

Minutes from both Academic Senate and Pierce College Council (PCC) meetings can be accessed by:

- 1) Go to <http://faculty.piercecollege.edu/senate/> for the Academic Senate, and click on the “Minutes” link in the lower left hand side of the page.

OR

- 2) Go to <http://faculty.piercecollege.edu/pcc/> for the Pierce College Council, and click on the “Minutes” link in the lower left hand side of the page.

Excerpt from Senate Minutes 12-05-11

students interested in transferring to their alma mater or in their field of study. A database will be created with this information along with the email addresses of the participating faculty that students can access to connect with faculty.

Distance Education Coordinator/TPPC – Wendy Bass
DE – shells will be created before we leave on break.

TPPC – no update.

Faculty Accreditation/SLO Coordinator Report - Mia Wood

- 1) Accreditation self-evaluation drafts have been or are being submitted by Dec. 7.
- 2) The Accreditation Steering Committee has a joint meeting with standards co-chairs on Dec. 7, where co-chairs will present synopses of their drafts.
- 3) There are almost 30 people confirmed to attend the PAD event on January 17, 2012. Please get the word out to your colleagues to participate in a great opportunity to discuss student learning. (Please see the attached flyer.) Remember, the deadline to submit your course reports is December 31. If, however, you RSVP for the PAD event, your deadline will be extended to Jan. 17, 2012.
- 4) Please remember that all courses in our GE program need to be assessed before the end of this academic year, so that the GE program itself can be evaluated through its GELO review process. If you have a course in the GE program, and it is being offered this term, assess it!
- 5) GELO review teams have met for two prep sessions. The GELO review for outcomes 1-3 will occur on Feb. 3. There is still time for you and your colleagues to participate in this first-ever, and important review of our GE program (by way of our GELOs). Please contact Mia Wood (x2200/woodmc@piercecollege.edu) for more info. I can get you ‘prepped’ to serve on a team in about an hour...

Old Business

Approve the Educational Master Plan

A copy of the revised Educational Master Plan was emailed to Senate members prior to today’s meeting. Due to its length (91 pages) this document won’t be included in the Senate minutes. Richard Follett spoke about different options Senate has regarding this document. A motion to limit debate to 20 minutes was made, seconded and passed. A motion to receive the Educational Master Plan (body takes no position on it but the Plan can move forward) was made and seconded. A discussion followed. A motion to amend the received

1) The Outcomes Team is in the process of assembling General Education Learning Outcomes (GELO) review teams. Senate reps. should inform their constituencies of the opportunity to serve (for Flex credit) on Nov. 18, 2011 and Jan. 17, 2012. They can contact Mia Wood for more details, but it will operate fairly similarly to the Program Review Task Forces that were assembled last winter.

2) The Outcomes Team has revised the language of the Senate-approved 'benchmarks' doc to clarify the 50/50 plan for course and General Ed. outcomes.

3) The Outcomes Team has created a document meant to assist folks in their outcomes assessment processes.

Mia emailed the relevant documents, the Outcomes Department Chair To-Do List for Fall 2011 and the Outcomes Assessment Data Interpretation and Reporting Guide to the Senate members. Due to their length they will not be copied in the minutes; they can be found at <http://faculty.piercecollege.edu/outcomes/>.

Old Business

Approve the Educational Master Plan

A copy of the Educational Master Plan was emailed to Senate members prior to today's meeting. Due to its length (75 pages) this document won't be included in the Senate minutes; copies are available from Carol Kozeracki or at <http://info.piercecollege.edu/offices/preview>. Faculty provided some good feedback. There was a forum after the DC meeting on October 11 where people's suggestions were examined in an organized

Excerpt from Senate Minutes 04-23-12

College of Science and Math
College of Humanities
College of Engineering & Computer Science
College of Business & Economics
College of Arts, Media & Communication
College of Health & Human Development
Financial Aid
Admissions & Records
Student Housing
Student Outreach & Recruitment Services

Distance Education Coordinator/TPPC/ Title V – Wendy Bass

Wendy is not here today.

Faculty Accreditation/SLO Coordinator Report - Mia Wood

Mia is not here today but she sent her report to Anna before today's meeting.

1) Reminder: PAD is June 8; Terri Manning will be giving a talk in the afternoon. (I'll have more details soon, but please plan to be on campus from 10:00 AM until about 3:00 PM - FLEX credit!!)

2) GELO teams for GELOs 4 (Civic Responsibility), 5 (Scientific and Quantitative Reasoning), and 6 (Art & Culture) have a prep session on May 18 (10:00 - 12:00). The actual review sessions will take place on PAD — June 8, starting at 9:00 AM. Please contact Mia (wwodmc@piercollege.edu; x2200) to participate in our one and only current process for reviewing our GE program!

3) Congratulations to us! The accreditation committees have turned in their second draft of the college's self-evaluation. Mia will begin revisions shortly, in consultation with KBK and Anna Davies. In early July, we'll turn over the doc to Richard Follett for editing.

Old Business

Academic Senate Treasurer Opening, Joe Perret and Ray Lim

Ray Lim and Joe Perret spoke about why they want to serve as Senate treasurer. Senators voted and Joe Perret was elected.

Pierce College Center for Academic Success and English Writing Laboratory Viability Review

Excerpt from 05-24-2012 Pierce College Council Accreditation Report

Students who had received financial aid for Spring 2012 and then dropped out must return the money. If they do not, the college is liable by law for those funds and must repay the federal government. The remaining college indebtedness for Spring 2012 is \$50,800, which must be paid by June 20. Joy stated that we have collected \$50,000 back so far this year from the students, and we will keep working to collect this balance. It was noted that the college has given out \$42M in financial aid this year.

Standing Committee and Other Reports

X. ACCREDITATION STEERING COMMITTEE REPORT—Mia Wood

Mia reminded members that the Standards Committees submitted their second draft of self-evaluation. The Steering Committee is reviewing the self-evaluation report so that Richard Follett can start the editing process. Then the committees will look at it again before it is submitted to PCC and the Academic Senate for review and approval.

Mia also announced Pierce Assessment Day to be held on June 8. Everyone is invited. She stated that the college is committed to this as part of accreditation. Anna Davies noted there will be an afternoon speaker from the Achieving the Dream initiative.

XI. ASO REPORT—Shane Mooney

VI. ACCREDITATION SELF-EVALUATION REVIEW- STANDARD II—Donna Mae Villanueva/Crystal Kiekel (handout)

Crystal spoke on Standard IIA, High-Quality Instruction. She gave four key points to summarize what Standard IIA is all about:

1. High-Quality Instruction. Standard IIA is about the extent to which we provide high-quality instruction—the extent to how our programs reflect our mission statement, the extent to how our programs provide depth and rigor of whatever concept we are trying to teach, whether or not our staff is addressing the learning needs of students. Students with special needs, students that have different strengths—we are supposed to be assessing the extent to which students have special needs and the extent to which they are learning and able to thrive in the classroom. Based on these assessments, Standard IIA is looking at how we use appropriate modes of instruction. If our students have special needs, are we addressing them? If our students have basic skill needs, are we addressing them?
2. The Extent to How Our Programs Leads to Completion. We are not only looking at success, but we are also looking at completion for our students as a goal for our college. Are we providing a well-rounded general education curriculum? Are we providing current technical education programs that actually lead to certificates and jobs? In our general education programs, are we offering articulated courses that students can use to be able to move on to a university?
3. Systematic Assessment. That is where those SLOs come in. To what extent are we assessing the currency of our programs? Are we offering programs that are no longer relevant? Or, are we offering programs that really address the here and now and are we updating those programs regularly? Are our