



**Pierce College Council  
Educational Technology Committee (ETC)  
Self-Evaluation Form**

Evaluation for Academic Year: 2010-2011

1. List all dates of meetings that were held by ETC Committee and attach the approved minutes of these meetings.

<b>Meeting dates for academic year 2010--2011</b>	
	1-12-11
9-9-10	2-9-11
10-13-10	3-13-11
11-10-10	4-13-11
12-8-10	6-8-11
Approved minutes are located on the ETC Web site: <a href="http://faculty.piercecollege.edu/edtech">http://faculty.piercecollege.edu/edtech</a>	

2. What are the main accomplishments/tasks that the ETC achieved this academic year?

<b>Main accomplishments for 2010-2011:</b> <ul style="list-style-type: none"><li>• The committee reviewed its charter and its relationship to the campus Technology Committee and is placing its emphasis on Distance Learning and the aspects of technology which directly impact course delivery and pedagogy.</li><li>• An ETC webmaster was selected and the ETC website went live in October 2010. It includes meeting minutes, agendas, and links to PierceOnline</li><li>• The committee endorsed the delivery of the Boot Camp for new online educators.</li><li>• The committee selected its "top 5" recommended goals for educational technology on the campus.</li><li>• Created policy recommendations for training options for new online educators.</li><li>• Strategies for adding students in online classes was reviewed</li><li>• The AAPP for Distance Education was reviewed</li></ul>
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3. What tasks was ETC unable to complete or are still in progress?

**The following items are still in progress:**

- Mapping and prioritization of campus wireless
- Review of online course policy for faculty-student interaction
- Priorities of the ETC for 2011-2012

4. List ETC's prioritized goals for the next academic year.

**Goals members believe ETC should accomplish 2011-2012:**

- Provide recommendations and guidance for faculty training in DE courses and use of technology in face-to-face environments
- Continued review of the campus wireless environment with recommendations for and prioritization of wireless expansion
- Review of the campus Distance Education plan
- Review of and input to the Technology Committee's Smart Classroom Task Force recommendations
- Create or endorse recommendations for faculty interaction in DE courses

5. Do the ETC members have any suggestions to improve our participatory governance process or make it more efficient?

**Suggestions for improvement or feedback on processes that members offered:**

NEED INPUTS FROM COMMITTEE MEMBERS

# Pierce College

## Self-Evaluation Form

Evaluation for Academic Year: 2011-2012

1. List all dates of meetings that were held by the Educational Technology Committee and attach the approved minutes of these meetings.

Meeting dates for 2011-2012:	
9/14/2011	1/11/2012
10/12/2011	2/8/2012
11/9/2011	3/14/2012
12/14/2011	4/11/2012
	5/10/2012
<p>Approved minutes are located on the Pierce College Web site:  <a href="http://faculty.piercecollege.edu/edtech">http://faculty.piercecollege.edu/edtech</a> then look on the left for the Minutes link.</p>	

2. What are the main accomplishments/tasks that the Educational Technology Committee achieved this academic year?

<p>Main accomplishments for 2011-2012:          The ETC established five key areas for the focus of the review of the committee. These areas were reviewed, and where appropriate, recommendations made accordingly.</p> <ul style="list-style-type: none"> <li>• Technology training for effective use in DE and classroom</li> <li>• Review of the Distance Education Plan</li> <li>• Review of the Smart Classroom specifications</li> <li>• Review of the campus wireless environment</li> <li>• IT Infrastructure</li> </ul>
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3. What tasks was the Educational Technology Committee unable to complete or are still in progress?

<p>The following items are still in progress:          Essentially, all of the items in the list above represent ongoing points of review that are not solved by a one-time recommendation. The bond moratorium's duration is such that Smart Classroom specifications, wireless, the campus IT infrastructure continue to need review and oversight. Training is an ongoing concern that is independent of the bond program. The lack of funding to support DE (DSCH apportionment) is still with us.</p>
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4. List the Educational Technology Committee's prioritized goals for the next academic year.

**Goals members believe the Educational Technology Committee should accomplish during 2012-2013:**

- Continued review and oversight of student access to wireless networking
- Review of the Smart Classroom Task Force specifications and plans for training
- Review of the DE plan which currently is experiencing no growth in online and hybrid courses
- Review of our current LMS (Learning Management System – Moodle) for possible vendor change or LMS change.

5. Committee's goals linkage to college's Strategic Plan goals.

College Goal #4, Section I, Coordination with LACCD and State Strategic Plans, and Section V, Goal 4, highlight "Effective Use of Technology." Similarly, Section III, paragraph on "Technology Literacy" deals with the use of technology in support of learning. The ETC goals dealing with Wireless, Smart Classrooms, DE Plans, our LMS, and IT Infrastructure directly relate to these key initiatives in the Strategic Plan.

6. Do the Educational Technology Committee members have any suggestions to improve our participatory governance process or make it more efficient?

**Suggestions for improvement or feedback on processes that members offered:**

- 1) The ETC should forward summaries of its minutes to related committees to improve communication between committees.
- 2) The ETC needs to take a more active role in addressing problems faculty and students face when technologies are not working as they should and should provide more specific feedback to the campus InfoTech Department.