

## COLLEGE STUDENT ATHLETE HANDBOOK TABLE OF CONTENTS

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- http://www.piercecollege.edu/departments/athletics/faculty.asp
$\square$ Complete the Pierce College application online
- http://http://www.laccd.edu/Students/opencccapply/applylapc/Pages/default.aspx
- Receive a Pierce College student ID number


## $\square$ Transcripts

- If you have just graduated from high school, and have not previously attended any other colleges or universities...
- Take an official copy of your high school transcripts to the Graduation Office
- If you have previously attended any colleges or universities, and would like to have these college transcripts evaluated for Pierce College course credit and matriculation.
- Have an official copy sent directly to Pierce College Admissions and Records
- You should also bring an unofficial copy of transcripts with you to your athletic counseling appointment


## $\square$ AP course credit

- If you took AP courses in high school AND scored a 3 or higher on the AP subject test, have an official copy sent directly to Pierce College Admissions and Records.
- Also notify your athletic counselor of the AP course credits that you have earned (AP scores need to be evaluated)
$\square$ Take Self Placement assessment
- Take Math and English self assessment immediately if you have not completed college level transferable Math \& English from a previously attended regionally accredited institution with a C or better
- Parents are welcome to attend
$\square$ Visit the Pierce College campus
- Pierce College Map:
http://http://www.piercecollege.edu/schedules/mapcampus.pdf
$\square$ Explore Pierce College course offerings, academic subjects, majors and degrees, and also career and vocational programs
- Course catalogue can be found here: http://www.piercecollege.edu/schedules/index.asp
- Class schedule can be found here: http://www.piercecollege.edu/schedules/index.aspBecome knowledgeable about Pierce College Student Services
- Including, but are not limited to:
- CalWORKS, CARE, Disabled Student Services, EOPS, Center for Academic Success and Veterans Support Services
- http://www.piercecollege.edu/pierce_students.asp
- The Student Activities Website: http://www.piercecollege.edu/pierce_students.asp
$\square$ Check out financial aid
- http://www.piercecollege.edu/offices/financial_aid/


## Make an appointment with an Athletic Counselor

- Visit the Counseling Office in the Student Services Building, 1st floor, to schedule an appointment to see Mr. Roberson or schedule an appointment with his assistant located outside of his office in South Gym 5414E.
- Bring the following to your appointment (if applicable):
- Unofficial High school transcripts
- Unofficial transcripts from any previous colleges or universities
- Unofficial record AP subject test scores
$\square$ Your athletic counseling appointment will...
- Review the academic eligibility requirements to become a student athlete
- Discuss your options for transfer, graduation, and/or degree obtainment
- Help you complete an Education Plan!
- An Ed Plan is your plan to obtaining your educational goals by:
> Noting the courses required to fulfill your degree/graduate
> Which courses you should take and when you should take them
- Utilize transfer resources to explore major preparation and transferability
- For UC and CSU options: www.assist.org
- For California private institutions: www.aiccu.edu
- Determine your NCAA status for recruitment purposes
- Qualifier vs. Non-Qualifier
- Explore interested transfer institutions-Division I, II, III, or NAIA
- Discuss recruitment prospects


## ACADEMIC ELIGIBILITY REQUIREMENTS TO COMPETE AS A PIERCE COLLEGE STUDENT-ATHLETE

### 2.0 GPA

Enrolled as a full-time student during the season of competition (12 units+)- 9 of these 12 units should be academicIf you are attending another college...
- 12 units must be taken at Pierce College to establish institutional residency required to compete for Pierce College College
By the second season of competition, student athletes must complete 24 units
- 18 of these 24 units should be academic and you must pass 6 units in your first season of competition to be eligible for your second season of play.

Joseph Roberson

818-710-4378
robersja@piercecollege.edu

## B. COSTS AND EXPENSES BY SEMESTER

## II RESIDENTS AND NON-RESIDENTS

- Fees per unit
- Web Reg Fee
- Campus Center Fee
- Health Service Fee
- Associated Student Card
- Mandatory Fee (Athlete)
- Students with US citizenship from states other than California can establish residency in California after 1 year and 1 day. Students from other states will be required to pay non-resident tuition for 1 year and 1 day unless other circumstances warrant otherwise.


## I| ADDITIONAL COSTS

- Some courses have fees associated with the course.
- Parking fee is currently $\$ 50.00$ per semester.
- Transcript fees are currently $\$ 6.00$ after the first two (free) requests for normal processing.


## II NON-RESIDENTS ONLY

- Tuition for Non-Resident $\$ 261.00 \mathrm{x} \quad$ __UNITS =
- International Students have all the above fees in addition to the $\$ 100.00$ application fee.
- Applications from international student athletes are due May 1 for Fall admits and November 1 for Spring admits.
- International Students must show proof of \$19,500.00 support for admission.
- Residency CANNOT be established by international students on F-1 visas.


## C. FINANCIAL AID EXPLAINED

## APPLYING FOR FINANCIAL AID

## WHAT IS FAFSA? HOW DOI APPLY?

Fill out a Free Application for Federal Student Aid (FAFSA) on the web as early as possible; this is the application to get you started with your financial aid process. This may be done online at fafsa.ed.gov. You will need the following to complete the form:

- Most recent tax returns and w-2 forms yours and your parents if you are a dependent student
- Your social security number
- Your alien registration number if applicable
- A pin number, www.pin.ed.gov (and another one for your parents if you are a dependent student)
- Pierce College school code 001226


## WHAT IS THE BOG WAIVER?

This is the Board of Governor's Fee Waiver program. This program waives the cost of enrollment fees and discounts the parking permit cost. You may be eligible for this fee waiver even if you are not eligible for any other financial assistance. There are three different ways to qualify for a fee waiver:

1. You (or your parents) are receiving public assistance in the form of Aid to Families with Dependent Children, General Relief, Supplemental Security Income or certification as a Dependent of a qualified Veteran. OR
2. You (or your parents) meet the income criteria. OR
3. You have financial need as a result of completing the Free Application for Federal Student Aid (FAFSA) or CA Dream Act Application.

## What if I am from out of state, do I still qualify for financial aid?

Financial aid is available for out of state students. You need to complete the FAFSA at www.fafsa.ed.gov for our office to determine what you can receive. The issue for out of state students is they may not receive enough financial aid to cover all fees and expenses. Many do not, and need to rely on family assistance and/or student and parent loans. We encourage you to sit down with your parents/adult support to discuss the various options. The Financial Aid staff is available to be part of this conversation, to help you understand the options you and your families have to finance your education at Pierce College.

## WHAT IF I AM AN INTERNATIONAL STUDENT?

International students are not qualified for financial aid. Students may however potentially apply for academic scholarships at;

## http://www.piercecollege.edu/offices/financial_aid/scholarships.asp>

## California Dream ACT

If you have AB540 designation and/or filed or going to file for DACA, you can complete the California Dream Act Application to be considered for state and Pierce College state aid. If you think you are AB540, come by the financial aid office to get more information and assistance; do not complete the FAFSA application.
We encourage current AB 540 eligible college students, and current AB 540 eligible high school students who plan to attend Pierce College to use the Dream Act Application, available online at: www.caldreamact.org.
$\overline{\text { TO APPLY FOR FEDERAL AND STATE FINANCIAL AID }}$

STEP 1 Beginning January 1, file a FAFSA online at www.fafsa.ed.gov for the FallSpring academic year. Filing deadline is March 2 to be considered for Cal Grant. The FAFSA application must be renewed every academic year.

STEP 2 After the FAFSA is processed (2-3 weeks from filing date), the Student Aid Report (SAR) can be accessed online at www.fafsa.ed.gov

STEP 3 Pierce College Financial Aid office receives FAFSA data from the Department of Education.

STEP 4 Pierce College Financial Aid Office sends students an email regarding the status of the FAFSA application.

STEP 5 Students will follow through directly with Financial Aid Office at Pierce College and submit any required documents to the college.

STEP 6 The Financial Aid Office at Pierce College will post the Award Letter on the college's Portal. Please note: The amount of the award is based on full-time enrollment (12 units) Students who enroll in less than 12 units will receive less financial aid.

STEP 7 Financial Aid funds will become available once the file is complete through the Higher One debit card which is mailed directly to the student.

## ACADEMIC ADVISING FOR ATHLETE

| MEN'S SPORTS | WOMEN'S SPORTS |
| ---: | :--- |
| Baseball | Softball |
| Football | Basketball |
| Basketball | Soccer |
| Volleyball | Volleyball |
|  | Water Polo |
| Swimming/Diving | Swimming / Diving |

The Athletics Department at Pierce College is serious about academics and fosters an environment within the intercollegiate athletic program which promotes academic achievement. The goal of the athletic counselor is to assist student athletes in acquiring the skills, habits, and attitudes necessary to achieve their educational objectives.
The following services are available for student athletes:

- Individualized Education Plans each semester based on academic goals.
- Special athletic team workshops.
- Athletic orientations.
- Review of academic, graduation, transfer and eligibility information.
- Update of the National Collegiate Athletic Association and NAIA rules.
- Expectations of progress towards degree and transfer.
- Scholar Athlete recognition for those who qualify.
- Appointments/Drop-in counseling available M-F in South Gym.
- Transfer Admission, ADT's, and general education requirements are available along with major sheets.


## QUESTIONS? <br> AHTLETIC ACADEMIC COUNSELOR WHO IS AVAILABLE TO ASSIST Joseph Roberson YOU IS:

818-710-4378
robersja@piercecollege.edu

## B. ACADEMIC POLICY, EXPECTATION AND CODE OF CONDUCT AGREEMEN

The Academic Counselor to Athletes and the Coaches at Pierce College are committed to providing the academic support services necessary to facilitate the development of your academic skills for college level work, and to assist you in meeting your educational goals. The following policies have been established in order to assist you in meeting your goals. Please read and initial the following:
__1. I understand that I must complete 24 units with a 2.0, between my first season and my second season, even if I stay under 11 units to red shirt (Div. II). I can make up the units in winter/summer.
___2. I have been informed of the rules for eligibility, graduation and transfer.
__3. I understand that Academic Counselors to athletes are available to assist me with academic support services and educational planning.
__4. I understand that the CCCAA and NCAA require me to have an active, up-to-date education plan. It is my responsibility to make certain that I am enrolled in the correct classes.
___5. I understand that if I drop a class, I could be out of compliance with my full-time student status, which could jeopardize my entire team and my ability to graduate, transfer and receive scholarships.
__6. I understand that I am expected to attend all educational planning workshops to prepare for registration for each semester.
__7. I understand that free tutoring is available for many subjects in which I am enrolled and that it is my responsibility to seek help from my professors and counselors.
$\qquad$ 8. I understand that I am expected to attend ALL classes, to be on-time to ALL classes, to complete ALL assignments, and to behave in a manner that creates a positive image of athletes in ALL classes. __ 9. I understand that I am expected to accurately report my grade progress in a timely manner through the return of grade checks issued by my counselors and coaches during the semester.
___10. I understand that my coaches have established consequences when I fail to meet the expectations of the athletic academic program.
$\qquad$ 11. I understand that failure on my part to succeed in my classes may result in my inability to graduate, transfer, or pursue scholarship opportunities. I take full responsibility for any detrimental effects my choices may have on my ability to participate in intercollegiate sports.

Name
Date
Counselor
Coach $\qquad$

## c. athletic staff contact information

| Title | Name | Email | Phone |
| :--- | :--- | :--- | :---: |
| Athletic Director | Susan Armenta | armentsl@piercecollege.edu | (818) 710-2823 |
| Office Assistant | Gil Salas | salasgs@piercecollege.edu | (818) 719-6421 |
| Athletic Trainer | Leonard Ramirez | ramirelj@piercecollege.edu | (818) 710-4301 |
| Athletic Trainer | Robert Horowitz | horowirc@piercecollege.edu | (818) 710-4385 |
| Athletic Counselor | Joseph Roberson | robersja@piercecollege.edu | (818) 710-4378 |
| Fitness Center Coordinator | James Sims | simsja2@piercecollege.edu | (818) 710-2297 |
| Facilities Assistant | Tamera Brown | browntk@piercecollege.edu | (818) 719-6473 |
| Baseball | William Picketts | picketwb@piercecollege.edu | (661) 713-7832 |
| Men's Basketball | Charles White | whitecw@piercecollege.edu | (818) $645-8672$ |
| Women's Soccer | Adolfo Perez | perezag@piercecollege.edu | (818) 710-4208 |
| Football | Anthony Harris | harrisa3@email.laccd.edu | (818) 719-6526 |
| Women's Water Polo | Judi Terhar | terharja@piercecollege.edu | (818) 238-7305 |
| Men's Swimming | Judi Terhar | terharja@piercecollege.edu | (818) 238-7305 |
| Women's Swimming | Judi Terhar | terharja@piercecollege.edu | (818) 238-7305 |
| Men's Volleyball | Edison Zhou | zhouh3@piercecollege.edu | $(213) 273-3881$ |
| Women's Volleyball | Edison Zhou | zhouh3@piercecollege.edu | (213) 273-3881 |
| Women's Basketball | Michelle <br> Chevalier | chevalm2@piercecollege.edu | (818) 723-9844 |
| Softball | TBD |  |  |
| Cheerleading | Zach Harris | harriszk@piercecollege.edu | (818) 719-6421 |

## A. California Community College Athletics

## Transfer Student Athlete Learning Outcome:

To become academically eligible, as well as maintain academic eligibility, in order to participate as a student athlete in the Coast Conference, as well as at the NCAA Division I, II or III or NAIA level, if the student is recruited to the next level of competition.

## || FALL SPORTS:

Students must be enrolled full time (12+ units including PE for participation in sport) with at least 9 academic units that pertain to major, general education, prerequisite math, English or reading as well as vocational courses. Electronic educational plans are due October 15 for competition.

- Men's Basketball
- Women's Soccer
- Women's Volleyball
- Women's Water

Polo

Students must complete at least 6 units in their first season of play with 2.00 GPA. For the second season of play, the student athlete must have completed 24 units from Fall through Summer with a cumulative $2.00+$ GPA.

## | SPRING SPORTS:

Students must be enrolled full time (12+ units including PE for participation in sport) with at least 9 academic units that pertain to major, general education, prerequisite math, English or reading as well as vocational courses. Electronic educational plans are due March 1 for competition.

- Men's Baseball
- Men's Basketball
- Women's Softball
- Men's Swimming
- Women's Swimming

Students must complete at least 6 units in their first season of play with 2.00 GPA. For the second season of play, the student athlete must have completed 24 units from Spring through Winter with a cumulative $2.00+$ GPA.

| NCAA | National Collegiate Athletic Association: www.ncaa.org Search for student athlete eligibility center. Fee required to register |
| :---: | :---: |
| NAIA | National Association of Intercollegiate Athletics: www.naia.org Search for student athlete eligibility center. Fee required to register |
| Qualifier=from HS must have taken SAT/ACT | Students have met the $\mathbf{1 6}$ core classes with at least 10 completed by end of Junior year in HS + meet SAT/ACT sliding scale eligibility reqs + GPA reqs. At Pierce student must average 12 academic transfer units per semester, with only 2 PE units towards GPA requirement. AA not required although some out-of-state schools may require since the degree validates the units earned. |
| Non-Qualifier= (no HS SAT or ACT or poor GPA) | AA/AS/ADT Degree required for students who are transferring and playing sports at the next level - student must have a major to graduate with an Associate's Degree. Students must be proactive on researching and finding a major. AA/AS/ADT degree may be in any major to meet athletic eligibility to play at the next level. |
| 4-2-4 | University student transfers back to CA Community College. AA/AS/ADT Degree required for students to transfer \& play at the next level in their sport (4-2-4=University to community college then return to University). See your academic counselor for clarification |
| CCC transfers to Pierce | Must meet Pierce residency requirement of 12 units to play second season at Pierce if played season 1 at another California Community College. |
| Pierce College Athletes under 3C2A in California conferences | 12 units minimum required for Athletes during season of play. At least $\mathbf{9}$ of $\mathbf{1 2}$ units are required to be academic units which may include prep, major or occupational classes. Students must accrue 24 units with 2.00 GPA to participate in 2nd season of play. ( 6 PE units and 18 ACADEMIC). Caution to students who are red shirt or trying to stop their clock for NCAA Division I or II, since you may need to go below units for third year semester so you will not activate full time attendance clock. See counselor for clarification. Educational plan required to play in Fall/Spring sports. Fall=Oct 15 ; Spring=-March 1 deadline. 6 units rule begins Fall 2015 - must pass 6 units to be eligible for Season 2. |


| $\begin{gathered} \text { D I } \\ \text { NCAA } \end{gathered}$ | Clock starts after first F/T semester (12+ units) post high school graduation on the FIRST day of classes. Athlete has 5 years to play 4 seasons. Clock cannot stop unless student goes to the military, on a church mission or first pregnancy for female athletes. Must register w/ NCAA clearinghouse, if not done in high school. Must answer amateur question. The progress to degree or $40 \% / 60 \% / 80 \%$ rule in the major applies. See Athletic Counselor for clarification. |
| :---: | :---: |
| $\begin{gathered} \text { D II } \\ \text { NCAA } \end{gathered}$ | Clock can stop with part-time semester after starting clock with full time, 12 units. 10 full time semesters to play 4 seasons of sport. Register for the clearinghouse, if not done. Must answer the amateur question. 9 units out of $\mathbf{1 2}$ must be completed last F/ T semester. |
| $\begin{gathered} \text { D IIII } \\ \text { NCAA } \end{gathered}$ | Athlete must be eligible from last school to play at this level. Register w/clearinghouse and must answer the amateur question. |
| NAIA | Must register with NAIA clearinghouse to play at next level. Some out-of-state schools may require AA degree even if qualifier from HS. Student is eligible if meets the 24 unit with 2.00 GPA for the next academic school year. |
| Gray Shirt | Students enrolled in LESS than 12 units on the FIRST day of classes. Cannot add later to go over 12 - cannot drop to below 12 for consideration. Gray shirt can happen for only one year. Discuss with Coach and Counselors if this is right for you. |
| Red Shirt | Can be students who are: registered FULL time their first semester, thus activating NCAA clock BUT did not play a season, academically ineligible (for less than 2.00 gpa or not enough units' (24) for second season or medical redshirt. All medical redshirts must be documented through the athletic director's office (AD) for consideration at the time of injury. Discuss with Coach and Athletic Director |
| Questions? | Sign up for a counseling appointment in athletics on the counselor's door for more information. We are here to help you achieve your goals for athletic competition as well as academics! |

## C. NCAA DIVISION I, II, 2-4 TRANSFERS

## NCAA DIVISION I RULES FOR 2-4 TRANSFERS

Qualifier - NCAA Division I (per the NCAA Clearinghouse/Eligibility Center)

- Complete at least one full-time semester at Pierce
- Average 12 transferable units per full-time semester, using only 2 PE units towards GPA
- Minimum GPA of a 2.50 (transferable units only including the 2 PE unit minimum)
- Complete at least 6 units in last full-time term


## Non-Qualifier - NCAA Division I (according to the NCAA Clearinghouse)

- 3 full-time semesters (summer school does not count towards full time semester)
- Earn an AA degree (60 units)
- Minimum GPA of a 2.50 (transferable units only with 2 PE unit minimum)
- Complete 6 units in last full-time semester
- Earn a minimum of 48 transferable units (including only 2 PE units)
- Must include 6 units of English (ENGL 1A+1B or 1C), 3 units of Math (transfer level only),
- 3 units of Science (lab is not required, but if fulfilling UC or CSU requirements, a lab will be included).
- Qualifiers and Non-Qualifiers must complete 40-60-80\% progress toward degree (see description below for more detail).
- No more than 2 units of PE courses can be used to meet the transfer degree credit or GPA requirements towards the 2.50 GPA minimum


## Major/GE - Progress Towards Degree (PTD) for Division I

NCAA eligibility requirements state that you must be checked for Progress Towards Degree and this is directly related to the number of full-time semesters you have completed beginning at the community college and then onto your transfer Division I school.

- The $40-60-80 \%$ rule applies to Division I schools only. You need to meet the following percentage toward degree requirements before you become eligible to play Division I.


## Based on a 120 unit Bachelor Degree program you will need to complete:

- At the end of 4th /Beginning of 5th full-time semesters- $40 \%$....Approximately 48 units toward Bachelor's degree (includes degree and general education courses)
- At the end of 6th / Beginning of 7th full-time semesters- $60 \%$....Approximately 72 units toward Bachelor's degree (includes degree and general education courses)
- At the end of 8th / Beginning of 9th full-time semesters- $80 \%$... Approximately 96 units toward Bachelor's degree (includes degree and general education courses)

Division I clock starts the first semester of full time enrollment and gives student athletes 5 years to play 4 seasons. The NCAA Division I clock STARTS on the first day of full time enrollment at a college or university. The Division I Clock stops for military service, church mission and first pregnancy ONLY. A GRAY shirt is a student registered BELOW 12 units for either first and/or second semester and must activate clock in the following year. A RED shirt is for enrolled full time (12+ units) but did not play, was injured before the first half of the season of play (with documentation from medical doctor and athletic director) or because of academic ineligibility (below 2.00 or did not complete the required 24 units between season I and II).

## NCAA DIVISION II RULES FOR 2-4 TRANSFERS

## Qualifier (per the NCAA Clearinghouse/Eligibility Center)

- Attend one full-time semester (Winter/Summer not included)
- Complete an average 12 transferable units per full-time semester
- Minimum GPA of a 2.20 (starting July 1, 2016; 2 PE limit towards GPA calculation).
- Complete 9 out of 12 units in last full time semester of attendance


## Non-Qualifier (per the NCAA Clearinghouse/Eligibility Center)

- Complete at least two full-time semesters (Winter/Summer not included)

AND

- Earn an AA degree at Pierce ( 60 units minimum; 12 units minimum at Pierce for residency - see Pierce College Catalog for degree requirements) $25 \%$ of your degree must be earned at Pierce College


## OR

- Average 12 transferable units per each full-time term attended, including: ENG 101+ ENG 102 or 103 and 3 units transferable Math, all with minimum GPA of 2.20 (starting July 1, 2016).
- Complete at least 9 out of 12 units in last full time semester

Division II clock starts first full time semester of enrollment. Can stop clock by going under 12 units. Division II clock gives participants 10 full time semesters to play 4 seasons of sport. An Associate Degree will qualify all student athletes for Division II play at next level as a qualifier or non-qualifier.

## NCAA DIVISION III TRANSFER RULES FOR 2-4 TRANSFERS

- Immediately eligible even if never competed
- If student competed elsewhere, must meet academic and athletic eligibility requirements had they remained at the 2 year college ( 24 units between seasons with a 2.00 minimum GPA).
- No PE limit at this time


## NAIA TRANSFER RULES FOR 2-4 TRANSFERS

- You must earn 24 units during the last two full-time semesters prior to transferring in order to compete
- Earn a 2.0 in all previous college course work
- No PE limit at this time


# IV. GENERAL EDUCATIONAL FOR PIERCE COLLEGE ASSOCIATE DEGREE, TRANSFER GE FOR UC \& CSU, AND PIERCE COLLEGE ADT LIST 

## IGETC

http://www.piercecollege.edu/offices/counseling_center/docs/IGETC_2018-2019_Abbreviated_Version_2018_10.pdf

CSU
http://www.piercecollege.edu/offices/counseling_center/docs/CSU_GE_2018-2019_Abbreviated_Version_2018_10.pdf

## LACCD PLAN A AA Degree Gen Ed Requirements

http://www.piercecollege.edu/offices/counseling_center/docs/LACCD_GE_Plan_2018-2019_2018_10.pdf

## IGETC 2020-2021

## Intersegmental General Education Transfer Curriculum

Governed by IGETC Standards: https://icas-ca.org/igetc/standards-policies-and-procedures-manual/

 at more than one of the LACCD campuses. You must follow the IGETC of each campus you attend.
 information is unofficial and should be checked against the official information found on the ASSIST website at www.assist.org.
The IGETC Plan totals 34-37 UC/CSU transferable semester units. A minimum of $60 \mathrm{UC} / \mathrm{CSU}$ transferable semester units are required for transfer. You will need to complete additional coursework in your major and maybe some elective courses. Please see a counselor to develop an Education Plan so you can reach your goals. A list of those UC colleges and majors is found on the following website: http://admission.universityofcalifornia.edu/transfer/general-education-igetc/igetc/igetc-campus- guidance/index.html A course must be a minimum of 3 semester/4 quarter units to meet the requirements for IGETC (except Area 5C).
A minimum "C" grade is required in each college course for IGETC. A "C" is defined as a minimum 2.0 grade points on a 4.0 scale.
$\mathrm{C}=$ Complete IP $=$ In Progress $\mathrm{N}=$ Need

| GENERAL EDUCATION AREAS |  | COURSES | C | IP | N |
| :---: | :---: | :---: | :---: | :---: | :---: |
| AREA 1 - ENGLISH COMMUNICATION CSU: 3 courses required, one each from Group A, B and C. <br> UC: 2 courses required, one each from Group A and B. |  |  |  |  |  |
| 1A | English Composition <br> English 101 <br> College/AP: |  |  |  |  |
| 1B | Critical Thinking_English Composition English 102, 103; Philosophy 005 College: Oral |  |  |  |  |
| 1C | Oral Communication (CSU requirement onlv) <br> Communication Studies 101, 104, 121, 130 (Fall 19), 151 (Fall 14) College: |  | $\square$ | $\square$ | $\square$ |

AREA 2A - MATHEMATICAL CONCEPTS \& QUANTITATIVE REASONING
(One course -3 semester or 4-5 quarter units.)
2A $\quad$ CS 131 (Fall 19); Math 227+, 228B+ (Fall 15; 4 unit UC credit), 238+, 260, 261+, 262, 275 (Fall 16); Statistics 101+ (Fall 19) College/AP/IB:

|  | $\square$ | $\square$ | $\square$ |
| :--- | :--- | :--- | :--- |

## AREA 3 - ARTS AND HUMANITIES

(At least 3 courses, with at least one from 3A, one from 3B and one additional course from 3A or 3B. 9 semester or 12-15 quarter units.)


AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES
(At least 2 courses, with one from Physical Science and one from Biological Science, at least one of the two courses must include a laboratory. 7 semester or 9-12 quarter units.)

| 5A | PHYSICAL SCIENCE <br> Astronomy 001; Chemistry 060+, 101+, 102, 211, 212, 221; Earth 003; Environmental Science 001; Geography 001+, 003+ (same as Meteorology 003), 017+ (Fall 11), 023+ (same as Meteorology 005); Geology 001, 002, 010+ (same as Environmental Science 007), 012 (Fall 16), 015 (Fall 16); Meteorology 003+ (same as Geography 003), 005+ (same as Geography 023); Oceanography 001; Physical Science 004, 006; Physics 006+, 007+, 012 , 066+, 067+, 101+, 102+, 103+; Plant Science 103 (Fall 17) College/AP/IB: |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 5B | BIOLOGICAL SCIENCE <br> Anatomy 001+; Animal Science 511 (Fall 20); Anthropology 101, 118 (Fall 17); Biology 003+, 006, 007, 010, 110, 121+, 123+; Environmental Science 002+; Microbiology 001+, 020+; Physiology 001+; Plant Science 711 (3 units; Fall 17); Psychology 002 College/AP/IB: |  | $\square$ |  |
| 5C | LABORATORY SCIENCE REQUIREMENT <br> Anatomy 001+; Animal Science 512 (Fall 20; lecture is Animal Science 511); Anthropology 111 (lecture is Anthropology 101), 119 (Fall 20, lecture is Anthropology 118); Astronomy 002 (lecture is Astronomy 1); Biology 003+, 006, 007, 010, 110, 122+ (lecture is Biology 121), 123+; Chemistry 060+, 101+, 102, 211, 212, 221; Earth 003 (Fall 17); Geography 015+ (lecture is Geography 001 ), $017+$ (Fall 11), $019+$ (same as Meteorology 004; lecture is Geography 003 or Meteorology 003); Geology 006 (lecture is Geology 001), 007 (lecture is Geology 002); Meteorology 004+ (same as Geography 019; lecture is Geography 003 or Meteorology 003); Microbiology 001+, 020+; Oceanography 010 (lecture is Oceanography 001); Physical Science 004, 007 (Fall 20); Physics 006+, 007+, 066+, 067+, 101+, 102+, 103+; Physiology 001+; Plant Science 103 (Fall 17), 711 (Fall 17); Psychology 073 (Spring 04; lecture is Psychology 002) College/AP/IB: |  | $\square$ |  |

## AREA 6 - LANGUAGE OTHER THAN ENGLISH (UC Requirement Only)

(Proficiency equivalent to two years of high school study in the same language.)
$6 \quad$ ASL 002, 003, 004; French 001 (Fall 17), 002, 003, 004, 005, 006; Italian 001 (Fall 17), 002, 003, 004, 005; Japanese 002, 003, 004; Spanish 001 (Fall 13), 002, 003, 004, 005, 006, 035 (Fall 13), 027 (Fall 20), 036, 037
If language level 3 or higher is used to satisfy this requirement, it may also be used in AREA 3B.
High school: 2 years of the same foreign language with "C-" or better in the second semester of the second year.
Other: Students who completed any part of $9^{\text {th }}-12^{\text {th }}$ grade in an institution where the language of instruction is not English will not receive unit credit nor will the grade be calculated into the GPA by the UC for courses that are completed at LA Pierce College in the same language. However, the course will fulfill the IGETC requirement. College/AP/IB:


## AREA 7 - CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION \& AMERICAN IDEALS (CSU Requirement Only)

Not part of IGETC, but mav be completed prior to transfer. For IGETC certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC Subject Areas 3 and/or 4. However, if a course(s) is used to satisfy both an IGETC subject-area requirement and the CSU United States History, Constitution and American Ideals graduation requirement, some CSU campuses may require students to take an additional course(s) after transfer. CSUN will NOT require an additional course(s). Other CSU campuses should be consulted directly regarding their policy.

## US-1: Historical development of American institutions and ideals

US-2: U.S. Constitution and government
US-3: California state and local government

* This requirement may be met before or after transfer to the CSU.
**If a course is approved for more than one U.S. Area, a student may use the course to satisfy all areas listed.

| $\begin{gathered} \text { US } \\ \mathbf{1} \end{gathered}$ | US-1: Chicano 007 (Fall 16), 008 (Fall 16); Economics 010 (Fall 15); History 011, 012, 013, 041, 042, 044, 052 College/AP/IB: |  |  | $\square$ |
| :---: | :---: | :---: | :---: | :---: |
| $\begin{gathered} \text { US } \\ 2 \end{gathered}$ | US-2: Political Science 001, 019, 030 (Fall 16) College/AP/IB: |  |  |  |
| $\begin{gathered} \text { US } \\ 3 \end{gathered}$ | US-3: Political Science 001, 019, 030 (Fall 15) College/AP/IB: |  |  | $\square$ |

+ Transfer Credit is limited. Please consult with a counselor.


## CSU GE-Breadth Certification Plan 2020-2021

Governed by CSU Executive Order 1100: https://calstate.policystat.com/policy/6741976/latest/

| Student Name: Student ID: |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Warning: Many students attend multiple California Community College campuses. Be sure to follow the CSU GE Plan at each college of attendance. |  |  |  |  |  |
| Disclaimer: Dates in parentheses indicate the GE area applicability effective date. Every effort has been made to ensure the information below is accurate and timely. However, this information is unofficial and should be checked against the official information found on the ASSIST website @ www.assist.org. |  |  |  |  |  |
| This CSU GE Plan totals 39 CSU transferable semester units. A minimum of 60 CSU transferable semester units is required for transfer. You will need to complete additional coursework in your major and maybe some elective courses. Please consult ASSIST for applicable major coursework and see a counselor to develop an Education Plan. |  |  |  |  |  |
| $\mathrm{C}=$ Complete $\mathrm{IP}=$ In Progress $\mathrm{N}=$ Need |  |  |  |  |  |
| GEN | ERAL EDUCATION AREAS | COURSES | C | IP | N |
| $\qquad$ |  |  |  |  |  |
| A1 | ORAL COMMUNICATION (minimum grade of C- required) Communication Studies 101, 104, 121, 151 (Fall 14) College: |  |  |  |  |
| A2 | ```WRITTEN COMMUNICATION (minimum grade of C-required) English 101 College/AP:``` |  |  |  |  |
| A3 | CRITICAL THINKING (minimum grade of C- required) <br> Communication Studies 104; English 102, 103; Philosophy 005, 006, 009; Political Science 005 (Fall 13); Psychology 066 <br> College: |  |  |  |  |
| AREA B - SCIENTIFIC INQUIRY and QUANTITATIVE REASONING <br> (9 semester or 12-15 quarter units. At least one course each from Physical Science, Life Science and Mathematics/Quantitative Reasoning. At least one of the science courses must contain a laboratory component that corresponds to the lecture course used. See Area B-3 below.) |  |  |  |  |  |
| B1 | PHYSICAL SCIENCE <br> Astronomy 001; Chemistry 051, 060, 101, 102, 211, 212, 221; Earth 003; Environmental Science 001; Geography 001, 003 (same as Meteorology 003), 017 (Fall 11), 023 (same as Meteorology 005); Geology 001, 002, 010 (same as Environmental Science 007), 012 (Fall 10), 015 (Fall 16); Meteorology 003 (same as Geography 003), 005 (same as Geography 023); Oceanography 001; Physical Science 004, 006; Physics 006, 007, 012, 066, 067, 101, 102, 103; Plant Science 103 College/AP/IB: |  |  |  |  |
| B2 | LIFE SCIENCE <br> Anatomy 001; Animal Science 511; Anthropology 101, 118 (Fall 17); Biology 003, 006, 007, 010, 110, 121, 123; Environmental Science 002; Microbiology 001, 020; Physiology 001; Plant Science 711 (Fall 17), 901; Psychology 002 College/AP/IB: |  |  |  |  |
| B3 | LABORATORY ACTIVITY (associated with a course taken to satisfy either B1 or B2) <br> Anatomy 001; Animal Science 512 (lecture is Animal Science 511); Anthropology 111 (lecture is Anthropology 101), 119 (Fall 20, lecture is Anthropology 118); Astronomy 2 (lecture is Astronomy 001), 3; Biology 003, 006, 007, 010, 110, 122 (lecture is Biology 121), 123; Chemistry 051, 060, 101, 102, 211, 212, 221; Earth 003 (Fall 17); Geography 015 (lecture is Geography 001), 017 (Fall 11), 019 (same as Meteorology 004; lecture is Geography 003 or Meteorology 003); Geology 006 (lecture is Geology 001), 007 (lecture is Geology 002), 022A, 022B, 022C, 022D; Meteorology 004 (same as Geography 019; lecture is Geography 003 or Meteorology 003); Microbiology 001, 020; Oceanography 010 (lecture is Oceanography 001); Physical Science 004, 007 (Fall 20); Physics 006, 007, 066, 067, 101, 102, 103; Physiology 001; Plant Science 103 (Fall 17), 711 (Fall 17); Psychology 073 (Fall 03; lecture is Psychology 002) College/AP/IB: |  |  |  |  |
| B4 | ```MATHEMATICS/OUANTITATIVE REASONING (minimum grade of C-required) Computer Science 131 (Fall 19); Math 215, 227, 228B, 238, 240, 260, 261, 262, }275\mathrm{ (Fall 16); Statistics }101\mathrm{ (Fall 19) College/AP/IB/CLEP:``` |  |  |  |  |

C2 HUMANITIES (Literature, Philosophy, Languages Other Than English)
Anthropology 121, 161; Art 107 (Fall 19); ASL 001, 002, 003, 004, 040 (Fall 19); Chicano 007 (Fall 16), 008 (Fall 16), 037 (Fall 17), 047 (Fall 17), 057 (Fall 17); English 102, 127, 203, 204, 205, 206, 207, 208, 210, 211, 214, 215, 216, 218 (Fall 19), 219, 239, 240, 250, 252, 270, 271 (Fall 20); French 001, 002, 003, 004, 005, 006, 010 (Fall 15); History 001, 002, 019 (Fall 17), 041 (Fall 16), 042 (Fall 16), 044, 086, 087; Humanities 006, 031; Italian 001, 002, 003, 004, 005, 010 (Fall 15); Japanese 001, 002, 003, 004, 009 (Fall 19); Multimedia 110 (Fall 16); Philosophy 001, 002, 012, 014, 015, 019, 020, 028, 030, 040, 041, 042 (Spring 04); Spanish 001, 002, 003, 004, 005, 006, 009 (Fall 03), 011 (Fall 03), 012, 015, 025, 026, 027, 035, 036, 037, 065; Theater 125 College/AP/IB/CLEP:

## AREA D - SOCIAL SCIENCES

( 9 semester or 12-15 quarter units. Coursework taken must be taught from more than one disciplinary perspective. Recommended to take one course from at least two disciplines.)
D $\quad$ Addiction Studies 015 (Fall 13); Administration of Justice 001 (Fall 05), 002, 003 (Fall 16), 004, 067, 075, 319; Anthropology 102, 105, 106, 109, 132, 141, 161; ASL 040; Broadcasting 001 (Fall 09); Chicano Studies 002 (Spring 07), 007 (Fall 16), 008 (Fall 16), 020 (Fall 12), 047 (Fall 17), 080; Child Development 001, 011 (Fall 17); Communication Studies 100, 121, 122, 190 (Fall 17); Economics 001, 002, 010; Education 203; Geography 002, 007, 014; History 005, 006, 011, 012, 013, 019 (Fall 17), 029 (Fall 05), 041, 042, 044, 052, 056, 086, 087; Japanese 009 (Fall 19); Journalism 100, 251; Political Science 001, 002, 005, 007, 014, 019, 030, 050 (Fall 13); Psychology 001, 013, 014, 016, 032, 041, 052, 060 (Fall 19), 066, 069, 074; Sociology 001, 002, 003, 004, 011, 013, 015 (Fall 07), 021, 028, 029 (Spring 05), 031, 035, 037, 086, 087; Spanish 009 (Fall 19), 010, 016, 026 College/AP/IB/CLEP:
AREA E - LIFELONG LEARNING and SELF-DEVELOPMENT
(3 semester or 4 quarter units, not all in 1-unit Physical Education/Activity courses. Students may also meet Area E with military training per CSU EO 1036.)
E $\quad$ Child Development 011 (Fall 17); Counseling 020, 040; Dance Specialties 171, 172 (Fall 19), 173 (Fall 19), 174 (Fall 19), 331, 332 (Fall 17), 333 (Fall 19), 334 (Fall 19), 441, 442 (Fall 17), 443 (Fall 19), 444 (Fall 19); Dance Studies 301, 302, 452 (Fall 16), 801, 822, 823 (Fall 17); Dance Techniques 101, 111(Spring 19), 112 (Fall 19), 113 (Fall 19), 114 (Fall 19), 121, 122 (Fall 19), 123 (Fall 19), 124 (Fall 19), 141, 142 (Fall 19), 143 (Fall 19), 144 (Fall 19), 231, 232 (Fall 19), 233 (Fall 19), 234 (Fall 19), 535, 536, 570, 571, 572, 573; Environmental Science 001; Health 002, 007 (Fall 20), 008, 011, 043 (Fall 17); Kinesiology 201, 217-1, 229, 250, 251, 266, 268, 271, 287, 289, 291-1, 291-2, 301-1 (Fall 19), 301-2 (Fall 19), 301-3 (Fall 20), 303-1 (Fall 20), 303-2 (Fall 20), 316 (Fall 13), 316-2, 316-3, 316-4, 327, 329, 329-2, 332 (Fall 17), 334-1 (Fall 17), 340-1 (Fall 17), 340-2 (Fall 17), 347, 347-2 (Fall 19), 350, 350-2, 351, 352-1, 371-1, 371-2, 371-3, 371-4, 373-1, 373-2, 387-1, 387-2; Kin Athletics 503, 504, $508,511,512,513,514,516,550-1,552,553,556,557,558,560$; Kin Major 100, 117;
Philosophy 019; Psychology 032, 041, 052, 060; Sociology 028
College/CLEP:

## CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION \& AMERICAN IDEALS

Not a part of CSU GE, but may be completed prior to transfer. For CSU GE certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy CSU GE Plan Subject Areas C or D. However, if a course(s) is used to satisfy both a CSU GE subject-area requirement and the CSU United States History, Constitution and American Ideals graduation requirement, some CSU campuses may require students to take an additional course(s) after transfer. CSUN will NOT require an additional course(s). Other CSU campuses should be consulted directly regarding their policy. US-1: Historical development of American institutions and ideals US-2: U.S. Constitution and government US-3: California state and local government. **This requirement may be met before or after transfer to the CSU. **If a course is approved for more than one US Area, a student may use the course to satisfy all areas listed.

| US 1 | US-1: Chicano 007 (Fall 16), 008 (Fall 16); Economics 010 (Fall 15); History 011, <br> $012,013,041,042,044, ~ 052 ~$ <br> College/AP/IB: |  |
| :---: | :--- | :--- | :--- |
| US 2 | US-2: Political Science 001, 019, 030 (Fall 16) <br> College/AP/IB: |  |
| US 3 | US-3: Political Science 001, 019, 030 (Fall 15) <br> College/AP/IB: | $\square$ |

## Student Name:

## StudentID\#:

## ASSOCIATE DEGREE - GENERAL EDUCATION REQUIREMENTS 2020-2021

General Education Requirements: Minimum of 21 semester units. Note to Counselors: When students have mixed records, for each general education area unit minimum, convert the units to either all semester or all quarter to the benefit of the student. 1 semester unit = 1.5 quarter units. If additional units are needed to meet the minimum unit requirement for an area, other courses that meet the area criteria may be applied.
Major Requirements: Minimum of 18 semester units in a single or related field. Effective for all students entering Fall 2009 or later, each course counted towards the major or area of emphasis requirement must be completed with a " $C$ " ( 2.0 or equivalent) or better.

Please see a counselor and check the college catalog for specific major requirements.
$C=$ Complete $\quad I P=\ln$ Progress $\quad N=$ Need

|  | COURSES | C | IP | N |
| :---: | :---: | :---: | :---: | :---: |
| A. NATURAL SCIENCES <br> 3 Sem/4 Qtr Units Minimum <br> ANATOMY 001; ANML SC 511; ANTHRO 101, 111; ASTRON 001, 002, BIOLOGY 003, 006, 007, 010, 011ABC, 012ABC, 110, 121, 122, 123; CHEM 051, 060, 101, 102, 211, 212, 221; EARTH 003; ELECTRN 004A, 004B; ENV SCI 001, 002, 007; GEOG 001, 003, 015, 017, 019, 023; GEOLOGY 001, 002, 006, 007, 010, 012, 015, 022ABCDEF; METEOR 003, 004, 005; MICRO 001, 020; OCEANO 001, 010; PHYS SC 004, 006; PHYSICS 006, 007, 012, 066, 067, 101, 102, 103; PHYSIOL 001; PLNT SC 103, 711, 901; PSYCH 002, 073 <br> College: <br> AP: |  |  |  |  |
| B. SOCIAL AND BEHAVIORAL SCIENCES <br> B1. AMERICAN INSTITUTIONS ( $3 \mathrm{Sem} / 4 \mathrm{Qtr}$ units Minimum) <br> CHICANO 007, 008; ECON 010; HISTORY 011, 012, 013, 014, 041, 042, 044, 052, 056; POL SCI 001, 019, 030 <br> College: $\qquad$ AP: $\qquad$ <br> B2. SOCIAL AND BEHAVIORAL SCIENCES (3 Sem/4 Qtr units Minimum) <br> ADDICST 015; ADM JUS 001, 002, 004, 067, 075, 319; ANTHRO 102, 105, 106, 109, 118, 119, 132, 141, 161; BRDCSTG 001; BUS 001; CHICANO 002, 007, 008, 020, 047, 080; CH DEV 001; COMM 100, 121, 122; ECON 001, 002, 010; EDUC 203; GEOG 002, 007, 014; HISTORY 005, 006, 011, 012, 013, 019, 029, 041, 042, 043, 044, 052, 056, 086, 087; JAPAN 009; JOURNAL 100, 251; MEDIART 117; POL SCI 001, 002, 005, 007, 014, 019, 030, 050; PSYCH 001, 013, 014, 016, 032, 041, 052, 066, 069; SOC 001, 002, 003, 004, 011, 013, 015, 021, 028, 029, 031, 035, 037, 086, 087; SPANISH 009, 010, 016, 026 <br> College: $\qquad$ AP: $\qquad$ |  |  |  |  |
| C. HUMANITIES <br> 3 Sem/4 Qtr Units Minimum <br> ASL 001, 002, 003, 004, 040; ANTHRO 105, 121, 161; ART 092, 101, 102, 103, 105, 107, 109, 111, 119, 137, 138, $139,161,201,202,203,204,205,206,207,209,301,302,307,308,309,501,502,503,604,605,606,700,708$, 709; CHICANO 037, 045, 054, 057; CINEMA 003, 104, 107, 113; COMM 122, 130; DANCE STUDIES 801, 802, 803, 805, 806, 807, 814; ENGLISH 102, 103, 124 127, 203, 204, 205, 206, 207, 208, 210, 211, 214, 215, 216, 218, 219, 239, 240, 245, 250, 252, 270, 271; FRENCH 001, 002, 003, 004, 005, 006, 010; HISTORY 001, 002, 019, 043, 044, 086, 087; HUMAN 006, 031; ITALIAN 001, 002, 003, 004, 005, 010; JAPAN 001, 002, 003, 004, 009, 027; MUSIC $101,111,121,122,181,182,183,184,299,321,322,323,324,341,411,412,413,414,501,601,602,611,612$, $613,614,621,622,623,624,650,651,705,721,745,755,777$; PHILOS 001, 002, 012, 014, 015, 019, 020, 028, 030, 040, 041, 042; PHOTO 009, 027A, 027B, 101, 102; SOC 011, 015, 086; SPANISH 001, 002, 003, 004, 005, 006, 009, 010, 011, 012, 015, 016, 025, 026, 027, 035, 036, 037, 065; THEATER 100, 110, 114, 125, 270, 271, 273, 401 College: AP: |  |  |  |  |
| D. LANGUAGE AND RATIONALITY <br> D1. ENGLISH COMPOSITION (3 Sem/4 Qtr Units Minimum) <br> ENGLISH 101, 102, 103; CAOT 032; PHIL 005 <br> College: $\qquad$ AP: $\qquad$ <br> D2. COMMUNICATION AND ANALYTICAL THINKING (3 Sem/4 Qtr Units Minimum) <br> ACCTG 001; ADM JUS 305; COMM 101, 104, 121, 122, 151, 190; JOURNAL 109; LIB SCI 102; MATH 125, 134, 215, 227, 228B, 238, 240, 260, 261, 262, 263; PHILOS 005, 006, 009; POL SCI 005; PSYCH 066, 074; SOC 004; STAT 101 <br> College: $\qquad$ AP: $\qquad$ |  |  |  |  |



The Pierce Associate Degree has the Following Common Requirements (Title 5: 55063):

## 1. Unit Requirement:

A minimum of 60 semester units in degree applicable courses.

## 2. General Education Requirement:

For every major, you must complete a series of courses that make up the general education requirement of the degree. While a course might satisfy more than one general education requirement, it may not be counted more than once for these purposes. A course may be used to satisfy both a general education requirement and a major requirement.

## 3. Major Requirement:

In addition to the general education requirements, each degree requires a major. Effective for students admitted to a community college for the Fall 2009 term, or any term thereafter, each course counted toward the major requirement must be completed with a grade of "C" or better or a "P" if the course is taken on a "pass- no pass" basis. A course may be used to satisfy both a general education requirement and a major requirement.

## 4. Scholarship Requirement:

A minimum "C" (2.0) cumulative grade point average in all courses used toward the degree.

## 5. Residency Requirement:

A minimum of 12 semester units of the units used toward the degree must be completed in residence at Pierce College.
6. Competency Requirement: (LACCD E-79)

Mathematics Competency: The competency requirement in mathematics for the Associate Degree may be met by completion of any of the following:

1. Verification of passing with a grade of C or P or higher any course from a California Community College Chancellor's Office (CCCCO) Course Basic (CB) Code of "One Level Below Transfer" or higher with a TOP code beginning with 17
2. Verification of passing with a grade of C- or higher a mathematics course at or above the level of the course typically known as Intermediate Algebra or the equivalent from any United States regionally accredited secondary or post-secondary institution.
College course: one semester of Intermediate Algebra, or equivalent or higher with a grade of C-or higher.
High school course: one year of Intermediate Algebra or equivalent or higher with a grade of C-or higher in the second semester.
3. Verification of passing with a grade of C or P or higher a California Community College course that meets the California State University General Education Breadth (CSUGE Breadth) requirement in Area B4: Mathematics/Quantitative Reasoning and/or the Intersegmental General Education Transfer Curriculum (IGETC) in Area 2A: Mathematical Concepts and Quantitative Reasoning.
4. Achieving a satisfactory score (using a DAS-approved scoring-method) on a DAS-approved District Mathematics Competency Examination.
5. Achieving a satisfactory score on an external examination (such as, but not limited to an Advanced Placement Exam) as specified in LACCD Administrative Regulations.

Written Expression Competency: The competency requirement in written expression for the Associate Degree may be met by completion of any of the following:

1. Verification of passing with a grade of C or P or higher Freshman Composition from any California Community College or the equivalent from any United States regionally accredited institution with a grade of C - or higher.
2. Verification of passing with a grade of C or P or higher a California Community College course that meets the California State University General Education Breadth (CSUGE Breadth) requirement in Area A2: Written Communication and/or the Intersegmental General Education Transfer Curriculum (IGETC) in Area 1A: English Composition.
3. Achieving a satisfactory score on an external examination (such as, but not limited to an Advanced Placement Exam) as specified in LACCD Administrative Regulations.

Students who maintain continuous catalog rights (as defined in Board Rule 6203) may satisfy competency according to the requirements stated in college catalogs pursuant to relevant Board Rules and Administrative Regulations from the first term under those rights until the term all graduation requirements have been met or any intervening term.

## Transfer Students

Associate Degree is not a requirement for transfer to either the CSU or UC campuses. Private and out-of-state colleges and universities have unique transfer requirements. However, if you would like to transfer to a university and earn an associate degree, early educational planning can make this goal achievable. You should meet with a counselor early in your studies to develop an Educational Plan that fulfills both transfer requirements and associate degree requirements.

## Procedure for requesting the degree:

You must file a petition for the degree with a Counselor. Please check the Graduation Office website for deadlines. You may petition coursework completed at other colleges as a course substitution to meet some of your degree requirements. See a Counselor to submit a petition

## D. IGETC EXCEPTIONS

- A grade of "C-" or better in at least 2 years of the same foreign language in high school will clear the LOTE (Language Other Than English) area.
- CSU transfers need not complete the (LOTE) Language Other Than English requirement
- UC transfers need not complete the Oral Communication requirement (Area 1, Group C).
- Advanced Placement test scores of 3 or better can be used to clear one course requirement per exam. Please see the AP chart in the West Valley College catalog. The only area in IGETC where AP scores are not appropriate is Area 1-B, the second composition/ critical thinking course. UC transfers who will not complete the IGETC are strongly encouraged to consult with a counselor about campus specific provisions for AP credit
- It is recommended that CSU transfers complete the "U.S. History, Constitution and American Ideals" requirement prior to transfer. Information on those courses can be found on the CSU GE Breadth sheet.
- Completion of the IGETC is not an admission requirement for transfer to a CSU or UC, nor is it the only way to fulfill the lower-division general education requirements prior to transfer. Students may find it advantageous to take courses fulfilling the general education requirements or breadth requirements of a particular CSU or UC campus. (SEE a Counselor)
- Certification - For students completing IGETC, the entire pattern should be completed in order to obtain full certification prior to transferring. While it is not advisable, students missing up to two courses may request a partial certification of IGETC. It is the student's responsibility to request certification.
$\qquad$
For UC campuses only, some colleges or schools do not accept the IGETC as complete fulfillment of lower division breadth. The IGETC is not recommended for some majors (engineering, computer science, the biological/physical sciences, and other high unit lower division major prep.). Please talk to your counselor about your major and your target UC campuses. For the most recent articulation information, see http://www.assist.org.

| UC BERKELEY | IGETC is highly recommended for all majors in the College of Letters \& Science. The Colleges of Engineering, Environmental Design, Chemistry and the Hass School of Business have extensive, prescribed major prerequisites (check ASSIST.org). In general, IGETC is not appropriate preparation for majors in these colleges. Although IGETC satisfies breadth requirements for most majors in the College of Natural Resources, specific lower-division major requirements must be satisfied. All requirements must be completed by spring prior to fall transfer. |
| :---: | :---: |
| UC DAVIS | IGETC works well for Bachelor of Arts majors with few units of lower-division preparation. Bachelor of Science degrees and high-unit majors often have many courses of lower-division preparation. In these cases, IGETC is NOT recommended. Completion of IGETC is optional because major preparation courses should take precedent. |
| UC IRVINE | All schools accept IGETC. However, selection by the campus is based on demonstrated academic achievement and preparation for the intended major. IGETC may not be ideal for students interested in Engineering. (See above). |
| UCLA | IGETC is not accepted by the School of Engineering \& Applied Science. Completion of IGETC is strongly encouraged by the College of Letters \& Science and the School of Arts \& Architecture. The School of Theater, Film \& Television requires completion of either the school's GE requirements or IGETC for admission. |
| UC MERCED | The School of Engineering and the School of Natural Sciences do not recommend IGETC. Completion of IGETC is strongly encouraged for the School of Social Sciences, Humanities \& Arts. |
| UC RIVERSIDE | The College of Engineering accepts IGETC, but additional breadth coursework may be required after enrollment. The College of Natural \& Agricultural Sciences does not accept IGETC. The College of Humanities, Arts, \& Social Sciences accepts IGETC. Business Administration majors must complete IGETC (recommended) or the UCR breadth pattern for the College of Humanities, Arts, \& Social Sciences. |
| UC SAN DIEGO | UCSD's Transfer Admission Guarantee (TAG) program requires full completion of IGETC. IGETC is accepted by John Muir, Earl Warren, Sixth and Thurgood Marshall colleges only. Students completing IGETC are welcome at Eleanor Roosevelt and Revelle Colleges; however, they must fulfill the specific GE requirements of those colleges. All majors are available to students in each college, so students who choose IGETC will not be restricted in their choice of major. |
| UC SANTA BARBARA | Transfers to the College of Letters \& Science and the College of Creative Studies may use IGETC to substitute of GE requirements. Engineering transfers may also use IGETC to substitute for GE requirements but must completed a "depth requirement" with a year-long sequence in the history of: World civilization, Western civilization, United States, Western philosophy, or Western art, or with upper division coursework after transfer. |
| UC SANTA CRUZ | IGETC is not appropriate preparation for majors in the Schools of Engineering or the Division of Physical \& Biological Sciences. |

## Associate Degree for Transfer (ADT) FOR CSU ONLY



## Associate Degree for Transfer

A Degree with a Guarantee.sm
Pierce College 29 ADTs Offered:

- Administration Of Justice
- Agriculture-Animal Science
- Agriculture-Plant Science
- Anthropology
- Art History
- Biology
- Business Administration
- Communication Studies
- Early Childhood Education
- Economics
- Elementary Teacher

Education

- English
- Film, Television and Electronic Media
- Geography
- Geology
- History
- Journalism
- Kinesiology
- Mathemetics
- Music
- Philosophy
- Physics
- Political Science
- Psychology
- Social Justice
- Sociology
- Spanish
- Studio Art
- Theater Arts


## V. ATHLETIC STUDENT SUCCESS, STUDY TIPS, EDUCATIONAL PLANS, SOPHOMORE CHECKLIST

## A. BECOME A MASTER STUDENT

1. Inquisitive-be curious, pose questions to generate interest, what can I do to get value out of this lecture?
2. Focus attention-be actively involved so that you can maintain the needed level of intensity and remain in control when needed.
3. Willing to change- be open to changes in your environment and be willing to make necessary adjustments, not excuses.
4. Organize and sort-take a large body of information, sift through and discover relationships. Be able to organize data by size, color, function, timeliness, etc.
5. Competent- study until they become second nature.
6. Joyful- smile at the amazement of the world and your experience of it. Feel the sense of elation that there is joy of having "made it."
7. Suspend judgment - students have opinions and positions and are able to let go of them when appropriate. You are more than your thoughts; you are part of a program. You are able to quiet your internal dialogue and listen to an opposing view.
8. Energetic - when you read, practice or compete, you do so with a high level of intensity, enthusiasm, and involvement.
9. Well - Value your body and treat it with respect. Listen and tend to your physical, spiritual, and emotional health.
10. Responsible - Take responsibility by choosing your response to a situation. Do not place blame on others regarding your life.
11. Take some risks - take on projects/subjects that may have no guarantee of success. (different position)
12. Self-directed - Reward or punishments should not motivate the master student. Motivation comes from within. Utilize learning moments to refine direction and purpose.
13. Intuitive and Creative - gather pieces of knowledge and trust your inner sense to become better.
14. Accepting - accept yourself and the people around you and the challenges that life offers. No-one is perfect.
15. Willing to be uncomfortable - when discomfort is necessary to reach a goal, be willing to experience it. You can endure personal hardships and can look at unpleasant things with detachment.
16. Humor - ability to laugh at yourself and relieve moments of stress.
17. Follow-through - genius and creativity are the result of persistence and work. Complete what you commit to, even if you need to do it over and over.
18. Care - Care about people and appreciate learning from others. Value your professors and coaches and know that "win-win" outcomes are the goal.

Adapted from Ellis's Becoming a Master Student p. 27-30

## B. TIPS FOR ACADEMIC SUCGESS

1. Attend every class - going to class every day is important and if you happen to miss class make sure you contact instructor for any missed assignments/make up work.
2. Be organized - keep a calendar to create weekly assignments, homework, work hours and athletic competition activities.
3. Manage your time wisely - make a to-do list of items you want to accomplish and decide which items are most important. Prioritize and do the most important things first.
4. Be successful in class - choose a seat that will make you stay present and attentive during lecture. Sit close to the front to eliminate visual distractions.
5. Take good notes - write everything down when the instructor emphasizes a specific point and anything written on the board should be jotted down into your notes.
6. Know how to read a textbook - consider taking a reading course on campus to improve both your reading and critical thinking skills. Reading 53 is a college, transfer class!
7. Study smart and regularly - studying on a regular basis will increase memory retention and using a quiet space to study, such as the library, will ensure for quiet study time.
8. Use test-taking strategies - attend class regularly, summarize notes, form a study group not just the night before the exam, but one that meets throughout the semester.
9. Reduce test anxiety - engage in deep breathing and relaxation exercises for 2-5 minutes before your exam, which will help you release anxiety. Aerobic exercise will help reduce excess energy.
Stay POSITIVE!
10. Use available services - tutoring on campus is free, individual and group tutoring is open for a variety of subjects. Check it out - located outside in the library.
11. Know what to expect in college:

There are varied class sizes
There is more of a need for critical thinking skills in all classes
There is more of an emphasis on tests and less busywork, like in high school
There is a need for personal responsibility, since students are responsible for their bottom line
There are more consequences for lower grades, since you may not be able to play if you have a low GPA

There is less reinforcement in class, because more emphasis is placed on independent study.

- Adopted from O'Brien, Linda. How to Get Good Grades in College. Woodburn Press, Dayton, Ohio, 2008.

Success is to be measured not so much by the position that one has reached in life as by the obstacles which has overcome while trying to succeed. - Booker T. Washington (Educator)

The will to win, the desire to succeed, the urge to reach your full potential...these are the keys that will unlock the door to personal excellence. - Eddie Robinson (Baseball Player)

**Courses can be taken in any order or term, with the exception of pre-requisite and/or sequential courses. This sheet is to help with long-term planning only.


## D. SOPHOMORE CHECKLIST

To ensure a smooth transfer from Pierce College to your transfer school, please follow the checklist provided below:

## 1. Apply for Associate Degree/ADT/Graduation:

$\square$ Petition for AA/ADT
completed
2. Transcripts: YOU must request official transcripts be sent to your transfer institution. Pierce College will NOT automatically do this. our transfer institution will NOT do this. The first 2 transcripts are free; after that you must pay $\$ 3.00$ per transcript for regular service and $\$ 10.00$ Per transcript for Rush delivery. Note: If you owe any money or athletic equipment to WVC, your transcripts will NOT be released until you pay your debt to the college.

## http://www.piercecollege.edu/admissions/grades.asp?

$\square$ Transcript Requests completed
3. CSU GE/IGETC certification: Please remember to request certification when you send your final transcripts to your transfer school by checking the certification box BEFORE requesting your last official transcript from Pierce College.

## $\square$ Certification request completed

4. Participate in the graduation ceremony: Every June, Pierce College has a graduation ceremony just for students who are graduating, please participate. Seeing you graduate is important for many of the people who have participated in supporting you through to your goals.
$\square$ Notify coach for graduation ceremony participation completed
5. Transfer Application for Admission and letters of recommendation: Transfer institutions require an application for admission, even if you were recruited or offered an athletic scholarship. If the application requires a letter of recommendation, please allow a 2 week minimum for recommenders to complete their letter for you.
$\square$ Transfer admissions application completed

## WORK IN PROGRESS REPORT

| Name | Sport |
| :---: | :---: |
| Phone_Cell | Student |
| ID |  |
| Email Adress | Counselors: Joseph Roberson |

## To The Instructor:

The student named above has requested that his/her grades be made available. Please enter information about the student's attendance, attitude and grade to date. Include any comments you may have concerning this student, along with your signature.
Please return the form to the student as soon as possible or send your comments directly to the Athletic Counselor. Thank you.
Fall due dates: $\quad$ October - $2^{\text {nd }}$ week and November - $2^{\text {nd }}$ week
Date
Spring due dates: March $-2^{\text {nd }}$ week and April - $\mathbf{2 d d}^{\text {nd }}$ week

| Course Title | Attitude <br> $\mathbf{1 - 5}$ <br> $\mathbf{5 =}$ Excellent | Attendance \# of <br> Absences | Grade to date | Instructor's <br> Signature | Comments |
| :--- | :---: | :---: | :---: | :---: | :---: |
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The student must return this form in person to the Coach, Athletic Counselor or scan/send to coach by email.

