; providing an accessible path of travel; and constructing an elevator tower.

II. Design-Build Delivery Method:

A. District's Prior Adoption and Recognition of the Design-Build Delivery Method.

The Design-Build system of project delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide.

Education Code sections 81700 et seq. specifically authorize community college districts to utilize the Design-Build system of project delivery method as a safe and cost efficient alternative to competitive bidding because the Legislature has determined that it can produce accelerated completion of projects, provide for cost containment, reduce construction complexity, and reduce exposure to risk for community college districts. The Legislature has also determined that the cost-effective benefits to community college districts are achieved by shifting the liability and risk for cost containment and project completion to the Design-Build Entity.

Board of Trustees

Los Angeles Community College District

Com. No. **FPD3**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: December 7, 2016

The foregoing Code sections also: A) recognize and permit that the full scope of design, construction, and equipment awarded to a Design-Build Entity under the applicable Code sections can be authorized in a single funding phase and that a community college district can award Design-Build contracts on a "best value" (qualitative selection) basis; and B) require that the governing Board of a community college district make written findings that use of the Design-Build process will accomplish one of the following objectives: (i) reduce comparable project costs; (ii) expedite the project's completion, or (iii) provide features not achievable through the traditional design-bid-build method.

B. District's Evaluation and Written Findings regarding the Statutory Requirements to Use the Design-Build System of Project Delivery Method for the Subject Project.

Subsequent to review of the objectives, the Design-Build system of project delivery method should be used for this procurement because it will: A) expedite the project's completion; and provide features not achievable through the traditional design-bid-build method including cost containment, B) reduce construction complexity, and C) reduce exposure to risk for the District, for the reasons expressed in Lead Construction Counsel's Memorandum which accompanies this Report.

C. Pre-Qualification Process for Design-Build Entities and Award of the Design-Build Agreement

As permitted by the applicable Code sections, the District's Pre-Qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified Design-Build Entities for this procurement seeking the "best value" proposal for the procurement.

Board of Trustees

Los Angeles Community College District

Com. No. **FPD3**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: December 7, 2016

Utilizing the foregoing processes, a proposed awardee for this procurement which will provide the best value to the District is identified in this report for the reasons stated above and below.

The applicable Code sections also require the District's governing Board to issue a written decision supporting its award and stating in detail the basis of the award as set forth in the proposed Resolution (Attachment 1). By way of adoption of the proposed Resolution, the Board will announce its award by: (1) identifying the successful Design-Build Entity ("DBE"); (2) stating the winning DBE's price proposal amount; (3) stating the winning DBE's overall combined rating on the Request for Proposal evaluation factors; (4) set forth the winning DBE's price proposal amount and rating as compared to all other responsive proposers and their respective price proposals and rankings; and (5) a summary of the District's rationale for the award.

The successful DBE is: Harper Construction Company, Inc.

The DBE's Price Proposal Amount is \$22,156,361. This amount includes the cost for Design, Agency Approvals and Construction of the Campus Improvement Projects.

The price proposal amounts from the other proposers were \$24,107,750 and \$24,119,700, respectively.

The DBE's overall combined rating on the Request for Proposal evaluation factors out of a possible score of 700 maximum points is: 591, versus the other two proposers with scores of 624, and 563, respectively. While the recommended awardee's overall combined rating on the Request for Proposal evaluation factors out of a possible score of 700 maximum points is 591, and another proposer had scored higher at 624, the proposer who had scored 624 submitted a price proposal that was \$1,951,389 higher than the recommended awardee's price.

Board of Trustees

Los Angeles Community College District

Com. No. **FPD3**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: December 7, 2016

Given that: (1) all three proposal amounts exceeded the projected Project Budget; (2) that a portion of the Project's budgeted contingency will need to be used to cover the contract award amount; (3) that the Proposer who submitted the lowest price was second in point total and relatively close to the Proposer scoring the highest number of points; and the lowest price submitted was \$1,951,389 lower than the highest point Proposer, Staff and the PMO are recommending an award to the second highest point earner, but the Proposer who submitted the lowest price. Please see Lead Construction Counsel's Memorandum for further details on this point.

The written findings summarized above and as set forth in Lead Construction Counsel's Memorandum which accompanies this Report form the basis for Staff's recommendations found herein below. Further particulars are set forth in the proposed Resolution (Attachment 1) and should be considered by the Board to be recommendations of Staff as if set forth at length hereat.

III. Award – Staff Recommendations:

Staff recommends that the Board adopt a Resolution (Attachment 1) that implements the Actions described at the beginning of this report. Staff also recommends the Board take such further action as is set forth in the proposed Resolution (Attachment 1).

IV. Award History

This Agreement represents the 13th award to this company through the Bond Program and a cumulative original total of \$304,274,006 including eight (8) Design-Build competition honorariums. Previous awards include the Science Career & Mathematics project at East Los Angeles College; the School of Career and Technical Education (SoCTE) project at Los Angeles Southwest College; and the Art and Culinary Arts Campus Improvements Projects at Los Angeles Trade Technical College.

Board of Trustees

Los Angeles Community College District

Com. No. **FPD3**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: December 7, 2016

V. Funding and Development Phase

Funding is through Measure J Bond proceeds.
Technology Learning Center 2 Campus Improvement
Project 39W.5951.02.01, 40J.5902.03.04,
39W.5981.01.05. Design and Construction Phases.

RESOLUTION – RATIFY IMPLEMENTATION OF DESIGN-BUILD SYSTEM OF PROJECT DELIVERY FOR THE TECHNOLOGY LEARNING CENTER 2 CAMPUS IMPROVEMENT PROJECT AT WEST LOS ANGELES COLLEGE; RATIFY REQUEST FOR QUALIFICATIONS AND PROPOSAL PROCESS; AND AUTHORIZE AWARD OF ONE DESIGN-BUILD AGREEMENT

WHEREAS, The Los Angeles Community College District, under Education Code Section 81700, et seq., may utilize a design-build project delivery method on capital projects; and

WHEREAS, The Design-Build delivery method was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a delivery option District-wide; and

WHEREAS, The District intends to construct a new building, add accessibility improvements (including a new elevator) and remove the temporary sound walls at West Los Angeles College commonly referred to as the Technology Learning Center 2 Campus Improvement Project using the Design-Build delivery method (“Project”); and

WHEREAS, The Design-Build Agreement is in the lump sum amount of \$22,156,361, which covers the cost for: Design; Agency Approvals; and Construction. This amount is in excess of the minimum amount required by applicable law for use of the Design-Build delivery method under Education Code Section 81700, et seq.; and

WHEREAS, Staff has reviewed the requisite statutory objectives and determined that use of the Design-Build process will:

(A) Expedite the Project's completion because if the design-bid-build project delivery method (i.e., lowest competitive bid) was used, the Project would take approximately 39 months to complete versus using the Design-Build method it is projected that the Project will take approximately 36 months to complete, a savings of 3 months; and

(B) Result in cost containment; reduced construction complexity; and/or reduced exposure to risk for the reasons stated in Staff's Report and the Memorandum from Lead Construction Counsel that accompanied Staff's Report; and

WHEREAS, As permitted by the applicable code sections, the District's pre-qualification process was utilized which was then followed by the solicitation of pricing proposals from those Pre-Qualified Design-Build entities seeking the “best value” proposal for the procurement; and

WHEREAS, In utilizing the foregoing processes, Staff has identified a proposed awardee for this procurement as listed below, which in Staff's opinion will provide the best value to the District for the reasons stated above and herein below; and

WHEREAS, Education Code Section 81700, et seq. requires the Board to issue a decision supporting its award and stating in detail the basis of the award which: (i) identifies the successful Design-Build Entity; (ii) the winning DBE's price proposal; (iii) its overall combined rating on the request for proposal evaluation factors; (iv) the Board's ranking in relation to all other responsive proposers and their respective price proposals and (v) a summary of the District's rationale for the award; and

WHEREAS, The Request for Qualifications and Proposal Process required the Pre-Qualified Design-Build Entities to submit a Pricing Proposal that includes lump sum amounts for: Design; Agency Approvals; and Construction; and

WHEREAS, Staff has made the following determinations: (i) the successful Design-Build Entity being proposed is Harper Construction Company, Inc. , ("DBE"); (ii) the winning DBE's Price Proposal is \$22,156,361 for the Project ; (iii) the successful DBE's overall combined rating on the request for proposal evaluation factors is 591 out of a possible 700 points; (iv) the successful DBE's ranking in relation to all other responsive proposers and their respective price proposals is second out of three with the other proposer's rankings on points being 624 out of 700, and 563 out of 700, respectively, and with the other proposers' Pricing Proposals being \$24,107,750, and \$24,119,700, respectively. The District's rationale for the award to the successful DBE is that it will provide the best value to the District as its proposal best meets the scoring **and** selection criteria developed by the District for this Project as was set forth in the Request for Proposals, and because the intended Awardee's Proposal price is \$1,951,389 lower than the highest point scorer; and

WHEREAS, The results achieved are consistent with, or exceed the experience of the industry with regard to cost and schedule savings, and shifting of the risk of loss regarding the Project's design, achieved by using Design-Build methodology versus design-bid-build methodology; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby finds that it is in the best interests of the District to utilize Design-Build project delivery for this Project at the West Los Angeles College and; be it further

RESOLVED, That the Board adopts, as the Board's own findings, Staff's findings regarding why the Design-Build delivery method should be used for this Project, including those findings set forth in Staff's Report and Lead Construction Counsel's Memorandum, and hereby finds that the use of the Design-Build process will (i) expedite the Project's completion, and (ii) provide features not achievable through the traditional design-bid-build method, to wit (a) ensure cost containment; (b) reduce construction complexity; and/or (c) reduce exposure of risk to the District, all for the reasons stated in Staff's Report and the Memorandum from Lead Construction Counsel which are incorporated herein as if set forth at length hereat; and; be it further

RESOLVED, The Board ratifies Staff's use of the Request for Qualifications and Proposal process for this procurement which has identified a Design-Build Entity using a "best value" selection method for the reasons stated above which the Board hereby adopts as its findings; and be it

RESOLVED, The Board hereby authorizes District Staff, specifically the Chancellor and/or the Chief Facilities Executive and/or the Director, Facilities Planning and Development, to enter into the Design-Build Contract with Harper Construction Company, Inc. for the Project at West Los Angeles College based on the terms, conditions and provisions set forth in the Request for Qualifications and Proposal process for this procurement.

IN WITNESS, of the passage of the foregoing resolution, as prescribed by law, we, the members of said Board of Trustees, present and voting thereon, have hereunto set our hands this 7th day of December, 2016.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. HRD1

Division: HUMAN RESOURCES

Date: December 7, 2016

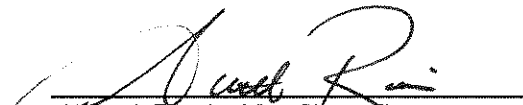
Subject: PERSONNEL SERVICES ROUTINE ACTIONS

	Total (This Report)	Total (07-01-16 to Date)
1. Academic Service: (Faculty, Academic Administration, Academic Supervisors)	404	2996
2. Classified Service: (Clerical, technical, supervisors, maintenance & operations, trades, classified managers, confidential)	176	853
3. Unclassified Service: (Student workers, professional experts, community services staff, community recreation)	<u>1084</u>	<u>8795</u>
Total:	1664	12644

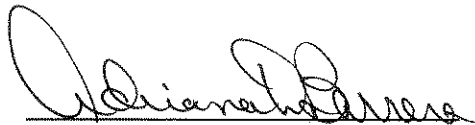
DATE RANGE: October 4, 2016 – November 7, 2016
EER: Case #717

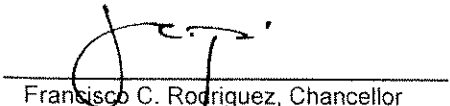
All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.


Albert J. Román, Vice Chancellor
Human Resources


Karen Martin, Personnel Director
Personnel Commission

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. HRD2

Division: HUMAN RESOURCES

Date: December 7, 2016

Subject: **CHANGE IN SALARY SCHEDULE STRUCTURE FOR ACADEMIC VICE CHANCELLORS AND PRESIDENTS**


In order to maintain equality in pay for all College Presidents and Vice Chancellors, concur with the action of the Human Resources Division to change the salary schedule structure of those classifications on the Vice Chancellors/Presidents to a 5 step schedule as follows effective July 1, 2016. The Vice Chancellors/Presidents will then receive the increases to the 5 step schedule for 2016-17.

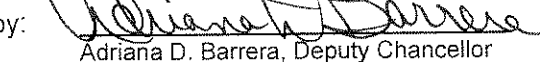
Current Salary Allocation (M11M): 10 step schedule (each step=1.8%)

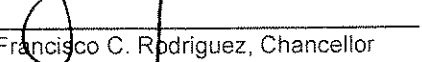
\$16,810.50	\$17,113.09	\$17,421.13	\$17,734.71	\$18,053.93	monthly
\$201,726.00	\$205,357.08	\$209,053.56	\$212,816.52	\$216,647.16	annually
\$18,378.90	\$18,709.72	\$19,046.49	\$19,389.33	\$19,738.34	monthly
\$220,546.80	\$224,516.64	\$228,557.88	\$232,671.96	\$236,860.08	annually

New Salary Allocation (C1007): 5 step schedule

\$15,933.12	\$16,809.44	\$17,733.96	\$18,709.33	\$19,738.34	monthly
\$191,197.44	\$201,713.28	\$212,807.52	\$224,511.96	\$236,860.08	annually

Recommended by: 
Alberto J. Roman, Vice Chancellor

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Peariman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. **HRD2**

Division: **HUMAN RESOURCES**

Date: **November 2, 2016**

Background: At the July 8, 2015, Board Meeting (PC1 A), the Personnel Commission recommended the creation of a new classified Vice Chancellor of Finance and Resource Development that was allocated to a 5 step salary schedule. The Board approved the creation of this new classification. Subsequently at the November 4, 2015 Board Meeting (PC1 III), the Personnel Commission recommended effective October 23, 2015 that the Vice Chancellor of Finance and Resource Development be reallocated from the existing five (5) step schedule to a new 5 step salary schedule. The Board approved the reallocation of the recommended new 5 step pay scale (C1007) for the Vice Chancellor of Finance and Resource Development.

In order to maintain parity in pay between the Academic and Classified Vice Chancellors as well as the President classifications, the Academic Vice Chancellors and Presidents, and any associated classifications on the current 10 step pay scale (M11M) will be reallocated to the current Vice Chancellor of Finance and Resource Development 5 step pay scale (C1007). In order to follow the processes of the current enterprise resource planning program, the Academic Vice Chancellors and Presidents will be moved to a 5 step pay that mirrors the C1007 pay scale. This methodology was used when moving the Academic Vice Presidents to their new 5 step schedule.

The cost of implementation is approximately \$25,000.



Board of Trustees

Los Angeles Community College District

**COLLECTIVE BARGAINING
ACTION**

Noticed: November 2, 2016

Com. No. HRD3

Division: HUMAN RESOURCES

Action: December 7, 2016

Subject: **APPROVE DISTRICT'S INITIAL PROPOSAL TO THE EXCLUSIVE REPRESENTATIVES OF THE DISTRICT'S EMPLOYEES REGARDING REOPENERS ON THE MASTER BENEFITS AGREEMENT**


Pursuant to Government Code Section 3547 and Board Rule 101400, the Los Angeles Community College District proposes that representatives of the District and agents of the AFT College Faculty Guild, Local 1521; the AFT College Staff Guild, Local 1521A; the Los Angeles/Orange Counties Building and Construction Trades Council; the Los Angeles Community College District Administrators' Unit represented by California Teamsters Public, Professional & Medical Employees Union, Local 911; the Los Angeles City & County School Employees Union, Local 99; and the Supervisory Employees' Union, SEIU Local 721 commence negotiations on the Master Benefits Agreement with particular focus on the following sections:

- Health Reimbursement Arrangements (HRAs)
- Health Benefits Program for Part-time Temporary Faculty and Temporary Adjunct Faculty

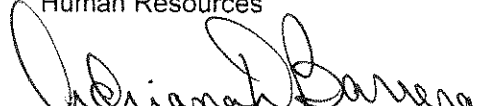
Background: Government Code Section 3547 and Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting all initial proposals that relate to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, the Board of Trustees is presenting its initial proposal to the above named unions to reopen negotiations on the Master Benefits Agreement. The matter is on the Board's agenda today so that the public may comment on the proposal before the Board considers its adoption.

The Board reserves the right to modify or change any or all of its proposals as part of the bargaining process, and also as financial resources and constraints are announced, implemented or adopted by any applicable legislative body or other process.

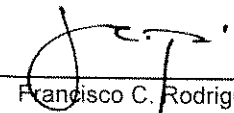
Recommended by:


Albert J. Román, Vice Chancellor
Human Resources

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Noticed: November 2, 2016

Com. No. HRD4

Division: HUMAN RESOURCES

Action Date: December 7, 2016


Subject: AMEND BOARD RULE CHAPTER X ARTICLE XIII

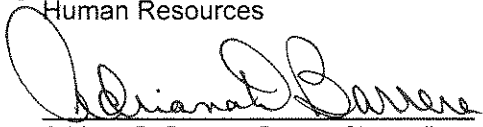
Amend Chapter X Article XIII of the Board Rules as shown below.

ARTICLE XIII
AFFIRMATIVE ACTION
EQUAL EMPLOYMENT OPPORTUNITY AND
NON-DISCRIMINATION IN EMPLOYMENT

101301. ~~AFFIRMATIVE ACTION~~ EQUAL EMPLOYMENT OPPORTUNITY POLICY. — The policy of it is the Los Angeles Community College District is to implement affirmatively, equal opportunity to District's policy to ensure that all qualified employees and applicants for employment ~~without regard to~~ and employees have full and equal access to employment opportunity and are not subjected to discrimination in any program or activity of the District on the basis of actual or perceived ethnic group identification, race, color, naturalization, national origin, (including language and accent), ancestry, religion, creed, sex (including gender-based sexual harassment), gender identity and expression, pregnancy, age, handicap, marital status, cancer-related medical condition (cancer-related), of an employee, genetic information, sexual orientation, age, physical or mental disability, or veteran status. ~~Positive action will be taken to ensure that this policy is followed~~

~~The Board of Trustees commits the District to vigorous equal employment opportunity in all personnel practices aspects of its employment programs, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. A vigorous Affirmative Action Program will be maintained to ensure appropriate utilization of certain protected groups in specific areas and levels within the District work force through the implementation of specific result-oriented procedures and activities, assignment, retention, promotion, and transfer.~~

Recommended by: 
Albert J. Román, Vice Chancellor
Human Resources

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. HRD5

Division: HUMAN RESOURCES

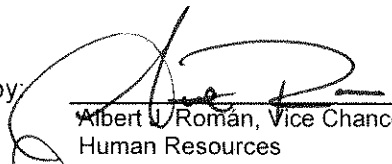
Date: December 7, 2016

Subject: **APPROVE SALARY REALLOCATION FOR MISCELLANEOUS CLASSIFICATIONS IN THE UNCLASSIFIED SERVICE**


Authorize the alignment of the job classifications in the unclassified service listed in Exhibit A (as attached) with the new State of California minimum wage beginning January 1, 2017.

Background: The State of California will increase the minimum wage to \$10.50 effective January 1, 2017. In order to be compliant with the new law, the baseline classifications in the unclassified service that are currently below the new rate have all been increased to \$10.50. The unclassified service classifications affected by the change in the minimum wage are the student and community recreation series. Except for the Student Law clerks, the remaining student classification pay rates have been updated in line with the rates of pay identified in Board Rule Article XIX 101902. The Human Resources department, in conjunction with Personnel Commission, has updated the community recreation rates where applicable.

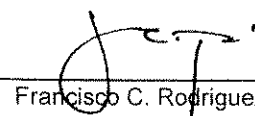
Recommended by:


Albert U. Román, Vice Chancellor
Human Resources

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Exhibit A
LACCD
Proposed Rates for Student and Community Recreation Series
Effective January 1, 2017

<u>Class Code</u>	<u>Job Classification</u>	<u>Current Rate</u>	<u>Proposed New Rates</u>
			<u>Effective 1/1/2017</u>
U8685	Student Aide	\$10.00	\$10.50
U8687	Student Aide (Special)	\$10.00	\$10.50
U8684	Student Worker	\$11.50	\$12.08
U8686	Student Worker (Special)	\$11.50	\$12.08
U8221	Program Assistant	\$13.80	\$14.49
U8223	Program Assistant (Special)	\$13.80	\$14.49
U8210	Career Guidance Counselor Assistant	\$19.32	\$20.29
U8691	Calworks Student Assistant I	\$10.00	\$10.50
U8692	Calworks Student Assistant II	\$11.50	\$12.08
U8693	Calworks Student Assistant III	\$13.80	\$14.49
U8695	FWS-Reading Tutor I	\$11.50	\$12.08
U8696	FWS-Reading Tutor II	\$13.80	\$14.49
U8697	FWS-Reading Tutor III	\$16.56	\$17.39
U8272	Student Tutor I	\$11.50	\$12.08
U8273	Student Tutor II	\$13.80	\$14.49
U8274	Student Tutor III	\$16.56	\$17.39
U8275	Student Tutor IV	\$19.32	\$20.29
U8282	Police Cadet I	\$10.00	\$10.50
U8283	Police Cadet II	\$11.50	\$12.08
U8216	Student Law Clerk I	\$16.23	\$16.69
U8215	Student Law Clerk II	\$20.25	\$20.82
U8477	Recreation Event Assistant I	\$10.00	\$10.50
U8459	Recreation Event Assistant II	\$11.00	\$11.55
U8425	Recreation Event Assistant III	\$12.10	\$12.71
U8420	Recreation Event Technician	\$14.00	No change
U8417	Recreation Specialist	\$18.00	No change
U8453	Pool Lifeguard	\$14.00	No change
U8456	Child Development Center Assistant I	\$10.00	\$10.50
U8455	Child Development Center Assistant II	\$11.00	\$11.55
U8454	Child Development Center Assistant III	\$12.10	\$12.71
U8466	Youth Camp Assistant	\$10.00	\$10.50
U8465	Lead Youth Camp Assistant	\$11.00	\$11.55
U8462	Youth Camp Coordinator	\$13.20	\$13.86

Legend:

= Board rules states flat rate. Increase rate by recent rates increases for 16-17 of 2.83%.



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **HRD6**

Division: **HUMAN RESOURCES**

Date: **December 7, 2016**

Subject: **APPROVE DISCIPLINARY ACTION REGARDING ACADEMIC EMPLOYEE**

I. APPROVE DISMISSAL OF TENURED ACADEMIC EMPLOYEE

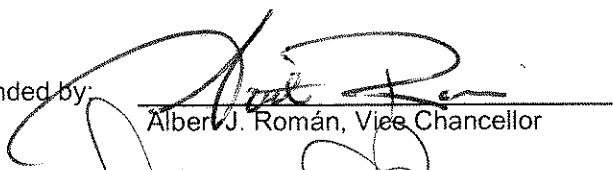
The dismissal of tenured academic employee (EN 791009) assigned to West Los Angeles College as a faculty member is based on the following causes as specified in Education Code Section 87732:

- Unprofessional Conduct
- Dishonesty
- Unsatisfactory Performance
- Evident Unfitness for Service
- Persistent Violation of or Refusal to Obey the School Laws of the State or Reasonable Regulations Prescribed for the Government of the Community Colleges by the Board of Governors or by the Governing Board of the Community College District employing him or her.

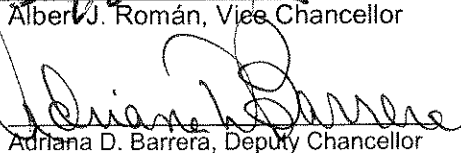
Background: The above recommendation is in accordance with procedures listed in Education Code Sections 87667, 87671, 87732 and 87737. Evidence is on file in the Employer-Employee Relations Office of Human Resources to support the above recommendation.

Due process rights guaranteed by *Skelly v. State Personnel Board*, 15 Cal. 3d 194 (1975) have been afforded the above listed permanent employee.

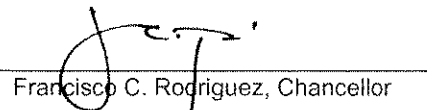
Recommended by:


Alber J. Román, Vice Chancellor

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **ISD1**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: December 7, 2016

Subject: **APPROVE NEW EDUCATIONAL COURSES AND PROGRAMS**

I. APPROVE NEW CREDIT COURSES

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
CINEMA	032-1	Editing Fundamentals I (3 Units) CITY	NT
CINEMA	032-2	Editing Fundamentals II (3 Units) CITY	NT
CO SCI	121	Android Apps Inventor (4 Units) CITY	CSU
CO SCI	122	Mobile Application Development – IOS (4 Units) CITY	CSU
CO SCI	123	Mobile Application Development – Android (4 Units) CITY	CSU
CO SCI	124	Python Programming (4 Units) CITY	CSU
HEALTH	101	Introduction to Public Health (3 Units) CITY	CSU
MATH	167	Pre-Statistics (5 Units) CITY	NT

Recommended by:

Donald Gauthier, President, DAS

Ryan M. Cornner, Vice Chancellor

Recommended by:

Adriana D. Barrera, Deputy Chancellor

Approved by:

Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: December 7, 2016

APPROVE NEW CREDIT COURSES (continued)

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
HTHTEK	216	Interventional Radiology Coding (3 Units) EAST	NT
KIN	328-2	Bicycle Spinning II (1 Unit) EAST	CSU
THEATER	244	Voice and Articulation for Performance (3 Units) EAST	CSU
THEATER	246	Dialects for the Actor (3 Units) EAST	CSU
CO INFO	037	E-Commerce Essentials (3 Units) HARBOR	CSU
MUSIC	100	Music in Society (3 Units) HARBOR	CSU
BIOTECH	008	Biological Research Internship (5 Units) MISSION	CSU
CO SCI	462	Programming in JavaScript (3 Units) MISSION	CSU
CO INFO	837	Operating Systems – Intermediate Linux (3 Units) VALLEY	CSU
CO INFO	838	Operating Systems – Advanced Linux (3 Units) VALLEY	CSU
ENGLISH	072	English Bridge (1 Unit) VALLEY	NT
FRENCH	025	French and Francophone Short Story in Translation (3 Units) VALLEY	CSU
FRENCH	066	Advanced French Conversation I (2 Units) VALLEY	CSU

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: December 7, 2016

APPROVE NEW CREDIT COURSES (continued)

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
GERMAN	063	Intermediate Conversation I (2 Units) VALLEY	NT
GERMAN	064	Intermediate Conversation II (2 Units) VALLEY	NT
GERMAN	066	Advanced German Conversation I (2 Units) VALLEY	CSU
MEDIART	116	Introduction to Screenwriting (3 Units) VALLEY	CSU
MUSIC	435	Commercial Voice I (2 Units) VALLEY	CSU
MUSIC	436	Commercial Voice II (2 Units) VALLEY	CSU
MUSIC	437	Commercial Voice III (2 Units) VALLEY	CSU
SPANISH	066	Advanced Spanish Conversation I (2 Units) VALLEY	CSU

II. APPROVE NEW NONCREDIT COURSES

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
ACAD PR	018CE	Preparatory Mathematics (0 Units) EAST	NT
BSICSKL	061CE	Academic Preparation for Students with Disabilities (0 Units) EAST	NT
BSICSKL	062CE	Basic Computer Literacy for Students with Disabilities (0 Units) EAST	NT

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: December 7, 2016

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
VOC ED	070CE	Introduction to Automotive Technology (0 Units) EAST	NT
VOC ED	101CE	Workplace Skills 1: Computer Basics (0 Units) EAST	NT
VOC ED	102CE	Workplace Skills 2: Computer Keyboarding (0 Units) EAST	NT
VOC ED	350CE	Nutrition, Diet, and the Importance of Exercise (0 Units) EAST	NT
VOC ED	351CE	Conception, Pregnancy, and Birth Control (0 Units) EAST	NT
VOC ED	352CE	Diabetes, Heart Disease, and Other Chronic Illnesses (0 Units) EAST	NT
VOC ED	353CE	First Aid and Basic CPR Training (0 Units) EAST	NT
VOC ED	354CE	Nonmedical In-Home Support Services Provider (0 Units) EAST	NT
VOC ED	355CE	Nutritional Requirements: Components and the Guidelines of a Healthy Diet (0 Units) EAST	NT

APPROVE NEW NONCREDIT COURSES (continued)

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
VOC ED	356CE	Weight Management, Energy Balance, and Planning Your Diet (0 Units) EAST	NT
VOC ED	357CE	Nutrition for Exercise and Making Informed Choices About Food (0 Units) EAST	NT

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: December 7, 2016

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
VOC ED	360CE	Sewing Essentials (0 Units) EAST	NT
VOC ED	361CE	Sewing Alterations (0 Units) EAST	NT
OLD ADL	501CE	Community Chorus (0 Units) HARBOR	NT
OLD ADL	775CE	Community Jazz Band (0 Units) HARBOR	NT

III. REAUTHORIZE EXISTING CREDIT COURSES

The following are courses that were previously approved by the Board and are being reauthorized per state request.

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
CHICANO	051	Mexican Art-Pre-Columbian (3 Units) EAST	UC/CSU
ENGLISH	213	Dramatic Literature (3 Units) HARBOR	CSU
ENGLISH	251	The Short Story (3 Units) HARBOR	CSU
THEATER	325	Advanced Stage Craft (3 Units) HARBOR	CSU
ANTHRO	101	Human Biological Evolution (3 Units) SOUTHWEST	UC/CSU
BIOLOGY	009	Man and His Environment: Biological Processes (3 Units) SOUTHWEST	UC/CSU
ENGLISH	028	Intermediate Reading and Composition (3 Units) SOUTHWEST	NT

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: December 7, 2016

ENGLISH	101	College Reading and Composition I (3 Units) SOUTHWEST	UC/CSU
ENGLISH	145	Accelerated Reading, Reasoning, and Writing (3 Units) SOUTHWEST	NT
MGMT	002	Organization and Management Theory (3 Units) SOUTHWEST	CSU
READING	025	Reading for College Success (3 Units) SOUTHWEST	NT

IV. REAUTHORIZE EXISTING NONCREDIT COURSES

The following are courses that were previously approved by the Board and are being reauthorized per state request.

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
BSICKL	002CE	Basic English Skills (0 Units) MISSION	NT

V. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual credit courses which have been previously adopted by the Board of Trustees.

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
PHYSICS	012	Physics Fundamentals (3 Units) EAST	CSU
COUNSEL	040	College Success Seminar (3 Units) HARBOR	CSU
ENGLISH	100	Accelerated Prep: College Writing (3 Units) HARBOR	NT
MUSIC	118	Film Music Appreciation (3 Units) HARBOR	CSU

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: December 7, 2016

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
THEATER	271	Intermediate Acting (3 Units) HARBOR	CSU
THEATER	301	Stage Craft (3 Units) HARBOR	CSU
BIOTECH	002	Biotechnology I (3 Units) MISSION	NT
BIOTECH	003	Biotechnology II (4 Units) MISSION	NT
BIOTECH	006	Biotechnology: Quality Control (2 Units) MISSION	NT
PHOTO	007	Exploring Digital Photography (3 Units) MISSION	CSU
DNCESPC	332	Tap Dance Techniques II (1 Unit) PIERCE	CSU
DNCESPC	442	Latin Social and Salsa Dance II (1 Unit) PIERCE	CSU

RATIFY ADDITIONS TO EXISTING CREDIT COURSES (continued)

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
DANCAST	823	Dance Rehearsals and Performances II (1 Unit) PIERCE	CSU
CH DEV	028	Advanced Curriculum: Music, Movement and Language Curriculum (3 Units) SOUTHWEST	CSU
DANCAST	302	Choreography II (1 Unit) SOUTHWEST	CSU
OCEANO	001	Introduction to Oceanography (3 Units) SOUTHWEST	CSU

Board of Trustees

Los Angeles Community College District

Com. No. **ISD1**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: December 7, 2016

<u>Course</u>		<u>Title, Units and College</u>	<u>Transferability</u>
OCEANO	010	Physical Oceanography Laboratory (2 Units) SOUTHWEST	CSU
ESL	005C	College English as a Second Language V: Listening and Speaking (3 Units) VALLEY	CSU
GEOG	025	Introduction to Geographic Information Systems and Laboratory (4 Units) VALLEY	CSU
HEALTH	002	Health and Fitness (3 Units) VALLEY	CSU
KIN	287-1	Basketball Skills I (1 Unit) VALLEY	CSU
ENG GEN	101	Introduction to Science, Engineering and Technology (2 Units) WEST	CSU
THEATER	291	Rehearsals and Performances I (1 Unit) WEST	CSU

VI. APPROVE NEW EDUCATIONAL CREDIT PROGRAMS

East Los Angeles College

- A. Intervention Radiology Coder Certificate of Achievement (34 units)

Los Angeles City College

- A. American Sign Language Certificate of Achievement (15 units)
B. Japanese Language and Culture: Elementary Level Certificate of Achievement (15 units)
C. Japanese Language and Culture: Intermediate Level Certificate of Achievement (15 units)
D. Korean Language and Culture: Elementary Level Certificate of Achievement (15 units)
E. Korean Language and Culture: Intermediate Level Certificate of Achievement (15 units)

Board of Trustees

Los Angeles Community College District

Com. No. ISD1

Division: EDUCATIONAL SUPPORT SERVICES

Date: December 7, 2016

- F. Spanish Language and Culture: Elementary Level Certificate of Achievement (15 units)
- G. Spanish Language and Culture: Intermediate Level Certificate of Achievement (15 units)

Los Angeles Harbor College

- A. Business Information Worker Certificate of Achievement (24 units)

Los Angeles Mission College

- A. Child Development Certificate of Achievement (12 units)

Los Angeles Valley College

- A. Associate in Science in Chemistry – A.S.-T (60 units)

VII. APPROVE NEW EDUCATIONAL NONCREDIT PROGRAMS

East Los Angeles College

- A. Automotive Fundamentals Certificate of Completion (0 units)
- B. College Readiness for Students with Disabilities Certificate of Competency (0 units)
- C. Non-Medical In-Home Health Care Aide Certificate of Completion (0 units)
- D. Nutrition for a Healthy Lifestyle Certificate of Completion (0 units)
- E. Wellness and Healthy Living Certificate of Completion (0 units)
- F. Workplace Skills Certificate of Completion (0 units)



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **ISD2**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: December 7, 2016


Subject: **APPROVE STUDENT DISCIPLINE – EXPULSION WITHOUT RECONSIDERATION**

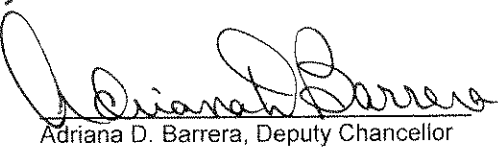
- I. Expel East Los Angeles College Student, SID # XX-XXX-8464, from all colleges in the Los Angeles Community College District without reconsideration.

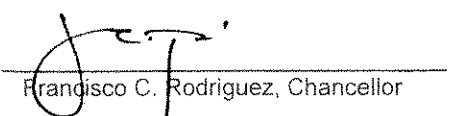
The student has violated the following Standards of Student Conduct:

- **Board Rule 9803.17** – *Interference with Peace of College*
- **Board Rule 9803.18** – *Assault or Battery*
- **Board Rule 9803.25** – *Disorderly Conduct*
- **Board Rule 9803.27** – *Performance of an Illegal Act*
- **Board Rule 9805** – *Interference with Performance of Duties of Employees*

Background: Education Code 72122 requires that the final action of the Board shall be taken in a public meeting. The above recommendations are made in accordance with Board Rule 91101.6 and 91101.18.

Recommended by: 
Ryan M. Cornner, Vice Chancellor

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **ISD3**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: December 7, 2016

Subject: **APPROVE SUBSTANTIVE CHANGE PROPOSAL FOR LOS ANGELES PIERCE COLLEGE**

Background: The Accrediting Commission for Community and Junior Colleges (ACCJC) requires that colleges submit a substantive change proposal if there is a significant change in a college's legal status, mission, or academic programs, including the development of academic programs that may be completed through distance education.

In December 2015, Los Angeles Pierce College (LAPC) submitted and received ACCJC approval for the substantive change proposal to offer 38 associate degrees and two certificates 50 percent or more online. Since then, four existing certificates, attainable 50 percent or more online, will soon be available.

New online course offerings are planned and are going through the local curriculum approval process. The new online course offerings are consistent with the goals of the college's Enrollment Management and Strategic Master Plan and framework for providing support services for online students.

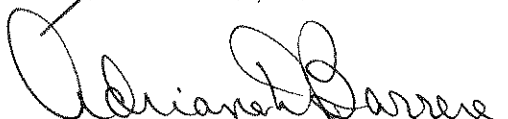
The appropriate participatory governance committees and the Academic Senate have approved the substantive change proposal. On July 9, 2016, the College received reaffirmation of its accredited status from the Accrediting Commission for Community and Junior Colleges (ACCJC).

On November 30, 2016 the Board's Institutional Effectiveness & Student Success Committee reviewed and approved LAPC's substantive change proposal and voted unanimously to recommend approval to the full Board.

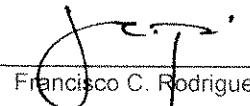
Recommended by:


Ryan M. Cornner, Vice Chancellor

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Executive Summary

Los Angeles Pierce College Substantive Change Proposal

In December 2015, Los Angeles Pierce College (LAPC) submitted and received Accrediting Commission approval for the substantive change proposal to offer 38 associate degrees and two certificates 50 percent or more online. Since then, the Business Department began planning to expand their online offerings. As a result, four existing certificates attainable 50 percent or more online will soon be available.

The LAPC *Plan for Enrollment Management 2014-2018* includes a goal to increase distance education offerings by 5 percent annually. This links directly to the *Strategic Master Plan 2013-2017* to meet the College's FTES goals. As part of the Business Department's annual planning process new online course offerings are planned and going through the local curriculum approval process.

Student support services are provided online through Canvas and on the PierceOnline website, which provides students with guidelines and videos for accessing resources. The following services are available for students online: library and learning resources through ESProxy, a 24/7 online library reference service, and online tutoring through NetTutor; academic advising using Cranium Café; financial aid counseling through GetSAP; online orientation; career center information; and, transfer center information. PierceOnline is staffed by a full-time faculty coordinator and two full-time classified support staff.

The appropriate participatory governance committees and the Academic Senate have approved the substantive change proposal. The Pierce College Council approved the document on October 27, 2016, and the Academic Senate approved it on November 7, 2016. The Curriculum Committee approves all courses to be taught online through their established process. The College adheres to Articles 40 and 41 of *The Agreement* between the LACCD and AFT Faculty Guild.

On July 9, 2016, the College received reaffirmation of its accredited status from the Accrediting Commission for Community and Junior Colleges (ACCJC). The two recommendations for compliance have been addressed: 1) ongoing tech refresh funding is set aside annually during operational planning, 2) the Technology Committee is in process of drafting a "Tech Refresh Plan" with anticipated final College approval in March 2017, and 3) the College has doubled the staffing in the Information Technology Department. LAPC continues to meet all 21 Eligibility Requirements and four Standards set by the ACCJC.



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **ISD4**

Division: **EDUCATIONAL SUPPORT SERVICES**

Date: December 7, 2016

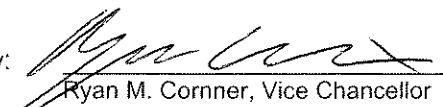
Subject: **RATIFY IN-STATE STUDENT TRAVEL**

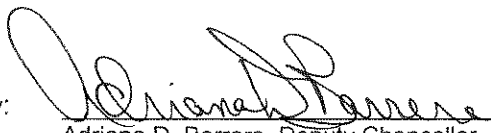
Los Angeles Community College District

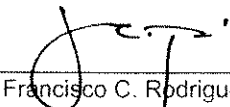
Three students and one administrator travelled to the Community College League of California Annual Convention in Riverside, California during the period of November 17 to November 19, 2016.

Background: This convention is sponsored by the Community College League of California. The purpose of the trip was to provide students with the opportunity to meet and engage California community college professionals and state and national leaders who shared their knowledge and experience to re-envision working together as a system and mapping out the route for the future of California's community colleges.

FISCAL IMPLICATION: The total cost of the trip was \$3,428. \$3200 in District funds and \$228 in LACCD Foundation funds, were used for this travel.

Recommended by: 
Ryan M. Cornner, Vice Chancellor

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. PC1

Division PERSONNEL COMMISSION

Date: December 7, 2016

Subject: **PERSONNEL COMMISSION ACTIONS**

I. Classification Studies

A. Concur with the action of the Personnel Commission to reclassify EN 1008783 from Administrative Intern to Assistant Administrative Analyst, effective July 11, 2016.

Administrative Intern

\$4,484.54	\$4,731.18	\$4,991.40	\$5,265.92	\$5,555.56	Monthly
\$53,814.48	\$56,774.16	\$59,896.80	\$63,191.04	\$66,666.72	Annually

Assistant Administrative Analyst

\$4,991.40	\$5,265.92	\$5,555.56	\$5,861.12	\$6,183.48	Monthly
\$59,896.80	\$63,191.04	\$66,666.72	\$70,333.44	\$74,201.76	Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Assistant Administrative Analyst. The position is located in the Academic Affairs Department at Los Angeles Trade-Tech College. The 2016-17 fiscal year cost of this action is approximately \$3,590.33.

B. Concur with the action of the Personnel Commission to reclassify EN 1025343 from Student Services Aide to Student Services Assistant, effective August 29, 2016.


Student Services Aide

\$3,292.94	\$3,474.06	\$3,665.14	\$3,866.72	\$4,079.38	Monthly
\$39,515.28	\$41,688.72	\$43,981.68	\$46,400.64	\$48,952.56	Annually

Student Services Assistant

\$4,079.38	\$4,303.74	\$4,540.46	\$4,790.18	\$5,053.64	Monthly
\$48,952.56	\$51,644.88	\$54,485.52	\$57,482.16	\$60,643.68	Annually

BACKGROUND: In accordance with provisions of the AFT Contract and Education Code, Personnel Commission staff conducted an audit. The audit determined that the duties and responsibilities of the incumbent fall within the classification of Student Services Assistant. The position is located in the Student Health Center at East Los Angeles College. The 2016-2017 fiscal year cost of this action is approximately \$2,243.60.

Recommended by: 
Karen J. Martin, Personnel Director

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. CH1

Division

CHANCELLOR

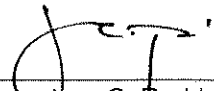
Date: December 7, 2016

Subject: **AUTHORIZE RESOLUTION RENAMING BUILDING AT LOS ANGELES CITY COLLEGE FROM THE "WOMEN'S GYM" TO THE "KINESIOLOGY SOUTH GYM"**

Pursuant to the authority of the Board of Trustees under Education Code section 70902(b)(6) and Board Rule 2801, authorize resolution (Attachment 1) renaming the "Women's Gym" (previous name) at Los Angeles City College to the "Kinesiology South Gym" (proposed name).

Background: Per Education Code section 70902(b)(6), the Board of Trustees is vested with the authority to control and manage the property of the District, and Board Rule 2801 provides that at the recommendation of the College President, the Board may change the names of existing college buildings.

At a recent meeting of the college's Kinesiology Department, the faculty unanimously voted to change the name of the Women's Gym to the Kinesiology South Gym. This facility is next to the Kinesiology North Gym, formerly named the Men's Gym. To maintain consistency in the names of the two buildings and to appropriately reflect the name of the discipline, Kinesiology, the department's faculty considered the name change and forwarded their recommendation to the College Council which met and approved the recommendation on December 5, 2016. The LACC president has forwarded this recommendation to the Chancellor and is presented here for approval.

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

RESOLUTION RENAMING A BUILDING AT LOS ANGELES CITY COLLEGE (LACC)

- WHEREAS, Education code section 70902(b)(6) establishes the authority of the Board of Trustees to control and manage the property of the District; and
- WHEREAS, Board Rule 2801 provides that at the recommendation of the College President, the Board of Trustees may change the names of existing buildings; and
- WHEREAS, The discipline name of "Physical Education" has been changed to "Kinesiology"; and
- WHEREAS, The new LACC Physical Education building is named Kinesiology North Gym; and
- WHEREAS, The Women's Gym is located next to the Kinesiology North Gym on the campus off Heliotrope; and
- WHEREAS, On November 10, 2016, the LACC Kinesiology Department faculty voted to change the name of the Women's Gym to the Kinesiology South Gym; and
- WHEREAS, The name change was approved by the College Council on Monday, December 5, 2016 and the College President has forwarded this recommendation; and
- WHEREAS, President Renee D. Martinez and Chancellor Francisco C. Rodriguez recommend to the Board of Trustees the renaming of the "Women's Gym" (previous name) to the "Kinesiology South Gym" (proposed name); now, therefore, be it
- RESOLVED, That in keeping with the provision of Education Code section 70902(b)(6) and Board Rule 2801, the Board of Trustees of the Los Angeles Community College District hereby approves the renaming of the College building as identified above.

IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees of the Los Angeles Community College District, present and voting thereon, have hereunto set our hands this 7th day of December 2016.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. CH2

Division

CHANCELLOR

Date: December 7, 2016

Subject: **AUTHORIZE THE DONATION AGREEMENT WITH VALLEY PRESBYTERIAN HOSPITAL AND LOS ANGELES VALLEY COLLEGE FOUNDATION AND ADOPT A RESOLUTION TO NAME SPACE WITHIN THE STUDENT UNION BUILDING AS "VALLEY PRESBYTERIAN HOSPITAL STUDENT HEALTH CENTER"**

1. Authorize the donation agreement between Valley Presbyterian Hospital (VPH) and the Los Angeles Valley College (LAVC) Foundation on behalf of the college in order to accept a total donation of \$50,000, which will support the Student Health Center and may be used in the following ways:

- Purchase Supplies
- Purchase Equipment
- Create Educational Materials
- Award Student Stipends

2. Accept the College President's recommendation per Board Rule 2801(B)(4)(c), which permits the college president to bring forth a recommendation to name a lecture hall, classroom or similar building feature for a donation of at least \$50,000.

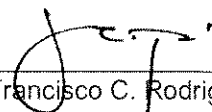
Background: VPH is one of the largest acute care hospitals in the San Fernando Valley and treats 100,000 patients every year. It takes pride in building collaborations and partnerships and contributes financially to support organizations that provide health assistance and care to its constituents.

VPH enjoys its relationship with LAVC, which has spanned 20 years. Through this partnership, VPH has previously donated funds of approximately \$25,000 to support the LAVC President's Circle Leadership of Giving, student scholarships, and health initiatives.

Its forthcoming donation of \$50,000 to the LAVC Foundation will be under the discretion of LAVC and the LAVC Foundation. The donation shall be made in one lump sum of \$50,000 by June 30, 2017 or earlier to the LAVC Foundation. The donation will be in a restricted account managed and held by the LAVC Foundation.

In recognition of this major contribution and other contributions VPH has made to LAVC, President Erika Endrijonas recommends that the Student Health Center facility, located within the Student Union Building, be named "Valley Presbyterian Hospital Student Health Center" pursuant to Board Rules 2801(B)(1) and 2801(B)(4)(c).

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

RESOLUTION TO NAME SPACE WITHIN THE STUDENT UNION BUILDING AS
"VALLEY PRESBYTERIAN HOSPITAL STUDENT HEALTH CENTER"

WHEREAS, Board Rule 2801(B)(1) authorizes the Board of Trustees to name college facilities in recognition of distinguished service and/or major contribution made to the Los Angeles Community College District (LACCD) and the wider community; and

WHEREAS, Valley Presbyterian Hospital is making a donation in the amount of \$50,000 to the LAVC Foundation (Foundation) to benefit its Student Health Center (space located in the Student Union Building) at the discretion of LAVC and the LAVC Foundation; and

WHEREAS, The Board of Trustees, upon recommendation from the College President pursuant to Board Rule 2801(B)(4), recognizes major contributions and service to the LACCD, LAVC, the Student Health Center, and its students by authorizing the naming of the Student Health Center as the "Valley Presbyterian Hospital Student Health Center"; now, therefore, be it

RESOLVED, That in keeping with the provisions of Board Rule 2801, the Board of Trustees of the LACCD hereby approves the naming of the Student Health Center facility, located within the Student Union Building, as "Valley Presbyterian Hospital Student Health Center."

IN WITNESS of the passage of this Resolution, as prescribed by law, we the members of said Board of Trustees of the Los Angeles Community College District, present and voting thereon, have hereunto set our hands this 7th day of December 2016.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. CH3

Division

CHANCELLOR

Date: December 7, 2016

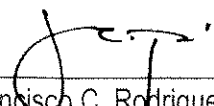
Subject: **RATIFY CONTRIBUTIONS MADE BY LACCD FOUNDATIONS TO SUPPORT MEASURE CC**

Board Rule 13107.12(a) currently prohibits the Los Angeles Community College District's ("LACCD") foundations from using foundation funds to support or oppose any issue before the voters in any state or local election. Despite this prohibition, the Board of Trustees has historically allowed LACCD foundations to make contributions to support state and local bond measures and initiatives. On three separate occasions, the Board took actions to suspend Board Rule 13107.12(a) and expressly allowed LACCD foundations to make contributions to support bond measures and initiatives. Since the year 2001, the Board took the following actions:

1. On January 10, 2001, the Board suspended Board Rule 13107.12(a) to allow the college foundations to support the bond measure (Proposition A). (Com. No. CH1.)
2. On January 11, 2006, the Board suspended Board Rule 13107.12(a) to allow the District and college foundations to contribute funds to support the statewide initiative for community college funding on the ballot in the November 2006 general election. (Com. No. CH2.)
3. On October 3, 2007, the Board suspended Board Rule 13107.12(a) to allow the District and college foundations to contribute funds to ensure adequate funding levels for the statewide initiative for community colleges. (Com. No. CH2.)

On July 20, 2016, the Board adopted a resolution ordering an election on a new \$3.3 billion bond measure (Measure CC) for the November 2016 general election. Based on the Board's historically consistent support for the use of foundation funds to support LACCD bond measures and initiatives, the LACCD foundations anticipated that the Board would also support the foundations' efforts to support Measure CC. Believing that the Board would support their efforts, the District Foundation, and several college foundations, made contributions to support Measure CC. The foundations understood that Board Rule 13107.12(a) would be revised to avoid potential conflicts and facilitate the local foundations' interest in supporting the District's bond measure.

Pursuant to this Motion, the Board hereby ratifies the contributions made by District and college foundations to support Measure CC and hereby waives any violations of Board Rule 13107.12(a) regarding such contributions.

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

ACTION

Noticed: November 2, 2016

Com No. CH4

Division: Chancellor

Action Date: December 7, 2016

SUBJECT: APPROVE BOARD RULE AMENDMENTS

The following Board Rules have been amended and are being submitted for approval:

BOARD RULE	TITLE
Ch. I	The District
Ch. I, Art. I	Definition of a Community College
Ch. I, Art. III	Functions of the Community Colleges
Ch. II, Art. VII	The Flag
Ch. II, Art. VIII	Naming of Colleges and Facilities
Ch. II, Art. IX	General Provisions
Ch. IV	Legal Counsel
Ch. V, Art. I	Philosophy
Ch. V Art. III	Organization and Procedure
Ch. VI, Art. I	Curriculum Development
Ch. VI, Art. III	Accreditation
Ch. VI, Art. IV	Special Classes and Services
Ch. VI, Art. V	District Office Liaison with Colleges
Ch. VI, Art. VI	Transfer Core Curriculum
Ch. VI, Art. VIII	Educational Courses and Programs
Ch. VII, Art. II	Use of District Facilities and Grounds
Ch. VII, Art. III	Risk Insurance
Ch. VII, Art. IV	Vehicles on Campus
Ch. VII, Art. VII	Records
Ch. VII, Art. VIII	Management and Control of Keys
Ch. VII, Art. X	Meals and Refreshments at Formal District Functions
Ch. VII, Art. XI	Environmental Protection

Approved by


Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamiager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. CH4	Division Chancellor	Action Date: December 7, 2016
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Ch. VII, Art. XII	Issuance of Certificates of Participation
Ch. VII, Art. XIV	Hearing Procedures
Ch. VIII, Art. III	Guidance
Ch. VIII, Art. IV	Records
Ch. VIII, Art. V	Student Interviews and Health
Ch. VIII, Art. VII	Financial Aid
Ch. VIII, Art. VIII	Transfer Centers
Ch. IX, Art. I	Student Organizations
Ch. IX, Art. II	Student Funds
Ch. IX, Art. III	Faculty Organizations
Ch. IX, Art. VI	Intercollegiate Athletics
Ch. IX, Art. VII	Class-Related Activities
Ch. IX, Art. VIII	Conduct on Campus
Ch. IX, Art. IX	Freedom of Speech
Ch. IX, Art. X	Events and Activities of Students and Student Groups
Ch. IX, Art. XII	Campus Visitors
Ch. IX, Art. XIII	Advertisements
Ch. X, Art. II	Health Examinations
Ch. X, Art. VII	Conference Attendance and Travel
Ch. X, Art. IX	Grievance Procedure for Management Employees
Ch. X, Art. XI	Unclassified Assignments
Ch. X, Art. XII	Child Development Centers
Ch. X, Art. XIV	Collective Bargaining
Ch. X, Art. XV	Personal Property Damage
Ch. X, Art. XVIII	Volunteers
Ch. XII	Community Services
Ch. XIII	Auxiliary Organizations
Ch. XIV	Conflict of Interest Code for the LACCD
Ch. XVII, Art. II	Provisions Regarding Relocation
Ch. XVIII, Art. II	Students and Shared Governance Policy



Board of Trustees

Los Angeles Community College District

ACTION

Noticed: November 2, 2016

Com No. CH5

Division: Chancellor

Action Date: December 7, 2016

SUBJECT: ADOPT BOARD RULES CHAPTER VII, ARTICLE XV, OPPORTUNITIES FOR SMALL, LOCAL, EMERGING, AND DISABLED VETERAN OWNED BUSINESSES

71500. POLICY

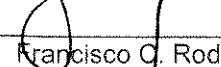
The Board seeks to continue and further its mission to contribute to the economic development of the community. The growth and success of Small, Local, Emerging, and Disabled Veteran Owned businesses ("SLEDV") is critical to the development and health of the local economy. The Board desires to support the economic growth of the local community by increasing participation of SLEDV business in District leasing, procurement, and purchasing activities.

71501. GOAL

The Board hereby establishes and requires that at least thirty-percent (30%) of all leases, procurements, and purchases of goods, services and equipment, where District general or bond funds are utilized, be made with, or include the participation of, SLEDV businesses. This Board Rule shall apply to any and all leases of District owned facilities or space and to any and all procurements and purchases of goods, services and equipment where District general or bond funds are utilized.

71502. OUTREACH, ADVERTISING, TRAINING, AND MENTORING

In order to further the goal stated herein, the Board directs that the Chancellor, or his/her designee, undertake appropriate targeted outreach, advertising, and training programs directed at SLEDV businesses. These programs shall endeavor to identify potential SLEDV lessees and vendors and educate them on the District's business processes and procedures to increase SLEDV participation in all District business activities. The Board also directs that the Chancellor, or his/her designee, initiate an appropriate mentoring program directed to SLEDV business owners to improve their business skills and likelihood of success in doing business with the District. These outreach, advertising, training, and mentoring programs shall be implemented in all District and Build Program leasing, procurement, and purchasing operations.

Approved by  _____
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By: _____ Date: _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. CH5	Division Chancellor	Action Date: December 7, 2016
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71503. DEFINITIONS

- A. "Small" shall mean a business that has met the applicable ownership, operation, and size requirements, and has been certified by a Federal agency or a California public agency as a small business enterprise.
- B. "Local" shall mean a business that has its principal place of business in the County of Los Angeles.
- C. "Emerging" shall mean a firm that has been in business in its substantially current form for up to five (5) years.
- D. "Disabled Veteran Owned" business shall mean a business that is fifty-one-percent (51%) owned and operated by one or more disabled veterans certified by the State of California Department of General Services or a Federal government agency.

71504. EVALUATION OF BIDS AND PROPOSALS

All bids and proposals involving leases of District owned facilities or space and all procurements and purchases of goods, services and equipment shall be conducted in compliance with applicable laws, these Board Rules, and District regulations and procedures. In order to further the goal stated herein, the Board directs that the Chancellor, or his/her designee, promulgate regulations that will require that at least ten-percent (10%) of the total number of available points, or 10% of the total evaluation metric, used to evaluate bids or proposals be awarded based on whether the bidder or proposer is a SLEDV business.

71505. ANNUAL EVALUATION

The Board directs that the Chancellor, or his/her designee, conduct an annual review to determine whether the bids and proposals evaluation process developed pursuant to Board Rule 71504 has been effective in increasing the participation of SLEDV businesses and in meeting the goal established by the Board. The Chancellor shall report his/her findings to the Board at the close of each fiscal year.

Adopted: 12-07-16



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **FPD4**

Division: **FACILITIES PLANNING AND DEVELOPMENT**

Date: December 7, 2016

Subject: RESOLUTION CERTIFYING THE SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT (SCH #2010121044) FOR THE 2015 SOUTH GATE EDUCATIONAL CENTER MASTER PLAN; ADOPTING FINDINGS IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, A STATEMENT OF OVERRIDING CONSIDERATIONS, AND A MITIGATION MONITORING AND REPORTING PROGRAM; AND APPROVING THE 2015 SOUTH GATE EDUCATIONAL CENTER MASTER PLAN

Action


Adopt a resolution (Attachment 1) certifying the Supplemental Environmental Impact Report for the 2015 South Gate Educational Center Master Plan, and adopting the CEQA Findings, Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Program; and approving the 2015 South Gate Educational Center Master Plan.

Background


In 2009, the Los Angeles Community College District (District) Board of Trustees (Board) certified a Program Environmental Impact Report (Program EIR), which allowed the District to acquire a site to relocate and expand the existing South Gate Educational Center (SGEC), a satellite campus of East Los Angeles College (ELAC). The site is located at 2525 Firestone Boulevard on the northwest corner of the Firestone Boulevard / Santa Fe Avenue intersection in the City of South Gate within the County of Los Angeles. The existing SGEC is located at 2340 Firestone Boulevard.

Following certification of the Program EIR, a Master Plan (2011 Master Plan) was developed for a new SGEC and a Subsequent EIR was

Recommended by:


Adriana D. Barrera, Deputy Chancellor

Approved by:


Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. FPD4

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

prepared in August 2011. The 2011 Master Plan planned for a two-phase project that would ultimately serve up to 12,000 students. However, the 2011 Master Plan and the Subsequent EIR were never approved or certified and the programming for the new SGEN was reduced to accommodate 9,000 students. A new Master Plan (2013 Master Plan) and new Subsequent EIR were then prepared. The 2013 Master Plan and Subsequent EIR were approved and certified on May 14, 2014.

Changes to the 2013 Master Plan are now being proposed in a revised Master Plan (2015 Master Plan). These changes are the focus of the Supplemental EIR before the Board. The primary changes are that, in addition to Building 4 being demolished, Buildings 1 and 3 are now also being proposed for demolition, and a parking structure is no longer being proposed to be constructed on-site. In lieu of constructing a parking structure, additional surface parking would be provided on-site.

Impacts Analysis

Based on the analysis contained in the Supplemental EIR and the previous Subsequent EIR prepared for the 2013 Master Plan, the following environmental topic areas were found to result in a less-than-significant impact or no impact without mitigation: (1) Aesthetics; (2) Air Quality (Localized Emissions, Toxic Air Contaminant Emissions, Odors, Consistency with the Air Quality Management Plan); (3) Geology and Soils; (4) Greenhouse Gas Emissions; (5) Hazards and Hazardous Materials (Airport Hazards and Wildland Fires); (6) Hydrology and Water Quality; (7) Land Use and Planning (Parking); (8) Noise (Vibration); (9) Population, Housing and Employment; (10) Public Services (Parks and Libraries); (11) Transportation and Traffic (Vehicle and Pedestrian Site Access and Public Transit, Bicycle, or Pedestrian Facilities); and (12) Utilities.

The Supplemental EIR found that the following impacts would be potentially significant, but would result in less-than-significant impacts with implementation of recommended mitigation measures identified in the Mitigation Monitoring and Reporting Program (MMRP): (1) Cultural Resources (Archaeological Resources, Paleontological Resources and Human Remains); (2) Hazards and Hazardous Materials (Hazardous Materials, Schools and Emergency Response Plans); and (3) Public Services (Fire and Police).

Board of Trustees

Los Angeles Community College District

Com. No. FPD4

Division: FACILITIES PLANNING AND DEVELOPMENT

Date: December 7, 2016

Finally, the Supplemental EIR found that, despite incorporation of all feasible mitigation, the following impacts would be significant and unavoidable: (1) Air Quality (Construction); (2) Cultural Resources (Historical Resources); (3) Noise (Construction); and (4) Transportation and Traffic (Circulation System and Congestion Management Plan).

To approve a project with significant and unavoidable impacts, a lead agency must adopt a Statement of Overriding Considerations (in accordance with Section 15093 of the State CEQA Guidelines) indicating that the benefits of approving the proposed project outweigh the negative environmental consequences. A statement of overriding considerations is incorporated by reference into the Resolution (Attachment 1).

Procedure

A Notice of Preparation for the Draft Supplemental EIR was issued on June 26, 2015, for a 30-day public review period. The Draft Supplemental EIR was prepared and circulated for a 45-day public review and comment period beginning on May 20, 2016, and closing on July 5, 2016. The Draft Supplemental EIR was received by the State Clearinghouse for distribution to responsible agencies on May 20, 2016. No state agencies submitted comments on the Supplemental EIR. A Notice of Availability of the Draft Supplemental EIR was posted in the Office of the County Clerk for the County of Los Angeles and in the area in which the Project will be located. The Notice of Availability was also mailed to parties who have requested notice public agencies in the region. The District distributed and presented the Supplemental EIR at a public meeting of the Facilities Master Planning and Oversight Committee on November 16, 2016. At the conclusion of that meeting, the Committee recommended that the Board consider the Supplemental EIR and 2015 Master Plan.

Based on the foregoing, the Board may certify the Final Supplemental EIR, adopt the Findings of Fact, Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Program, and approve the 2015 South Gate Educational Center Master Plan.

After the Board adopts the attached resolution, District staff will file a Notice of Determination with the Los Angeles County Clerk and the State Clearinghouse.

RESOLUTION CERTIFYING THE SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT (SCH #2010121044) FOR THE 2015 SOUTH GATE EDUCATIONAL CENTER MASTER PLAN; ADOPTING FINDINGS IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, A STATEMENT OF OVERRIDING CONSIDERATIONS, AND A MITIGATION MONITORING AND REPORTING PROGRAM; AND APPROVING THE 2015 SOUTH GATE EDUCATIONAL CENTER MASTER PLAN

WHEREAS, East Los Angeles College (“ELAC”), part of the Los Angeles Community College District (“District”), established the South Gate Educational Center (“SGEC”) as a satellite campus in 1997 to better serve a growing student population that resides in the southern portion of the ELAC’s service district; and

WHEREAS, the SGEC, currently located at 2340 Firestone Boulevard in the City of South Gate, is approximately seven miles southeast of ELAC; and

WHEREAS, due to rapid student growth and a lack of adequate facilities and curriculum offerings, the SGEC has become deficient in meeting the community’s current and future needs. Deficiencies include inadequate parking and the need for many students to commute to the ELAC campus to supplement their coursework; and

WHEREAS, in December 2009, LACCD certified the 2009 East Los Angeles College Firestone Education Center Final Environmental Impact Report (“2009 Final EIR”), which allowed LACCD to acquire the project site with the intent of relocating and expanding the SGEC; and

WHEREAS, following certification of the 2009 Final EIR, in 2011 a Master Plan and EIR was prepared for a new SGEC on the project site (“2011 Master Plan”), but the EIR was never certified and the project was not approved. The 2011 Master Plan anticipated a two-phase project that would ultimately serve up to 12,000 students; and

WHEREAS, LACCD subsequently analyzed capacity load ratios to ensure the new SGEC was appropriate in concept, scale, and budget, and, as a result, decided to reduce the programming of the SGEC to accommodate 9,000 students; the 2011 Master Plan was updated via the 2013 Master Plan to reflect these changes; and

WHEREAS, The 2013 Master Plan and a Subsequent EIR (“2013 Subsequent EIR”) were approved and certified on May 14, 2014; and

- WHEREAS,** Changes to the 2013 Master Plan (the “Project”) are now being proposed. The primary changes are that, in addition to Building 4 being demolished, Buildings 1 and 3 are now also being proposed for demolition, and a parking structure is no longer being proposed to be constructed on-site. In lieu of constructing a parking structure, additional surface parking would be provided on-site. The 2013 Master Plan has been modified to reflect these changes via stricken text and a new site diagram. It has also been renamed the 2015 South Gate Educational Center Master Plan (“2015 Master Plan”), and is incorporated herein by reference; and
- WHEREAS,** in accordance with the California Environmental Quality Act (Pub. Res. Code §§ 21000 et seq.) (“CEQA”), and the State CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et seq.) LACCD, as the lead agency for the Project, determined that a Supplemental EIR should be prepared to analyze the new potentially adverse environmental impacts caused by the Project’s changes that were not analyzed in the 2013 Subsequent EIR (see State CEQA Guidelines, § 15162); and
- WHEREAS,** LACCD issued a Notice of Preparation (“NOP”) of a Draft Supplemental EIR on or about June 26, 2015, and circulated it for a period of 30 days, in accordance with State CEQA Guidelines sections 15082, subdivision (a) and 15375; and
- WHEREAS,** LACCD solicited comments from potential responsible and trustee agencies and members of the public; and
- WHEREAS,** LACCD received written comments in response to the NOP, which assisted LACCD in narrowing the issues and alternatives for analysis in the Draft Supplemental EIR; and
- WHEREAS,** on or about May 20, 2016, LACCD initiated a 45-day public review period by filing a Notice of Completion and Availability with the State Office of Planning and Research and releasing the Draft Supplemental EIR for public review and comment; and
- WHEREAS,** pursuant to CEQA Guidelines section 15086, LACCD consulted with and requested comments from all responsible and trustee agencies, other regulatory agencies, and the public during the 45-day comment period; and
- WHEREAS,** LACCD received written comments during the public review period for the Draft Supplemental EIR; and

WHEREAS, LACCD has prepared a Final Supplemental EIR, consisting of comments received during the 45-day public review and comment period, written responses to those comments, and revisions and errata to the Draft Supplemental EIR. For the purposes of this Resolution, the "Supplemental EIR" shall refer to the Draft Supplemental EIR, as revised by the Final Supplemental EIR's errata section, together with the other sections of the Final Supplemental EIR; and

WHEREAS, environmental factors that LACCD finds do not require further environmental review under Public Resources Code section 21166 and State CEQA Guidelines section 15162 because there are no new impacts beyond those analyzed in the 2013 Subsequent EIR are described in Section 1 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and

WHEREAS, new environmental impacts that require further review as a result of the Project's changes, but which LACCD finds are less than significant, are described in Section 2 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and

WHEREAS, new potentially significant environmental impacts that require further review as a result of the Project's changes, but which LACCD finds can be lessened to a level of less than significant through the imposition of feasible mitigation measures identified in the Supplemental EIR are described in Section 3 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and

WHEREAS, new potentially significant environmental impacts that require further review as a result of the Project's changes and which LACCD finds cannot be lessened to a level of less than significant through the imposition of all feasible mitigation measures identified in the Supplemental EIR are described in Section 4 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and

WHEREAS, cumulative impacts from the Project's changes are described in Section 5 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and

WHEREAS, significant irreversible environmental changes resulting from the Project's changes are described in Section 6 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and

- WHEREAS,** growth-inducing impacts from the Project's changes are described in Section 7 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and
- WHEREAS,** alternatives that might eliminate or reduce significant environmental impacts resulting from the Project's changes are described in Section 8 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and
- WHEREAS,** specific overriding economic, legal, social, technological or other benefits of the Project's changes which outweigh the significant effects on the environment are described in Section 9 of the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference; and
- WHEREAS,** the Mitigation Monitoring and Reporting Program described the mitigation measures to which LACCD shall bind itself in connection with the Project's changes and is incorporated herein by reference; and
- WHEREAS,** on November 16, 2016, LACCD's Facilities Master Planning and Oversight Committee held a public meeting on the Project's changes, at which time all persons present and wishing to comment were heard, and the Committee recommended that the Board of Trustees consider the Supplemental EIR and 2015 Master Plan; and
- WHEREAS,** the Board of Trustees held a duly-noticed public meeting on December 7, 2016, to receive additional public comments on the Supplemental EIR and 2015 Master Plan; and
- WHEREAS,** as contained herein, LACCD has endeavored in good faith to explain the basis for its decision on the Project; and
- WHEREAS,** all the requirements of CEQA and the State CEQA Guidelines have been satisfied by LACCD in the Supplemental EIR, which is sufficiently detailed so that all of the potentially significant environmental effects of the Project's changes have been adequately evaluated; and
- WHEREAS,** the Supplemental EIR prepared in connection with the Project's changes sufficiently analyzes both the feasible mitigation measures necessary to avoid or substantially lessen the potential environmental impacts and a range of feasible alternatives capable of eliminating or reducing these effects in accordance with CEQA and the State CEQA Guidelines; and

WHEREAS, all of the findings and conclusions made by the Board of Trustees pursuant to this Resolution are based upon the oral and written evidence presented to it as a whole and not based solely on the information provided in this Resolution; and

WHEREAS, prior to taking action, the Board of Trustees has heard, been presented with, reviewed and considered all of the information and data in the administrative record, including the Supplemental EIR, the 2013 Subsequent EIR, and all oral and written evidence presented to it during all meetings and hearings, all of which is incorporated herein by this reference, and the findings contained in this resolution are based on the entirety of the administrative record; and

WHEREAS, the Supplemental EIR reflects the independent judgment of LACCD and is deemed adequate for purposes of making decisions on the merits of the project; and

WHEREAS, LACCD has not received any comments or additional information that produced substantial new information requiring recirculation or additional environmental review under Public Resources Code sections 21166, 21092.1 or State CEQA Guidelines section 15088.5; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

THE BOARD OF TRUSTEES OF THE LOS ANGELES COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

RESOLVED, that the above recitals are true and correct.

RESOLVED, that the Board of Trustees hereby adopts the CEQA Findings of Fact and Statement of Overriding Considerations, incorporated herein by reference.

RESOLVED, that the Board of Trustees hereby adopts, pursuant to Public Resources Code section 21081.6, the Mitigation Monitoring and Reporting Program contained in the Supplemental EIR, incorporated herein by reference. The Board of Trustees finds that the Mitigation Monitoring and Reporting Program is designed to ensure that, during implementation of the Project, LACCD and any other responsible parties will comply with the mitigation measures identified in the Mitigation Monitoring and Reporting Program.

RESOLVED, that the Board of Trustees has reviewed and considered the 2013 Subsequent EIR and the Supplemental EIR, and finds that the Supplemental EIR is an accurate and objective statement that fully complies with CEQA and the State CEQA Guidelines, and that the Supplemental EIR reflects the independent judgment of LACCD.

The Board declares that no evidence of new significant impacts, as defined by the State CEQA Guidelines section 15088.5 have been received by LACCD after circulation of the Draft Supplemental EIR that would require recirculation. Therefore, the Board of Trustees hereby certifies the Supplemental EIR.

RESOLVED, that after consideration of the 2013 Subsequent EIR, as revised by the Supplemental EIR, the Board of Trustees hereby approves the modified Project, as described in the 2015 Master Plan, incorporated herein by reference.

RESOLVED, that the documents and materials that constitute the record of proceedings on which this Resolution is based are located at Facilities Planning and Development, Los Angeles Community College District, 770 Wilshire Boulevard, 6th Floor, Los Angeles, California 90017. The custodian for these records is Thomas Hall, Executive Director. This information is provided in compliance with Public Resources Code section 21081.6.

RESOLVED, The Board of Trustees hereby authorizes and directs staff to draft, execute, and file a Notice of Determination with the Los Angeles County Clerk and the Office of Planning and Research within five (5) working days after the adoption of this Resolution.

IN WITNESS of the passage of the foregoing resolution, we the members of said Board of Trustees, present and voting thereon, have hereunto set out hands this 7th day of December, 2016.

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

Member, Board of Trustees

President, Board of Trustees



Board of Trustees

Los Angeles Community College District

ACTION

Com. No. **BF6**

Division: **BUSINESS AND FINANCE**

Date: December 7, 2016

Subject: **AUTHORIZE USE OF \$2,338,031 FROM CONTINGENCY RESERVE TO AUGMENT COLLEGE BUDGETS**

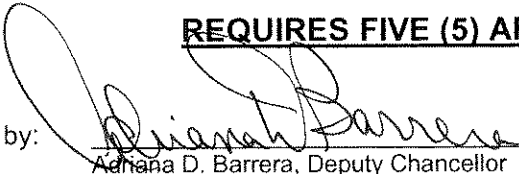
In the General Fund, authorize the distribution of \$2,338,031 from the contingency reserve account as recommended by the Chancellor to those colleges below who were able to hire full time faculty above their requirement in order for the Los Angeles Community College District to meet its Full Time Faculty Obligation (FON) for Fall 2016.


College	# over hiring requirement	Budget Augmentation
Harbor	2	203,307
Pierce	5	508,268
Southwest	4	406,614
Valley	12	1,219,842
		<u>\$ 2,338,031</u>

Background: The October 16, 2015 advanced apportionment memo from the State Chancellor's office reported the Los Angeles Community College's Fall 2016 Full Time Faculty Hiring obligation number to be 1,696.69. This 167 increase over the prior year, coupled with projected attrition required the District to hire 242 full time faculty members in one year. This proposal authorizes augmentation of the budgets of those colleges that were able to hire above their requirement in order for the District to meet its Fall 2016 FON. The District met the Fall 2016 FON with 1 above the required number. This proposal has been reviewed by Executive Committee of the District Budget Committee, the District Budget committee, and approved by the Board Budget and Finance Committee at its November 30, 2016 meeting.

FISCAL IMPLICATIONS: This action increases the budgets at the colleges by \$2,338,031 and reduces the Contingency Reserve by the same, leaving a balance in the Contingency Reserve of \$19,931,349.

REQUIRES FIVE (5) AFFIRMATIVE VOTES

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____
	Student Trustee Advisory Vote



Board of Trustees

Los Angeles Community College District

NOTICE

December 7, 2016

Com. No. CH/A

Division

CHANCELLOR

Date: January 11, 2017

Subject: **AMEND BOARD RULE CHAPTER VII ARTICLE I – CONTRACTING**

Amend Board Rule 7100 as follows:

7100. **BOARD RESPONSIBILITY FOR CONTRACTS.** The Board of Trustees has the sole responsibility for all contracts obligating the District.

7100.10 Delegation of Authority to Enter Into and Amend Contracts. When such transactions do not exceed the dollar limits established in the Education Code or other laws pertaining to the taking of competitive bids, the Chancellor, or the Senior Vice Chancellor, the Executive Director of Facilities Planning & Development, the Director of Business Services and the Director of Facilities Planning & Development, **the Vice Chancellor of Finance and Resource Development,** and such additional positions or individuals which have been authorized by the Board of Trustees, may:

- a. Contract for goods, services, equipment and rental of facilities as authorized by statutes in conformance with any limitations or requirements set forth therein.
- b. Amend the terms and conditions of any contractual arrangement provided that the total expenditure of funds and period of contract do not exceed the limitations set forth in applicable state or federal law.
- c. Agree to binding arbitration if the Chancellor, Senior Vice Chancellor, Executive Director of Facilities Planning & Development, **Vice Chancellor of Finance and Resource Development,** or Director of Business Services determines that it is an appropriate business decision to do so.
- d. Delegation Authority: Effective December 1, 2000, except for contracts funded by the proceeds of the bond issues authorized by Proposition A on the April 10, 2001, election ballot, the Chancellor shall have the authority to delegate contracts which do not require formal, competitive bidding to College Presidents, and to the extent authorized by their respective College Presidents, to the Vice Presidents of Administration/Administrative Services and to acting or day-to-day substitute(s) for the Vice Presidents of Administration/Administrative Services in their absence. Any such delegation shall be in writing. The Chancellor shall issue regulations for such delegation and its implementation.

Approved by: _____

Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. CH/A	Division	CHANCELLOR	Date: December 7, 2016
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- e. Effective October 1, 2001, the Chancellor shall have the authority to issue purchasing cards to District employees for the purpose of buying low-value materials, supplies and services, including business travel-related items. The Chancellor may delegate to the College Presidents, Senior Vice Chancellor and Executive Director of Facilities Planning & Development the authority to (a) designate District employees under their control to be issued purchasing cards, and (b) establish spending limits and other controls on the use of such cards. The Chancellor shall issue regulations establishing the use of purchasing cards and the associated delegation of authority.
- f. In accordance with Education Code section 81655, the District shall not be bound to any contract unless and until that contract is authorized or ratified by the Board of Trustees. Any employee who signs a contract in violation of law or in violation of his or her authority may be disciplined. In addition, in accordance with Education Code section 81655, any such employee may be personally liable to the District for any and all moneys of the District paid as a result. District funds incurred as a result of such actions may be charged to the location which created the liability, as determined by the Chancellor or his designee.
- g. Effective March 8, 2012, the Executive Director of Facilities Planning and Development shall make future determinations of "substantial complexity" for purposes of allowing retention proceeds in excess of five percent in accordance with Section 7201 of the Public Contract Code, which generally limits retention proceeds in public construction contracts to five percent of the total contract payment unless (1) the governing body or its designee approves a finding during a regular and properly noticed public meeting that the proposed project is "substantially complex" and requires a retention amount greater than five percent and (2) the public entity includes both the finding and the designated retention amount in the bid documents for the project.



Board of Trustees

Los Angeles Community College District

INFORMATIVE

Com. No. **BF/A**

Division: **BUSINESS AND FINANCE**

Date: December 7, 2016

Subject: **2016-2017 FIRST QUARTER FINANCIAL STATUS REPORT**

In accordance with Title 5, California Code of Regulations, Section 58310, each district is required to report the financial and budgetary conditions of the District at least once every three months. Following this summary is a copy of the report filed with the State (**Attachment I**). This report provides a status of cash balances *and* quarterly revenue and expenditure activity. It also allows districts an opportunity to identify significant events affecting their financial condition.

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2016-2017

District: (740) LOS ANGELES

Quarter Ended: (Q1) Sep 30, 2016

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100 8600, 8800)	529,143,921	567,193,880	691,288,374	648,220,376
A.2	Other Financing Sources (Object 8900)	1,058,800	107,659	534,779	3,974
A.3	Total Unrestricted Revenue (A.1 + A.2)	530,202,721	567,301,539	691,823,153	648,224,350
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	523,748,884	554,634,651	612,454,579	641,854,572
B.2	Other Outgo (Objects 7100 7200 7300 7400 7500 7600)	15,637,630	15,908,526	23,999,370	20,194,613
B.3	Total Unrestricted Expenditures (B.1 + B.2)	539,386,514	570,543,177	636,453,949	662,049,185
C	Revenues Over(Under) Expenditures (A.3 - B.3)	9,816,207	1,241,638	55,369,204	-13,824,835
D	Fund Balance, Beginning	66,699,483	73,310,915	76,299,525	134,446,247
D.1	Prior Year Adjustments + (-)	15,795,225	6,230,248	1,546,784	2,171,000
D.2	Adjusted Fund Balance, Beginning (D + D.1)	82,494,708	79,541,163	77,846,309	136,617,247
E	Fund Balance, Ending (C. + D.2)	73,310,915	76,299,525	133,215,513	122,792,412
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	13.6%	13.4%	20.9%	18.5%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	101,383	104,995	107,601	108,677
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2013-14	2014-15	2015-16	2016-2017
H.1	Cash, excluding borrowed funds		129,691,012	156,374,962	216,492,853
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	212,200,970	129,691,012	156,374,962	216,492,853

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100 8600, 8800)	636,267,991	638,324,350	131,598,778	20.6%
I.2	Other Financing Sources (Object 8900)	0	3,974	3,974	100%
I.3	Total Unrestricted Revenue (I.1 + I.2)	636,267,991	638,328,324	131,602,752	20.6%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	763,907,448	763,747,006	123,042,960	16.1%
J.2	Other Outgo (Objects 7100 7200 7300 7400 7500 7600)	6,806,790	7,473,227	1,035,396	13.9%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	770,714,238	771,220,233	124,078,356	16.1%

K	Revenues Over(Under) Expenditures (I.3 - J.3)	134,446,247	132,891,909	7,524,396
L	Adjusted Fund Balance Beginning	134,446,247	132,891,909	132,891,909
L.1	Fund Balance, Ending (C. + L.2)	0	0	140,416,305
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	0%	0%	

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Permanent		Academic		Temporary		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:										
Year 1:										
Year 2:										
Year 3:										
b. BENEFITS:										
Year 1:										
Year 2:										
Year 3:										

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
This year? **NO**
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2016-2017

Quarter Ended: (Q1) Sep 30, 2016

District: (740) LOS ANGELES

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Jeanette L. Gordon

CBO Phone: 213-891-2090

CBO Signature: 
Date Signed: 11/16/16

Chief Executive Officer Name: Dr. Francisco Rodriguez

CEO Signature: 
Date Signed: 11/16/16

Electronic Cert Date: 11/15/2016

District Contact Person

Name: Deborah La Teer

Title: Director of Budget Management
and Analysis

Telephone: 213-891-2085

Fax: 213-891-2413

E-Mail: LateerDA@email.jaccd.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalg (916)327-5772 atalg@ccccc.edu or Tracy Britten (916)324-9794 tbritten@ccccc.edu

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Board of Trustees

Los Angeles Community College District

COLLECTIVE BARGAINING

INFORMATIVE

Com. No. HRD/A

Division

Human Resources

Date: December 7, 2016

SUBJECT: INITIAL PROPOSAL OF THE LOS ANGELES COMMUNITY COLLEGE DISTRICT ADMINISTRATORS' UNIT REPRESENTED BY CALIFORNIA TEAMSTERS PUBLIC, PROFESSIONAL & MEDICAL EMPLOYEES UNION LOCAL 911 TO THE LOS ANGELES COMMUNITY COLLEGE DISTRICT REGARDING NEGOTIATIONS OF THE 2017-2020 COLLECTIVE BARGAINING AGREEMENT

Pursuant to Government Code Section 3547 and the District's public notice procedure, the Los Angeles Community College District Administrators' Unit represented by California Teamsters Public, Professional & Medical Employees Union Local 911, presents its initial proposal as follows:

- Article 3 – Non-Discrimination, Equal Employment Opportunity, Americans with Disabilities Act, Harassment, and Commitment to Diversity
- Article 6 – Union Rights
Section A – Release Time, Section G – Consultation, Section H – Non-Reprisal
- Article 7 – Class Specification and Duty Statement
Section C – Job Duty Statements, Section D – Work of the Unit, Section E – Support Staff
- Article 8 – Evaluation of Administrators
- Article 9 – Compensation
- Article 10 – Employee Benefits
- Article 11 – Holidays
- Article 12 – Vacation; Section A – Earning Vacation, Section B – Terms and Conditions for Earning Vacation
- Article 14 – Professional Growth, Training, and Retraining, Section B, Subsection 1, Subsection 2 – Procedure for Approval
- Article 16 – Transfer and Reassignment
- Article 17 – Safety
- Article 18 – Grievance Procedure
- Article 19 – Temporary Formal/Informal Assignment: Compensation
- Article 20 – Personnel File

Board of Trustees

Los Angeles Community College District

Com. No. HRD/A

Division

Human Resources

Date: December 7, 2016

- Appendix A – Job Duty Statement
- Appendix B – LACCD Administrator’s Performance Evaluation Form
- MOU - Supervision
- MOU - Program Review
- MOU – Continuity Purposes (Rate-in processes, retreat to classroom/campus considering distance, etc.)
- MOU – Demotions and reclassifications
- VP Evaluation Process

Background: Government Code Section 3547 and the Board Rule 101400 require the District to inform the public of the issues to be negotiated with an employee organization by presenting initial proposals that related to matters within the scope of representation under the Educational Employment Relations Act at a public meeting of the Board. For that reason, this item is being presented as an informative so that the public can review it and be prepared to comment on it at the Board's next scheduled meeting.



Board of Trustees

Los Angeles Community College District

INFORMATIVE

Com. No. ISD/A

Division: EDUCATIONAL SUPPORT SERVICES

Date: December 7, 2016

Subject: **RATIFY NOTIFICATION OF OUT-OF-STATE STUDENT TRAVEL**

I. Los Angeles City College

Twenty students and two faculty members will travel to the Kennedy Center American College Theatre Festival 48 Region VIII in Arizona during the period of February 13 to February 19, 2017.

Background: This travel is sponsored by the Kennedy Center American College Theatre Festival (KCACTF). The purpose of the trip is to allow students to showcase work, receive outside assessment by KCACTF respondents, develop their theater skills and gain insight to achieve professional success.

FISCAL IMPLICATION: The total cost of the trip is \$20,000. Funds from the LACC Foundation and fundraising will be used for this travel, and the total amount of attendee contributions for this travel will amount to \$0. No District funds will be used for this travel.



Board of Trustees

Los Angeles Community College District

NOTICE

December 7, 2016

Com. No. **ISD/B**

Division: **EDUCATIONAL SUPPORT SERVICES**

Action: **January 11, 2017**

Subject: **ADOPT REVISIONS TO BOARD RULES CHAPTER VIII ARTICLE VI – STUDENT SUCCESS AND SUPPORT**

Adopt revisions to Article VI of the Board Rules as shown below.

ARTICLE VI

STUDENT SUCCESS AND SUPPORT

8600. STATEMENT OF PHILOSOPHY. The Los Angeles Community College District is committed to increasing student access and success through the provision of matriculation services, with the goal of providing students with the support necessary to assist them in achieving their educational goals.


5 C.C.R. section 55502

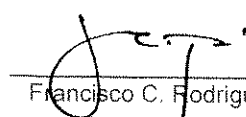
8601 STUDENT RESPONSIBILITIES. Students are encouraged to establish a “home college” for purposes of receiving matriculation services. Matriculation services provided at one college shall be honored at other colleges within the LACCD. All students shall be required to:

- A. Identify an education and career goal;
- B. Diligently engage in course activities and complete assigned coursework; and;
- C. Complete courses and maintain progress toward an educational goal and completing a course of study;

Effective Fall 2014, first time non-exempt students seeking priority registration shall be required to:

Recommended by: 
Bryan M. Conner, Vice Chancellor

Recommended by: 
Adriana D. Barrera, Deputy Chancellor

Approved by: 
Francisco C. Rodriguez, Chancellor

Chancellor and
Secretary of the Board of Trustees

By _____ Date _____

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

Board of Trustees

Los Angeles Community College District

Com. No. ISD/B

Division: EDUCATIONAL SUPPORT SERVICES

Date: January 11, 2017

- a. Identify a course of study,
- b. Participate in the assessment placement process,
- c. Complete an orientation activity provided by the college, and
- d. Participate in counseling, advising, or another education planning service to develop, at a minimum, an abbreviated student education plan.

Effective Fall 2015 all new non-exempt students shall complete a-d, above.

Title 5, CAC, Section 55530 (d)

~~Effective Fall 2015, all non-exempt students shall develop a comprehensive~~ education plan after completing 15 units of degree applicable course work, or prior to the third semester of enrollment, whichever comes first. Failure to comply with the requirements, above, may result in a hold on the student's registration and/or loss of registration priority until the services are completed.

REGISTRATION PRIORITY

Students may register for no more than 19 units per semester (primary terms of Fall and Spring), and no more than 9 units during the Winter and Summer sessions. Students in good academic standing shall be granted registration priority on the basis of cumulative units completed within the LACCD in the order listed below, from highest to lowest:

1. New and fully matriculated students as follows:
 - Members of the armed forces or veterans pursuant to Education Code 66025.8,
 - CalWORKs recipients in good standing with fewer than 100 degree-applicable units,
 - Disabled Student Programs and Services (DSPS) students in good standing with fewer than 100 degree-applicable units,
 - Extended Opportunity Programs and Services (EOPS) students in good standing with fewer than 100 degree-applicable units, and
 - Foster youth or former foster youth, pursuant to Education Code section 66025.9 regardless of academic standing and units taken.

Board of Trustees

Los Angeles Community College District

Com. No. ISD/B

Division: EDUCATIONAL SUPPORT SERVICES

Date: January 11, 2017

2. New and continuing students fully matriculated students participating in special programs as follows:
 - Student participating in LACCD intercollegiate sports and identified as a member of a team through the submission of the Form 1 by the college Athletic Director or designee.
 - Students participating in the LA College Promise (or equivalent college promise program with other school districts) who have met all required elements of the program.
 - Students participating in a college completion initiative who are able to complete their first degree, state approved certificate of transfer program designated on the Student Educational Plan within one semester and who are in good standing with fewer than 100 degree-applicable units earned.
3. Continuing students in good standing with fewer than 100 degree- applicable units, middle college students in good standing with fewer than 100 degree-applicable units, new, fully matriculated students, returning exempt students and new students who are exempt from matriculation.
4. Students who have lost their enrollment priority, as set forth below.
5. Special K-12 admits pursuant to Education Code section 76001.

To be eligible for registration priority as listed above, students must have completed orientation, assessment, and developed student education plans.

Title 5, CAC, Section 55530 (d)

I. **AUTHORIZE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS**

A. Action

Authorize Amendment No. 1 to Agreement No. 33855 with Black O'Dowd and Associates, Inc. d/b/a BOA Architecture to provide additional design services for the Transportation and Accessibility Improvements - East (Phase 1 - Exterior) project at East Los Angeles College from January 1, 2017 through December 31, 2018 at a cost not to exceed \$51,372 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is \$268,781.

Background

This agreement was authorized by the Board of Trustees on December 3, 2014 (Com. No. FPD1) with Black O'Dowd and Associates, Inc. d/b/a BOA Architecture to serve as the Architect of Record for this project subsequent to the expiration of Agreement No. 32915 which had reached its maximum five year term. The scope of work completed is approval of the design documents for construction by the Division of the State Architect (DSA) and bidding support services. Due to the delay in the completion of the selection of a project delivery method and subsequent bidding for construction, it is requested the agreement be amended to allow for an extension of time at additional cost to provide additional design services for revisions to the design drawings, continued construction administration services, and closeout and certification by DSA.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation and Accessibility Improvements - East (Phase 1 - Exterior) 40J.5202.03.01. Construction Phase.

B. Action

Authorize Amendment No. 1 to Agreement No. 33943 with Richard Berliner Architects, Inc. to provide continued criteria architect services for the South Gate Educational Center project at East Los Angeles College from January 13, 2017 through March 31, 2018 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at \$286,884.

Background

This agreement was authorized by the Board of Trustees on December 9, 2015 (Com. No. FPD1) with Richard Berliner Architects to serve as the criteria architect for this project. The scope of work completed is bid assistance services during the Design-Build request for proposal process. Due to delay in the Design-Build bidding process, it is requested the agreement be extended at no additional cost to allow for continued criteria architect services.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Firestone Educational Center 32G.5261.02. Design Phase.

C. Action

Authorize Amendment No. 3 to Agreement No. 33793 with DLR Group, Inc. of California to provide continued project closeout services for the Student Services (E1 Building), Baum Center (G1 Building), and Entry Plaza projects at East Los Angeles College from December 31, 2016 through June 30, 2017 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees remains at \$98,474.

Background

This agreement was authorized by the Board of Trustees on February 11, 2015 (Com. No. FPD1) with DLR Group, Inc. of California to serve as the Architect of Record for this project. The scope of work completed is submission of change orders to the Division of State Architect (DSA). The proposed Amendment provides additional time at no additional cost for the completion of the closeout and certification process with the DSA

Funding and Development Phase

Funding is through the Student Services (E1 Building) 02E.6217.03, Baum Center (G1 Building) 12E.7214.03.02, Entry Plaza 02E.6274.05.03. Construction Phase.

D. Action

Authorize the following actions for Amendment No. 1 to Agreement No. 50351 with Tabbara Corporation to provide continued environmental

services on a Task Order basis District Wide with assignments to be made incrementally at the direction of the Program Management Office from November 7, 2016 through December 31, 2017 at a not to exceed cost of \$75,000:

1. Ratify Amendment No. 1 to Agreement No. 50351 to provide these services from November 7, 2016 through December 7, 2016 in the amount of \$15,000; and
2. Authorize Amendment No. 1 to Agreement No. 50351 to provide these services from December 8, 2016 through December 31, 2017 in the amount of \$60,000.

Inclusive of this proposed amendment, the total cost of this agreement approved by the Board of Trustees is \$158,000.

Background

This Agreement was approved by the Board of Trustees on November 6, 2013 (Com. No. FPD1) with Tabbara Corporation for environmental services. Proposed Amendment No. 1 is requested to allow the continued issuance of Task Orders. The current need is for review and analysis of the geotechnical report and its amendments during site excavation and preparation for the S.A.I.L.S. - Student Union project at Los Angeles Harbor College. The fee is within the Design and Specialty Consultant Fee Guidelines.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds along with non-Bond funds. Specific assignments to be made as needed by Task Order determined on an as-needed basis. All Phases.

E. Action

Authorize a no cost Amendment to the Program Management Agreement No. 450018819 with AECOM Technical Services, Inc. ("AECOM") ("Agreement") to permit AECOM to temporarily back-fill College Project Team positions at various College sites. There will be no monetary increase to AECOM's current Agreement with the District. This is the second Amendment to the Agreement.

Background

This Agreement with AECOM was authorized by the Board of Trustees on April 4, 2013 (Com. No. FPD1), for the performance of Program Management Services for the Build-LACCD Bond Program. Under the Agreement, AECOM is not authorized to perform Construction Management Services for the Build-LACCD Bond Program. Pursuant to recent discussions between AECOM senior management, District senior staff, and the Board of Trustees President, AECOM expressed the concern that certain Construction Management positions in the College Project Teams located at the Colleges may need to be back-filled on a temporary basis, if and as needed, to maintain continuity and necessary services at College sites until formal procurement for such positions can be conducted and completed. To be prepared for such circumstances, AECOM has offered to fill such positions, if needed, at no cost to the District on a temporary basis. The authorization proposed by way of this Amendment would be in effect for a period of six (6) months, beginning December 15, 2016 and ending June 15, 2017. After June 15, 2017, this authorization terminates and ceases in its entirety.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds.

II. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Ratify Amendment No. 1 to Agreement No. 33978 with WLC Architects, Inc. to provide additional design and engineering services for the Transportation and Accessibility Improvements – Phase II (interior) project at East Los Angeles College from August 5, 2016 through December 7, 2016 at a cost not to exceed \$123,535 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is \$272,203.

Background

On August 11, 2011, (Com. No. FPD1), the Board of Trustees authorized Agreement No. 33377 with WLC Architects to serve as the Architect of Record for this project which expired on August 9, 2016 at the end of the maximum five year term and with a remaining balance of \$272,203.

On July 13, 2016 (Com. No. FPD1) the Board of Trustees authorized Agreement No. 33978 with WLC Architects, Inc. to continue to serve as the Architect of Record for this project at a not to exceed cost of \$148,668 and with funding to be from the remaining balance of \$272,203 in the previous Agreement No. 33377.

The proposed Amendment No. 1 seeks to increase the not to exceed cost of Agreement No. 33978 by \$123,535 to match the total unexpended balance of expired Agreement No. 33377 which will accommodate an expanded scope of design services. Additional work is proposed to address changes to the project resulting from budgetary considerations which require alternate design and construction documentation for submittal to the Division of the State Architect.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Transportation and Accessibility Improvements – Phase II (interior) 40J.5202.03.02. All Phases.

III. **AUTHORIZE CONSTRUCTION CONTRACTS**

A. Action

Authorize a contract with Chapman Coast Roofing Co., Inc. to provide general construction services for the Replace Roof Kinesiology South project at Los Angeles City College at a cost of \$304,707. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Eleven (11) contractors requested bid packets. Seven (7) responsive bids were received ranging from \$304,707 to \$449,341. This construction contract is for "reroofing of Women's Gym - Kinesiology South".

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds. Replace Roof Kinesiology South. Work Order No. 40000864. Construction Phase. Non-Bond project.

B. Action

Authorize a contract with Acco Engineering Systems to provide general construction services for the Central Plant Chilled Water System Addition of Third Circulating Water Pump project at East Los Angeles College at a cost of \$134,945. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four (4) contractors requested bid packets. Two (2) responsive bids were received ranging from \$134,945 to \$230,771. This construction contract is for the installation and commissioning of a third circulating water pump to use the existing foundation and piping at the Central Plant for reliability and increased capacity.

Funding and Development Phase

Funding is through 2014 – 2015 Scheduled Maintenance Project funds. Central Plant Chilled Water System Addition of Third Circulating Water Pump. Work Order No. 40001240. Construction Phase. Non-Bond project.

C. Action

Authorize a contract with First Fire Systems, Inc. to provide general construction services for the Fire Alarms Repair and Upgrades project at East Los Angeles College at a cost of \$98,351. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of informal competitive bidding. Three (3) contractors requested bid packets. One (1) responsive bid was received for \$98,351. This construction contract is for the repair of fire alarms and sensors and to upgrade obsolete equipment.

Funding and Development Phase

Funding is through 2014 – 2015 Deferred Maintenance funds. Repair Fire Alarms. Work Order No. 40000545. Construction Phase. Non-Bond project.

D. Action

Authorize a contract with Axiom Group to provide general construction services for the Lighting Inverters Repair and Replacement project at East Los Angeles College at a cost of \$176,226. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Seven (7) contractors requested bid packets. Four (4) responsive bids were received ranging from \$176,226 to \$463,500. This construction contract is for the repair and replacement of lighting inverters including batteries.

Funding and Development Phase

Funding is through 2015 – 2016 Scheduled Maintenance funds. Lighting Inverters Repair and Replacement. Work Order No. 40000783. Construction Phase. Non-Bond project.

E. Action

Authorize a contract with Masters Contracting Corporation to provide general construction – repair services for the Old Bakery Building and the New Education Building at the LACCD Van de Kamp Innovation Center at a cost of \$1,291,759. Consistent with Board Rule 7100.10, authorize the Chief Facilities Executive to authorize change orders, each change order not to exceed ten percent (10%) of the original contract price, without rebidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Five (5) contractors attended the pre-bid conference. One (1) responsive bid was received in the amount of \$1,291,759. This construction contract is for waterproofing repairs to the foundation of the New Education Building and

repairs to the roof and roof level openings of the Old Bakery Building and adjacent annex building.

Award History

This contract represents the 15th awarded to this company through the Bond Program and a cumulative original award total of \$52,508,669. Previous awards have been given to this company for the RWGPL – Red Line Pedestrian Corridor project at Los Angeles City College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Legal – Van de Kamp 40J.5N86.05. Construction Phase.

IV. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN \$30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

A. Action

Ratify Change Order No. 1 to Construction Contract No. 4500215404 with South Coast Mechanical for additional construction services for the Replace HVAC Package Units in P1 AutoTech Building project at East Los Angeles College at a cost of \$16,297.

Inclusive of these change orders, the total cost of this Construction Contract is \$184,297.

Background

This contract was authorized by the Board of Trustees on July 8, 2015 (Com. No. FPD1) with South Coast Mechanical to provide construction services for this project. This change order represents 9.70% of the original contract value of \$168,000.

The following services have been completed and are requested to be ratified:

Due to requests by the college:

CO 1 - To more fully integrate P1 Auto Tech HVAC Operations with the campus Environmental Monitoring System by:

- Added control conduits and boxes for exhaust fan monitoring.

- Incorporated fan monitoring into existing automation controls.

Funding and Development Phase

Funding is through 2014 – 2015 Scheduled Maintenance funds. P1 AutoTech HVAC. Work Order No. 40000383. Construction Phase. Non-Bond project.

B. Action

Ratify Change Order No. 16 to Construction Contract No. 32594-1 with Hartford Fire Insurance Company/Kemp Bros. Construction for additional general construction services for the Media Arts Center project at Los Angeles Mission College at a cost of \$423,053.

Inclusive of this change order, the total cost of this Construction Contract is \$22,017,307.

Background

This agreement was authorized by the Board of Trustees on August 19, 2009 (Com. No. FPD1) with Hartford Fire Insurance Company/Kemp Bros. Construction to provide general construction services for this project. This change order represents 2.23% of the original contract value of \$18,397,000.

The following services have been completed and are requested to be ratified:

Due to additional requirements:

- Installed additional tube steel and steel railing to the glass handrails and guardrails at the stairs per the Architect of Record (AOR).
- Provided a temporary accessibility-compliant path of travel to replace an existing ramp being rebuilt by this project per AOR.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Media Arts Center 34M.5405.02. Construction Phase.

C. Action

Ratify Change Order Nos. 1 through 3 to Construction Contract No. 4500228717 with FieldTurf USA Inc. for additional construction services

for the Install Field Turf at Stadium project at Los Angeles Harbor College at a cost of \$51,520.

Change Order No.	Cost	Percentage of Original Contract Cost
1	\$27,991	4.56%
2	\$8,000	1.30%
3	\$15,529	2.53%

Inclusive of these change orders, the total cost of this Construction Contract is \$665,275.

Background

This agreement was authorized by the Board of Trustees on June 8, 2016 (Com. No. FPD1) with FieldTurf USA Inc. to provide construction services for this project. The original contract value is \$613,755.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- CO 1: Due to areas in the existing field where the soil has settled beneath the turf's rectangular shock absorbing pads, six (6) pallets of new pads were installed to replace the existing pads due to settlement.
- CO 2: Due to the deterioration of the existing perimeter nailer board which was pointed out by the project inspector, 1,300 linear feet of new nailer board was installed.
- CO 3: Due to the discovery of clay soil, it was recommended that an impervious liner be installed over the field in lieu of the relatively porous breathable liner that was included in the original scope of work. The existing liner was also impervious and kept the clay soil relatively moist thereby preventing cracking and additional settlement, but this was unknown until the existing field turf was removed.

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds. Install New Turf at Stadium. Construction Phase. Non-Bond project

D. Action

Ratify Change Order No. 1 to Construction Contract No. 4500228563 with Color New Co. for additional construction services for the Repainting and Stucco Repair of Child Development Center project at Los Angeles Mission College at a cost of \$7,600.

Inclusive of these change orders, the total cost of this Construction Contract is \$100,600.

Background

This agreement was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1) with Color New Co. to provide construction services for this project. This change order represents 8.17% of the original contract value of \$93,000.

The following services have been completed and are requested to be ratified:

Due to requests by the college:

- CO 1 – Painted stair treads and patched and painted spalled concrete in small areas.

Funding and Development Phase

Funding is through 2013 – 2014 Scheduled Maintenance funds. Repainting and Stucco Repair of Child Development Center. Work Order No. 40000724. Construction Phase. Non-Bond project.

E. Action

Ratify Change Order Nos. 1 and 2 to Construction Contract No. 4500228705 with Pacifica Electrical Contractors for additional construction services for the Swimming Pool Mechanical Room Repair project at Los Angeles Southwest College at a cost of \$10,411.

Change Order No.	Cost	Percentage of Original Contract Cost
1	\$6,266	9.96%
2	\$4,145	6.59%

Inclusive of these change orders, the total cost of this Construction Contract is \$73,311.

Background

This agreement was authorized by the Board of Trustees on June 8, 2016 (Com. No. FPD1) with Pacifica Electrical Contractors to provide construction services for this project. The original contract value is \$62,900.

The following services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- CO 1 – Due to the discovery of rust, replaced the steel door and frame at the chemical storage room. Observation by project inspector revealed that there was too much rust and corrosion and the door could not be patched and repainted as originally scoped.
- CO 2 – Due to the discovery of rust and corrosion of the existing steel stud framing, it was determined that the rusted portion of the wall would have to be repaired in place.

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds. Swimming Pool Mechanical Room Repair. Work Order No. 40000878. Construction Phase. Non-Bond project.

F. Action

Ratify Change Order Nos. 3 through 5 to Construction Contract No. 4500218472 with The Nazerian Group for additional construction services for the Replacement of Waterproof Membrane at Cedar Hall project at Los Angeles Trade Technical College at a cost of \$81,505:

Change Order No.	Cost	Percentage of Original Contract Cost
3	\$25,008	6.68%
4	\$27,104	7.30%
5	\$29,395	7.86%

Inclusive of these change orders, the total cost of this Construction Contract is \$485,278.

Background

This agreement was authorized by the Board of Trustees on September 2, 2015 (Com. No. FPD1) with The Nazerian Group to provide construction services for this project. The original contract value is \$374,123.

The following services have been completed and are requested to be ratified:

1. Due to unforeseen conditions:
 - CO 4 – Demolished a discovered existing grade beam that was not indicated in existing drawings during demolition of a new ramp.
 - CO 5 – Created and installed new storefront detail due to the discovery that the to-be demolished slab extended under the storefront and the removal of the concrete would bring down the large storefront itself.
2. Due to additional requirements:
 - CO 3 – Sealing of finish concrete and painting of existing walls requested by LATTC.

Funding and Development Phase

Funding is through 2013 – 2014 Deferred Maintenance funds. Replacement of Waterproof Membrane at Cedar Hall. Work Order No. 40000108. Construction Phase. Non-Bond project.

G. Action

Ratify Change Order Nos. 1 through 4 to Construction Contract No. 4500227332 with Wall2Wall Floor Covering for additional Construction services for the Replace Running Track project at West Los Angeles College at a cost of \$125,384.

Change Order No.	Cost	Percentage of Original Contract Cost
1	\$8,357	1.16%
2	\$42,706	5.94%
3	\$9,821	1.36%
4	\$64,500	8.96%

Inclusive of these change orders, the total cost of this Construction Contract is \$844,938.

Background

This agreement was authorized by the Board of Trustees on May 11, 2016 (Com. No. FPD1) with Wall2Wall Floor Covering to provide construction services for this project. The original contract value is \$719,554.

The following services have been completed and are requested to be ratified:

1. Due to requests by the college:
 - CO 1 – Track Drainage Lines: Cleared the drainage lines of debris from age, turf repair and track covering surface modification.
 - CO 3 – Long Jump and Triple Jump Run-up lanes: Filled depressions in the run-up lanes to be consistent with the new running track before being covered at the same time as the running track.

2. Due to unforeseen conditions:
 - CO 2 – Repaired the track subgrade discovered to have subsided since original installation and not complying with NCAA standards.
 - CO 4 – Repaired the shotput area and replaced pit sand discovered to be un-compacted and not complying with NCAA standards.

Funding and Development Phase

Funding is through 2015 – 2016 Scheduled Maintenance funds. Replace Running Track. Work Order No. 40000883. Construction Phase. Non-Bond project.

V. **AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT**

A. Action

Authorize Acceptance of Completion of Task Order No. 02CCS MATOC No. 33968-TO-02CCS with Valle Grande Construction to provide general construction services for the M&O Facilities Pallet Rack Removal project at Los Angeles City College with a substantial completion date of September 8, 2016.

Background

On August 13, 2016 (Com. No. FPD1), the Board of Trustees authorized establishment of a pre-qualified list of construction contractors that could receive construction assignments by Task Order through a competitive bidding process to be conducted by the Program Management Office. The above Task Order 02CCS was issued to Valle Grande on August 19, 2016 with a Task Order Notice to Proceed issued on August 29, 2016. Work commenced on September 1, 2016. The total cost of this contract is \$21,841.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. M&O Facilities 11C.7116.02.01. Construction Phase.

B. Action

Authorize Acceptance of Completion of Contract No. 33929 with Knightcare Inc., d/b/a Rhino Shield of Southern California (Rhino) to provide general construction services for the Performing & Fine Arts Complex project at East Los Angeles College with a substantial completion date of September 30, 2016.

Background

This contract was authorized by the Board of Trustees on January 14, 2016 (Com. No. FPD1).

The total cost of this contract is \$578,419.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Performing & Fine Arts Complex 12E.7207.02.01. Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 4500215404 with South Coast Mechanical to provide general construction services for the Replace HVAC Package Units in P1 AutoTech Building project at East Los Angeles College with a substantial completion date of October 14, 2016.

Background

This contract was authorized by the Board of Trustees on July 8, 2015 (Com. No. FPD1).

The total cost of this contract is \$184,297.

Funding and Development Phase

Funding is through 2014 – 2015 Scheduled Maintenance funds. Replace HVAC Package Units in Auto Tech Building. Work Order No. 40000383. Construction Phase. Non-Bond project.

D. Action

Authorize Acceptance of Completion of Contract No. 4500218468 with South Coast Mechanical to provide general construction services for the K-5 Boiler Replacement project at East Los Angeles College with a substantial completion date of October 31, 2016.

Background

This contract was authorized by the Board of Trustees on September 1, 2015 (Com. No. FPD1).

The total cost of this contract is \$159,789.

Funding and Development Phase

Funding is through 2014 – 2015 Proposition 39 funds. K-5 Boiler Replacement. Work Order No. 40000600. Construction Phase. Non-Bond project.

E. Action

Authorize Acceptance of Completion of Contract No. 4500228717 with FieldTurf USA, Inc to provide general construction services for the Install New Field Turf at Stadium project at Los Angeles Harbor College with a substantial completion date of October 11, 2016.

Background

This contract was authorized by the Board of Trustees on June 8, 2016 (Com. No. FPD1).

The total cost of this contract is \$665,275.

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds. Install New Field Turf at Stadium. Construction Phase. Non-Bond project.

F. Action

Authorize Acceptance of Completion of Contract No. 4500231193 with FieldTurf USA Inc. to provide general construction services for the Install Field Turf at Stadium (Subgrade at Football Field) project at Los Angeles Harbor College with a substantial completion date of October 11, 2016.

Background

This contract was authorized by the Board of Trustees on November 2, 2016 (Com. No. FPD1).

The total cost of this contract is \$262,883.

Funding and Development Phase

Funding is through 2015 – 2016 Locally Funded Deferred Maintenance funds. Install Field Turf at Stadium (Subgrade at Football Field) Construction Phase. Non-Bond project.

G. Action

Authorize Acceptance of Completion of Contract No. 4500228563 with Color New Company to provide general construction services for the Repainting and Stucco Repair of Child Development Center project at Los

FPD1 – Resource Document

Angeles Mission College with a substantial completion date of September 15, 2016.

Background

This contract was authorized by the Board of Trustees on April 13, 2016 (Com. No. FPD1).

The total cost of this contract is \$100,600.

Funding and Development Phase

Funding is through 2013 – 2014 Scheduled Maintenance funds. Repainting and Stucco Repair of Child Development Center. Work Order No 40000724. Construction Phase.

H. Action

Authorize Acceptance of Completion of Contract No. 4500228705 with Pacifica Electrical Contractors to provide general construction services for the Swimming Pool Mechanical Room Repair project at Los Angeles Southwest College with a substantial completion date of October 21, 2016.

Background

This contract was authorized by the Board of Trustees on June 8, 2016 (Com. No. FPD1).

The total cost of this contract is \$73,311.

Funding and Development Phase

Funding is through 2015 – 2016 Deferred Maintenance funds. Swimming Pool Mechanical Room Repair. Work Order No. 40000878. Construction Phase. Non-Bond project.

I. Action

Authorize Acceptance of Completion of Contract No. 4500218472 with The Nazerian Group to provide general construction services for the Replacement of Waterproof Membrane at Cedar Hall project at Los Angeles Trade-Technical College with a substantial completion date of October 22, 2016.

Background

This contract was authorized by the Board of Trustees on September 2, 2015 (Com. No. FPD1).

The total cost of this contract is \$485,278.

Funding and Development Phase

Funding is through 2013 – 2014 Deferred Maintenance funds. Replacement of Waterproof Membrane at Cedar at Hall. Work Order No. 40000108. Construction Phase.

J. Action

Authorize Acceptance of Completion of Contract No. 4500227332 with Wall2Wall Floor Covering to provide general construction services for the Replace Running Track project at West Los Angeles College with a substantial completion date of October 25, 2016.

Background

This contract was authorized by the Board of Trustees on May 11, 2016 (Com. No. FPD1).

The total cost of this contract is \$844,938.

Funding and Development Phase

Funding is through 2015 – 2016 Scheduled Maintenance funds. Replace Running Track. Work Order No. 40000883. Construction Phase. Non-Bond project.

VI. AUTHORIZE AMENDMENTS TO LEASE AGREEMENTS

A. Action

Authorize Amendment No. 3 to Lease Agreement No. 33491 with KOAM Construction for seven (7) custom modular units for the Science Career & Mathematics Complex – Site Restoration project at East Los Angeles College from April 1, 2017 through March 31, 2018 at a cost of \$233,964. If applicable, all sales tax shall be paid.

FPD1 – Resource Document

Quantity	Type	Lease Inception Date	Current Lease Expiration	New Lease Expiration
2	36 X 40	April 1, 2012	March 31, 2017	March 31, 2018
5	24 X 40	May 1, 2012	April 30, 2017	March 31, 2018

Inclusive of this amendment, the total amount of this lease agreement is \$1,632,820.

Background

This Lease Agreement was authorized by the Board of Trustees on March 7, 2012 (Com. No. FPD1) to begin as soon thereafter as possible. The lease inception dates provided in the table above reflect the actual delivery dates of the modular units to the site. It is requested the term of the lease be extended twelve (12) months to continue the use of temporary classroom spaces for the Earth Science departments until construction of the new Science Career & Mathematics G8 building is completed. Modular units may be returned to the vendor prior the expiration of the lease agreement at no penalty.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Science Career & Mathematics Complex – Site Restoration 32E.5222.02.07. Construction Phase.

B. Action

Authorize the following actions for Amendment No. 7 to Lease Agreement No. 32340 with McGrath Rent Corp d/b/a Mobile Modular Management to extend the term five (5) additional months for two (2) modular buildings for the Furniture, Fixtures, and Equipment (FF&E) project – College Project Team (CPT) offices at Los Angeles Harbor College from November 1, 2016 through March 31, 2017 at a cost of \$15,252. If applicable, all sales tax shall be paid:

1. Ratify Amendment No. 7 to Lease Agreement No. 32340 from November 1, 2016 to December 7, 2016 at a cost not to exceed \$2,138; and
2. Authorize Amendment No. 7 to Lease Agreement No. 32340 from December 8, 2016 to March 31, 2017 at a cost not to exceed \$13,114.

Inclusive of this amendment, the total amount of this lease agreement is \$236,743.

Background

This agreement was authorized by the Board of Trustees on February 25, 2009 (Com. No. FPD1). The request allows continued use of two (2) modular buildings as space for the College Project Team at Los Angeles Harbor College subsequent to a cost/benefit analysis performed which examined alternative office space on campus. Pick-up and removal of the modulars is included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Harbor FF&E 40J.5355.05. Construction Phase.

VII. RATIFY AMENDMENTS TO DESIGN-BUILD AGREEMENTS

A. Action

Ratify Amendment No. 13 to Design-Build Agreement No. 33801 with Harper Construction Company for additional Design-Build services for the Science Career & Mathematics project at East Los Angeles College at a cost of \$381,714 inclusive of eligible reimbursable expenses.

Original Agreement		\$52,675,465
Approved Amendments	+	\$8,168,787
Sub Total		\$60,844,252
Proposed Amendment	+	\$381,714
Total		\$61,225,966

Inclusive of this amendment, the total cost of this Design-Build agreement is \$61,225,966.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on July 11, 2012 (Com. No. FPD1). This Design-Build agreement with Harper Construction Company was authorized by the Board of Trustees on April 23, 2014 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to additional requirements:

- Rerouted all slab on-grade communication conduits to below grade at the lower basement level per the Laboratory of Record (LOR).
- Designed, furnished, and installed vertical and horizontal steel roof supports for ductwork penetrating the HVAC mechanical screens per the Architect of Record (AOR).
- Welded top tracks of metal stud framing wall in lieu of shot pin installation at levels 1, 2, and 3 where the curtainwall stud connects to floor framing as requested by the Inspector of Record (IOR).
- Furnished and installed bridging platform over hot and cold water piping to safely access the roof air handling unit per IOR.
- Furnished and installed additional acoustic suspended ceiling splay wires, wall plate backing, and lighting trapeze requested by the IOR.
- Revised slope at pedestrian path of travel along the east and south walkways, and provided additional ramps with curbs and handrails along the west perimeter of the site per IOR.
- Provided a non-compensable time extension of 68 total calendar days due to required submittal of construction change directives to the Division of the State Architect (DSA) per AOR.

Amendment No. 13 to Agreement No. 33801 includes Change Order No. 19.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Science Career & Mathematics Complex and Site Restoration 32E.5222.02.03 and 32E.5222.02.04. Construction Phase.

B. Action

Ratify Amendment No 8 to Design-Build Agreement No. 33388 with Charles Pankow Builders, Ltd. for additional Design-Build services for the Multipurpose Community Services Center project at Los Angeles Valley College for a cost of \$250,000 inclusive of eligible reimbursable expenses.

Original Agreement		\$17,600,000
Approved Amendments	+	\$3,735,613
Sub Total		\$21,335,613
Proposed Amendment	+	\$250,000
Total		\$21,585,613

Inclusive of this amendment, the total cost of this Design-Build agreement is \$21,585,613.

Background

This Design-Build agreement with Charles Pankow Builders, Ltd. was authorized by the Board of Trustees on September 7, 2011 (Com. No. FPD1).

The following Design-Build services have been completed and are requested to be ratified:

Due to unforeseen conditions:

- Abated potentially hazardous material previously not identified in the surveys for three (3) existing buildings and a modular unit that required demolition.

Amendment No. 8 to Agreement No. 33388 includes Change Order No. 10.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Multipurpose Community Services Center 38V.5839.02. Construction Phase.

VIII. AUTHORIZE PURCHASE ORDERS

A. Action

Authorize a purchase order with Waxie Sanitary Supply to provide paper supplies, trash liners, cleaning supplies and waste baskets for the new Community Workforce Development Center project at Los Angeles Valley College at a cost of \$24,400. If applicable, all sales tax shall be paid.

Background

Waxie Sanitary Supply provided the low quote from among three (3) written quotes ranging from \$24,400 to \$29,199. Delivery and set up are included. This purchase order is for a new building.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Community Workforce Development Center 38V.5836.02. Construction Phase.

B. Action

Authorize a purchase order with Foundation for California Community Colleges (FCCC) to provide ESRI Software Site License for the Facility Management (CMMS) and Building Management project District-wide at a cost of \$4,000. If applicable, all sales tax shall be paid.

Background

The FCCC provided the low quote from among three (3) written quotes ranging from \$4,000 to \$11,000. Delivery and set up are included.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Facility Management (CMMS) and Building Management 40J.5J95.01. All Phases.

IX. RATIFY CORRECTION OF ERROR

Action

Ratify the correction to an error shown on Item XI. A. of Com. No. FPD1 for November 2, 2016:

Pursuant to Public Contract Code 20653 and 10290(j), a) find it is in the best interest of the District to procure under the authority of the Glendale Unified School District (GUSD)/AVC Office Automation Contract No. P-12 13-14 and b) authorize the purchase of photocopier and accessory equipment for the Community Workforce Development Center project at Los Angeles Valley College at a cost of ~~\$109,178~~ \$111,463. If applicable, all sales tax shall be paid.

Background

The cost of the previously approved purchase order was incorrectly shown as \$109,179. The correction is shown above.

X. RATIFICATION OF SETTLEMENT

In accordance with Board Rule 7313, ratify the Settlement of Builder’s Risk Construction Claim No. 5570144779, related to East Los Angeles College Contract No. 33801 in the amount of \$17,491.01 to be paid to contractor as final claim settlement for repair costs associated with a rain water intrusion event that damaged the building.

XI. AUTHORIZE LETTERS OF INTENT FOR MONETIZATION OF TAX DEDUCTION

A. Action

Authorize the following Letter of Intent with AECOM Technical Services, Inc. (“AECOM”) for the allocation of the Internal Revenue Code Section 179D Deduction (“Section 179D”) for energy efficient commercial buildings related to eight (8) Central Plant Projects, pursuant to which the District will receive, plus or minus, dependent upon a Third Party Certification and approval by the Internal Revenue Service (“IRS”), the projected sum of \$804,177 and in turn pay the District’s Consultant, Efficiency Energy, LLC, (“EE”) fifteen percent (15%) of said sum received by the District from AECOM.

The Facilities and Master Planning Oversight Committee reviewed the proposed Letter of Intent on October 19, 2016 and unanimously recommended sending the Letter of Intent to the Board of Trustees for its consideration.

Background

The Board of Trustees approved a Professional Services Agreement with EE on November 4, 2015 pursuant to which EE would review previously constructed projects that might qualify under Section 179D of the Internal Revenue Code, part of the Energy Policy Act of 2005, for a tax deduction for the costs of installing certain energy efficient building systems in government owned buildings. EE has identified eight (8) Central Plant Projects (“Projects”) described in “Attachment A” hereto below which will likely qualify under section 179D. The Projects are listed in “Attachment A”, page 4 thereof.

Provided the District approves the Letter of Intent already signed by AECOM, a third party certification process will begin. At the conclusion thereof, the third party certification will confirm the square footage eligible for the tax deduction regarding each of the eight (8) projects. The amount of the total tax deduction is subject to IRS approval. In turn, AECOM as the “Designer” for the Projects will pay to the District at the conclusion of the third party certification thirty percent (30%) of the projected total tax deductions found by the third party certifier. From the District’s thirty percent (30%) portion, currently projected as \$804,177, the District will pay to EE fifteen percent (15%) thereof for its services. The 15% is currently projected to be \$120,627 which would see the District net ~\$683,550 from this transaction.

Funding and Development Phase

The District is to receive money under this transaction. The District has paid no money to EE for its services and is not required to do so unless the District receives the money identified above.

B. Action

Authorize the following Letter of Intent with AECOM Technical Services, Inc. (“AECOM”) for the allocation of the Internal Revenue Code Section 179D Deduction (“Section 179D”) for energy efficient commercial buildings related to ten (10) Parking Structure Projects, pursuant to which the District will receive, plus or minus, dependent upon a Third Party Certification and approval by the Internal Revenue Service (“IRS”), the projected sum of \$170,938 and in turn pay the District’s Consultant, Efficiency Energy, LLC, (“EE”) fifteen percent (15%) of said sum received by the District from AECOM.

The Facilities and Master Planning Oversight Committee reviewed the proposed Letter of Intent on October 19, 2016 and unanimously recommended sending the Letter of Intent to the Board of Trustees for its consideration.

Background

The Board of Trustees approved a Professional Services Agreement with EE on November 4, 2015 pursuant to which EE would review previously constructed projects that might qualify under Section 179D of the Internal Revenue Code, part of the Energy Policy Act of 2005, for a tax deduction for the costs of installing certain energy efficient building systems in government owned buildings. EE has identified ten (10) Parking Structure (“Projects”) described in “Attachment A” hereto below which will likely

qualify under section 179D. The Projects are listed in “Attachment A”, page 4 thereof.

Provided the District approves the Letter of Intent already signed by AECOM, a third party certification process will begin. At the conclusion thereof, the third party certification will confirm the square footage eligible for the tax deduction regarding each of the ten (10) projects. The amount of the total tax deduction is subject to IRS approval. In turn, AECOM as the “Designer” for the Projects will pay to the District at the conclusion of the third party certification thirty percent (30%) of the projected total tax deductions found by the third party certifier. From the District’s thirty percent (30%) portion, currently projected as \$170,938, the District will pay to EE fifteen percent (15%) thereof for its services. The 15% is currently projected to be \$25,641 which would see the District net ~\$145,298 from this transaction.

Funding and Development Phase

The District is to receive money under this transaction. The District has paid no money to EE for its services and is not required to do so unless the District receives the money identified above.