



**Pierce College Council Minutes**  
**Thursday, December 12, 2013, 2–4 p.m.**  
**College Services Building Conference Room**

**Members Present:** Kathleen Burke, President; **Administration:** Anna Davies, Eric Peters, Bruce Rosky, Rolf Schleicher; **Academic Senate:** Wendy Bass, Lyn Clark, Stefanie Frith, Joseph Roberson; **AFT College Guild:** Beth Benne, Fernando Oleas (Margarita Pillado), Chad Snow, Don Sparks, Brian Walsh; **AFT Staff Guild:** Henry Chang; **Associated Student Organization:** Gus Sandoval; **Local 99:** None; **SEIU 721:** Deborah Hefter; **Teamsters 911:** Marco De La Garza; **Trade Unit:** Dean Kinzel; **Work Environment Committee:** Curtis Smith

**Guests:** Barbara Anderson, Administration; Larry Kraus, Administration; David Koehnlein, Academic Affairs; Doreen Clay, Public Relations; José Luis Fernandez, Administration; Cheryl Smith, President’s Office; Christine Valada, Diversity Committee; Paul Nieman, Facilities Advisory Committee; Kate Astor, Institutional Effectiveness; Donna-Mae Villanueva, Administration; Mary Anne Gavarra-Oh, Administration

The meeting was called to order at 2 p.m.

**I. Meeting Openers**

- A. Approval of Agenda Action      Lyn Clark

The agenda was approved as distributed.

- B. Approval of November 21, 2013, Minutes Action      Curtis Smith

A request to adjust the meeting minutes was made by Stefanie Frith. The Roundup was asked not to return with recording devices or cameras during the November 21 meeting, which ended after it was learned students were recording. The Roundup students are welcome but must abide by the rules that everyone else must adhere to, according to Lyn Clark. Margarita Pillado moved, Stefanie Frith seconded to adjust the meeting minutes to reflect the students being asked not to record and why they were asked to leave the meeting November 21. The motion was passed unanimously.

**II. Reports from College Agencies**

- A. Sheriffs’ Department Information      Al Guerrero

The Sheriffs’ Department report was made by Rolf Schleicher

- Rolf distributed information on behalf of the Sheriffs’ Department about strategies to avoid theft and bodily injury.
- A suspect who was involved in an attempt to forcibly take a backpack has been caught.
- More cadets are now on the pathways.

- B. Bond Construction Projects Information      Ed Cadena

A new liaison named Larry has been brought in from the Program Management Office.

Ed anticipates construction on the North of Mall to start up again in June and to be finished (Phase 1—seven buildings...everything behind the fencing, including the Campus Center) by January 2015. The buildings would be usable by the Spring 2015 semester. Phase 2 (four buildings) information is inconsistent, so Ed will need to verify it. A new architect will be brought in for both phases, which can help bring down the price; hence the delay until June. The original award was for \$24 million. It was a \$28 million project or so. Proposals now were trending toward the high 20 millions, even though some of the work had already been completed.



C. Budget Committee Report

Information Don Sparks

- Don Sparks reported that the Resource Advisory Committee was now a subcommittee of the Budget Committee. It will meet in three or four months to recommend allocations for the 2014-2015 academic year.
- The Budget Committee looked at its charter and approved a tentative draft to be reviewed by the PCC on December 12.
- The Budget Committee may need a special budget meeting at the end of February to alert members about any changes in the district budgeting process.
- The District Budget Committee affirmed that the district hire 9 out of 10 executive positions in different areas. The positions would need to be supported by the colleges, although some are replacements, according to Rolf. The District needs to go from a 6 percent to a 5 percent reserve.
- A \$4 million deficit is still projected for the college this year, according to Lyn Clark. FTES is on track and the growth that is needed for the campus is happening, Rolf said.
- Kathleen indicated that California is getting more cash statewide than anticipated in the state budget. She said some money could be seen in January. The community college system still owes millions in unfunded liabilities. Rolf said the college is being careful about hiring and cost containment. He further said he is concerned about retirement benefits and this kind of debt being incurred. (He used the city of Detroit as an example.) Kathleen discussed the issues surrounding San Francisco, CalSTRS, CalPERS, and retirement. She anticipates that this will be looked at statewide. There is a \$62 million pot of money to which faculty, etc., contributed that can be used for retirement benefits but has not yet been touched. Don wonders how Obamacare could affect this.

D. College Planning Committee Report

Information Bruce Rosky

The committee did not meet; there was lack of a quorum.

E. Diversity Committee Report

Information Christine Valada

The committee met on December 12. Because a quorum was not present, no actions were taken. There was discussion regarding diversity training taking place during the February 3 convocation, possibly regarding Achieving the Dream.

F. Enrollment Management Committee Report

Information Barbara Anderson

The committee discussed having a minimum 10-minute passing period between classes. Some blocks of classes have only 5 minutes between classes; the afternoon classes get crunched with only 5 minutes between classes. The committee members do not want classes going later than 10:10 p.m. They also wish to work around bus schedules. In addition, the committee discussed (1) trying to offer more UC transferrable classes at night (only one critical thinking class is offered at night right now, for example) and (2) trying to get students to commit to one time block (only take morning classes, for example). The committee will meet again on January 16.

G. Facilities Advisory Committee Report

Information Paul Nieman

The committee has not met since the last PCC meeting.

H. Technology Committee Report

Information Wendy Bass

- Confirm the fiberoptic project to start in January and that this is not part of the delay in North-of-Mall (NOM) project.
- Start Wi-Fi authentication in Spring 2014—will have first two weeks with no password required and begin requiring a password the third week of classes. We have a current map with Wi-Fi locations, have been working with Doreen on an e-mail blast, and obtained *The Roundup* coverage.
- Ensure that PlanNet has the most current Smart Classroom specifications.

- Fund through Title V a pilot project of a software-based technology to make the interface for using Smart Classrooms easier. It will eliminate using the Crestron control panel. We will use four classrooms; Ed Tech Committee helped decide which rooms will be piloting this new technology.
- Follow through on results of the media survey. Only 53 participants responded. All hours of the day were deemed equally important to have access to a resource.

## V. Old Business

None

## VI. New Business

### A. Approve MTV Film Shoot

Action Item 13 Larry Kraus

MTV has requested to shoot eight episodes of a TV show called *Faking It*, a teen comedy on MTV. They wish to be here for 14 days, 10 days during the winter session and 4 days during the spring semester. They will not be here during the first two weeks of the spring semester. MTV wishes to use the second floor of the old library, the mall on Fridays, and the gym areas on Fridays. Perhaps they will use some other areas, but these will be limited. MTV will pay the \$4,000 a day cost (the newly approved fees). *A motion was made to approve the MTV film shoot, seconded, and approved 17-0-0.*

### B. Approve Pierce College Strategic Master Plan, 2014– 2017

Action Item 14 Lyn Clark

Lyn Clark presented the Strategic Master Plan, which had been e-mailed to all PCC members on December 8. The Strategic Master Plan was developed by a 14-member PCC task force, 6 of whom are members of PCC and 8 of whom represented the four major divisions of Pierce—Academic Affairs, Administrative Services, President's Office, and Student Services. *A motion was made to approve the Pierce College Strategic Master Plan, 2014–2017, seconded, and approved 16-0-2.*

### C. Approve Budget Committee Charter Revision and Resource Advisory Subcommittee Process Guidelines

Action Item 15 Don Sparks

Don Sparks presented the revised Budget Committee charter and explained that it now contained guidelines related to its new subcommittee, Resource Advisory. The Resource Advisory Subcommittee will provide its list for 2014–2015 within the next three months. The charter was distributed by e-mail to all PCC members on December 8.

*A motion was made to approve the Budget Committee charter revision, seconded, and approved 17-0-0.*

A motion was made and seconded to adjourn. The motion was approved unanimously. The meeting was adjourned at 4:04 p.m.

Minutes prepared by Lyn Clark, January 12, 2013.

Thanks go to Wendy Bass for submitting her committee report as requested.

Special thanks and acknowledgment are extended to Stefanie Frith for providing me with her extensive notes so that these minutes could be written. LC